



1 October 2019

Peter Beveridge  
Chapter President  
National Electrical Contractors Association  
The-Western Australia Chapter  
Sent via email: necawa@necawa.asn.au

cc: National Electrical Contractors Association  
necanat@neca.asn.au

Dear Peter Beveridge,

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/117. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the National Electrical Contractors Association, The-Western Australia Chapter must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:

- the name of the office now held;
- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

**Astrid Glenister**  
**Registered Organisations Commission**

17 September 2019

# Post-election report

**The National Electrical Contractors  
Association**

Western Australia Chapter

Casual Vacancy election

E2019/117

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# Election(s) Covered in this Report

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Organisation: Western Australia Chapter  
Election: Casual Vacancy  
Election Decision No/s: E2019/117

## Rules

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Rules used for the election: [233V: Incorporates alterations of 16 December 2016 in matter R2016/278]

Rules difficult to apply/interpret: None

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website:

[https://www.aec.gov.au/About\\_AEC/AEC\\_Services/Industrial\\_Elections](https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections)

## Roll of Voters

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As there were no contested offices, no Roll of Voters was required.

## Irregularities

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Details of written allegations of irregularities, and action taken by AEC: None

Other irregularities identified, and action taken:

## Other Matters

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Returning Officer actions required (Section 193): No  
Details:

## Signed

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*Liz Houlton.*

Liz Houlton  
Returning Officer  
Australian Electoral Commission  
E: waelections@aec.gov.au  
P: 08 6363 8011  
17 September 2019

## Attachments

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### A. Declaration of results for Uncontested Offices – WA

**The National Electrical Contractors Association**  
**Western Australia Chapter**  
**DECLARATION OF RESULTS - E2019/117**  
**Uncontested Offices**

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**Casual Vacancy Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Western Australia Chapter**

**Assistant Chapter Secretary (1)**

Candidates

O'GRADY Aidan

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

*Liz Houlton.*

Liz Houlton  
Returning Officer  
Telephone: 08 6363 8011  
Email: waelections@aec.gov.au  
09/09/2019





## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**National Electrical Contractors Association, The-Western Australia  
Chapter**  
(E2019/117)

MR ENRIGHT

MELBOURNE, 27 JUNE 2019

*Arrangement for conduct of election.*

[1] On 27 June 2019 the Western Australia Chapter of The National Electrical Contractors Association lodged with the Registered Organisations Commission prescribed information for an election to fill the following office:

WA Assistant Chapter Secretary (1)

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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**PRESCRIBED INFORMATION FOR ELECTIONS** in accordance with **Section 189 Fair Work (Registered Organisations) Act 2009** and **Regulation 138 Fair Work (Registered Organisations) Regulations 2009**

I, Carl Copeland, being the Chapter Secretary of the National Electrical Contractors Association Western Australia Chapter, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the National Electrical Contractors Association Western Australia Chapter,
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The election that is required is set out in the table in Annexure A.
4. *[If lodged 2 months prior to nominations opening]* This statement **IS** lodged at least 2 months before nominations open for the election below.

1. Assistant Chapter Secretary



Signed: Carl Copeland

Chapter Secretary

Dated: 25 June, 2019

*[PLEASE NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).]*

**ANNEXURE A**

- o Elections that are required *[insert as many pages as required]*:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
<i>Western Australia</i>	<i>Assistant Chapter Secretary</i>	<i>1</i>	<i>Direct Voting System</i>	<i>New office created</i>	<i>Members</i>

- o Important dates:

	Direct Voting System	Collegiate Electoral System
<b>Nominations OPEN</b>	To be determined by the returning officer	-
<b>Nominations CLOSE</b>	7 days after nominations open	-
<b>Roll of Voters cut-off date</b>	10 working days prior to nominations opening	-

Please note: that for insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as 'to be determined by the returning officer'. Casual vacancies must be accompanied by proof of resignation and attached to this statement.