

5 December 2014

Mr Mick Logan Secretary Queensland chapter National Electrical Contractors Association, mick.logan@neca.asn.au

CC: Crowe Horwath, Attn John Gavens by email: melbourne@crowehorwath.com.au

Dear Mr Logan,

National Electrical Contractors Association, The Queensland Chapter Financial Report for the year ended 30 June 2014 - [FR2014/125]

I acknowledge receipt of the financial report of the National Electrical Contractors Association, The Queensland Chapter. The documents were lodged with the Fair Work Commission on 21 November 2014.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2015 may be subject to an advanced compliance review.

I note that the General Purpose Financial Report demonstrates clearly that the branch has an arrangement in place concerning its reliance upon the financial support of the other branches until 30 June 2015. Please ensure this continues to be clear in the next financial report.

If you have any queries regarding this letter, please contact me on (03) 8661 7974 or via email at catherine.bebbington@fwc.gov.au.

Yours sincerely

CATHERINE BEBBINGTON

Regulatory Compliance Branch

FAIR WORK COMMISSION

Tel: 03 8661 7974 Fax: 03 9655 0410

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CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the period ended 30th June 2014

I, Michael Logan, being the Secretary of the National Electrical Contractors Association – Queensland Chapter, certify:

- that the documents lodged herewith are copies of the full report for National Electrical Contractors Association – Queensland Chapter for the period ended 30th June 2014 referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the reporting unit on 7th October 2014; and
- that the full report was presented to a general meeting of members of the reporting unit on 20th November 2014 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature of prescribed designated officer:
Name of prescribed designated officer: MICHAEL BRIAN LOCAN
Title of prescribed designated officer: EYECUTIVE DIRECTOR
Dated: 21:11:14

NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION QUEENSLAND CHAPTER

Financial Report For The Year Ended 30 June 2014

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NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION - QUEENSLAND CHAPTER

Operating Report by the Committee

Your committee members submit the financial report of the National Electrical Contractors Association – Queensland Chapter ("the reporting unit") for the financial year ended 30 June 2014.

Committee Members

The name of committee members of the reporting unit throughout the financial year and at the date of this report are:

P Babbage – (retired 04/07/13)

I Forbes (appointed 05/06/14)
G Hutley (appointed 04/07/13, retired 05/06/14)

P Lawless-Pyne (appointed 04/07/13)

S Mathams (appointed 05/06/14)

D McInnes

D Suter (appointed 04/07/13, retired 05/06/14)

R Thompson

J Blake (retired 05/06/14)

G Houghton (appointed 05/06/14) D James (appointed 05/06/14)

M Logan

A Marini (retired 05/06/14)

G Phelan (appointed 04/07/13)

K Sallaway (appointed 04/07/13)

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

The principal activities of the reporting unit are the provision of advice, service and representation of members in relation to workplace relations, health and safety, training, apprentices, and legal and contractual negotiations. In the reporting period each of those activities were maintained and expanded.

The result of the principal activities of the reporting unit is a profit of \$55,997 (2013: \$9,450).

Significant Changes in financial affairs

The reporting unit is no longer reporting a working capital deficiency due to their profit result for the financial year.

After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the reporting unit, the results of those operations, or the state of affairs of the reporting unit in future financial years.

Number of Members

The association had 208 (2013: 165) members at financial year end.

Number of Employees

The association had 3 (2013: 3) equivalent full-time employees at financial year end.

Officers and Members who are superannuation fund trustee(s) or directors of a company that is a superannuation fund trustee

To the best of our knowledge and belief, no officer or member of the organisation, by virtue of their office or membership of NECA, is;

- (i) A trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) A director of a company that is the trustee of a superannuation entity or an exempt public sector superannuation scheme:

where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation.

NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION - QUEENSLAND CHAPTER

Operating Report by the Committee (cont'd)

Members Right to Resign

Members may resign from the Association in accordance with Rule 11, Resignation from Membership, of the Federal Rules of the National Electrical Contractors Association. Rule 11 conforms with Section 174, Resignation from Membership, of the Fair Work (Registered Organisations) Act 2009.

