



Australian Government

Australian Industrial Registry

11 Exhibition Street
Melbourne, VIC 3000
GPO Box 1994, Melbourne, VIC 3001
Telephone: (03) 8661 7989
Fax: (03) 9655 0410
Email: Cynthia.lobooth@air.gov.au

Mr Ken Smith
Committee Member
National Tertiary Education Industry Union
Australian Catholic University Branch
C/- Faculty of Education
Trescowthick School of Education
Melbourne Campus (St Patrick's)
Locked bag 4115
FITZROY MDC VIC 3065

By email: ken.smith@acu.edu.au

Dear Mr Smith

Re: Financial Reports for year ended 30 June 2006 – National Tertiary Education Industry Union – Australian Catholic University Branch – FR2006/264

I acknowledge receipt of the financial reports of the National Tertiary Education Industry Union – Australian Catholic University Branch for the year ended 30 June 2006, the amended Auditor's Report dated 16 March 2007 and the new Certificate of Authorised Officer's Certificate dated 5 December 2007. The documents were lodged in the Industrial Registry on 2 April, 8 August and 19 December 2007 respectively.

The documents for the year ended 30 June 2006 have now been filed.

I also acknowledge receipt of the financial reports of the National Tertiary Education Industry Union – Australian Catholic University Branch for the year ended 30 June 2007. This report will be processed in the coming weeks and I will be in contact if I require further information.

For future lodgements I would encourage you to take advantage of the electronic lodgement service provided by the Registry. You may register as a user and then lodge your documents via the Electronic Lodgement page of the AIRC website at www.airc.gov.au. Alternatively, you may send an email with the documents attached to riateam3@air.gov.au.

Should you wish to discuss any matters regarding your organisation's financial reporting obligations I may be contacted on (03) 8661 7989 (Wed and Thurs) or by e-mail at cynthia.lobooth@air.gov.au.

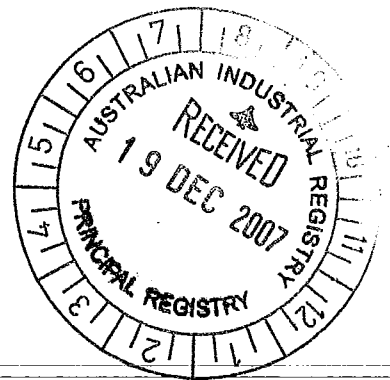
Yours sincerely,

A handwritten signature in black ink, appearing to read 'Cynthia Lo-Booth'.

Cynthia Lo-Booth
Statutory Services Branch

19 December 2007

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH
CONSOLIDATED GENERAL PURPOSE FINANCIAL
REPORT FOR THE YEAR ENDED
30th JUNE 2006
*Full Report***



NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH

CERTIFICATE OF SECRETARY OR OTHER AUTHORISED OFFICER

I, John Barlow, being the Branch Secretary of National Tertiary Education Industry Union – Australian Catholic University Branch (the reporting unit) certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule;
- that the full report was provided to members on 13.11.07 ~~2006~~; and
- that the full report was presented to a general meeting of the members of the reporting unit on 4.12.2007 ~~2006~~, in accordance with section 266 of the RAO Schedule. ~~JB~~

Signature:

John Barlow

Date:

5 December 2007 ~~JB~~

LO-BOOTH, Cynthia

From: LO-BOOTH, Cynthia
Sent: Thursday, 9 August 2007 10:25 AM
To: 'Ken Smith'
Subject: Financial Reports

Attachments: AAFinancial Reporting Timeline schema.doc; NTEU-ACU16May07.pdf

Good morning Ken,

I had a look at the fresh auditor's report the NTEU-ACU Branch lodged yesterday and all the other associated documents, I still cannot file the financial reports.

If you look in my letter I sent on 16 May 2007 addressed to Mr Barlow, there are four dot points summarising what I require the organisation to do. This is located at the second page of the letter. Obtaining a fresh auditor's report to take into account the Committee of Management Statement is the first dot point and this dot point has been satisfied, but the remaining 3 dot points need to be addressed.

The next thing you have to do is supply the full report, which is everything you sent to me except for the designated officer's certificate, to the members.
Then at least 21 days after you have supplied the documents to the members, the full report must be presented to a general meeting of members.
Then as soon as possible after the general meeting, prepare a fresh designated officer's certificate to include the relevant dates of when the full report was provided to members and when the full report was presented to a general meeting, and lodge with the Registry the freshly prepared designated officer's certificate.

Schedule 1 of the *Workplace Relations Act 1996* (RAO Schedule) require the financial reports to be prepared, audited, supplied to members, presented to a meeting and lodged with the Industrial Registry within certain timescale and sequence. Because we required a fresh auditor's report the sequence of events subsequent to the financial reports being audited have to be repeated. I have enclosed a Diagrammatic Summary and the letter of 16 May 2007 to assist you.

If you have any questions please do not hesitate to call or email me.



AAFinancial
Reporting Timeline..

