



Australian Government

Australian Industrial Registry

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80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
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Mr Neil Mudford
Secretary
National Tertiary Education Industry Union
Australian Capital Territory Division
1st Floor, Arts Centre
Australian National University
CANBERRA ACT 0200

Dear Mr Mudford,

**RE: Schedule 1B of the Workplace Relations Act 1996 (the RAO Schedule)
Financial reports for year ended 30 June 2004 - FR2004/469**

I acknowledge receipt of the financial reports of the National Tertiary Education Industry Union - Australian Capital Territory Division for the year ended 30 June 2004. The documents were lodged in the Industrial Registry on 24 December 2004.

I make the following comments to assist you when you next prepare financial reports under the new RAO Schedule. You do not need to take any further action in respect of the financial reports already lodged.

1. Operating Report

(a) Review of principal activities

The Report should have contained a review of the reporting unit's principal activities during the financial year, the results of those activities and any significant changes in the nature of the activities. The information provided does not sufficiently address these matters.

2. Auditor's Report

(a) Audit Opinion

The opinion expressed by the auditor in their report has been drafted in terms of the previous requirements of the Act. Section 257(5) of the RAO Schedule now sets out the matters on which an auditor is required to state an opinion. An example of acceptable wording would be as follows:

"In our opinion the general purpose financial report presents fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1B of the Workplace Relations Act 1996."

3. General Purpose Financial Report

(a) Notes to Accounts

The accounts must contain a notice drawing the attention of the members to provisions of the RAO Schedule that prescribed information is available to them on request. Subsection 272(5) of the RAO Schedule requires the GPFR to set out subsections 272(1), (2) and (3). Would you please ensure those subsections are copied into the GPFR in the next financial report of the Division.

4. Committee of Management Statement

(a) Date of Resolution

Item 18 of the Registrar's Reporting Guidelines requires the Committee of Management's statement to specify the date of passage of the resolution made by the Committee. While the statement provides that the appropriate resolution was passed, no date is evident.

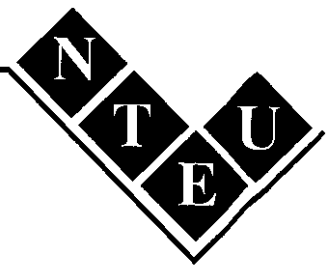
Should you wish to discuss any of the matters raised in this letter, I may be contacted on (03) 8661 7764 or by email: dimitra.doukas@air.gov.au.

Yours sincerely,



Dimitra Doukas
Statutory Services Branch

1 March 2005



**Certificate of Secretary or other Authorised Officer
s268 of Schedule 1B Workplace Relations Act 1996**

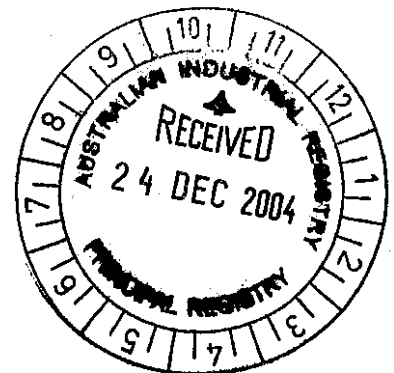
I, Neil Mudford, Secretary of the NTEU ACT Division certifies:

- That the document lodged herewith is a copy of the full NTEU ACT Division Financial Report for the year ended 30 June 2004 referred to in s268 of the RAO Schedule; and
- That the NTEU ACT Division Financial Report for the year ended 30 June 2004 was provided to members on 26 November 2004; and
- That the full report was presented to a meeting of the ACT Division Council [the committee of management] on 20 December; in accordance with s266 of the RAO Schedule.

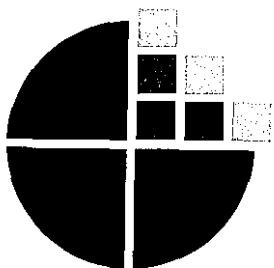
A handwritten signature in black ink, appearing to read 'Neil Mudford', is written over a faint, larger version of the same signature.