Signed in accordance with a resolution of the Members of the Committee:

DAVID McINNES

President

Dated this 25th day of Leplember 2014

MICHAEL LOGAN Secretary

NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION - QUEENSLAND CHAPTER

Committee of Management Statement

On 25^h of September 2014 the Committee of Management of the National Electrical Contractor Association – Queensland Chapter passed the following resolution in relation to the general purpose financial report (GPFR) of the association for the financial year ended 30 June 2014.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Fair Work Commission;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a manner consistent with each of the other reporting units of the organisation; and
 - (v) no requests for information have been received from a member of the reporting unit or the General Manager of the Fair Work Commission under section 272 of the Fair Work (Registered Organisations) Act 2009 during the period; and
 - (vi) no orders have been made by the Fair Work Commission under section 273 of the Fair Work (Registered Organisations) Act 2009 during the period.
- (f) during the financial year to which the GPFR relates no recovery of wages activities were undertaken.

For the Committee of Management:

MICHAEL LOGAN Secretary

Dated this

25 d day of September 2014

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2014

		2014	2013
	Notes	\$	\$
REVENUE			
Membership subscription		172,433	144,517
Capitation fees	2A	-	-
Levies	2B	-	-
Other revenue	2C	148,306	147,057
TOTAL REVENUE		320,739	291,574
OTHER INCOME			
Grants and/or donations	2D	132,664	152,150
Other Income	2E	346,821	257,207
TOTAL OTHER INCOME		479,485	409,357
TOTAL INCOME		800,224	700,931
			
EXPENSES			
Employee expenses	3A	376,888	413,166
Capitation fees	3B	-	-
Affiliation fees	3C	-	-
Administration expenses	3D	201,132	164,754
Grants or donations	3E	-	-
Depreciation and amortisation	3F	3,490	3,774
Legal costs	3G	1,883	500
Audit fees	3H	8,979	8,601
Other expenses	31	151,855	100,686
TOTAL EXPENSES		744,227	691,481
	_		
PROFIT FOR THE YEAR		55,997	9,450
OTHER COMPREHENSIVE INCOME Items that will not be subsequently reclassified to profit or loss		-	-
0, 1003			
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	_	55,997	9,450

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2014

	Notes	2014 \$	2013 \$
CURRENT ASSETS			
Cash and cash equivalents	4A	175,651	113,313
Trade and Other Receivables	4B	89,403	89,993
Prepayments	4C _	14,010	20,184
TOTAL CURRENT ASSETS	_	279,064	223,490
NON-CURRENT ASSETS			
Plant and equipment	5	7,815	10,071
TOTAL NON-CURRENT ASSETS	_	7,815	10,071
TOTAL ASSETS		286,879	233,561
CURRENT LIABILITIES			
Deferred Income	6A	176,602	169,486
Trade and other payables	6B	63,916	74,334
Short term provisions	7 _	16,661	16,925
TOTAL CURRENT LIABILITIES	_	257,179	260,745
NON- CURRENT LIABILITIES			
Long term provisions	7	4,219	3,332
TOTAL CURRENT LIABILITIES	_	4,219	3,332
TOTAL LIABILITIES	_	261,398	264,077
NET ASSETS		25,481	(30,516)
EQUITY			
Retained Earnings/(Accumulated Losses)		25,481	(30,516)
TOTAL EQUITY	_	25,481	(30,516)

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2014

	Accumulated Losses \$	Total \$
Balance at 1 July 2012	(39,966)	(39,966)
Surplus for the year	9,450	9,450
Balance at 30 June 2013	(30,516)	(30,516)
Surplus for the year	55,997	55,997
Balance at 30 June 2014	25,481	25,481

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2014

	Notes	2014 \$	2013 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts in the course of operations		473,459	339,107
Receipts from other reporting units/controlled entities	10(b)	329,877	320,255
Payments to suppliers and employees		(588,930)	(510,491)
Payments to other reporting units/controlled entities	10(b)	(154,486)	(150,362)
Interest Received		3,652	3,543
Net cash provided by / (used in) operating activities	10(a)	63,572	2,052
CASH FLOW FROM INVESTING ACTIVITIES			
Purchase of plant and equipment		(1,234)	(3,504)
Proceeds on sale of plant and equipment		-	547
Net cash provided by / (used in) investing activities		(1,234)	(2,957)
	•		
Net increase/(decrease) in cash held		62,338	(905)
Cash at beginning of financial year		113,313	114,218
Cash at end of financial year	4A	175,651	113,313

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, and the Fair Work (Registered Organisations) Act 2009.

The Queensland Chapter is a branch of the National Electrical Contractors Association (NECA), a not-for-profit entity which comprises Chapters in each State and the ACT and the National Office, and as a consequence the members of the Queensland Chapter should be aware that the financial position of NECA as a whole is the relevant financial position that impacts membership.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions to which they apply. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below. They have been consistently applied unless otherwise stated.