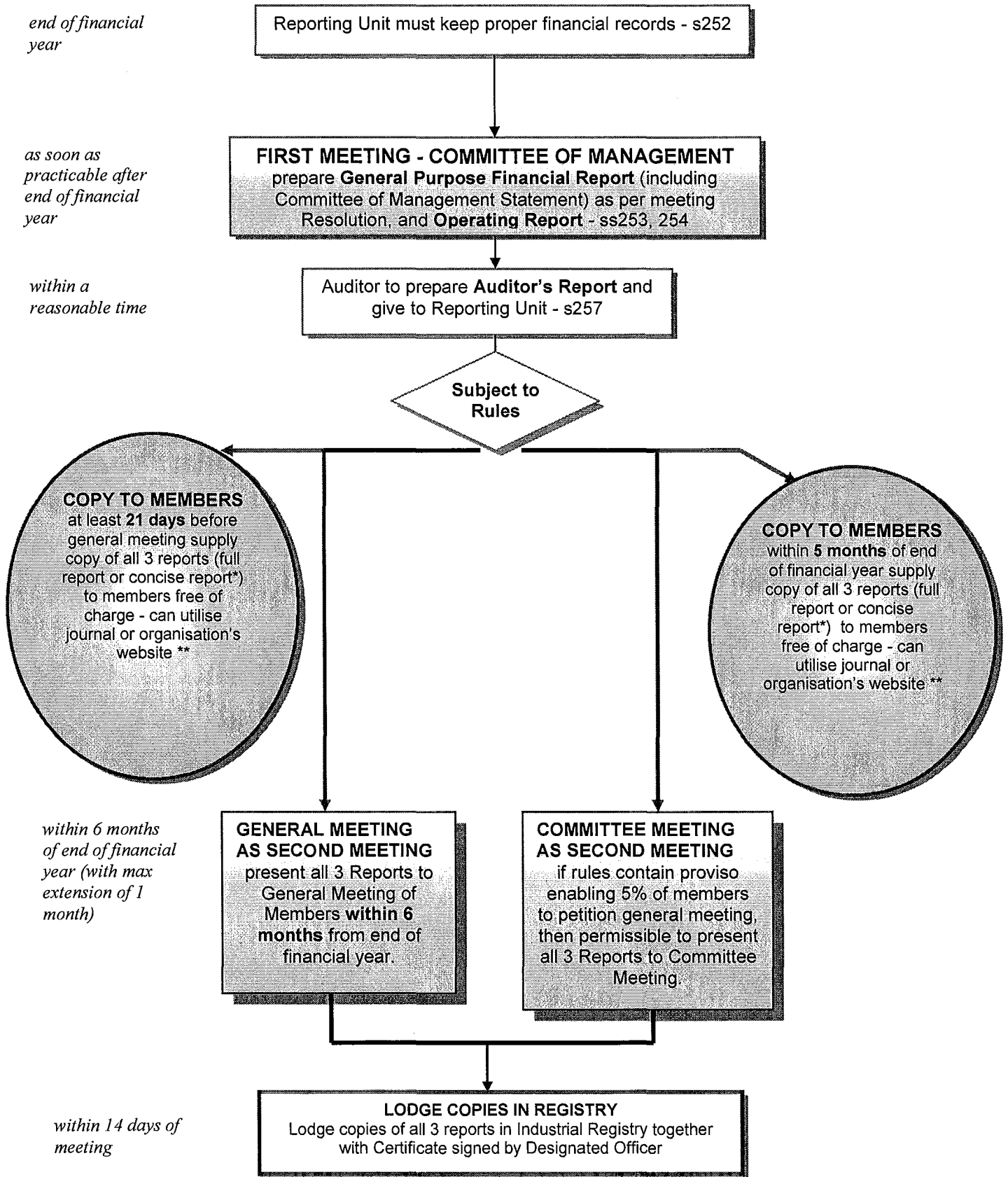


NTEU-ACU16May07
.pdf (115 KB)

Cynthia Lo-Booth
Statutory Services Officer, Team 3
Statutory Services Branch
Australian Industrial Registry

Tel:(03) 8661 7989
Email: cynthia.lobooth@air.gov.au

Financial Reporting Timeline (RAO Schedule)



* concise report may be provided if s265(1)-(4) complied with. ** report may be supplied through organisation's journal or on organisation's website subject to particular specifications as per RAO regulation 18.



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Mr John Barlow
Branch Secretary
National Tertiary Education Industry Union
Australian Catholic University Branch
C/- Dept of Professional Development
Australian Catholic University
Mt. S. Mary Campus
179 Albert Road
STRATHFIELD NSW 2135

By email: j.barlow@mary.acu.edu.au

Dear Mr Barlow

Re: Financial Reports for year ended 30 June 2006 – National Tertiary Education Industry Union – Australian Catholic University Branch – FR2006/264

I acknowledge receipt of the financial reports of the National Tertiary Education Industry Union – Australian Catholic University Branch for the year ended 30 June 2006. The documents were lodged in the Industrial Registry on 2 April 2007.

The documents have not been filed.

According to Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule) the financial reports should be prepared, audited, supplied to members, presented to a meeting and lodged in the Industrial Registry within certain timescale requirements.

From the information available, the Committee of Management Statement is dated 14 March 2007 and the Auditor's Report is dated 8 January 2007, it would appear that the auditor could not have taken into account the Committee of Management Statement in their auditing of the general purpose financial reports. Section 253(2)(c) of the RAO Schedule states that the general purpose financial report must consist also of "any other reports or statements required by the reporting guidelines". Item 24 of the Reporting Guidelines requires a committee of management statement to be prepared. Therefore, the Committee of Management Statement must be prepared and signed before the Auditor's Report so that the statement can be considered by the auditor.

I also note the Operating Report is dated 14 March 2007 and the documents lodged indicate that the financial reports were provided to the members on 19 December 2006¹. This would suggest that the members were not provided with the Committee of Management Statement, the signed Auditor's Report or the Operating Report. Section 265 of the RAO Schedule defines a full report as including the Auditor's Report, the General Purpose Financial Report (which includes the Committee of Management Statement) and the Operating Report.

As you know, s266 of the RAO Schedule makes provision for the methods by which a reporting entity may satisfy its obligation to present the full report to members. The general purpose of the financial reporting provisions is to ensure disclosure to members and, to offer those members an

¹ The Certificate of Secretary executed on 14 March 2007, states that the full report was provided to members on 19 December 2007. It is presumed that date should read 19 December 2006.

opportunity to raise any matter that concerns them regarding material disclosed in that information. The vehicle for your members to achieve this is at a general meeting of members.

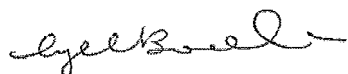
Accordingly, in order to secure compliance with your obligations, I require you to:

- arrange for the preparation of a fresh auditor's report to take into account the Committee of Management Statement; and
- supply the full report, which consists of the Operating Report, Committee of Management Statement, the signed Auditor's Report and the General Purpose Financial Report, to the members; and
- present the full report to a general meeting of members at least 21 days after the provision of the full report to the members; and
- prepare a fresh and appropriately signed designated officer's certificate and lodge this with copies of the relevant documents with the Registry.

Finally, for future reference, it should be noted that under s268 of the RAO Schedule unless an extension is granted, the full financial reports should be lodged in the Industrial Registry within 14 days of the meeting at which the financial reports were presented.

If you wish to discuss any matters regarding your reporting unit's financial reporting obligations I can be contacted on (03) 8661 7989 (Wed and Thurs) or by e-mail at cynthia.lobooth@air.gov.au.

