



10 December 2014

Mr Garry Itzstein  
Chapter Secretary  
National Electrical Contractors Association, The-Western Australia Chapter  
[necawa@necawa.asn.au](mailto:necawa@necawa.asn.au)

Dear Mr Itzstein

**Section 269 application for certificate stating financial affairs of reporting unit are encompassed by financial affairs of associated State body for year ended 30 June 2014 (FR2014/129)**

I refer to the application lodged pursuant to section 269 of the *Fair Work (Registered Organisations) Act 2009* in respect of the Western Australia Chapter of The National Electrical Contractors Association for the financial year ended 30 June 2014. The application was lodged with the Fair Work Commission on 9 December 2014.

I have granted the application. The certificate is attached.

If you wish to discuss this matter, please contact Nick Salzberg on (03) 8661 7812 or by email at [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

Yours sincerely

Chris Enright  
Delegate of the General Manager



# CERTIFICATE

*Fair Work (Registered Organisations) Act 2009*

s.269(2)(a)—Reporting unit's financial affairs encompassed by associated State body

**National Electrical Contractors Association, The-Western Australia Chapter**  
(FR2014/129)

MR ENRIGHT

MELBOURNE, 10 DECEMBER 2014

*Reporting unit's financial affairs encompassed by associated State body*

[1] On 9 December 2014 an application was made under s.269(2)(a) of the *Fair Work (Registered Organisations) Act 2009* (the Act) by the Western Australia Chapter of The National Electrical Contractors Association (the reporting unit) for a certificate stating that the financial affairs of the reporting unit are encompassed by the financial affairs of The Electrical & Communications Association of Western Australia (the Association), an associated State body, in respect of the financial year ending 30 June 2014.

[2] On 9 December 2014, the reporting unit lodged a copy of the audited accounts of the Association with the Fair Work Commission.

[3] I am satisfied that the Association:

- is registered under the *Industrial Relations Act 1979 (WA)*, a prescribed State Act; and
- is, or purports to be, composed of substantially the same members as the reporting unit; and
- has, or purports to have, officers who are substantially the same as designated officers in relation to the reporting unit; and
- is an associated State body.

[4] I am further satisfied that:

- the Association has in accordance with prescribed State legislation, prepared accounts, had those accounts audited, provided a copy of the audited accounts to its members and lodged the accounts with the relevant State authority;
- any members of the reporting unit who are not also members of the Association have been provided with copies of the accounts at substantially the same time as the members of the reporting unit who are members of the Association; and
- a report under s.254 of the Act has been prepared in respect of those activities of the reporting unit and has been provided to the members of the reporting unit with copies of the accounts.

[5] I am satisfied that the financial affairs of the reporting unit in respect of the financial year ending 30 June 2014, are encompassed by the financial affairs of the Association and I certify accordingly under s.269(2)(a) of the Act.



DELEGATE OF THE GENERAL MANAGER

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**From:** nick.salzberg@fwc.gov.au [mailto:nick.salzberg@fwc.gov.au]

**Sent:** Thursday, 11 December 2014 10:14 AM

**To:** necawa@necawa.asn.au

**Subject:** s269 Certificate - FR2014/129 - Financial Reporting matter re: National Electrical Contractors Association, The-Western Australia Chapter

Please find attached correspondence regarding the matter **FR2014/129 - Financial Reporting matter re: National Electrical Contractors Association, The-Western Australia Chapter**

This correspondence was sent automatically from the Fair Work Commission.

5 December 2014

Ms Eve Anderson  
Team Manager  
Regulatory Compliance Branch  
Fair Work Australia  
11 Exhibition Street  
MELBOURNE VIC 3000



Dear Ms Anderson,

**National Electrical Contractors Association, The-Western Australia Chapter  
Annual Returns for Financial Year Ending 30 June 2014**

The National Electrical Contractors Association, Western Australia Chapter makes application pursuant to Section 269 of the *Fair Work (Registered Organisations) Act 2009* ('the Act') to be taken to have satisfied Part 3 of Chapter 8 of the Act for the financial year ending **30 June 2014**.