Going Concern Assumption

At 30th June 2013 the National Electrical Contractors Association – Queensland Chapter had a working capital deficiency of \$30,516. During the year the Queensland Chapter generated a surplus from operations resulting in positive working capital as at year ended 30th June 2014 of \$21,885. Furthermore, the Queensland Chapter is able to rely on the ongoing financial support of the following Chapters: NSW Chapter, ACT Chapter, WA Chapter, VIC Chapter and National Office. This financial support is to continue until at least 30th June 2015.

Basis of Preparation

Functional and presentation currency

The functional currency of the association is measured using the currency of the primary economic environment in which the association operates. The financial statements are presented in Australian dollars which is the functional and presentation currency of the association.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Taxation

The association is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(b) Plant and Equipment

Each class of plant and equipment are measured at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets are depreciated on a straight line basis over their useful lives to the association commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of fixed asset	Depreciation rates	Depreciation basis
Plant and Equipment	10 – 33 %	Straight Line

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement.

(c) Leases

Lease payments for operating leases, where substantially all the risks & benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(d) Financial Instruments

Recognition and Initial Measurement

Financial instruments, incorporating financial assets and financial liabilities, are recognised when the association becomes a party to the contractual provisions of the instrument. Trade date accounting is adopted for financial assets that are delivered within timeframes established by marketplace convention.

Financial instruments are initially measured at fair value plus transactions costs where the instrument is not classified as at fair value through profit or loss. Transaction costs related to instruments classified as at fair value through profit or loss are expensed to profit or loss immediately. Financial instruments are classified and measured as set out below.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(d) Financial Instruments (cont'd)

Derecognition

Financial assets are recognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the association is no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are recognised10d where the related obligations are either discharged, cancelled or expire. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed is recognised in profit of loss.

Classification and Subsequent Measurement

(i) Financial assets at fair value through profit or loss

Financial assets are classified at fair value through profit or loss when they are held for trading for the purpose of short term profit taking, where they are derivatives not held for hedging purposes, or designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Realised and recognised gains and losses arising from changes in fair value are included in profit or loss in the period in which they arise.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost using the effective interest rate method.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the association's intention to hold these investments to maturity. They are subsequently measured at amortised cost using the effective interest rate method.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either designated as such or that are not classified in any of the other categories. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost using the effective interest rate method.

Impairment

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

Fair Value

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(e) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

(f) Provisions

Provisions are recognised when the reporting unit has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the Statement of Financial Position.

(h) Impairment of Assets

At each reporting date, the association reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

(i) Revenue

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at a rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue. All revenue is stated net of the amount of goods and services tax (GST).

Membership subscription revenue is recognised on an accruals basis over the 12 month period of the paid membership.

Revenue from the sale of goods and services, including management fees, is recognised upon delivery of goods and services to members and customers.

Inter-chapter Grants are recognised on a monthly basis when invoiced.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets, is the rate inherent in the instrument.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(i) Revenue (cont'd)

Project income, relating to government grants, is recognised in the Statement of Comprehensive Income when it is controlled. When there are conditions attached to project income relating to the use of that income for specific purposes, it is recognised in the Statement of Financial Position as a liability until such conditions are met or services provided.

Commission on sales made to members is recognised when the right to receive a commission has been established.

Promotional activities revenue, which includes sponsorship, excellence awards, and other events, is recognised upon commencement of said activities.

(j) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(k) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(I) Critical accounting estimates and judgments

The association evaluates estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

Key estimates — Impairment

The association assesses impairment at each reporting date by evaluating conditions specific to the association that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates. No impairment has been recognised for the year ended 30 June 2014.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(m) New Australian accounting standards

Adoption of new Australian accounting standard requirements

During the current year, the Association adopted the following new and revised Australian Accounting Standards and Interpretations applicable to its operations which became mandatory.

AASB 13 Fair Value Measurement and AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13

The entity has applied AASB 13 and its consequential amendments from 1 July 2013. The standard provides a single robust measurement framework, with clear measurement objectives, for measuring fair value using the 'exit price' and provides guidance on measuring fair value when a market becomes less active. The 'highest and best use' approach is used to measure non-financial assets whereas liabilities are based on transfer value. The standard requires increased disclosures where fair value is used.

