



FAIR WORK
COMMISSION

8 January 2016

Mr Suresh Manickam
Secretary, Tasmania Chapter
National Electrical Contractors Association

Sent via email: necatas@neca.asn.au

Dear Mr Manickam

Re: Lodgement of Financial Statements and Accounts – National Electrical Contractors Association - for year ended 30 June 2015 (FR2015/111)

I refer to the financial report for the Tasmania Chapter of the National Electrical Contractors Association. The report was lodged with the Fair Work Commission on 11 December 2015.

The financial report has been filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2016 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged but I make the following comments to assist you when you next prepare a financial report.

Notes to the financial statements - Reporting Framework

Paragraph 8(a) of AASB 1054 states that “an entity shall disclose in the notes the statutory basis or other reporting framework, if any, under which the financial statements are prepared.” Note 1(a) omitted to state that the report was prepared in accordance with the Fair Work (Registered Organisations) Act 2009.

Revenue recognition

The Australian Accounting Standard *AASB 101 Presentation of Financial Statements* paragraph 117 and *AASB 118: Revenue* paragraph 35(a) requires that the entity must disclose the measurement basis or bases used in recognising revenue.

The accounting policy for member subscriptions, which was a material item of revenue, was not disclosed at Note 1(g).

I note that the previous financial report did not contain the above omissions and had complied in both respects with the requirements.

Reporting Requirements

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

If you require further information on the financial reporting requirements of the Act, I may be contacted on (02) 6746 3283 or 0429 462 979 or by email at stephen.kellett@fwc.gov.au

Yours sincerely

A handwritten signature in black ink that reads "Stephen Kellett". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Stephen Kellett
Senior Adviser
Regulatory Compliance Branch

From: KELLETT, Stephen
Sent: Friday, 8 January 2016 3:28 PM
To: 'necat@neca.asn.au'
Cc: 'wendy.ramjee@neca.asn.au'
Subject: Attention Mr Suresh Manickam - financial reporting - y/e 30 June 2015 - filing

Dear Mr Manickam,

Please see attached my letter in relation to the above. I also attach a copy of the Model financial statements that were relevant to the 2014-2015 year, for your reference.



Model-financial-state NECA TAS FR2015
ments-2014-15.pdf 111 (primary final).px

Yours sincerely

STEPHEN KELLETT
Regulatory Compliance Branch
FAIR WORK COMMISSION

80 William Street
EAST SYDNEY NSW 2011

(ph) (02) 6746 3283
(email) stephen.kellett@fwc.gov.au

From: Wendy Ramjee [<mailto:wendy.ramjee@neca.asn.au>]

Sent: Friday, 11 December 2015 9:43 AM

To: Orgs

Cc: Suresh Manickam; Kathryn Savery

Subject: ON CMS FR2015/111 Lodgement of NECA Tasmania Chapter financial report for year ended 30 June 2015

[FR2015/111](#)

Dear Sir/Madam

Please see attached NECA Tasmania Chapter financial statements for year ended 30 June 2015.



NECA Tasmania
Audited Financial Stat

Regards

Wendy

(on behalf of Suresh Manickam, Secretary, NECA Tasmania)

Wendy Ramjee

Executive Assistant to CEO



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2016: Dont get left
behind!

National Electrical and Communications Association Tasmania Chapter

Financial Report

For the Year Ended 30 June 2015

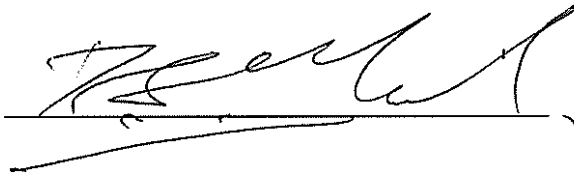
CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the period ended 30 June 2015

I, Suresh Manickam, being the Secretary of the National Electrical Contractors Association – Tasmania Chapter certify:

- that the documents lodged herewith are copies of the full report for the National Electrical Contractors Association – Tasmania Chapter for the period ended 30 June 2015 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 16/11/15 and
- that the full report was presented to a general meeting of members of the reporting unit on 9/12/15 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer: _____



Name of prescribed designated officer: Suresh Manickam

Title of prescribed designated officer: Chapter Secretary

Dated: _____

10/12/15

National Electrical and Communications Association Tasmania Chapter

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National Electrical and Communications Association Tasmania Chapter

Operating Report

30 June 2015

1. General information

I, Andrew Farr, being the designated officer responsible for preparing this financial report for the financial year ended 30 June 2015 of the National Electrical and Communications Association Tasmania Chapter, report as follows:

Principal activities

The principal activity of National Electrical and Communications Association Tasmania Chapter during the financial year was the provision of advice, service and representation of members in relation to workplace relations, health and safety, training, apprentices, and legal and contractual negotiations. In the reporting period each of those activities were maintained and expanded.

