



**Australian Government**  
**Registered Organisations Commission**

7 May 2020

Kelvin Michael  
Division Secretary  
National Tertiary Education Industry Union-Tasmanian Division  
Sent via email: [tas@nteu.org.au](mailto:tas@nteu.org.au)

cc: NTEU - 'national@nteu.org.au'

Dear Kelvin Michael

**The National Tertiary Education Industry Union-Tasmanian Division's Officer and related party disclosure statement (ORP Statement)**

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

**Summary of your ORP Statement and Review Outcome**

Financial year ending 30 June 2019  
Matter number ORP2019/140  
Lodgement date 3 December 2019  
Review Primary Review  
Result FILED

**Your primary review**

Your ORP statement had a **primary review** which checked whether it was signed by an officer, lodged on time, included the required NIL statements and whether you met the requirements that the ROC raised with you last year.

Your ORP statement has been uploaded to the ROC website.

You do not need to do anything further this year. The following comments are made to assist you when you prepare next year's ORP statement.



## Insufficient Nil Statements

Your ORP statement did not contain NIL statements in relation to the top 5 officers' relevant remuneration and non-cash benefits and this made it unclear whether you had fully completed the statement.

It is the view of the ROC that NIL statements provide greater clarity and transparency for members. Such statements reassure the organisation's members and the ROC that the organisation or branch has turned its attention to officers' relevant remuneration, their non-cash benefits and payments to related parties.

**Hint:** Your reminder letter had examples of how to do a NIL statement, you can also refer to our [ORP statement template](#) which contains help about NIL statements.

Please ensure that next year's ORP statement contains NIL statements instead of blanks.



## Declarant

Your ORP statement was declared by “*..Matthew McGowan, being the General Secretary of the National Tertiary Education Union (NTEU) Tasmanian Division...*”

This may lead to confusion as to whether Mr McGowan is making the declaration on behalf of the Tasmanian Division or is the Tasmanian Division Secretary

## Next year

The ROC will check for compliance with these areas next year.

### The ROC's risk-based approach

This year your ORP statement was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklist](#) is published on our website.

## Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours sincerely

## Registered Organisations Commission

**OFFICER AND RELATED PARTY DISCLOSURE STATEMENT**  
in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Matthew McGowan, being the General Secretary of the National Tertiary Education Union (NTEU) Tasmanian Division, declare the following Officer and Related Party Statement for the year ended 30 June 2019.

**Top Five Officers – Relevant remuneration and non-cash benefits**

When all officers in the NTEU are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

<b>Name</b>	<b>Office</b>	<b>Actual Amount of Relevant Remuneration</b>	<b>Value of Relevant non-cash benefits</b>	<b>Form of relevant non-cash benefits</b>
Kelvin Michael	Tasmanian Division Secretary	\$40,477	Nil	

**Officers' material personal interests**

Officers whose duties include duties that relate to the financial management of the organisation or branch must disclose to their Committee of Management any material personal interests they hold (excluding exempted interests) that relate to the affairs of the organisation or branch. These interests must be recorded in the minutes of the Committee of Management. Details of these interests must be provided within 28 days if requested, in writing, by a member of the organisation or branch.

### Payments to related parties and declared persons or bodies

During the financial year, the NTEU Tasmanian Division made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship	Purpose of payment	Amount	Other relevant details
There were no payments made to related parties during the financial year					

Signed by the officer:



Dated: 2/12/19

*[PLEASE NOTE: An Officer and Related Party Disclosure Statement must be lodged with the Registered Organisations Commission within 6 months of the end of the financial year and must be provided to members. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).]*