AASB 119 Employee Benefits (September 2011) and AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011)

The standard also changed the definition of short-term employee benefits, from 'due to' to 'expected to' be settled within 12 months. Annual leave that is not expected to be wholly settled within 12 months is now discounted allowing for expected salary levels in the future period when the leave is expected to be taken.

Any new, revised or amending Accounting Standards or Interpretations that are not yet mandatory have not been adopted early.

	2014 \$	2013 \$
NOTE 2 INCOME		
NOTE 2A: CAPITATION FEES	<u> </u>	-
NOTE 2B: LEVIES	-	-
NOTE 2C: OTHER REVENUE		
Sales of Products & Services	132,748	134,513
Insurance & Fuel Scheme Commission	15,558	12,544
Total Other Revenue	148,306	147,057
NOTE 2D: GRANTS OR DONATIONS		
Inter-Chapter Grants	132,664	152,150
Donations	-	-
Total grants or donations	132,664	152,150
NOTE 2E: OTHER INCOME		
Management Fees	140,000	120,000
Project Income	50,000	-
Promotional Activities	151,698	128,664
Sundry Income	5,123	8,543
Total Other Income	346,821	257,207

	2014 \$	2013 \$
NOTE 3 EXPENSES		
NOTE 3A: EMPLOYEE EXPENSES		
Holders of office:		
Wages and salaries	136,847	166,895
Superannuation	13,167	17,094
Leave and other entitlements	5,500	23,027
Separation and redundancies	-	-
Other employee expenses	9,305	8,134
Subtotal employee expenses holders of office	164,819	215,150
Employees other than office holders:		
Wages and salaries	167,901	167,129
Superannuation	16,704	15,904
Leave and other entitlements	15,491	8,258
Separation and redundancies	-	-
Other employee expenses	11,973	6,725
Subtotal employee expenses employees other than office holders	212,069	198,016
Total employee expenses	376,888	413,166
NOTE 3B: CAPITATION FEES	-	-
NOTE 3C: AFFILIATION FEES		-
NOTE 3D: ADMINISTRATION EXPENSES		
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	-	-
Conference and meeting expenses	2,526	6,552
Contractors/consultants	6,888	5,974
Cost of sales to members	34,683	30,418
Information communications technology	9,169	1,037
Member Services	54,262	24,416
	7,053	12,214
Property expenses	7,000	
	15,998	21,635
Office expenses		21,635 12,547
Property expenses Office expenses Other Administration Expenses Travel & Accommodation	15,998	

	2014 \$	2013 \$
NOTE 3D: ADMINISTRATION EXPENSES (cont'd)		
Operating lease rentals:		
Minimum lease payments	25,851	17,160
Total administration expenses	201,132	164,754
NOTE 3E: GRANTS AND DONATIONS		
Grants:	-	-
Donations:		-
Total grants or donations	-	-
NOTE 3F: DEPRECIATION AND AMORTISATION Depreciation		
Property, plant and equipment	3,490	3,774
Total depreciation	3,490	3,774
Amortisation		-,
Intangibles	-	-
Total amortisation	<u>-</u>	-
Total depreciation and amortisation	3,490	3,774
NOTE 3G: LEGAL COSTS		
Litigation	-	-
Other legal matters	1,883	500
Total legal costs	1,883	500
NOTE 3H: AUDIT FEES		
Financial statement audit services	8,979	8,601
Other services Total Audit Fees	8,979	8,601
Total Addit 1 665		0,001
NOTE 3I: OTHER EXPENSES		
Bad Debts Written Off	3,232	-
Penalties - via RO Act or RO Regulations	-	-
Project Expenses	18,182	-
Promotional Activities	110,965	94,523
Sundry Other Expenses	19,476	6,163
Total other expenses	151,855	100,686

NOTE 4A: CASH AND CASH EQUIVALENTS

Cash at bank	175,651	113,313
	175,651	113,313
NOTE 4B: TRADE & OTHER RECEIVABLES		_
Receivable from other reporting unit(s)/related parties		
- Victorian Chapter (other reporting unit)	-	3,087
- NECA Group Training (related party)	-	11,000
Total receivables from other reporting unit(s)/related parties	-	14,087
Less provision for doubtful debts	-	
Receivable from other reporting unit(s)/related parties (net)	-	14,087
Other Receivables:		
General membership	88,264	75,251
Insurance Commission	1,139	655
Total Trade & Other Receivables	89,403	89,993
NOTE 4C: OTHER CURRENT ASSETS		
Prepayments	14,010	20,184
	14,010	20,184
NOTE 5: PLANT AND EQUIPMENT		
Plant & equipment		
At cost	17,209	15,975
Less accumulated depreciation	(9,394)	(5,904)
Total plant and equipment	7,815	10,071

Movements in Carrying Amounts

Movement in the carrying amounts for each class of plant and equipment between the beginning and the end of the year.