Yours faithfully,



Cynthia Lo-Booth
Statutory Services Branch

16 May 2007



Telephone: 03 9882 0566 Facsimile: 03 9882 0436
1st floor 586 Burke Road Camberwell Victoria 3124
PO Box 1300 Camberwell Victoria 3124
www.lock-wood.com.au
ABN: 74 135 421 190



Chartered Accountants

3rd August 2007

Mr Ken Smith
Branch Executive Officer
NTEU ACU Branch
Locked Bag 4115
FITZROY MDC VIC 3065

Dear Ken

Please find enclosed signed audited 2006 financial statements for the NTEU ACU Branch.

I believe that having signed the audit report two days after the COM statement should satisfy the Industrial Registry.

Yours faithfully
LOCKWOOD WEHRENS

Andrew Wehrens
PARTNER

Encls



Chartered Accountants

Telephone: 03 9882 0566 Facsimile: 03 9882 0436
1st floor 586 Burke Road Camberwell Victoria 3124
PO Box 1300 Camberwell Victoria 3124
www.lock-wood.com.au
ABN: 74 135 421 190

27th March 2007

Mr Ken Smith
Branch Executive Officer
NTEU ACU Branch
Locked Bag 4115
FITZROY MDC VIC 3065

Dear Ken

Please find enclosed signed audited 2006 financial statements for the NTEU ACU Branch.

With regard to the letter from the AIR re the 2005 accounts point 3 was incorrect this information appears on page 14 in Note 1(f). The details regarding the committee of management referred to in point 2 are notes on page 3.

Yours faithfully

LOCKWOOD WEHRENS

Andrew Wehrens
PARTNER

Encls

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH
CONSOLIDATED GENERAL PURPOSE FINANCIAL
REPORT FOR THE YEAR ENDED
30th JUNE 2006
*Full Report***

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

CERTIFICATE OF SECRETARY OR OTHER AUTHORISED OFFICER

I, John Barlow, being the Branch Secretary of National Tertiary Education Industry Union – Australian Catholic University Branch (the reporting unit) certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule;
- that the full report was provided to members on 19.12.07 2006; and
JB
- that the full report was presented to a general meeting of the members of the reporting unit on 14.3.07 2006, in accordance with section 266 of the RAO Schedule.

Signature: _____

Date: _____

John Barlow
14.3.07 2006

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006

Principal Activities

The principal activities of the Branch during the financial year were:

- To improve and protect the salaries and conditions of employment of our members;
- To represent our members in approaches to and discussions with their employer;
- To negotiate collective agreements which improve the conditions of employment of our members;
- To enforce existing industrial agreements on behalf of our members; and
- To promote industrial peace through conciliation and arbitration.

Results of Principal Activities

The Branch's principal activities resulted in the maintenance and improvement of the salaries and conditions of employment of our members, especially for those members covered by collective agreements negotiated by the Branch.

Significant Changes in the Nature of Principal Activities

There were no significant changes in the nature of the Branch's principal activities during the financial year.

Significant Changes in the Branch's Financial Affairs

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

Trustee or Director of a Trustee Company of a Superannuation Entity or an Exempt Public Sector Superannuation Scheme

No officer or member of the Branch was a Trustee or Director of a Trustee Company of a Superannuation Entity or an Exempt Public Sector Superannuation Scheme because they are an officer or a member of a registered organisation.

Number of Members

The number of persons who, at the end of the financial year, were recorded on the Register of Members was 330 (2005 - 338).

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006 (Continued)

Number of Employees

The branch had no paid employees during the financial year.

Members of the Committee of Management

The persons who held office as members of the Committee of Management of the Branch at the beginning of the financial year were:

Branch President	Marea Nicholson
Vice-President (Academic)	Robin Fisher
Vice-President (General)	Jeremy Gauder
Branch Secretary	John Barlow
Committee Member	Peter Bastian
Committee Member	Peter Blakey
Committee Member	Nancy Clarke
Committee Member	Des Matejka
Committee Member	Patrick McArdle
Committee Member	Beatrice Johnson
Committee Member	Brian King
Committee Member (Academic)	Glenis Davey

There were no changes to the composition of the Committee of Management during the financial year 1st July 2005 to 30th June 2006 unless mentioned above.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006 (Continued)

Manner of Resignation – s254(2)(c)

Members may resign from the organisation in accordance with Rule 11 (Resignation from Membership) which reads as follows:

- 11.1 A member may resign from membership by written notice addressed and delivered to the member's Division Secretary or Branch Secretary provided that:
- (a) Where a written notice of resignation is received by a Division Secretary, he or she shall as soon as practicable forward a copy of the notice of resignation to the appropriate Branch Secretary;
 - (b) Where a written notice of resignation is received by a Branch Secretary, he or she shall as soon as practicable forward a copy of the notice of resignation to the relevant Division Secretary.
- 11.2 A notice of resignation from membership takes effect:
- (a) where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union; or
 - (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is later; or
 - (b) in any other case:
 - (i) at the end of two weeks, or if permitted by law three months after the notice is received by the Union; or
 - (ii) on the day specified in the notice;whichever is later.
- 11.3 Any dues payable but not paid by a former member in relation to a period before the member's resignation took effect, may be sued for and recovered in the name of the Union in a court of competent jurisdiction, as a debt due to the Union.
- 11.4 A notice delivered to the Division Secretary or Branch Secretary shall be taken to have been received by the Union when it was delivered.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006 (Continued)

- 11.5 A notice of resignation that has been received by the Union is not invalid because it was not addressed and delivered in accordance with sub-rule 1 of this rule.
- 11.6 A resignation from membership is valid even if it is not effected in accordance with this rule if the member is informed in writing by or on behalf of the Union that the resignation has been accepted.
- 11.7 Cessation of payment of any dues, levies and other amounts by a member does not, of itself, terminate membership of the Union.

Name John BARLOW

Title SECRETARY

Signature 

Date: 1 /2006

14.3.07

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

COMMITTEE OF MANAGEMENT STATEMENT

On December 9, 2006, the Committee of Management of the National Tertiary Education Industry Union – Australian Catholic University Branch (the reporting unit) passed the following resolution in relation to the General Purpose Financial Report (GPFR) of the reporting unit for the financial year ended 30th June 2006:

The Committee of Management declares that in relation to the GPFR that, in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Committee of Management were held in accordance with the rules of the National Tertiary Education Industry Union, including the Branch rules;
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the National Tertiary Education Industry Union, including the rules concerning Branches of that union;
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations;
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the National Tertiary Education Industry Union;
 - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar;

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

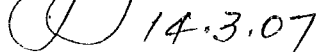
COMMITTEE OF MANAGEMENT STATEMENT (Continued)

- (vi) No orders for the inspection of financial records have been made by the Commission under section 273 of the RAO Schedule;
- (f) in relation to the recovery of wages activity:
- (i) there has been no such activity undertaken by the reporting unit.