**Relief Sought**

- That the General Manager issue a certificate stating that the financial affairs of the Reporting Unit are encompassed by the financial affairs of the associated State body.
- That the Reporting Unit is taken to have satisfied Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009*.

**Grounds and Reasons**

Section 269 of the Act applies to The National Electrical Contractors Association, Western Australia Chapter (the 'Reporting Unit') on the following basis:

1. The Electrical & Communications Association of Western Australia (the 'associated State body') is registered as an industrial organisation pursuant to the *Industrial Relations Act 1979 (WA)*.
2. The associated State body is composed of substantially the same members as the Reporting Unit.
3. The officers of the associated State body are substantially the same as the officers of the Reporting Unit.

The Reporting Unit is taken to have satisfied Part 3 of Chapter 8 of the Act on the following basis:

- a) The associated State body has, in accordance with the *Industrial Relations Act 1979 (WA)* prepared accounts, had those accounts audited, provided a copy of the audited accounts to its members, and has lodged the audited accounts with the Western Australian Industrial Registry;
- b) A copy of the audited accounts are attached hereto (See Attachment A);
- c) All the members of the Reporting Unit and the associated State body, at substantially the same time, have been provided a copy of the Auditor's Report, Balance Sheet and Statement of Income and Expenditure, free of charge, in accordance with Division 4 of the *Industrial Relations Act 1979 (WA)*; and
- d) All members of the Reporting Unit have been provided with a copy of the Operating Report. A copy of the Operating Report is attached hereto (See Attachment B).

The National Electrical Contractors Association, Western Australia Chapter submits that based on the grounds and reasons stated herein and the supporting documentation, the Branch satisfies section 269 of the Act and consequently seeks the relief as sought.

Should you wish to discuss this or any other matter, please do not hesitate to contact this office at any time.

Yours sincerely



**Garry Itzstein**  
Secretary



**Electrical &  
Communications  
Association**

**THE ELECTRICAL AND COMMUNICATIONS  
ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)**

**ABN 19 295 806 769**

The Electrical and Communications Association of Western Australia is a registered industrial organisation pursuant to the *Industrial Relations Act 1979* of Western Australia

**FINANCIAL REPORT**

**FOR THE YEAR ENDED 30 JUNE 2014**



**THE ELECTRICAL AND COMMUNICATIONS  
ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)  
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THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)

INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2014

	Notes	2014 \$	2013 \$
<b>REVENUE</b>			
Revenue	3 (a)	1,095,697	1,357,480
Other Income	3 (b)	3,040,848	2,739,565
<b>Total revenue</b>		<b>4,136,545</b>	<b>4,097,045</b>
<b>LESS EXPENDITURE:</b>			
Service delivery costs	3 (c)	2,125,819	2,434,475
Depreciation		19,431	98,036
Amortisation		3,591	27,000
Employee benefits		2,239,167	1,975,930
Loss on revaluation of investment properties		-	295,000
Loss on sale of non-current assets		30,006	257
Net Impairment of non-current assets held for sale		328,813	-
Other		14,292	-
<b>Total expenditure</b>		<b>4,761,119</b>	<b>4,830,698</b>
<b>Loss for the year</b>		<b>(624,574)</b>	<b>(733,653)</b>
Retained earnings at beginning of year		4,733,811	5,467,464
Asset revaluation reserve transfer		856,938	-
<b>Retained earnings at end of year</b>		<b>4,966,175</b>	<b>4,733,811</b>

The accompanying notes form part of these financial statements.

**THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)**

**BALANCE SHEET AS AT 30 JUNE 2014**

	Notes	2014 \$	2013 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	480,662	291,461
Trade and other receivables	5	1,098,832	970,993
Stocks		46,437	28,895
Other current assets		99,786	50,061
Non-current assets held for sale	6	4,551,187	-
<b>TOTAL CURRENT ASSETS</b>		<b>6,276,904</b>	<b>1,341,410</b>
<b>NON-CURRENT ASSETS</b>			
Financial assets	7	1	634,639
Property, plant and equipment	8	205,802	270,868
Investment properties	9	-	4,880,000
Intangible assets	10	42,500	35,000
<b>TOTAL NON-CURRENT ASSETS</b>		<b>248,303</b>	<b>5,820,507</b>
<b>TOTAL ASSETS</b>		<b>6,525,207</b>	<b>7,161,917</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	11	1,453,080	1,493,068
Provisions	12	105,952	78,100
<b>TOTAL LIABILITIES</b>		<b>1,559,032</b>	<b>1,571,168</b>
<b>NET ASSETS</b>		<b>4,966,175</b>	<b>5,590,749</b>
<b>EQUITY</b>			
Retained earnings		4,966,175	4,733,811
Asset revaluation reserve	13	-	856,938
<b>TOTAL EQUITY</b>		<b>4,966,175</b>	<b>5,590,749</b>

The accompanying notes form part of these financial statements.

THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2014

	Notes	2014 \$	2013 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Operations		4,098,038	3,627,822
Payments to suppliers and employees		(4,540,969)	(4,537,428)
Interest received		7,248	25,554
Net cash (outflow) from operating activities		<b>(435,683)</b>	<b>(884,052)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payment for property, plant and equipment and motor vehicles		(69,271)	(181,289)
Proceeds from sale of property, plant and equipment, and motor vehicles		81,182	37,540
Proceeds from sale of investments		624,064	-
Payment for intangible assets		(11,091)	(35,000)
Net cash inflow/(outflow) from investing activities		<b>624,884</b>	<b>(178,749)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Net cash inflows/(outflows) from financing activities		-	-
Net increase/(decrease) in cash held		189,201	(1,062,801)
Cash at the beginning of the financial year		291,461	1,354,262
Cash at the end of the financial year	4	<b>480,662</b>	<b>291,461</b>
<b>RECONCILIATION OF SURPLUS NET CASH FLOW FROM OPERATING ACTIVITIES</b>			
Loss for the year		(624,574)	(733,653)
Plus (minus) non-cash items:			
Depreciation		19,431	98,036
Amortisation		3,591	27,000
Loss on financial asset		13,228	-
Loss on sale of non-current assets		30,006	257
Net Impairment of non-current assets held for sale		328,813	-
Non-current assets written off		1,064	-
Reversal of financial asset impairment		-	(140,025)
Profit on sale of non-current assets		-	(1,137)
Loss on revaluation of investment properties		-	295,000
Change in assets and liabilities			
Increase in receivables		(127,839)	(648,857)
Increase in other current assets		(67,267)	(29,365)
(Decrease)/Increase in payables		(39,988)	255,664
Increase/(Decrease) in provisions		27,852	(6,972)
Net cash inflow from operating activities		<b>(435,683)</b>	<b>(884,052)</b>

The accompanying notes form part of these financial statements.

THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report prepared to satisfy the reporting requirement of the *Industrial Relations Act 1979*. The Electrical and Communications Association of Western Australia is a registered industrial organisation pursuant to the *Industrial Relations Act 1979* of Western Australia and is the Western Australian Chapter of the National Electrical Contractors Association. The Committee of Management has determined that the Association is not a reporting entity.

The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

(a) **Consolidated financial statements**

Consolidated financial statements have not been prepared for the entity and its subsidiaries because neither the entity nor the group is a reporting entity and the management committee have decided not to comply with AASB 127 Consolidated and Separate Financial Statements.

(b) **Plant and Equipment**

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Profit and losses on disposal of plant and equipment are taken into account in determining the result for the year

(c) **Investment Property**

Investment property, principally comprising freehold office buildings, is held for long-term rental yields and is not occupied by the Association. Investment property is carried at fair value, representing open-market value determined by external valuers every year. Changes in fair values are recorded in the income statement as part of other income.

(d) **Impairment of Assets**

At each reporting date, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(e) **Employee Benefits**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

(f) **Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)**

**(g) Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Membership income is recognised on a straight line proportional basis over the duration of the membership. Memberships received in advance for future financial years are recognised as a liability.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

All revenue is stated net of the amount of goods and service tax (GST).