Neil Mudford
Secretary

Dated: 21/12/04



◆ ACT DIVISION



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Canberra Assurance Specialists

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

Scope

We have audited the financial report of National Tertiary Education Union - ACT Division for the financial year ended 30 June 2004 being the Accounting Officer's Certificate, Committee of Management's Certificate, Income and Expenditure Statement, Statement of Financial Performance, Statement of financial position, Statement of Cash Flows, notes to the Financial Statements and the Statement by Members of the Committee. The Committee is responsible for the financial report and have determined that the accounting policies used are appropriate to meet the needs of the Workplace Relations Act and the needs of the members. We have conducted an independent audit of this financial report in order to express an opinion on it to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards, the Workplace Relations Act, and other mandatory professional reporting requirements so as to present a view which is consistent with our understanding of the association's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion,

- 1 there were kept by the organisation in respect of the year, satisfactory accounting records detailing the sources and nature of the receipts of the organisation (including receipts from members) and the nature and purpose of payments, and
- 2 the Financial Report, prepared in accordance with the Workplace Relations Act, as amended, are properly drawn up so as to give a true and fair view of:
 - the financial affairs of the organisation as at 30 June 2004, and
 - the receipts and payments, and the surplus of the organisation for the year ended on that date

and have been prepared in accordance with applicable Australian Accounting Standards and other mandatory professional requirements.

Canberra Assurance Specialist

Canberra Assurance Specialist Pty Ltd
PO Box 4186
Manuka
ACT 2603

John Little

Registered Company Auditor

15 November 2004

Canberra

Canberra Assurance Specialist Pty Ltd Chartered Accountant
ABN 93 101 091 310 Registered Company Auditor
PO Box 4186 Assurance Services
Manuka ACT 2603 Incorporated Associations
Phone: 02 6283 8157 Companies, Trust Accounts
Fax: 02 6283 8137 Government and Business Improvement
Email: info@casservices.com.au Fraud Prevention & Investigation
Web: www.casservices.com.au Superannuation Audits

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

**FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2004**

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

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NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

OPERATING REPORT

Your committee members submit the financial report of the National Tertiary Education Union - ACT Division for the financial year ended 30 June 2004.

This Operating Report is prepared in accordance with Section 254 of the Workplace Relations Act.

Committee Members

The names of each person who has been a member of the committee of management of this reporting unit at any time during the reporting period, and the period for which they held such a position is detailed below:

Committee of Management	Period on committee of Management for this reporting period
Judith Pabian	12 Months
Neil Mudford	12 Months
Alison Edwards	12 Months
Patricia Brewer (Resigned)	5.5 Months
Tracey Bunda (Resigned)	9 Months
Helene Walsh	12 Months
Di Adams	12 Months
Rachael Bahl	12 Months
Derek Corrigan	12 Months
Mandy Lupton (Resigned)	7.5 Months
Craig McGarty	12 Months
Dave Rowell	12 Months
Deborah Crisp (Appointed)	4.5 Months

Principal Activities

The principal activity of the Reporting unit (association) during the financial year was to represent the interest of its members.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The surplus from ordinary activities after providing for income tax amounted to \$105,674.

After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations, or the state of affairs of the association in future financial years. However, the Accounting arrangements were partially centralized to provide for a more effective administration of the accounting and finance function.

Right of Members to Resign

Under section 174 of the Workplace relations Act, details of the right of members to resign is required to be disclosed. Rule 11 deals with resignation from membership.

A member may resign from membership by written notice addressed and delivered to the member's Division Secretary or Branch Secretary provided that:

- (a) Where a written notice of resignation is received by a Division Secretary he or she shall as soon as practicable forward a copy of the notice of resignation to the appropriate Branch Secretary;
- (b) Where a written notice of resignation is received by a Branch Secretary he or she shall as soon as practicable forward a copy of the notice of resignation to the relevant Division Secretary.

