



National office | **national electrical and communications association**
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31 March 2004

Industrial Registrar
Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
MELBOURNE VIC 3000

Dear Sir

The National Electrical Contractors Association Annual Return of Information for Year 2004 – Ref: AR 2004/256

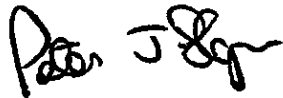
In accordance with S233(i) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the Workplace Relations Act 1996), I, Peter James Glynn, herewith make the declaration certifying that:

- The register of members has, during the immediately preceding calendar year, been kept and maintained as required by the Schedule; and
- The following records, a copy of which is annexed is a correct statement of the information contained in those records.
 - i. A list of offices in the organisation and each branch of the organisation;
 - ii. A list of the names, postal addresses and occupations of the persons holding the offices:
 - Annexure 1 - National Office
 - Annexure 2 - NSW Chapter
 - Annexure 3 - VIC Chapter
 - Annexure 4 - ACT Chapter
 - Annexure 5 - WA Chapter
 - Annexure 6 - SA Chapter
 - Annexure 7 - QLD Chapter
 - Annexure 8 - TAS Chapter
 - Annexure 9 - NT Chapter
 - iii. A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January 2004 – Annexure 10

Ref: L040331-1
File:

iv. The number of members on 31 December 2003 was 3393.

Declared,

A handwritten signature in black ink, appearing to read "Peter J Glynn". The signature is written in a cursive style with a large initial "P" and a stylized "G".

PETER JAMES GLYNN
Secretary

ANNEXURE 5

**THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION
WESTERN AUSTRALIA CHAPTER OFFICE**

**22 Prowse Street
West Perth 6005**

**P O Box 401
West Perth WA 6872
Ph: 08 9321 8637
Fax: 08 9481 4552**

Name, postal address and occupation of the person holding office:

| | | |
|-----------------------|--|---|
| PRESIDENT | Mr Garry Itzstein Electrical Contractor National Councillor National Executive Member | Stork Electrical WA P O Box 45 WELSHPOOL WA 6986 |
| VICE PRESIDENT | Mr Wayne Carter Electrical Contractor National Councillor | Williams Electrical Service 34 Ledger Road BALCATTWA WA 6021 |
| TREASURER | Mr Anthony Taylor Electrical Contractor | Garland Ellas Taylor Pty Ltd P O Box 68 OSBORNE PARK WA 6017 |
| SECRETARY | Mr Rod Hale | NECA WA Chapter P O Box 401 WEST PERTH WA 6872 |
| COUNCIL | Mr Peter Kim Electrical Contractor | Nilsen Electric (WA) Pty Ltd P O Box 1305 BIBRA LAKE WA 6165 |



ANNEXURE 10

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

The names of each office in respect of which an election is required:

1. National Council: Sixteen (16) comprising two (2) National Councillors elected by and from each Chapter committee;
National Executive: One (1) from each Chapter
Office Bearers: President, Vice President and Treasurer elected from the members of the Executive Committee
National Secretary:
2. Victoria Chapter
Council: Five (5) Councillors
Office Bearers: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
3. South Australia
Chapter Management
Committee: Three (3) members
Executive
Officers: President, Vice President, Treasurer and Secretary.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
4. Australian Capital
Territory Chapter
Council: Six (6) members
Executive Office bearers and one member of the Council.
Office bearers: President, Vice President, Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
5. New South Wales
Executive: Four (4) members
Executive Offices: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
6. Tasmania Chapter
Council: Seven (7) members comprising one (1) councillor from each of the groups respectively as defined and four (4) councillors representing the membership of the Chapter as a whole.
Executive: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

ANNEXURE 10 (cont'd)

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

7. Northern Territory
Chapter Council: Six (6) members
Executive: Office bearers and one member of the Council.
Office Bearers: President, Vice President, Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

8. Western Australia
Chapter Council: Ten (10) members.
Executive: Four (4) members of Council and Office Bearers.
Office Bearers: President, Vice President, Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

9. Queensland Chapter
Council: Ten (10) members
Executive: Office Bearers and four (4) members of the Council.
Office Bearers: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

The reason for the election is that the term of office has expired.

All offices become vacant.

Date and time of commencement and expiration of nominations is outlined in the attachment to this letter.

The voting systems employed in the conduct of these elections are:

- Chapter Council - direct voting system
- Chapter Executive, Office Bearers and National Council, Executive and Office Bearers - collegiate system.

ANNEXURE 10 (cont'd)

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

CONDUCT OF ELECTIONS FOR OFFICE 2004 ELECTION TIMETABLE - REGULATION 61(1)(e)

| Chapter committee Elections | | | Rule |
|--|-------------|--|---------------|
| Tuesday | 15 June | Nominations invited | 23(a) |
| Tuesday | 29 June | Nominations close | |
| Tuesday | 6 July | If ballot - issue ballot papers | 23(g)(i) |
| Tuesday | 20 July | Ballot closes | 23(g)(iii)(a) |
| Chapter Office Bearers | | | |
| | July/August | 1st chapter meeting after committee elections - Chapter Office Bearers - Chapter Executive - National Councillors | 25(a) |
| National Office Bearers and Executive | | | |
| Tuesday | 27 July | Nominations invited | 18(a) |
| Tuesday | 10 August | Nominations close | 18(c) |
| Thursday | 12 August | If ballot - issue ballot papers | 18(f) |
| Thursday | 2 September | Ballot closes | 18(f) |
| Annual General Meetings | | | |
| National | | 11 November 2003 | 29 |
| Victoria | | 14 September 2003 | 9 |
| South Australia | | 13 September 2003 | 16 |
| New South Wales | | 15 September 2003 | 14(a) |
| Australian Capital Territory | | 6 September 2003 | 9(a) |
| Tasmania | | 1 August 2003 | 9(a) |
| Northern Territory | | 15 September 2003 | 9(a) |
| Western Australia | | 14 September 2003 | 9(a) |
| Election of Secretaries | | | |
| National | | 2004 | 19 |
| Victoria | | 2006 | 26(a) |
| South Australia | | 2007 | 26(a) |
| New South Wales | | 2005 | 26(a) |
| Australian Capital Territory | | 2005 | 26(a) |
| Tasmania | | 2007 | 26(a) |
| Northern Territory | | 2007 | 26(a) |
| Western Australia | | 2006 | 26(a) |
| Queensland | | 2007 | |



AUSTRALIAN INDUSTRIAL REGISTRY

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80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7822
Fax: (03) 9654 6672

Our ref. AR2004/256-264

Mr Peter Glynn
Secretary
The National Electrical and Communications Association
Level 3
100 Dorcas Street
SOUTH MELBOURNE VIC 3205

Email: necanat@neca.asn.au

Dear Mr Glynn

RE: National Electrical and Communications Association and Branches
**Annual Return of information contained in records kept by organisation
and branches**

I have received your letter/declaration of 31 March 2004 together with Annexures 1, 2, 3, 4, 5, 6, 7, 8 and 9 providing information required to be lodged in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996* (the Act). The documents were lodged in the Industrial Registry by facsimile on 1 April 2004 and hard copy on 2 April 2004.

The documents lodged cover the required information for the 2004 Annual Return of the National Electrical and Communications Association and its branches.

Yours sincerely

Margaret Williams
Statutory Services Branch

7 April 2004