



Australian Government
Registered Organisations Commission

7 May 2020

Melissa Slee
Victorian Division Secretary
National Tertiary Education Industry Union-Victorian Division
Sent via email: vic@nteu.org.au

cc: NTEU - 'national@nteu.org.au'

Dear Melissa Slee

The National Tertiary Education Industry Union-Victorian Division's Officer and related party disclosure statement (ORP Statement)

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your ORP Statement and Review Outcome

Financial year ending 30 June 2019
Matter number ORP2019/132
Lodgement date 3 December 2019
Review Primary Review
Result FILED

Your primary review

Your ORP statement had a **primary review** which checked whether it was signed by an officer, lodged on time, included the required NIL statements and whether you met the requirements that the ROC raised with you last year.

Your ORP statement has been uploaded to the ROC website.

You do not need to do anything further this year. The following comments are made to assist you when you prepare next year's ORP statement.



Insufficient Nil Statements

Your ORP statement did not contain NIL statements in relation to the top 5 officers' relevant remuneration and non-cash benefits and this made it unclear whether you had fully completed the statement.

It is the view of the ROC that NIL statements provide greater clarity and transparency for members. Such statements reassure the organisation's members and the ROC that the organisation or branch has turned its attention to officers' relevant remuneration, their non-cash benefits and payments to related parties.

Hint: Your reminder letter had examples of how to do a NIL statement, you can also refer to our [ORP statement template](#) which contains help about NIL statements.

Please ensure that next year's ORP statement contains NIL statements instead of blanks or deleted rows.



Declarant

Your ORP statement was declared by “*..Matthew McGowan, being the General Secretary of the National Tertiary Education Union (NTEU) Victorian Division...*”

This may lead to confusion as to whether Mr McGowan is making the declaration on behalf of the Victorian Division or is the Victorian Division Secretary.

Next year

The ROC will check for compliance with these areas next year.

The ROC's risk-based approach

This year your ORP statement was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklist](#) is published on our website.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT
in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Matthew McGowan, being the General Secretary of the National Tertiary Education Union (NTEU) Victorian Division, declare the following Officer and Related Party Statement for the year ended 30 June 2019.

Top Five Officers – Relevant remuneration and non-cash benefits

When all officers in the NTEU are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

Name	Office	Actual Amount of Relevant Remuneration	Value of Relevant non-cash benefits	Form of relevant non-cash benefits
1. Colin Long	Victorian Division Secretary	\$148,796 ¹	Nil	
2. Melissa Slee	Victorian Division Secretary	\$115,862	Nil	
3. Sarah Roberts	Victorian Division Assistant Secretary Industrial Officer	\$107,289 \$39,819	Nil	

¹ Colin long received board fees of \$23,755 during the year. These fees are not retained by the officer personally and were passed on to the union for the benefit of all members. Also included are accrued leave payments upon leaving office of \$70,449.

Officers' material personal interests


Officers whose duties include duties that relate to the financial management of the organisation or branch must disclose to their Committee of Management any material personal interests they hold (excluding exempted interests) that relate to the affairs of the organisation or branch. These interests must be recorded in the minutes of the Committee of Management. Details of these interests must be provided within 28 days if requested, in writing, by a member of the organisation or branch.

Payments to related parties and declared persons or bodies

During the financial year, the NTEU Victorian Division made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship	Purpose of payment	Amount	Other relevant details
There were no payments made to related parties during the financial year					

Signed by the officer:



Dated:

2/12/19

[PLEASE NOTE: An Officer and Related Party Disclosure Statement must be lodged with the Registered Organisations Commission within 6 months of the end of the financial year and must be provided to members. It can be submitted to regorgs@roc.gov.au.]