For the Committee of Management: John Barlow

Title of Office Held: Branch Secretary

Signature:  _____

Date:  2006

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**INCOME STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	Consolidated		ACU Branch	
	2006	2005	2006	2005
	\$	\$	\$	\$
Profit from Continuing Operations	18,287	13,024	13,288	7,945
Retained Profits at the beginning of the financial year	78,296	65,272	48,888	40,943
Retained Profits at the end of the financial year	<u>96,583</u>	<u>78,296</u>	<u>62,176</u>	<u>48,888</u>

The accompanying notes form part of these accounts.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**BALANCE SHEET
AS AT 30th JUNE 2006**

	Note	Consolidated		ACU Branch	
		2006	2005	2006	2005
		\$	\$	\$	\$
CURRENT ASSETS					
Cash and Cash Equivalents	2	53,337	42,343	49,354	38,216
Investments	3	46,785	38,876	16,361	13,595
TOTAL CURRENT ASSETS		<u>100,122</u>	<u>81,219</u>	<u>65,715</u>	<u>51,811</u>
NON-CURRENT ASSETS					
Plant & Equipment	4	413	656	413	656
TOTAL NON-CURRENT ASSETS		<u>413</u>	<u>656</u>	<u>413</u>	<u>656</u>
TOTAL ASSETS		<u>100,535</u>	<u>81,875</u>	<u>66,128</u>	<u>52,467</u>
CURRENT LIABILITIES					
Trade and Other Payables	5	3,952	3,579	3,952	3,579
TOTAL CURRENT LIABILITIES		<u>3,952</u>	<u>3,579</u>	<u>3,952</u>	<u>3,579</u>
TOTAL LIABILITIES		<u>3,952</u>	<u>3,579</u>	<u>3,952</u>	<u>3,579</u>
NET ASSETS		<u>96,583</u>	<u>78,296</u>	<u>62,176</u>	<u>48,888</u>
MEMBERS' FUNDS					
Retained Profits		96,583	78,296	62,176	48,888
TOTAL MEMBERS' FUNDS		<u>96,583</u>	<u>78,296</u>	<u>62,176</u>	<u>48,888</u>

The accompanying notes form part of these accounts.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	Consolidated		ACU Branch	
	2006	2005	2006	2005
	\$	\$	\$	\$
INCOME				
Gross Member Subscriptions	138,581	143,914	138,581	143,914
Less: Capitation Fees	(126,697)	(130,992)	(126,697)	(130,992)
Net Member Subscriptions	11,884	12,922	11,884	12,922
Interest Received	1,460	928	1,458	925
Gain on Value of Investments	7,909	4,982	2,766	1,113
Other Income	4,006	2,777	4,006	1,277
BRANCH INCOME	<u>25,959</u>	<u>21,609</u>	<u>20,114</u>	<u>16,237</u>
 EXPENDITURE				
Audit Fees	2,500	2,500	2,500	2,500
Bank Fees	75	123	-	123
Bookkeeping	2,400	2,400	2,400	2,400
Depreciation	243	243	243	243
Executive Expenses	370	1,165	299	1,165
Meals	265	643	265	621
Sessional Fees	777	-	777	-
Travel Expense	342	1,511	342	1,240
BRANCH EXPENDITURE	<u>6,972</u>	<u>8,585</u>	<u>6,826</u>	<u>8,292</u>
PROFIT FROM CONTINUING OPERATIONS	<u>18,287</u>	<u>13,024</u>	<u>13,288</u>	<u>7,945</u>

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	2006	2005
	\$	\$
	Inflows (Outflows)	Inflows (Outflows)
Cash flows from Operating Activities		
Receipts from members	138,581	143,914
Interest received	1,460	928
Other income	4,006	2,777
Payments to suppliers & employees	(133,053)	(138,255)
	-----	-----
Net cash provided by operating activities – Note B	10,994	9,364
	-----	-----
Cash flows from Investing Activities		
Purchases of fixed assets	-	-
	-----	-----
Net cash (used in) investing activities	-	-
	-----	-----
Cash flows from Financing Activities	-	-
	-----	-----
Net increase in cash and cash equivalents held	10,994	9,364
Cash and cash equivalents at the beginning of the financial year	42,343	32,979
	-----	-----
Cash and cash equivalents at the end of the financial year – Note A	53,337	42,343
	=====	=====

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	2006	2005
	\$	\$

Note A Reconciliation of Cash and Cash Equivalents

For the purposes of the cash flow statement cash and cash equivalents includes cash on hand and in banks and investments in money markets. Cash at the end of the financial year is shown in the cash flow statement is reconciled to the related items in the balance sheet as follows:

Cash at Bank	53,337	42,343
	-----	-----
	53,337	42,343
	=====	=====

Note B Reconciliation of net cash provided by operating activities to profit from continuing operations

Profit from continuing operations	18,287	13,024
Non-cash flows in profit from continuing operations:		
Depreciation	243	243
Unrealised gain on Investments	(7,909)	(4,982)
Changes in Assets & Liabilities:		
Increase / (decrease) in trade and other payables	373	1,079
	-----	-----
	10,994	9,364
	=====	=====

The branch has no credit stand-by or financing facilities in place.

There were no non-cash financing or investing activities during the period.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30th JUNE 2006**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Trustees' accountability requirements under the Union's Rules and the requirements under the Workplace Relations Act 1996.

The financial report covers the National Tertiary Education Industry Union – Australian Catholic University Branch as an individual entity. The National Tertiary Education Industry Union is a registered organisation registered under the Workplace Relations Act 1996 and domiciled in Australia. The National Tertiary Education Industry Union – Australian Catholic University Branch is a branch of that organisation.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where stated, current valuations of non-current assets.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Fixed Assets

Depreciation is provided on all fixed assets so as to write off the assets progressively over their estimated economic lives to the Branch. The prime cost method of depreciation is used.