**(h) Financial assets**

Financial assets are classified at fair value through profit or loss when they are held for trading for the purpose of short term profit taking, derivatives not held for hedging purposes, or designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

**(i) Intangible assets**

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful lives. The estimated useful life and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis. Intangible assets with indefinite useful lives that are acquired separately are carried at cost less accumulated impairment losses.

**(j) Comparative figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**(k) Change in accounting estimate**

During the year, the Association changed the method of depreciation for all property, plant and equipment, excluding freehold land, from the diminishing value basis to the straight-line method. The straight-line method is most suitable as the depreciating assets provide a similar level of economic benefits throughout their useful life.

The result of this change has been to:

- Increase the net surplus for the year by \$43,862
- Increase the net carrying amount of property, plant and equipment by \$43,862

It is impracticable to estimate the effect of this change in accounting estimation on future periods.

**NOTE 2: INCOME TAX**

The Association has self assessed itself to be exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

**THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014**

	2014	2013
	\$	\$
<b>NOTE 3: REVENUE, OTHER INCOME AND EXPENSES</b>		
<b>(a) Revenue</b>		
Membership Income	887,565	1,051,338
Administration	100,800	177,000
Commissions	74,578	97,342
Financial administration	32,754	31,800
<b>Total Revenue</b>	<u>1,095,697</u>	<u>1,357,480</u>
<b>(b) Other income</b>		
Interest received	7,248	25,554
Rent	327,718	342,772
Reversal of impairment of financial asset	-	140,025
Profit on sale of non-current assets	-	1,137
SAA and publications income	230,798	189,814
Group management	1,266,241	810,271
Administration recovery	111,491	163,361
Marketing recovery	414,994	167,880
Other Income	464,580	440,386
Members' activities revenue	217,778	458,365
<b>Total Other Income</b>	<u>3,040,848</u>	<u>2,739,565</u>
<b>Total Income</b>	<u>4,136,545</u>	<u>4,097,045</u>
<b>(c) Service Delivery Costs</b>		
Membership expense	221,093	211,380
Members activities expenses	361,550	580,480
Administration	278,008	320,260
IT costs	27,263	45,482
Group Management	276,791	148,895
Marketing	75,757	173,893
Professional costs	180,407	247,921
SAA and publications	171,055	198,395
Sundry employee costs	191,390	156,219
Other expenditure	342,505	351,550
<b>Total service delivery costs</b>	<u>2,125,819</u>	<u>2,434,475</u>



THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

	2014 \$	2013 \$
<b>4. CASH AND CASH EQUIVALENTS</b>		
Cash on hand	609	486
Cash at bank	480,053	290,975
	<u>480,662</u>	<u>291,461</u>
<b>5. TRADE AND OTHER RECEIVABLES</b>		
Trade receivables	804,367	765,860
Other receivables	294,465	205,133
	<u>1,098,832</u>	<u>970,993</u>
<b>6. NON-CURRENT ASSETS HELD FOR SALE</b>		
Land and Building – 22 Prowse Street, West Perth	1,002,782	-
Land and Building – 9 Cressall Road, Balcatta	3,548,405	-
	<u>4,551,187</u>	<u>-</u>

The Investment Properties located at 22 Prowse Street, West Perth and 9 Cressall Road, Balcatta were reclassified from Investment Properties to Non-Current Assets (Properties) Held for Sale for the year ended 30 June 2014. The Prowse Street property was sold on 1 July 2014 for \$1,020,000 and the sale of the Cressall Road property became unconditional on 1 August 2014 for \$3,600,000. The subsequent increase and decrease in the fair values of the properties held for sale, including corresponding costs to sell, of \$172,782 (increment) and \$501,595 (decrement) respectively, resulted in a Net Impairment Loss of \$328,813, being recognised in the Statement of Comprehensive Income for the year ended 30 June 2014.

Both properties held for sale were recognised as current assets at year end.