Significant changes

No significant changes in the Chapter's principal activities during the financial year.

Council members

The names of the Council members of the Chapter throughout the financial year and at the date of this report are:

Names	Position	Appointed/Resigned
Dion Frame	Vice President	
Andrew Farr	Treasurer	
Suresh Manickam	State Secretary	
Jim Heerey	National Executive Rep	
Anthony Damen	National Council Rep	
Wayne Hobson	Councillor	
Leigh Davies	Councillor	
Martin Jackson	Councillor	

Council members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Number of employees

As at 30 June 2015, National Electrical and Communications Association Tasmania Chapter maintains employment of NIL employees in total (2014:NIL).

Superannuation Trustees

No officer or employee of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public superannuation fund scheme, where the criteria for holding such a position is that they are an officer or member of the reporting unit.

National Electrical and Communications Association Tasmania Chapter

Operating Report

30 June 2015

Number of Members

As at 30 June 2015, National Electrical and Communications Association Tasmania Chapter, has 56 members (2014: 57).

2. Members Advice


- i. Under Section 174 of *Fair Work (Registered Organisations) Act 2009*, a member may resign from membership with written notice addressed and delivered to the Branch Director; and
- ii. The register of members of the reporting unit was maintained in accordance with the *Fair Work (Registered Organisations) Act 2009*.

3. Operating Results and Review of Operations for the Year

The surplus/(deficit) from ordinary activities for the year amounted to \$ (8,071). (2014 (4,493)). There have been no significant changes in the nature of ordinary activities during the 2015 financial year.

Signed in accordance with a resolution of the Members of the Chapter Council:

Vice-President: 
Dion Frame

Treasurer: 
Andrew Farr

Dated this 13th day of November 2015

National Electrical and Communications Association Tasmania Chapter

Chapter Council Statement


On/...../2015 the Chapter Council of National Electrical and Communications Association Australia Tasmania Chapter passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the period ended 30 June 2015

The Committee of Management declares in relation to the GPFR that in its opinion:

1. The financial statements and notes comply with the Australian Accounting Standards;
2. The financial statements and notes comply with the reporting guidelines of the General Manager of Fair Work Australia;
3. The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
4. There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable.
5. During the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of a Chapter concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a Chapter concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Regulations 2009; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) the information sought in any request of a member of the reporting unit or the General Manager of Fair Work Australia duly made under section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or General Manager; and
 - (vi) no orders have been made by Fair Work Australia under section 273 of the Fair Work (Registered Organisations) Act 2009 during the period.
6. There was no recovery of wages activity for the financial year.

Signed in accordance with a resolution of the Members of the Chapter Council:


.....
Dion Frame
Chapter Council Vice-President


.....
Andrew Farr
Chapter Council Treasurer

Dated this 13th day of November 2015.

National Electrical and Communications Association Tasmania Chapter

Statement of Comprehensive Income

For the Year Ended 30 June 2015

	Note	2015 \$	2014 \$
Income			
Membership subscriptions		57,445	50,731
Capitation fees		-	-
Donations		-	-
Grants		-	-
Interest income		994	1,496
Other income		39,725	41,570
Levies		-	-
Sponsorship		72,695	77,591
Total income		<u>170,859</u>	<u>171,388</u>
Less: Expenses			
Accounting fees		21,918	23,820
Administration and management fees		112,845	115,863
Auditors remuneration		4,075	5,130
Advertising		8,426	-
Affiliation and capitation	2	11,416	16,202
Bad debts		840	-
Bank charges		1,007	329
Conference/Seminar costs		3,826	4,873
Employee expenses		-	-
Consideration to employers for payroll deductions		-	-
Grants		5,000	-
Entitlements - employees		-	-
Donations		-	-
Legal fees		-	-
Insurance		249	138
Penalties via RO Act or RO Regulations		-	-
Postage		627	253
Printing and stationery		523	1,684
Sundry expenses		(1,266)	440
Telephone and fax		1,241	321
Travel - domestic		4,141	6,537
Training (council members)		4,062	291
Total Expenses		<u>178,930</u>	<u>175,881</u>
Net surplus/(deficit) for the year		<u>(8,071)</u>	<u>(4,493)</u>
Other comprehensive income		-	-
Total comprehensive income		<u>(8,071)</u>	<u>(4,493)</u>

The accompanying notes form part of these financial statements.