Depreciation rates used for each class of assets are:

Class of asset	Depreciation Rate
Office Furniture and Equipment	20%

(b) Revenue

Member subscription revenue is recognised when the respective fees have been deducted from the members' wages and salaries.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2006**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

(c) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(d) Income Tax

No income tax has been provided, as the Branch is exempt from income tax pursuant to section 50-15 of the Income Tax Assessment Act 1997, as amended.

(e) Information to be provided to members or registrar

In accordance with the requirements of the Workplace Relations Act 1996, as amended, the attention of members is drawn to the provisions of sub-section (1) (2) and (3) of section 272, which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub-section (1).

Note: This sub-section is a civil penalty provision

(f) Economic Dependency

The Branch is not economically dependent on any other reporting units of the organisation.

(g) Segment Reporting

The reporting entity operates in one business and geographical segment being the provision of trade union services to its members in Victoria.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2006**

	Consolidated		ACU Branch	
	2006	2005	2006	2005
	\$	\$	\$	\$
2. CASH				
ACU Branch	49,354	38,216	49,354	38,216
ACT Sub-Branch	377	377	-	-
NSW Sub-Branch	1,281	1,425	-	-
QLD Sub-Branch	2,325	2,325	-	-
	<u>53,337</u>	<u>42,343</u>	<u>49,354</u>	<u>38,216</u>
3. INVESTMENTS				
BT Equity Imputation Fund	15,300	15,300	5,000	5,000
Gain/(Loss)	14,664	8,409	3,445	1,691
	<u>29,964</u>	<u>23,709</u>	<u>8,445</u>	<u>6,691</u>
BT American Growth Fund	15,300	15,300	5,000	5,000
Gain/(Loss)	(2,501)	(3,479)	(1,106)	(1,442)
	<u>12,799</u>	<u>11,821</u>	<u>3,894</u>	<u>3,558</u>
BT Japanese Growth Fund	5,000	5,000	5,000	5,000
Gain/(Loss)	(2,403)	(2,975)	(2,403)	(2,975)
	<u>2,597</u>	<u>2,025</u>	<u>2,597</u>	<u>2,025</u>
BT Technology Fund (formerly TIME)	5,000	5,000	5,000	5,000
Gain/(Loss)	(3,575)	(3,679)	(3,575)	(3,679)
	<u>1,425</u>	<u>1,321</u>	<u>1,425</u>	<u>1,321</u>
Total Value of Investments	<u>46,785</u>	<u>38,876</u>	<u>16,361</u>	<u>13,595</u>
4. PLANT AND EQUIPMENT				
Office Equipment – at cost	6,006	6,006	5,807	5,807
Less: Accumulated Depreciation	(5,593)	(5,350)	(5,394)	(5,151)
	<u>413</u>	<u>656</u>	<u>413</u>	<u>656</u>
Movements in Carrying Values				
Opening balance at the beginning of the year	656	899	656	899
Additions	-	-	-	-
Depreciation	(243)	(243)	(243)	(243)
Closing balance at the end of the year	<u>413</u>	<u>656</u>	<u>413</u>	<u>656</u>
5. TRADE AND OTHER PAYABLES				
Creditors and Accruals	3,952	3,579	3,952	3,579
	<u>3,952</u>	<u>3,579</u>	<u>3,952</u>	<u>3,579</u>

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2006**

6. FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The reporting entity's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and liabilities, is as follows:

	Weighted Average Effective Interest Rate		Floating Interest Rate	
	2006	2005	2006	2005
Financial Assets	2006	2005	2006	2005
Cash at bank	2.00%	2.00%	\$49,354	\$38,216

No financial assets are subject to a fixed interest rate.
No financial liabilities are subject to any interest rate.

(b) Credit Risk

The reporting entity does not have any material credit risk exposure to any single debtor or group of debtors under any financial instruments entered into by the reporting entity.

(c) Net Fair Values

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to the financial statements.

7. UNION DETAILS

The office of the branch is located at;

115 Victoria Parade
FITZROY VIC 3065

The offices of each sub-branch are located at;

Victoria
115 Victoria Parade
FITZROY VIC 3065

Australian Capital Territory
223 Antill Street
WATSON VIC 2602

Queensland
1100 Nudgee Road
BANYO QLD 4014

New South Wales
- North Sydney Campus
40 Edward Street
NORTH SYDNEY NSW 2060

- Strathfield Campus
25A Barker Road
STRATHFIELD NSW 2135

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF NATIONAL TERTIARY EDUCATION INDUSTRY UNION AUSTRALIAN CATHOLIC UNIVERSITY BRANCH

Scope

The financial report and trustees' responsibility

The consolidated general purpose financial report comprises the income statement, balance sheet, detailed income statement, cash flow statement and accompanying notes to the financial statements and the committee of management statement for the National Tertiary Education Industry Union – Australian Catholic University Branch for the year ended 30th June 2006.

The trustees of the branch are responsible for the preparation and true and fair presentation of the consolidated general purpose financial report in accordance with the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the consolidated general purpose financial report.

Audit Approach

We conducted an independent audit in order to express an opinion to the members of the branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the consolidated financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the consolidated financial report presents fairly, in accordance with the Workplace Relations Act 1996 including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the branch's financial position, and of its performance as represented by the results of its operations and its cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the consolidated financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee of management.

INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the consolidated general purpose financial report of the National Tertiary Education Industry Union – Australian Catholic University Branch is presented fairly in accordance with:

- (i) applicable Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1 of the Workplace Relations Act 1996, and
- (ii) other mandatory professional reporting requirements.

Lockwood Wehrens

LOCKWOOD WEHRENS
Chartered Accountants
Camberwell

A. Wehrens

ANDREW WEHRENS
Member of The Institute of Chartered
Accountants in Australia – 79117, holder
of a current Certificate of Public Practice
16th March 2007



Australian Government

Australian Industrial Registry

11 Exhibition Street
Melbourne, VIC 3000
GPO Box 1994, Melbourne, VIC 3001
Telephone: (03) 8661 7989
Fax: (03) 9655 0410
Email: Cynthia.lobooth@air.gov.au

Mr John Barlow
Branch Secretary
National Tertiary Education Industry Union
Australian Catholic University Branch
C/- Dept of Professional Development
Australian Catholic University
Mt. S. Mary Campus
179 Albert Road
STRATHFIELD NSW 2135

By email: j.barlow@mary.acu.edu.au

Dear Mr Barlow

Re: Financial Reports for year ended 30 June 2006 – National Tertiary Education Industry Union – Australian Catholic University Branch – FR2006/264

I acknowledge receipt of the financial reports of the National Tertiary Education Industry Union – Australian Catholic University Branch for the year ended 30 June 2006. The documents were lodged in the Industrial Registry on 2 April 2007.