	Plant and Equipment \$	Total
		\$
Balance at the beginning of the year	10,071	10,071
Additions	1,234	1,234
Disposals	-	-
Depreciation expense	(3,490)	(3,490)
Carrying amount at end of year	7,815	7,815

FOR THE YEAR ENDED 30 JUNE	2014 \$	2013 \$
NOTE 6A: DEFERRED INCOME		
Income Received in Advance	176,602	169,486
	176,602	169,486
NOTE 6B: TRADE AND OTHER PAYABLES		
Payable to other reporting unit(s)/related parties		
- NECA Legal (related party)	-	550
- NECA Training (related party)	99	-
- Victorian Chapter (other reporting unit)	846	434
- NSW Chapter (other reporting unit)	7,908	-
- National Office (other reporting unit)	8,522	10,266
Sub-total payables to other reporting unit(s)/related parties	17,375	11,250
Trade and other payables	28,577	46,925
Consideration to employers for payroll deductions	-	-
Goods & Services Tax	17,964	16,159
Legal costs		-
Total Trade and Other Payables	63,916	74,334
NOTE 7: PROVISIONS		
	Employee Entitlements	Total
	\$	\$
Opening balance at 1 July 2013	20,257	20,257
Additional provisions raised during the year		
	26,930	26,930
Amounts used	26,930 (26,307)	(26,307)
	,	ŕ
Amounts used	(26,307) 20,880 2014	(26,307) 20,880 2013
Amounts used	(26,307) 20,880	(26,307) 20,880
Amounts used Balance at 30 June 2014	(26,307) 20,880 2014	(26,307) 20,880 2013
Amounts used Balance at 30 June 2014 Officeholders	(26,307) 20,880 2014 \$	(26,307) 20,880 2013 \$
Amounts used Balance at 30 June 2014 Officeholders Annual Leave	(26,307) 20,880 2014 \$ 7,603	(26,307) 20,880 2013 \$ 4,867
Amounts used Balance at 30 June 2014 Officeholders Annual Leave Long Service Leave	(26,307) 20,880 2014 \$ 7,603	(26,307) 20,880 2013 \$ 4,867
Amounts used Balance at 30 June 2014 Officeholders Annual Leave Long Service Leave Separations and Redundancies	(26,307) 20,880 2014 \$ 7,603	(26,307) 20,880 2013 \$ 4,867
Amounts used Balance at 30 June 2014 Officeholders Annual Leave Long Service Leave Separations and Redundancies Other	(26,307) 20,880 2014 \$ 7,603 1,470	20,880 2013 \$ 4,867 340
Amounts used Balance at 30 June 2014 Officeholders Annual Leave Long Service Leave Separations and Redundancies Other Sub-total Employee Provisions - officeholders	(26,307) 20,880 2014 \$ 7,603 1,470	20,880 2013 \$ 4,867 340
Amounts used Balance at 30 June 2014 Officeholders	(26,307) 20,880 2014 \$ 7,603 1,470 9,073	20,880 2013 \$ 4,867 340 - 5,207
Amounts used Balance at 30 June 2014 Officeholders	(26,307) 20,880 2014 \$ 7,603 1,470 - - 9,073	20,880 2013 \$ 4,867 340 - 5,207
Amounts used Balance at 30 June 2014 Officeholders	(26,307) 20,880 2014 \$ 7,603 1,470 - - 9,073	20,880 2013 \$ 4,867 340 - 5,207
Amounts used Balance at 30 June 2014 Officeholders Annual Leave Long Service Leave Separations and Redundancies Other Sub-total Employee Provisions - officeholders Employees other than Officeholders Annual Leave Long Service Leave Separations and Redundancies Other	(26,307) 20,880 2014 \$ 7,603 1,470 - - 9,073	20,880 2013 \$ 4,867 340 - 5,207
Amounts used Balance at 30 June 2014 Officeholders	(26,307) 20,880 2014 \$ 7,603 1,470 - - 9,073	(26,307) 20,880 2013 \$ 4,867 340 - - 5,207

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

2014	2013
\$	\$

NOTE 7: PROVISIONS (cont'd)

	Employee Entitlements	Total
Current	16,661	16,925
Non-Current	4,219	3,332
Total Employee Provisions	20,880	20,257
Number of equivalent full time employees at year end	3	3

Provision for Employee Entitlements

A provision has been recognised for employee entitlements relating to annual and long service leave for employees. In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits has been included in Note 1.