National Electrical and Communications Association Tasmania Chapter

Statement of Financial Position

As At 30 June 2015

	Note	2015 \$	2014 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	3	96,463	72,566
Trade and other receivables	4	664	41,273
Other assets	5	5,660	6,682
TOTAL CURRENT ASSETS		<u>102,787</u>	<u>120,521</u>
NON-CURRENT ASSETS			
		-	-
TOTAL ASSETS		<u>102,787</u>	<u>120,521</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	6	16,491	11,500
Deferred income		31,786	46,440
TOTAL CURRENT LIABILITIES		<u>48,277</u>	<u>57,940</u>
TOTAL LIABILITIES		<u>48,277</u>	<u>57,940</u>
NET ASSETS		<u>54,510</u>	<u>62,581</u>
EQUITY			
Accumulated Surpluses		<u>54,510</u>	<u>62,581</u>
TOTAL EQUITY		<u>54,510</u>	<u>62,581</u>

The accompanying notes form part of these financial statements.

National Electrical and Communications Association Tasmania Chapter

Statement of Changes in Equity

For the Year Ended 30 June 2015

2015

	Accumulated Surpluses	Total
	\$	\$
Balance at 1 July 2014	62,581	62,581
Net surplus/(deficit) for the year	(8,071)	(8,071)
Balance at 30 June 2015	<u>54,510</u>	<u>54,510</u>

2014

	Accumulated Surpluses	Total
	\$	\$
Balance at 1 July 2013	67,074	67,074
Net surplus/(deficit) for the year	(4,493)	(4,493)
Balance at 30 June 2014	<u>62,581</u>	<u>62,581</u>

The accompanying notes form part of these financial statements.

National Electrical and Communications Association Tasmania Chapter

Statement of Cash Flows

For the Year Ended 30 June 2015

	2015	2014
Note	\$	\$
CASH FROM OPERATING ACTIVITIES:		
Receipts to customers	228,089	151,905
Receipts from other reporting units	7(b) 400	1,528
Payments to suppliers and employees	(145,766)	(100,457)
Payments to other reporting units	7(b) (59,820)	(74,962)
Interest received	994	1,496
Net cash provided by/(used in) operating activities	7(a) <u>23,897</u>	<u>(20,490)</u>
Net cash increase/(decreases) in cash and cash equivalents	23,897	(20,490)
Cash and cash equivalents at beginning of year	<u>72,566</u>	<u>93,056</u>
Cash and cash equivalents at end of financial year	7(c) <u><u>96,463</u></u>	<u><u>72,566</u></u>

The accompanying notes form part of these financial statements.

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies

This financial report covers National Electrical and Communications Association Tasmania Chapter as an individual entity, incorporated and domiciled in Australia. National Electrical and Communications Association Tasmania Chapter is a registered employee organisation under the Fair Work (Registered Organisations) Act 2009. The entity is a not for profit entity for financial reporting purposes.

(a) Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of this financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented have been rounded to the nearest dollar.

(b) Comparative Figures

Where appropriate, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities in the statement of financial position.

(d) Critical Accounting Estimates and Judgments

National Electrical and Communications Association Tasmania Chapter assesses impairment at the end of each reporting period by evaluating conditions specific to Chapter that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

(e) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Chapter becomes a party to the contractual provisions of the instrument. For financial assets, this is the equivalent to the date that the Chapter commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(e) Financial Instruments continued

Financial instruments are initially measured at fair value plus transactions costs, except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method, or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition; less principal repayments and any reduction for impairment and adjusted for any cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the *effective interest method*.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

Chapter does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

(i) Financial assets at fair value through profit or loss

Financial assets are classified at 'fair value through profit or loss' when they are either held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(e) Financial Instruments continued

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is Chapter's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to be disposed of within 12 months after the end of the reporting period, which will be classified as current assets.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Fees payable on the establishment of loan facilities are recognised as transaction costs of the loan.

Impairment

At the end of each reporting period, Chapter assess whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the .

(f) Provisions

Provisions are recognised when Chapter has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(g) Revenue and Other Income

Sponsorship revenue is recognised when the service obligation has commenced pertaining to the particulars of each agreement.

Interest revenue is recognised over the period for which the funds are invested.

All revenue is stated net of the amount of goods and services tax (GST).