The documents have not been filed.

According to Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule) the financial reports should be prepared, audited, supplied to members, presented to a meeting and lodged in the Industrial Registry within certain timescale requirements.

From the information available, the Committee of Management Statement is dated 14 March 2007 and the Auditor's Report is dated 8 January 2007, it would appear that the auditor could not have taken into account the Committee of Management Statement in their auditing of the general purpose financial reports. Section 253(2)(c) of the RAO Schedule states that the general purpose financial report must consist also of "any other reports or statements required by the reporting guidelines". Item 24 of the Reporting Guidelines requires a committee of management statement to be prepared. Therefore, the Committee of Management Statement must be prepared and signed before the Auditor's Report so that the statement can be considered by the auditor.

I also note the Operating Report is dated 14 March 2007 and the documents lodged indicate that the financial reports were provided to the members on 19 December 2006¹. This would suggest that the members were not provided with the Committee of Management Statement, the signed Auditor's Report or the Operating Report. Section 265 of the RAO Schedule defines a full report as including the Auditor's Report, the General Purpose Financial Report (which includes the Committee of Management Statement) and the Operating Report.

As you know, s266 of the RAO Schedule makes provision for the methods by which a reporting entity may satisfy its obligation to present the full report to members. The general purpose of the financial reporting provisions is to ensure disclosure to members and, to offer those members an

¹ The Certificate of Secretary executed on 14 March 2007, states that the full report was provided to members on 19 December 2007. It is presumed that date should read 19 December 2006.

opportunity to raise any matter that concerns them regarding material disclosed in that information. The vehicle for your members to achieve this is at a general meeting of members.

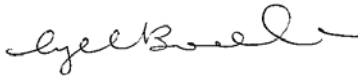
Accordingly, in order to secure compliance with your obligations, I require you to:

- arrange for the preparation of a fresh auditor's report to take into account the Committee of Management Statement; and
- supply the full report, which consists of the Operating Report, Committee of Management Statement, the signed Auditor's Report and the General Purpose Financial Report, to the members; and
- present the full report to a general meeting of members at least 21 days after the provision of the full report to the members; and
- prepare a fresh and appropriately signed designated officer's certificate and lodge this with copies of the relevant documents with the Registry.

Finally, for future reference, it should be noted that under s268 of the RAO Schedule unless an extension is granted, the full financial reports should be lodged in the Industrial Registry within 14 days of the meeting at which the financial reports were presented.

If you wish to discuss any matters regarding your reporting unit's financial reporting obligations I can be contacted on (03) 8661 7989 (Wed and Thurs) or by e-mail at cynthia.lobooth@air.gov.au.

Yours faithfully,



Cynthia Lo-Booth
Statutory Services Branch

16 May 2007

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH
CONSOLIDATED GENERAL PURPOSE FINANCIAL
REPORT FOR THE YEAR ENDED
30th JUNE 2006
*Full Report***




**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

CERTIFICATE OF SECRETARY OR OTHER AUTHORISED OFFICER

I, John Barlow, being the Branch Secretary of National Tertiary Education Industry Union – Australian Catholic University Branch (the reporting unit) certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule;
- that the full report was provided to members on 19.12.07 2006; and
- that the full report was presented to a general meeting of the members of the reporting unit on 14.3.07 ~~2006~~, in accordance with section 266 of the RAO Schedule.

Signature: 

Date: 14.3.07 2006

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006

Principal Activities

The principal activities of the Branch during the financial year were:

- To improve and protect the salaries and conditions of employment of our members;
- To represent our members in approaches to and discussions with their employer;
- To negotiate collective agreements which improve the conditions of employment of our members;
- To enforce existing industrial agreements on behalf of our members; and
- To promote industrial peace through conciliation and arbitration.

Results of Principal Activities

The Branch's principal activities resulted in the maintenance and improvement of the salaries and conditions of employment of our members, especially for those members covered by collective agreements negotiated by the Branch.

Significant Changes in the Nature of Principal Activities

There were no significant changes in the nature of the Branch's principal activities during the financial year.

Significant Changes in the Branch's Financial Affairs

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

Trustee or Director of a Trustee Company of a Superannuation Entity or an Exempt Public Sector Superannuation Scheme

No officer or member of the Branch was a Trustee or Director of a Trustee Company of a Superannuation Entity or an Exempt Public Sector Superannuation Scheme because they are an officer or a member of a registered organisation.

Number of Members

The number of persons who, at the end of the financial year, were recorded on the Register of Members was 330 (2005 - 338).

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006 (Continued)

Number of Employees

The branch had no paid employees during the financial year.

Members of the Committee of Management

The persons who held office as members of the Committee of Management of the Branch at the beginning of the financial year were:

Branch President	Marea Nicholson
Vice-President (Academic)	Robin Fisher
Vice-President (General)	Jeremy Gauder
Branch Secretary	John Barlow
Committee Member	Peter Bastian
Committee Member	Peter Blakey
Committee Member	Nancy Clarke
Committee Member	Des Matejka
Committee Member	Patrick McArdle
Committee Member	Beatrice Johnson
Committee Member	Brian King
Committee Member (Academic)	Glenis Davey

There were no changes to the composition of the Committee of Management during the financial year 1st July 2005 to 30th June 2006 unless mentioned above.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006 (Continued)

Manner of Resignation – s254(2)(c)

Members may resign from the organisation in accordance with Rule 11 (Resignation from Membership) which reads as follows:

11.1 A member may resign from membership by written notice addressed and delivered to the member's Division Secretary or Branch Secretary provided that:

- (a) Where a written notice of resignation is received by a Division Secretary, he or she shall as soon as practicable forward a copy of the notice of resignation to the appropriate Branch Secretary;
- (b) Where a written notice of resignation is received by a Branch Secretary, he or she shall as soon as practicable forward a copy of the notice of resignation to the relevant Division Secretary.