NOTE 8: RELATED PARTY AND OTHER REPORTING UNIT TRANSACTIONS

(a) Related Parties

Committee members, directors and their related entities are able to use the services provided by the National Electrical Contractors Association. Such services are made available on terms and conditions no more favourable than those available to all other members.

(b) Transactions with other reporting units

The following table provides the total amount of transactions that have been entered into with other reporting units/related parties for the relevant year.

i) Grants Income received	46 974	E7 900
- NSW Chapter (other reporting unit)	46,874	57,800
- VIC Chapter (other reporting unit)	61,200	61,200
- WA Chapter (other reporting unit)	20,000	28,560
- ACT Chapter (other reporting unit)	4,590	4,590
ii) Management Fee Income Received		
 Australian Cabler Registration Services P/L (related party) 	20,000	-
- NECA Group Training (related party)	120,000	120,000
iii) Other Income		
- NSW Chapter (other reporting unit)	-	136
- VIC Chapter (other reporting unit)	-	8,383
- WA Chapter (other reporting unit)	-	6,903
- National Office (other reporting unit)	-	545
		4 007
- NECA Group Training (related party)	1,364	1,827
NECA Group Training (related party)NECA Legal (related party)	1,364 136	1,827

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

2014	2013
\$	\$

NOTE 8: RELATED PARTY AND OTHER REPORTING UNIT TRANSACTIONS (cont'd)

iv) Other Expenses

- NSW Chapter (other reporting unit)	34,165	11,895
- VIC Chapter (other reporting unit)	8,240	1,478
- WA Chapter (other reporting unit)	-	50,000
- National Office (other reporting unit)	6,668	-
- NECA Legal (related party)	-	500
- NECA Training (related party)	1,765	-

Terms and conditions of transactions with related parties

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2014, the reporting unit has not recorded any impairment of receivables relating to amounts owed by related parties and declared persons or bodies (2013: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

NOTE 9: KEY MANAGEMENT PERSONNEL

The following committee members were key management personnel of the association:

P Babbage – (retired 04/07/13) J Blake (retired 05/06/14)

I Forbes (appointed 05/06/14) G Houghton (appointed 05/06/14) G Hutley (appointed 04/07/13, retired 05/06/14) D James (appointed 05/06/14)

P Lawless-Pyne (appointed 04/07/13) M Logan

S Mathams (appointed 05/06/14)

D McInnes

D Suter (appointed 04/07/13, retired 05/06/14)

K Sallaway (appointed 04/07/13)

D. The server are

R Thompson

No remuneration was paid or payable to key management personnel except for the Chapter Secretary.

Compensation paid to the Secretary:

- Short-term Benefits	142,347	189,922
- Post Employment Benefits	13,167	17,093

	2014 \$	2013 \$
NOTE 10: CASH FLOW INFORMATION		
(a) Cash Flow Reconciliation		
Reconciliation of cash flow from operations with surplus/deficit		
Surplus/(Deficit) from ordinary activities	55,997	9,450
Depreciation	3,490	3,774
Bad Debts Written Off	3,232	<u> </u>
	62,719	13,224
Changes in assets and liabilities		
(Increase)/decrease in trade and other receivables	(2,642)	(33,784)
(Increase)/decrease in other current assets	6,174	(4,242)
Increase/(decrease) in trade and other payables	(10,418)	10,029
Increase/(decrease) in deferred income	7,116	22,042
Increase/(decrease) in provisions	623	(5,217)
Cash flows from operations	63,572	2,052
(b) Cash Flow Information		
Cash Inflows		
- NSW Chapter (other reporting unit)	51,561	63,767
 VIC Chapter (other reporting unit) 	70,406	84,748
- WA Chapter (other reporting unit)	57,338	39,267
 ACT Chapter (other reporting unit) 	5,049	5,049
 National Office (other reporting unit) 	460	4,278
- SA Chapter (other reporting unit)	-	136
- NECA Legal (related party)	150	-
- NECA Training (related party)	413	-
- NECA Group Training (related party)	144,500	123,010
Total Cash Inflows	329,877	320,255
Cash Outflows		
- NSW Chapter (other reporting unit)	29,674	14,324
- VIC Chapter (other reporting unit)	8,218	8,384
- WA Chapter (other reporting unit)	611	55,000
- National Office (other reporting unit)	108,642	72,654
- NECA Legal (related party)	550	-
- NECA Training (related party)	1,842	-
- NECA Group Training (related party)	4,949	
Total Cash Outflows	154,486	150,362