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented on a gross basis. The GST components of cash flows resulting from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(i) Income Tax

No provision for income tax has been raised as the Chapter is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

(j) Notes to be Provided to Members or the General Manager of The Fair Work Commission

(i) A member of a reporting unit, or the General Manager of the Fair Work Commission, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(ii) The application must be in writing and must specify the period within which, and the manner in which, information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(iii) A reporting unit must comply with an application made under subsection (1).

(k) Transaction Occurrence

Any transactions required to be specifically disclosed under the *Fair Work (Registered Organisations) Act 2009* that have not been disclosed in this financial report have not occurred during the financial year.

(l) New accounting standards for application in future periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. Chapter has decided against early adoption of these standards. The following table summarises those future requirements, and their impact on National Electrical and Communications Association Tasmania Chapter:

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(l) New accounting standards for application in future periods continued

Standard Name	Effective Date for entity	Requirements	Impact
AASB 9 Financial Instruments	Annual reporting periods beginning on or after 1 January 2018	Significant revisions to the classification and measurement of financial assets, reducing the number of categories and simplifying the measurement choices, including the removal of impairment testing of assets measured at fair value. The amortised cost model is available for debt assets meeting both business model and cash flow characteristics tests. All investments in equity instruments using IFRS 9 are to be measured at fair value.	Although the adoption of AASB 9 may have an impact, it is impracticable at this stage to provide reasonable estimate of such impact.

2 Affiliation Fees & Levies

	2015	2014
	\$	\$
Affiliation fees	-	-
Dues and subscription fees	-	4,113
Compulsory levies	-	-
NECA National capitation fees	11,416	12,089
	<u>11,416</u>	<u>16,202</u>

3 Cash and Cash Equivalents

	2015	2014
	\$	\$
Cash at bank	96,463	71,728
Electronic clearing account	-	(42)
Other cash and cash equivalents	-	880
	<u>96,463</u>	<u>72,566</u>

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

4 Trade and Other Receivables

	2015	2014
	\$	\$
Receivables from other reporting units	-	-
Trade receivables	664	41,273
	<u>664</u>	<u>41,273</u>

5 Other Assets

	2015	2014
	\$	\$
Prepayments	4,550	6,682
Accrued income	1,110	-
	<u>5,660</u>	<u>6,682</u>

6 Trade and Other Payables

	2015	2014
	\$	\$
Trade payables - other reporting units	5,787	3,668
Trade payables - legal	-	-
Trade payables - employers for deductions	-	-
Trade payables	5,362	1,536
Sundry payables and accrued expenses	4,000	4,725
GST payable	1,342	1,571
	<u>16,491</u>	<u>11,500</u>

7 Cash Flow Information

(a) Reconciliation of Cash Flow from Operations with Surplus/(Deficit)

	2015	2014
	\$	\$
Surplus/(deficit) for the year	(8,071)	(4,493)
Non-cash flows in surplus/(deficit)		
Changes in assets and liabilities		
- (Increase)/decrease in other receivables	40,608	(17,550)
- (Increase)/decrease in prepayments	1,022	559
- Increase/(decrease) in trade payables and accruals	(9,662)	994
	<u>23,897</u>	<u>(20,490)</u>

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

7 Cash Flow Information continued

(b) Cash Flows with Other Reporting Units

	2015	2014
	\$	\$
Cash Inflows		
370 Degrees	73	660
NECA National Office	327	840
NECA QLD Chapter	-	28
	<u>400</u>	<u>1,528</u>
Cash Outflows		
370 Degrees	(22,815)	(42,457)
NECA National Office	(25,750)	(31,435)
NECA VIC Chapter	(4,062)	(166)
NECA NSW Chapter	(2,193)	(904)
NECA QLD Chapter	(5,000)	-
	<u>(59,820)</u>	<u>(74,962)</u>

(c) Reconciliation of cash

	2015	2014
	\$	\$
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:		
Cash and cash equivalents	96,463	72,608
Electronic clearing account	-	(42)
	<u>96,463</u>	<u>72,566</u>

8 Financial Instruments

Financial Risk Management

Chapter's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

8 Financial Instruments continued

Financial Risk Management continued

		2015	2014
		\$	\$
Financial Assets			
Cash and cash equivalents	3	96,463	72,566
Financial assets at fair value through profit or loss			
Trade and other receivables	4	664	41,273
Total financial assets		<u>97,127</u>	<u>113,839</u>
Financial Liabilities			
Financial liabilities at amortised cost			
- Trade and other payables	6	16,491	11,500
Total financial liabilities		<u>16,491</u>	<u>11,500</u>

Financial Risk Exposures and Management

The main risks National Electrical and Communications Association Tasmania Chapter is exposed to through its financial instruments are credit risk, liquidity risk, interest rate risk, foreign currency risk and price risk.