The accompanying notes form part of these financial statements.

A notice of resignation from membership takes effect:

(a) where the member ceases to be eligible to become a member of the Union on the day on which the notice is received by the Union; or on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member; whichever is later; or

(b) in any other case: at the end of two weeks, or if permitted by law three months after the notice is received by the Union; or on the day specified in the notice; whichever is later.

Trustee of Superannuation Entity

No member of the Committee of this Association is:

- a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
 - a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme;
- and the Committee is not aware of any other information that is considered relevant.

The Committee is not aware of any member of this association who is:

- a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
 - a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme;
- and the Committee is not aware of any other information that is considered relevant.

Number of Members of the Association


The number of persons that were, at the end of the financial year to which this report relates, recorded in the register of members for section 230 of the Registration and Accountability of Organisations (RAO) Schedule and who are taken to be members of this reporting unit under section 244 of the RAO Schedule are 1501 (2003 – 1,448, 2002 – 1455, 2001 – 1276, 2000 – 1,365; 1999 – 1,409; 1998 – 1,452).


Number of Employees

The number of persons who were, at the end of the financial year to which this report relates, employees of the reporting unit, measured on a full-time equivalent basis is 3.17

This operating report has been prepared by a designated officer of the committee of management.

Signed in accordance with a resolution of the Members of the Committee:

 Judith Pabian

 Neil Mudford

Dated this 11th day of Nov, 2004

The accompanying notes form part of these financial statements.

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION
STATEMENT OF FINANCIAL PERFORMANCE (PROFIT AND LOSS)
FOR THE YEAR ENDED 30 JUNE 2004

	2004 \$	2003 \$
INCOME		
Capitation	341,661	325,419
Interest	17,595	8,634
Contributions	14,493	8,000
Other professional income	12,507	18,015
Other income	<u>185</u>	<u>862</u>
TOTAL INCOME	386,441	360,930
LESS EXPENSES		
Salaries and wages	189,836	225,211
Superannuation	32,260	30,332
Payroll tax	12,987	11,776
Rent	12,416	17,542
Insurance	7,460	7,525
TLC Affiliation	5,977	3,482
Long service leave	5,043	4,581
Amortisation	2,888	2,351
Computer expenses	2,831	-
Audit fees	1,850	2,050
Magazines, journals and periodicals	1,546	954
Telephone	1,254	2,438
Printing and stationery	1,124	595
Administration costs	998	492
Travelling expenses	984	2,236
Consultancy fees	813	840
Operating expenses	720	729
Hire of plant and equipment	403	450
Repairs and maintenance	383	-
Leasing charges	318	625
Donations	150	800
Bank charges	124	111
Postage	37	47
Staff training and welfare	-	3,976
Refunds paid	-	30,000
Recruitment program	-	780
Purchase of minor plant and equipment	-	18
Depreciation	-	4,221
Holiday pay	<u>(1,635)</u>	<u>5,167</u>
TOTAL EXPENSES	<u>280,767</u>	<u>359,329</u>
OPERATING PROFIT/(LOSS)	<u>105,674</u>	<u>1,601</u>

	Notes	2004 \$	2003 \$
Revenue from ordinary activities		386,441	360,930
Other expenses from ordinary activities		<u>(280,767)</u>	<u>(359,329)</u>
Surplus from ordinary activities		<u>105,674</u>	<u>1,601</u>
Total changes in equity other than those resulting from transactions with owners as owners		<u>105,674</u>	<u>1,601</u>

The accompanying notes form part of these financial statements.