**7. FINANCIAL ASSETS**

Investment in the NECA WA Group Property Trust	-	634,638
Investment in NECA Legal (WA) Pty Ltd	1	1
	<u>1</u>	<u>634,639</u>
Balance of investment as at 1 July 13	634,639	494,613
Movement in net assets of NECA WA Group Property Trust	(634,638)	25,026
Reversal of impairment of financial asset	-	115,000
<b>Balance of investment as at 30 June 14</b>	<u>1</u>	<u>634,639</u>
Units at \$1 each held in NECA WA Group Property Trust	-	826,439
Ordinary shares at \$1 each held in NECA Legal (WA) Pty Ltd	1	1

During the year, the NECA WA Group Property Trust was wound up and the final trust distributions made to ECA WA.

THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

8. PROPERTY, PLANT AND EQUIPMENT

	Notes	2014 \$	2013 \$
Plant & equipment – at cost		14,601	119,178
LESS: Accumulated depreciation		(7,457)	(98,169)
		<u>7,144</u>	<u>21,009</u>
Office & computer equipment – at cost		115,524	-
LESS: Accumulated depreciation		(102,110)	-
		<u>13,414</u>	<u>-</u>
Fixtures & fittings – at cost		71,319	101,645
LESS: Accumulated depreciation		(66,878)	(98,596)
		<u>4,441</u>	<u>3,049</u>
Motor vehicles – at cost		268,252	340,005
LESS: Accumulated depreciation		(87,449)	(93,195)
		<u>180,803</u>	<u>246,810</u>
<b>Total property, plant and equipment</b>		<b><u>205,802</u></b>	<b><u>270,868</u></b>

9. INVESTMENT PROPERTIES

Land and Building (9 Cressall Road, Balcatta)			
Balance at 1 July 13		4,050,000	4,050,000
Impairment loss recognised in profit and loss		(501,595)	-
Reclassified as held for sale	6	(3,548,405)	-
<b>Balance at 1 July 14</b>		<u>-</u>	<u><b>4,050,000</b></u>
Land and Building (22 Prowse Street, West Perth)			
Balance at 1 July 13		830,000	830,000
Increase in fair value recognised in profit and loss		172,782	-
Reclassified as held for sale	6	(1,002,782)	-
<b>Balance at 1 July 14</b>		<u>-</u>	<u><b>830,000</b></u>
<b>Total investment properties at fair value</b>		<u>-</u>	<u><b>4,880,000</b></u>

The basis of the valuation of investment properties is fair value, being the amounts for which the properties could be exchanged between willing parties in an arm's length transaction, based on current prices in an active market for similar properties in the same location and subject to similar leases. The investment properties located at 22 Prowse Street, West Perth and 9 Cressall Road, Balcatta, were reclassified from investment properties to non-current assets held for sale at 30 June 2014 (refer to Note 6 for further details).

The properties deemed fair value at 30 June 2014 has been taken as their selling price net of costs which both took place subsequent to year end (Note 6).



THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

10. INTANGIBLE ASSETS

	2014 \$	2013 \$
Capitalised software development	46,091	35,000
<b>Total intangible assets</b>	<b>46,091</b>	<b>35,000</b>
<b>Cost at 1 July 2013</b>	35,000	30,000
Additions	10,000	35,000
Change in depreciation method of consumption	1,091	-
Adjustment - Cost of website	-	(30,000)
<b>Cost at 30 June 2014</b>	<b>46,091</b>	<b>35,000</b>
<b>Accumulated amortisation at 1 July 2013</b>	-	(3,000)
Charge for year	(3,591)	-
Impairment	-	(27,000)
Adjustment - Accumulated amortisation of website	-	30,000
<b>Accumulated amortisation at 30 June 2014</b>	<b>(3,591)</b>	<b>-</b>
<b>Net carrying amount at 30 June 2014</b>	<b>42,500</b>	<b>35,000</b>

The website had been amortised in full by 30 June 2013 as the Executive resolved to discontinue the website given it was not contributing a positive return to the results of the Association.