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 11: FINANCIAL INSTRUMENTS

(a) Financial Risk Management

The association's financial instruments consist mainly of deposits with banks, accounts receivable and payable. The main purpose of non-derivative financial instruments is to raise finance for the association's operations. The association does not have any derivative instruments at 30 June 2014.

i. Treasurv Risk Management

Committee members of the meet on a regular basis to analyse interest rate exposure and to evaluate treasury management strategies in the context of the most recent economic conditions and forecasts.

ii. Financial Risks

The main risks the reporting unit is exposed to through its financial instruments are interest rate risk, liquidity risk and credit risk.

Interest rate risk

The reporting unit has no interest bearing liabilities and consequently is not exposed to fluctuations in debt interest rates. For further details on interest rate risk refer to Note 11(b).

Foreign Currency risk

The reporting unit is not exposed to fluctuations in foreign currencies.

Liquidity risk

The reporting unit manages liquidity risk by monitoring forecast cash flows and ensuring that adequate working capital is maintained.

Credit risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets, is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements.

The reporting unit does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the reporting unit.

Price risk

The reporting unit is not exposed to any material commodity price risk.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 11: FINANCIAL INSTRUMENTS

b) Financial Instrument Composition and Maturity Analysis

The table below reflects the undiscounted contractual settlement terms for financial instruments of a fixed period of maturity, as well as management's expectations of the settlement period for all other financial instruments. As such, the amounts may not reconcile to the balance sheet.

	Effective	ed Avg Interest ate	Floating Int	erest Rate	Within 1	1 Year
Financial Assets:	2014 %	2013 %	2014 \$	2013 \$	2014 \$	2013 \$
Cash and cash equivalents	2.0	2.0	175,651	113,313	-	-
Trade & other receivables Total Financial Assets:	-	-	- 175,651	113,313	<u>-</u>	<u>-</u>
Financial Liabilities: Deferred Income Trade and other payables Total Financial Liabilities:	- -	- -	- - -			- - -
	Effective	ed Avg Interest	1 to 5 \	Years	Over 5	Years
	2014 %	2013 %	2014 \$	2013 \$	2014 \$	2013 \$
Financial Assets: Cash and cash equivalents Trade & other receivables Total Financial Assets:	2.0	2.0	- - -	- - -	- - -	- - -
Financial Liabilities: Deferred Income Trade and other payables Total Financial Liabilities:	- -	-	- - -	- - -		- - -
	Effective	ed Avg Interestate	Non-Interes	st Bearing	Tot	al
	2014 %	2013 %	2014 \$	2013 \$	2014 \$	2013 \$
Financial Assets:			Ψ	Ψ	•	
Cash and cash equivalents	2.0	2.0	-	-	175,651	113,313
Trade & other receivables Total Financial Assets:	-	-	89,403 89,403	89,993 89,993	89,403 265,054	89,993 203,306
Financial Liabilities: Deferred Income	-	-	176,602	169,486	176,602	169,486
Trade and other payables Total Financial Liabilities:	-	-	63,916 240,518	74,334 243,820	63,916 240,518	74,334 243,820
i otal i ilialiolal Liabilitics.			2-10,010	2-0,020	2-10,010	2-0,020

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 11: FINANCIAL INSTRUMENTS (cont'd)

b) Financial Instrument Composition and Maturity Analysis (cont'd)

Trade and sundry payables are expected to be paid as follows:

	2014 \$	2013 \$
Less than 6 months	63,916	74,334
	63,916	74,334

(c) Net Fair Value

The net fair value of assets and liabilities approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the Balance Sheet and in the notes to and forming part of the financial statements.

Aggregate net fair values and carrying amounts of financial assets and financial liabilities at balance date

	2014		20 ⁻	13
	Carrying Amount \$	Net Fair Value	Carrying Amount \$	Net Fair Value \$
Financial assets				
Trade & other receivables	89,403	89,403	89,993	89,993
Total financial assets	89,403	89,403	89,993	89,993
Financial liabilities				
Deferred Income	176,602	176,602	169,486	169,486
Trade and other payables	63,916	63,916	74,334	74,334
Total financial liabilities	240,518	240,518	243,820	243,820

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 11: FINANCIAL INSTRUMENTS (cont'd)

(d) Market Risk

Sensitivity analysis

Interest Rate risk

The reporting unit's only exposure to interest rate risk is in relation to cash and cash equivalents.