(a) Interest rate risk

The reporting unit does not have any material interest rate risk. Any risk arising is managed with a mixture of fixed and floating rate investment.

(b) Credit risk

National Electrical and Communications Association Australia Tasmania Chapter does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the reporting unit.

(c) Foreign Currency Risk

The reporting unit does not have any exposure to fluctuations in foreign currencies.

(d) Liquidity risk

National Electrical and Communications Association Australia Tasmania Chapter manages liquidity risk by monitoring forecast cash flows and ensuring that adequate cash reserves are maintained.

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

8 Financial Instruments continued

(e) Price risk

National Electrical and Communications Association Australia Tasmania Chapter is not exposed to any material commodity price risk.

Sensitivity Analysis

National Electrical and Communications Association Australia Tasmania Chapter has performed an assessment of its exposure to interest rate risk, liquidity risk and credit risk at balance date. National Electrical and Communications Association Australia Tasmania Chapter is not currently subject to any interest rate risk on its financial liabilities, and has assessed that there is also no exposure to liquidity risk to meet its financial obligations. National Electrical and Communications Association Australia Tasmania Chapter's exposure to credit risk has been assessed as not material, due to the nature, collectability and recoverability of the amounts owed.

As a result of the risk assessment performed by the National Electrical and Communications Association Australia Tasmania Chapter, any positive or negative changes in the interest rate risk, liquidity risk or credit risk would not have a material effect on the financial statements. Hence quantitative disclosures are not required.

9 Key Management Personnel Disclosures

The totals of remuneration paid to the key management personnel of National Electrical and Communications Association Tasmania Chapter during the year are as follows:

	2015	2014
30 June 2015	\$	\$
Short-term benefits	-	-
Long-term benefits	-	-
Post-employment benefits	-	-
Termination benefits	-	-
Share-based payments	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>

10 Related Party Transactions

There have been no related party transactions for the financial year outside those disclosed in notes 4, 6, 7(b) and 9. Where transactions between related parties do occur these are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

National Electrical and Communications Association Tasmania Chapter

Notes to the Financial Statements

For the Year Ended 30 June 2015

11 Auditors' Remuneration

	2015	2014
	\$	\$
Remuneration of the auditor Crowe Horwath for:		
- Auditing or reviewing the financial report	4,060	3,920

12 Capital and Leasing Commitments

There are no capital or leasing commitments as at reporting date.

13 Contingent Liabilities and Contingent Assets

There are no contingent liabilities or contingent assets as at reporting date to be disclosed.

14 Events After the End of the Reporting Period

There are no events after the Statement of Financial Position date to be disclosed.

15 Operating Segments

The Chapter operates predominantly in one business and geographical segment being servicing the needs of electrical and communication workers and to represent their interests in industrial matters.

16 Company Details

The registered office of the union is:

National Electrical and Communications Association Tasmania
Chapter

Level 1 6 Bayfield Street

Rosny Park TAS 7018


National Electrical and Communications Association Tasmania Chapter

Auditors Independence Declaration

For the Year Ended 30 June 2015

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2015 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Accounting Professional Ethical Standards in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.



Crowe Horwath Tasmania



Alison Flakemore
Audit Partner

Dated this 14th day of October 2015.

Hobart, Tasmania.

National Electrical and Communications Association Tasmania Chapter

Independent Audit Report to the members of National Electrical and Communications Association
Tasmania Chapter

Report on the Financial Report

We have audited the accompanying financial report of National Electrical and Communications Association Tasmania Chapter, which comprises the statement of financial position as at 30 June 2015, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Chapter Council Statement.

Chapter Council's Responsibility for the Financial Report

The Council of the Chapter are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009* and for such internal control as the Council determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Chapter's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Chapter's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Accounting Professional Ethical Standards.

National Electrical and Communications Association Tasmania Chapter

Independent Audit Report to the members of National Electrical and Communications Association
Tasmania Chapter

Auditor's Opinion

In our opinion the financial report of National Electrical and Communications Association Tasmania Chapter is in accordance with the *Fair Work (Registered Organisations) Act 2009*, including;

- i. Giving a true and fair view of the Chapter's financial position as at 30 June 2015 and its performance ended on that date; and
- ii. Complying with Australian Accounting Standards.