The software was available for use from 1 May 2014 and accordingly, has been amortised from that date.

Software development costs capitalised are being amortised over 3 years.

12. TRADE AND OTHER PAYABLES

Trade payables	82,763	153,876
Other payables	316,919	268,079
Petrol deposits	37,943	37,943
Income received in advance	1,015,455	1,033,170
	<b>1,453,080</b>	<b>1,493,068</b>

13. PROVISIONS

Provision for annual leave	77,618	52,376
Provision for long service leave	15,111	25,724
Other employee benefits	13,223	-
	<b>105,952</b>	<b>78,100</b>

THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA  
(UNION OF EMPLOYERS)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

**14. RESERVES**

**Asset Revaluation Reserve**

This reserve records the revaluation of property, plant and equipment. The amount of \$856,938 was transferred to retained earnings during the year ended 30 June 2014 given all owner-occupied properties have since been de-recognised, upon their re-classification and sale.

**15. ADMINISTRATION SCHEMES**

- REDUNDANCY ADMINISTRATION
- SEVERANCE SCHEME ADMINISTRATION

The above are employee cessation schemes administered for the benefit of members. The results of such schemes do not form part of the trading results of the Association. However income earned for their administration is revenue of the Association.

**16. COMMITMENTS FOR EXPENDITURE**

As a special condition to the contract of sale for 22 Prowse Street, West Perth, the Association guaranteed a monthly rental from the date of settlement or until release by the Purchaser, on leasing of the premises. The rental guarantee is \$7,000 per month to a maximum of 12 months for \$84,000.



**STATEMENT BY THE EXECUTIVE**

The Executive of the Electrical and Communications Association of Western Australia has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Executive, the financial statements as set out on pages 1 to 12:

1. Presents a true and fair view of the financial position of the Electrical and Communications Association of Western Australia as at 30 June 2014 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the Electrical and Communications Association of Western Australia will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Executive and is signed for and on behalf of the Executive by:

**PRESIDENT**  
Alan Charton

**TREASURER**  
Paul Mannion

DATED at Balcatta this 23rd day of September, 2014

**INDEPENDENT AUDITOR'S REPORT**  
**TO THE MEMBERS OF**  
**THE ELECTRICAL AND COMMUNICATIONS ASSOCIATION OF WESTERN AUSTRALIA**

We have audited the accompanying financial report, being a special purpose financial report, of the Electrical and Communications Association of Western Australia (the Association), which comprises the balance sheet as at 30 June 2014, income statement, and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by the executive.

*Executives' Responsibility for the Financial Report*

The executive is responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the *Industrial Relations Act 1979 (WA)* and is appropriate to meet the needs of the members. The executive's responsibility also includes such internal control as the executive determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the executive, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Independence*

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

*Opinion*

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Association as of 30 June 2014 and its financial performance and its cash flows for the year then ended, in accordance with the *Industrial Relations Act 1979 (WA)*.

*Basis of accounting*

Without modifying our opinion, we draw attention to Note 1 in the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Association to meet the requirements of the *Industrial Relations Act 1979 (WA)*. As a result, the financial report may not be suitable for another purpose

*RSM Bird Cameron*  
RSM BIRD CAMERON

*S C Cubitt*  
S C CUBITT  
Director

Perth, WA  
Dated: 23 September 2014

## THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION, WESTERN AUSTRALIA CHAPTER

Operating report for year ended 30 June 2014 – s254

### Principal Activities

The principal activities of the Chapter during the reporting period were to provide services and representation to the members, consistent with the objects of the Association.

The Chapter's principal activities result in improving the business environment for the membership, particularly with respect to negotiated and arbitrated employee wages outcomes.

There were no significant changes in the nature of the Chapter's principal activities during the reporting period.