Sensitivity analysis of the risk that the entity is exposed to for 2014

Risk Variable	Change in risk Variable %	Effect on Profit & Loss \$	Effect on Equity \$
Interest rate	+2%	3,513	3,513
Interest rate	-2%	(3,513)	(3,513)

Sensitivity analysis of the risk that the entity is exposed to for 2013

Risk Variable	Change in risk Variable %	Effect on Profit & Loss \$	Effect on Equity \$
Interest rate	+2%	2,266	2,266
Interest rate	-2%	(2,266)	(2,266)

Foreign Currency risk

No sensitivity analysis has been performed on foreign currency risk as the reporting unit is not exposed to foreign currency fluctuations.

NOTE 12: OPERATING LEASE COMMITMENTS

Non-cancellable operating leases contracted for but not capitalised in the financial statements

	2014	2013
	\$	\$
No longer than one year	25,851	25,851
Longer the one year but not longer than five years	-	25,851
Longer than five years	-	-

NOTE 13: SEGMENT REPORTING

The association operates predominantly in one business and geographical segment, being in the electrical and communication industry providing benefits to the professional advisory services in Australia.

NOTE 14: EVENTS SUBSEQUENT TO REPORTING PERIOD

There were no events that occurred after 30 June 2014, or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the reporting unit.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

NOTE 15: CONTINGENT LIABILITIES

There are no contingent liabilities as at 30th June 2014.

NOTE 16: ASSOCIATION DETAILS

The principal place of business of the reporting unit is:

National Electrical Contractors Association – Queensland Chapter Suite 1.5 Ian Barclay Building 460-492 Beaudesert Road Salisbury QLD 4107

NOTE 17: s272 INFORMATION TO BE PROVIDED TO MEMBERS OR THE GENERAL MANAGER - FAIR WORK COMMISSION

- (1) A member of a reporting unit, or the General Manager Fair Work Commission, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

NOTE 18: RECOVERY OF WAGES ACTIVITY

There was no recovery of wage activity undertaken by the reporting unit during the financial year.

NOTE 19: BUSINESS COMBINATIONS

The reporting unit did not acquire any asset or liability during the financial year as a result of:

- a) an amalgamation under Part 2 of Chapter 3, of the RO Act in which the organisation (of which the reporting unit forms part) was the amalgamated organisation; or
- b) a restructure of the branches of the organisation; or
- c) a determination by the General Manager under subsection 245(1) of the RO Act of an alternative reporting structure for the organisation; or
- d) a revocation by the General Manager under subsection 249(1) of the RO Act of a certificate issued to an organisation under subsection 245(1),



Independent Auditor's Report to the Members of National Electrical Contractors Association – Queensland Chapter

Report on the financial report

We have audited the accompanying financial report of National Electrical Contractors Association – Queensland Chapter, which comprises the statement of financial position as at 30 June 2014, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statements by members of the committee.

Committee's responsibility for the financial report

The committee of the Chapter are responsible for the preparation and fair presentation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009,* and for such internal control as the committee determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error. In Note 1, the committee also states, in accordance with Accounting Standard AASB 101: *Presentation of Financial Statements* that the financial statements comply with International Financial Reporting Standards (IFRS).

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting obligations under the *Fair Work (Registered Organisations) Act 2009*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Auditor's Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies and the Fair Work (Registered Organisations) Act 2009.

Auditor's opinion

In our opinion, the general purpose report of the National Electrical Contractors Association – Queensland Chapter for the year ended 30 June 2014 is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act* 2009.

Other Matters

I declare that, as part of the audit of the financial statements for the year ended 30 June 2014, I have concluded that management's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

I also declare that I am an approved auditor as defined in Regulation 4 of the RO Regulations

I am currently

- A fellow of the Institute of Chartered Accountants in Australia (#26502)
- A registered company auditor (#7516), and

Crowe lowadh Melbanne

Hold a Certificate of Public Practice with the ICAA dated 7 March 1989

CROWE HORWATH MELBOURNE

JOHN GAVENS Partner

Melbourne Victoria
Dated this 3 October 2014