Emphasis of Matter - Going Concern

We have assessed that management's use of the going concern basis of accounting in the preparation of the Chapter's financial report appears appropriate.



Crowe Horwath Tasmania



Alison Flakemore
Audit Partner

Auditor Qualifications

Bachelor of Commerce with Honours
Registered Company Auditor No. 241220
Institute of Chartered Accountants Australia Member No. 96387

Dated this 16th day of November 2015.

Hobart, Tasmania.



8 December 2015

Mr Suresh Manickam
Chapter Secretary
National Electrical Contractors Association - Tasmanian Chapter
Sent via email: necatass@neca.asn.au

Dear Mr Manickam,

Lodgement of Financial Report - Reminder to lodge on or before 15 January 2016

The Fair Work Commission's (the FWC) records disclose that the financial year of the National Electrical Contractors Association - Tasmanian Chapter (the reporting unit) ended on the 30 June 2015.

As you would be aware, the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires that a reporting unit prepare a financial report in accordance with the RO Act, make it available to the members and then must lodge the financial report within 14 days after the general meeting of members, or if the rules of the reporting unit allow, the Committee of Management meeting (s.268).

The maximum period of time allowed under the RO Act for the completion of the financial reporting process is six months and 14 days after the expiry date of its financial year (s.253, s254, s265, s.266, s.268). For your reporting unit that requires lodgement of its financial report on or before **15 January 2016, and in any event no later than 14 days after the relevant meeting.**

The FWC encourages your reporting unit to lodge its financial report at the earliest opportunity in order to ensure compliance with its obligations. Failure of a reporting unit to lodge its financial report is a breach of a civil penalty provision of the RO Act. This can result in the General Manager instituting an inquiry or investigation into a reporting unit's non-compliance under Chapter 11, Part 4 of the RO Act. The actions available to the General Manager following an investigation include issuing Federal Court legal proceedings for breach of a civil penalty provision. The orders available to the Federal Court include imposition of a pecuniary penalty on the organisation or individual officer, whose conduct led to the contravention, of up to \$51,000 per contravention on the organisation and up to \$10,200 per contravention on the individual officer.

We encourage you to lodge the full financial report directly to orgs@fwc.gov.au. That is the official email address for electronic lodgements of material related to registered organisations matters.

Should you seek any clarification in relation to the above, please contact me on (03) 8656 4699 or via email at Sam.Gallichio@fwc.gov.au.

Yours sincerely,

Sam Gallichio
Adviser
Regulatory Compliance Branch



25 August 2015

Mr Suresh Manickam
Secretary
National Electrical Contractors Association, Tasmanian Chapter
Sent via email: necatas@neca.asn.au

Dear Mr Manickam,

**Re: Lodgement of Financial Report - [FR2015/111]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the National Electrical Contractors Association, Tasmanian Chapter (the reporting unit) ended on 30 June 2015.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date under s.268 of the RO Act, namely 15 January 2016 (being the expiry date of 6 months and 14 days from the end of the financial year).

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Further, the General Manager's updated Reporting Guidelines that apply to all financial reports prepared on or after 30 June 2014 are also available on the website supported by a webinar presentation.

The Fair Work Commission has developed a model set of financial statements. It is not obligatory to use this model but it is a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards. The model statement and other resources can be accessed through our website under [Financial Reporting](#) in the Compliance and Governance section.

I request that the financial report and any statement of loans, grants or donations made during the financial year (statement must be lodged within 90 days of end of financial year) be emailed, rather than posted, to orgs@fwc.gov.au. A sample statement of loans, grants or donations is available at [sample documents](#).

It should be noted that s.268 is a civil penalty provision. Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you wish to seek any clarification in relation to the above, please contact me on (03) 8661 7796 or via email at Sam.Gallichio@fwc.gov.au.

Yours sincerely,

Sam Gallichio
Adviser
Regulatory Compliance Branch

TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
<p>(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.</p> <p>(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).</p>	/ /	As soon as practicable after end of financial year
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	<p>Within a reasonable time of having received the GPFR</p> <p>(NB: Auditor's report must be dated on or after date of Committee of Management Statement</p>
<p>Provide full report free of charge to members – s265</p> <p>The full report includes:</p> <ul style="list-style-type: none"> the General Purpose Financial Report (which includes the Committee of Management Statement); the Auditor's Report; and the Operating Report. 	/ /	<p>(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,</p> <p>or</p> <p>(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.</p>
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.