11.2 A notice of resignation from membership takes effect:

(a) where the member ceases to be eligible to become a member of the Union

- (i) on the day on which the notice is received by the Union; or
- (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;

whichever is later; or

(b) in any other case:

- (i) at the end of two weeks, or if permitted by law three months after the notice is received by the Union; or
- (ii) on the day specified in the notice;

whichever is later.

11.3 Any dues payable but not paid by a former member in relation to a period before the member's resignation took effect, may be sued for and recovered in the name of the Union in a court of competent jurisdiction, as a debt due to the Union.

11.4 A notice delivered to the Division Secretary or Branch Secretary shall be taken to have been received by the Union when it was delivered.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30th JUNE 2006 (Continued)

- 11.5 A notice of resignation that has been received by the Union is not invalid because it was not addressed and delivered in accordance with sub-rule 1 of this rule.
- 11.6 A resignation from membership is valid even if it is not effected in accordance with this rule if the member is informed in writing by or on behalf of the Union that the resignation has been accepted.
- 11.7 Cessation of payment of any dues, levies and other amounts by a member does not, of itself, terminate membership of the Union.

Name John BARLOW

Title SECRETARY

Signature 

Date: / / ~~2006~~

14.3.07

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

COMMITTEE OF MANAGEMENT STATEMENT

On December 19 2006, the Committee of Management of the National Tertiary Education Industry Union – Australian Catholic University Branch (the reporting unit) passed the following resolution in relation to the General Purpose Financial Report (GPFR) of the reporting unit for the financial year ended 30th June 2006:

The Committee of Management declares that in relation to the GPFR that, in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Committee of Management were held in accordance with the rules of the National Tertiary Education Industry Union, including the Branch rules;
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the National Tertiary Education Industry Union, including the rules concerning Branches of that union;
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations;
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the National Tertiary Education Industry Union;
 - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar;

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

COMMITTEE OF MANAGEMENT STATEMENT (Continued)

- (vi) No orders for the inspection of financial records have been made by the Commission under section 273 of the RAO Schedule;
- (f) in relation to the recovery of wages activity:
- (i) there has been no such activity undertaken by the reporting unit.

For the Committee of Management: John Barlow

Title of Office Held: Branch Secretary

Signature:  _____

Date:  ~~2006~~

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**INCOME STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	Consolidated		ACU Branch	
	2006	2005	2006	2005
	\$	\$	\$	\$
Profit from Continuing Operations	18,287	13,024	13,288	7,945
Retained Profits at the beginning of the financial year	78,296	65,272	48,888	40,943
Retained Profits at the end of the financial year	<u>96,583</u>	<u>78,296</u>	<u>62,176</u>	<u>48,888</u>

The accompanying notes form part of these accounts.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**BALANCE SHEET
AS AT 30th JUNE 2006**

	Note	Consolidated		ACU Branch	
		2006	2005	2006	2005
		\$	\$	\$	\$
CURRENT ASSETS					
Cash and Cash Equivalents	2	53,337	42,343	49,354	38,216
Investments	3	46,785	38,876	16,361	13,595
TOTAL CURRENT ASSETS		<u>100,122</u>	<u>81,219</u>	<u>65,715</u>	<u>51,811</u>
NON-CURRENT ASSETS					
Plant & Equipment	4	413	656	413	656
TOTAL NON-CURRENT ASSETS		<u>413</u>	<u>656</u>	<u>413</u>	<u>656</u>
TOTAL ASSETS		<u>100,535</u>	<u>81,875</u>	<u>66,128</u>	<u>52,467</u>
CURRENT LIABILITIES					
Trade and Other Payables	5	3,952	3,579	3,952	3,579
TOTAL CURRENT LIABILITIES		<u>3,952</u>	<u>3,579</u>	<u>3,952</u>	<u>3,579</u>
TOTAL LIABILITIES		<u>3,952</u>	<u>3,579</u>	<u>3,952</u>	<u>3,579</u>
NET ASSETS		<u>96,583</u>	<u>78,296</u>	<u>62,176</u>	<u>48,888</u>
MEMBERS' FUNDS					
Retained Profits		96,583	78,296	62,176	48,888
TOTAL MEMBERS' FUNDS		<u>96,583</u>	<u>78,296</u>	<u>62,176</u>	<u>48,888</u>

The accompanying notes form part of these accounts.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	Consolidated		ACU Branch	
	2006	2005	2006	2005
	\$	\$	\$	\$
INCOME				
Gross Member Subscriptions	138,581	143,914	138,581	143,914
Less: Capitation Fees	<u>(126,697)</u>	<u>(130,992)</u>	<u>(126,697)</u>	<u>(130,992)</u>
Net Member Subscriptions	11,884	12,922	11,884	12,922
Interest Received	1,460	928	1,458	925
Gain on Value of Investments	7,909	4,982	2,766	1,113
Other Income	<u>4,006</u>	<u>2,777</u>	<u>4,006</u>	<u>1,277</u>
BRANCH INCOME	<u>25,959</u>	<u>21,609</u>	<u>20,114</u>	<u>16,237</u>
 EXPENDITURE				
Audit Fees	2,500	2,500	2,500	2,500
Bank Fees	75	123	-	123
Bookkeeping	2,400	2,400	2,400	2,400
Depreciation	243	243	243	243
Executive Expenses	370	1,165	299	1,165
Meals	265	643	265	621
Sessional Fees	777	-	777	-
Travel Expense	<u>342</u>	<u>1,511</u>	<u>342</u>	<u>1,240</u>
BRANCH EXPENDITURE	<u>6,972</u>	<u>8,585</u>	<u>6,826</u>	<u>8,292</u>
PROFIT FROM CONTINUING OPERATIONS	<u>18,287</u>	<u>13,024</u>	<u>13,288</u>	<u>7,945</u>

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	2006	2005
	\$	\$
	Inflows (Outflows)	Inflows (Outflows)
Cash flows from Operating Activities		
Receipts from members	138,581	143,914
Interest received	1,460	928
Other income	4,006	2,777
Payments to suppliers & employees	(133,053)	(138,255)
	-----	-----
Net cash provided by operating activities – Note B	10,994	9,364
	-----	-----
Cash flows from Investing Activities		
Purchases of fixed assets	-	-
	-----	-----
Net cash (used in) investing activities	-	-
	-----	-----
Cash flows from Financing Activities	-	-
	-----	-----
Net increase in cash and cash equivalents held	10,994	9,364
Cash and cash equivalents at the beginning of the financial year	42,343	32,979
	-----	-----
Cash and cash equivalents at the end of the financial year – Note A	53,337	42,343
	=====	=====