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION
STATEMENT OF FINANCIAL POSITION (BALANCE SHEET)
AS AT 30 JUNE 2004

	Notes	2004 \$	2003 \$
CURRENT ASSETS			
Cash assets	3	394,990	265,877
Receivables	4	906	85
Other	5	<u>12,986</u>	<u>41,008</u>
TOTAL CURRENT ASSETS		<u>408,882</u>	<u>306,970</u>
NON-CURRENT ASSETS			
Property, plant and equipment	6	<u>9,155</u>	<u>12,043</u>
TOTAL NON-CURRENT ASSETS		<u>9,155</u>	<u>12,043</u>
TOTAL ASSETS		<u>418,037</u>	<u>319,013</u>
CURRENT LIABILITIES			
Payables	7	5,627	18,781
Interest-bearing liabilities		2,175	2,203
Provisions	8	<u>130,793</u>	<u>121,895</u>
TOTAL CURRENT LIABILITIES		<u>138,595</u>	<u>142,879</u>
NON-CURRENT LIABILITIES			
Interest-bearing liabilities		<u>3,854</u>	<u>6,220</u>
TOTAL NON-CURRENT LIABILITIES		<u>3,854</u>	<u>6,220</u>
TOTAL LIABILITIES		<u>142,449</u>	<u>149,099</u>
NET ASSETS		<u>275,588</u>	<u>169,914</u>
EQUITY			
Retained surplus	9	<u>275,588</u>	<u>169,914</u>
TOTAL EQUITY		<u>275,588</u>	<u>169,914</u>

The accompanying notes form part of these financial statements.

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2004**

	Notes	2004 \$	2003 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from members		368,025	352,211
Payments to suppliers and employees		(254,113)	(300,986)
Interest received		<u>17,595</u>	<u>8,634</u>
Net cash provided by operating activities	12 (b)	<u>131,507</u>	<u>59,859</u>
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings		<u>(2,394)</u>	<u>(2,082)</u>
Net cash used in financing activities		<u>(2,394)</u>	<u>(2,082)</u>
Net increase in cash held		129,113	57,777
Cash at beginning of financial year		<u>265,877</u>	<u>208,100</u>
Cash at end of financial year	12 (a)	<u>394,990</u>	<u>265,877</u>

The accompanying notes form part of these financial statements.

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views Workplace Relations Act as amended.

The financial report is for the entity National Tertiary Education Union - ACT Division as an individual entity. National Tertiary Education Union - ACT Division is an association incorporated under the Workplace Relations Act as amended.

The financial report has been prepared on an accruals basis and is based on historical costs. It does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Income Tax

No provision for income tax has been raised as the association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(b) Property, Plant and Equipment

Each class of property plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

Plant and Equipment

Plant and equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the association to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset was held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates and useful lives used for each class of depreciable assets are:

Class of fixed asset	Depreciation rates/useful lives	Depreciation basis
Office Equipment	20-25 %	Straight Line
Computer Equipment	40 %	Diminishing Value

(c) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the association will obtain ownership of the asset, or over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives received under operating leases are recognised as a liability. Lease payments received reduced the liability.

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2004**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

(e) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

(f) Revenue

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Other revenue is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of goods and services tax (GST).

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

(h) Adoption of Australian Equivalents to International Financial Reporting Standards

Australia is currently preparing for the introduction of International Financial Reporting Standards (IFRS) effective for financial years commencing 1 January 2005. This requires the production of accounting data for future comparative purposes at the beginning of the next financial year.

The association's management are assessing the significance of these changes and preparing for their implementation.

(i) Information to be provided to members or Registrar

In accordance with the requirements of the Workplace Relations Act 1996, as amended, attention is drawn to the provision of subsections (1), (2) and (3) of Section 274, which reads:

(1) A member of an organisation, or a Registrar may apply to the organisation for specified prescribed information in relation to the organisation.

(2) An organisation shall, on application made under sub-section (1) by a member of the organisation or the Registrar, make the specified information available to the member or the Registrar in such manner, and within such time, as is prescribed. PENALTY: \$1,000.

