



14 August 2018

Chapter Secretary
National Electrical Contractors Association-Western Australia Chapter
necawa@necawa.asn.au

Dear Chapter Secretary,

cc: necanat@neca.asn.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Western Australia Chapter [E2018/101]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the National Electrical Contractors Association, The-Western Australia Chapter must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

The National Electrical Contractors Association
Western Australia Chapter
DECLARATION OF RESULTS - E2018/101
Uncontested Offices

Casual Vacancy Election

The Results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Western Australia Chapter Member
Chapter Secretary (1)**

Candidates

GREGO, Jack

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

M. Mitchell

On behalf of

Simon Bulloch

Returning Officer

Australian Electoral Commission

09/08/2018





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

National Electrical Contractors Association
(E2018/101)

MR ENRIGHT

MELBOURNE, 18 JUNE 2018

Arrangement for conduct of election.

[1] On 23 April 2018 the Western Australia Chapter of the National Electrical Contractors Association lodged with the Registered Organisations Commission prescribed information for an election to fill a casual vacancy. Amended prescribed information was lodged on 14 June 2018 for an election to fill a casual vacancy in the following office:

Chapter Secretary

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

<PR351093>

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, Peter Beveridge, being the Vice President of the National Electrical Contractors Association Western Australia Chapter, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the National Electrical Contractors Association Western Australia Chapter,
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The election that is required is set out in the table in Annexure A.
4. *[If lodged 2 months prior to nominations opening]* This statement **IS** lodged at least 2 months before nominations open for the election below.

1. Chapter Secretary

5. Please note that originally a request was sent in for a Casual Vacancy Councillor position election in addition to the request for a Chapter Secretary election, however we have been advised that this position has already been caught in the scheduled election currently taking place and accordingly not required.



Signed: Peter Beveridge

Vice President

Dated: 14 June, 2018

[PLEASE NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to regorgs@roc.gov.au .]

ANNEXURE A

- o Elections that are required *[insert as many pages as required]*:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
<i>Western Australia</i>	<i>Chapter Secretary</i>	<i>1</i>	<i>Direct Voting System</i>	<i>Casual Vacancy</i>	<i>Members</i>

- o Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	To be determined by the returning officer	-
Nominations CLOSE	14 days after nominations open	-
Roll of Voters cut-off date	10 working days prior to nominations opening	-

Please note: that for insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as 'to be determined by the returning officer'. Casual vacancies must be accompanied by proof of resignation and attached to this statement.