### Manner of Resignation

Members may resign from the Chapter in accordance with Rule 7, which reads as follows:

- a) *Subject to Rule 8 below, a member, including a provisional member, associate member and a Life member, may discontinue his membership with the Association by giving written notice of resignation to the Association and serving such notice of resignation on the Association by:*
  - i) *Delivering the notice personally to the registered office of the Association, or*
  - ii) *Sending by certified mail to the address mentioned in sub paragraph (i) or to the address of the Association as ascertained by referring to a current directory of telephone numbers.*
  - iii) *In a format approved by the Executive.*
- b) *The notice of resignation takes effect on the day on which it was served on the Association or on a later day specified in the notice.*
- c) *A member who has ceased to be eligible to be a member of the Association or who has become disqualified from continuing, as a member shall upon request being made to the Secretary and with the approval of the Executive be issued with a notification of clearance and thereupon membership of such member shall terminate.*
- d) *Subject to Rule 8, nothing in this Rule prevents the Association from recovering all unpaid fees, fines, levies or other dues payable by a member under the Rules to the end of the period covered by the notice or upon the date of issue of a clearance card.*

Trustee or director of trustee company of superannuation entity or exempt public sector superannuation scheme

No officers of the Chapter held positions of Trustee or director of a Trustee Company of a superannuation entity or exempt public sector superannuation scheme.

Number of Members

The number of members recorded on the register of members of the Chapter as at the end of the reporting period was 728.

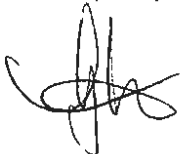
Number of Employees

The number of persons who were, at the end of the reporting period, employees of the Chapter was NIL (0).

Members of Chapter Council

The persons who held office as members of the Chapter Council during the reporting period were:

S. Higgins (Chapter President)  
A. Charlton (Chapter Vice President)  
W. Carter (Chapter Treasurer)  
S. Cole (Chapter Executive)  
I. Swain (Chapter Executive)  
Z. Grego (Chapter Executive)  
G. Baudains (Chapter Executive)  
M. Green (Chapter Executive)  
P. Mannion (Chapter Executive)  
G. Itzstein (Chapter Secretary)



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Signed  
**Garry Itzstein**  
**Chapter Secretary**

Date: 5 December 2014



31 July 2014

Mr Garry Itzstein  
Chapter Secretary  
The National Electrical Contractors Association-Western Australia Chapter  
Sent by email: [necawa@necawa.asn.au](mailto:necawa@necawa.asn.au)

Dear Mr Itzstein,

**Re: Lodgement of Financial Report - [FR2014/129]  
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Western Australia Chapter of The National Electrical Contractors Association (the reporting unit) ended on 30 June 2014.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date, namely 15 January 2015 (being the expiry date of 6 months and 14 days from the end of the financial year), under s.268 of the RO Act.

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Further, the General Manager's updated Reporting Guidelines, that apply to all financial reports prepared on or after 30 June 2014, are also available on the website. For your convenience, our webinar video and slides on the Reporting Guidelines have also been placed on the website.

The Fair Work Commission has also developed a model set of financial statements. There is no requirement to use this model but it may be a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards. All of the above information can be accessed through our website under [Financial Reporting](#).

The financial report and any statement of loans, grants or donations made during the financial year (statement must be lodged within 90 days of end of financial year) can be emailed to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au). A sample statement of loans, grants or donations is available at [sample documents](#).

**It should be noted that s.268 is a civil penalty provision.** Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7936 or via email at [robert.pfeiffer@fwc.gov.au](mailto:robert.pfeiffer@fwc.gov.au) .

Yours sincerely,

Robert Pfeiffer  
Senior Adviser  
Regulatory Compliance Branch



## TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.	/ /	As soon as practicable after end of financial year
(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).	/ /	
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	<p>Within a reasonable time of having received the GPFR</p> <p>(NB: Auditor's report must be dated on or after date of Committee of Management Statement</p>
<p>Provide full report free of charge to members – s265</p> <p>The full report includes:</p> <ul style="list-style-type: none"> <li>the General Purpose Financial Report (which includes the Committee of Management Statement);</li> <li>the Auditor's Report; and</li> <li>the Operating Report.</li> </ul>	/ /	<p>(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,</p> <p>or</p> <p>(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.</p>
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

\* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

# The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.