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2004**

	Note	2004 \$	2003 \$
NOTE 2: PROFIT FROM ORDINARY ACTIVITIES			
Profit (losses) from ordinary activities has been determined after:			
(a) Expenses:			
Depreciation of non-current assets			
- Plant and equipment		<u>-</u>	<u>4,221</u>
Amortisation of non-current assets:			
- capitalised leased assets		<u>2,888</u>	<u>2,351</u>
Remuneration of the auditors for:			
- audit or review services		<u>1,850</u>	<u>2,050</u>
NOTE 3: CASH ASSETS			
Cash on hand		129	252
Cash at bank		242,967	129,697
Deposits at call		<u>151,894</u>	<u>135,928</u>
		<u>394,990</u>	<u>265,877</u>
NOTE 4: RECEIVABLES			
CURRENT			
Other debtors		<u>906</u>	<u>85</u>
NOTE 5: OTHER ASSETS			
CURRENT			
Prepayments		2,776	8,377
Other current assets		<u>10,210</u>	<u>32,631</u>
		<u>12,986</u>	<u>41,008</u>
NOTE 6: PROPERTY, PLANT AND EQUIPMENT			
PLANT AND EQUIPMENT			
(a) Leased plant and equipment			
Capitalised lease assets at cost		11,550	11,550
Less accumulated depreciation		<u>(6,394)</u>	<u>(3,506)</u>
		<u>5,156</u>	<u>8,044</u>
(b) Office equipment			
At cost		36,245	36,245
Less accumulated depreciation		<u>(32,246)</u>	<u>(32,246)</u>
		<u>3,999</u>	<u>3,999</u>
Total plant and equipment		<u>9,155</u>	<u>12,043</u>

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2004**

NOTE 6: PROPERTY, PLANT AND EQUIPMENT (Continued)

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year

	Leased plant and equipment	Office equipment	Total
	\$	\$	\$
2004			
Balance at the beginning of the year	8,044	3,999	12,043
Depreciation expense	<u>(2,888)</u>	-	<u>(2,888)</u>
Carrying amount at end of year	<u>5,156</u>	<u>3,999</u>	<u>9,155</u>

NOTE 7: PAYABLES

CURRENT

Unsecured liabilities		
Trade creditors	353	1,763
Sundry creditors and accruals	<u>5,274</u>	<u>17,018</u>
	<u>5,627</u>	<u>18,781</u>

NOTE 8: PROVISIONS

CURRENT

Employee benefits	8(a)	58,898	55,490
Other		<u>71,895</u>	<u>66,405</u>
		<u>130,793</u>	<u>121,895</u>

(a) Aggregate employee benefits liability		<u>58,898</u>	<u>55,490</u>
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NOTE 9: RETAINED PROFITS

Retained surplus at the beginning of the financial year		169,914	168,313
Net surplus (loss) attributable to members of the entity		<u>105,674</u>	<u>1,601</u>
Retained surplus at the end of the financial year		<u>275,588</u>	<u>169,914</u>

NOTE 10: CAPITAL AND LEASING COMMITMENTS

(a) Finance leasing commitments

Payable			
- not later than one year		2,712	2,712
- later than one year and not later than five years		<u>3,878</u>	<u>6,780</u>
Minimum lease payments		6,590	9,492
Less future finance charges		<u>(561)</u>	<u>(1,069)</u>
Total finance lease liability		<u>6,029</u>	<u>8,423</u>
Represented by:			
Current liability		2,175	2,203
Non-current liability		<u>3,854</u>	<u>6,220</u>
		<u>6,029</u>	<u>8,423</u>

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NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2004**

NOTE 13: FINANCIAL INSTRUMENTS (Continued)

NOTE 11: ECONOMIC DEPENDENCE

The Association is dependant upon its members who are employed by Tertiary Education Institutions.

NOTE 12: CASH FLOW INFORMATION

(a) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:

Cash on hand	129	252
Cash at bank	242,967	129,697
At call deposits with financial institutions	<u>151,894</u>	<u>135,928</u>
	<u>394,990</u>	<u>265,877</u>

(b) Reconciliation of cash flow from operations with surplus from ordinary activities after income tax

Surplus from ordinary activities after income tax	105,674	1,601
Non-cash flows in profit from ordinary activities		
Amortisation	2,888	2,351
Depreciation	-	4,221
Changes in assets and liabilities		
Increase in receivables	(821)	(85)
(Increase)/decrease in other assets	28,022	(7,511)
increase/(decrease) in payables	(13,154)	17,978
Increase in provisions	<u>8,898</u>	<u>41,304</u>
Cash flows from operations	<u>131,507</u>	<u>59,859</u>

NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2004**

NOTE 13: FINANCIAL INSTRUMENTS (Continued)

NOTE 13: FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The association's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

	Weighted Average Effective Interest Rate		Fixed Interest Rate Maturing				Floating Interest Rate	
	2004 %	2003 %	Within 1 Year		Over 5 Years		2004 \$	2003 \$
			2004 \$	2003 \$	2004 \$	2003 \$		
Financial Assets:								
Cash	4.00	4.00	151,894	135,928	-	-	242,967	129,697
Receivables	-	-	-	-	-	-	-	-
Total Financial Assets			151,894	135,928	-	-	242,967	129,697
Financial Liabilities:								
Trade and sundry creditors	-	-	-	-	-	-	-	-
Lease liabilities	7.00	7.00	2,175	2,203	3,854	6,220	-	-
Total Financial Liabilities			2,175	2,203	3,854	6,220	-	-

	Non Interest Bearing		Total	
	2004 \$	2003 \$	2004 \$	2003 \$
Financial Assets:				
Cash	129	252	394,990	265,877
Receivables	906	85	906	85
Total Financial Assets	1,035	337	395,896	265,962
Financial Liabilities:				
Trade and sundry creditors	5,627	1,763	11,254	18,781
Lease liabilities	-	-	6,029	8,423
Total Financial Liabilities	5,627	1,763	17,283	27,204

NOTE 14: ASSOCIATION DETAILS

The principal place of business of the association is:

National Tertiary Education Union - ACT Division

ARTS CENTRE

ANU

ACTON ACT 0200

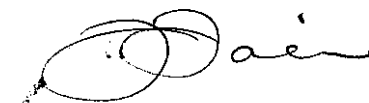
NATIONAL TERTIARY EDUCATION UNION - ACT DIVISION


STATEMENT BY THE COMMITTEE OF MANAGEMENT

In the opinion of the Committee of Management, this general purpose financial report:

1. Presents a true and fair view of the financial position of National Tertiary Education Union - ACT Division as at 30 June 2004 and its financial performance and cash flows for the financial year ended on that date;
2. Complies with the Australian Accounting Standards and other mandatory professional reporting requirements including the reporting guidelines of the Industrial registrar, and other authoritative pronouncements of the Australian Accounting Standards Board
3. At the date of this statement, there are reasonable grounds to believe that National Tertiary Education Union - ACT Division will be able to pay its debts as and when they fall due.
4. During this financial year to which this general purpose financial report relates and since the end of that year;
 - Meetings of the Committee of Management were held in accordance with the rules of the association including the rules of National Tertiary Education Union - ACT Division;
 - The financial affairs of the association have been managed in accordance with the rules of the Association including the rules of National Tertiary Education Union - ACT Division;
 - The financial records of the Association have been kept and maintained in accordance with the RAO Schedule and the RAO regulations;
 - The financial records of the Association have been kept as far as practicable, in a consistent manner to each of the other Branches, Divisions and National office of the National Tertiary Education Union;
 - The information sought in any request of the Association or a Registrar duly made under Section 272 of the RAO schedule has been furnished to the Member or the registrar; and
 - There has been compliance with any order for inspection of financial records where made by the Commission under section 273 of the RAO Schedule.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

 Judith Pabian

 Neil Mudford

Dated this 11th day of Nov 2004