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30th JUNE 2006**

	2006	2005
	\$	\$
Note A Reconciliation of Cash and Cash Equivalents		
For the purposes of the cash flow statement cash and cash equivalents includes cash on hand and in banks and investments in money markets. Cash at the end of the financial year is shown in the cash flow statement is reconciled to the related items in the balance sheet as follows:		
Cash at Bank	53,337	42,343
	-----	-----
	53,337	42,343
	=====	=====

Note B Reconciliation of net cash provided by operating activities to profit from continuing operations

Profit from continuing operations	18,287	13,024
Non-cash flows in profit from continuing operations:		
Depreciation	243	243
Unrealised gain on Investments	(7,909)	(4,982)
Changes in Assets & Liabilities:		
Increase / (decrease) in trade and other payables	373	1,079
	-----	-----
	10,994	9,364
	=====	=====

The branch has no credit stand-by or financing facilities in place.

There were no non-cash financing or investing activities during the period.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30th JUNE 2006**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Trustees' accountability requirements under the Union's Rules and the requirements under the Workplace Relations Act 1996.

The financial report covers the National Tertiary Education Industry Union – Australian Catholic University Branch as an individual entity. The National Tertiary Education Industry Union is a registered organisation registered under the Workplace Relations Act 1996 and domiciled in Australia. The National Tertiary Education Industry Union – Australian Catholic University Branch is a branch of that organisation.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where stated, current valuations of non-current assets.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Fixed Assets

Depreciation is provided on all fixed assets so as to write off the assets progressively over their estimated economic lives to the Branch. The prime cost method of depreciation is used.

Depreciation rates used for each class of assets are:

Class of asset	Depreciation Rate
Office Furniture and Equipment	20%

(b) Revenue

Member subscription revenue is recognised when the respective fees have been deducted from the members' wages and salaries.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2006**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

(c) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(d) Income Tax

No income tax has been provided, as the Branch is exempt from income tax pursuant to section 50-15 of the Income Tax Assessment Act 1997, as amended.

(e) Information to be provided to members or registrar

In accordance with the requirements of the Workplace Relations Act 1996, as amended, the attention of members is drawn to the provisions of sub-section (1) (2) and (3) of section 272, which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub-section (1).

Note: This sub-section is a civil penalty provision

(f) Economic Dependency

The Branch is not economically dependent on any other reporting units of the organisation.

(g) Segment Reporting

The reporting entity operates in one business and geographical segment being the provision of trade union services to its members in Victoria.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2006**

	Consolidated		ACU Branch	
	2006	2005	2006	2005
	\$	\$	\$	\$
2. CASH				
ACU Branch	49,354	38,216	49,354	38,216
ACT Sub-Branch	377	377	-	-
NSW Sub-Branch	1,281	1,425	-	-
QLD Sub-Branch	2,325	2,325	-	-
	<u>53,337</u>	<u>42,343</u>	<u>49,354</u>	<u>38,216</u>
3. INVESTMENTS				
BT Equity Imputation Fund	15,300	15,300	5,000	5,000
Gain/(Loss)	14,664	8,409	3,445	1,691
	<u>29,964</u>	<u>23,709</u>	<u>8,445</u>	<u>6,691</u>
BT American Growth Fund	15,300	15,300	5,000	5,000
Gain/(Loss)	(2,501)	(3,479)	(1,106)	(1,442)
	<u>12,799</u>	<u>11,821</u>	<u>3,894</u>	<u>3,558</u>
BT Japanese Growth Fund	5,000	5,000	5,000	5,000
Gain/(Loss)	(2,403)	(2,975)	(2,403)	(2,975)
	<u>2,597</u>	<u>2,025</u>	<u>2,597</u>	<u>2,025</u>
BT Technology Fund (formerly TIME)	5,000	5,000	5,000	5,000
Gain/(Loss)	(3,575)	(3,679)	(3,575)	(3,679)
	<u>1,425</u>	<u>1,321</u>	<u>1,425</u>	<u>1,321</u>
Total Value of Investments	<u>46,785</u>	<u>38,876</u>	<u>16,361</u>	<u>13,595</u>
4. PLANT AND EQUIPMENT				
Office Equipment – at cost	6,006	6,006	5,807	5,807
Less: Accumulated Depreciation	(5,593)	(5,350)	(5,394)	(5,151)
	<u>413</u>	<u>656</u>	<u>413</u>	<u>656</u>
Movements in Carrying Values				
Opening balance at the beginning of the year	656	899	656	899
Additions	-	-	-	-
Depreciation	(243)	(243)	(243)	(243)
Closing balance at the end of the year	<u>413</u>	<u>656</u>	<u>413</u>	<u>656</u>
5. TRADE AND OTHER PAYABLES				
Creditors and Accruals	3,952	3,579	3,952	3,579
	<u>3,952</u>	<u>3,579</u>	<u>3,952</u>	<u>3,579</u>

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
AUSTRALIAN CATHOLIC UNIVERSITY BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2006**

6. FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The reporting entity's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and liabilities, is as follows:

	Weighted Average Effective Interest Rate		Floating Interest Rate	
	2006	2005	2006	2005
Financial Assets				
Cash at bank	2.00%	2.00%	\$49,354	\$38,216

No financial assets are subject to a fixed interest rate.
No financial liabilities are subject to any interest rate.

(b) Credit Risk

The reporting entity does not have any material credit risk exposure to any single debtor or group of debtors under any financial instruments entered into by the reporting entity.

(c) Net Fair Values

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to the financial statements.

7. UNION DETAILS

The office of the branch is located at;

115 Victoria Parade
FITZROY VIC 3065

The offices of each sub-branch are located at;

Victoria
115 Victoria Parade
FITZROY VIC 3065

Australian Capital Territory
223 Antill Street
WATSON VIC 2602

Queensland
1100 Nudgee Road
BANYO QLD 4014

New South Wales
- North Sydney Campus
40 Edward Street
NORTH SYDNEY NSW 2060

- Strathfield Campus
25A Barker Road
STRATHFIELD NSW 2135

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF NATIONAL TERTIARY EDUCATION INDUSTRY UNION AUSTRALIAN CATHOLIC UNIVERSITY BRANCH

Scope

The financial report and trustees' responsibility

The consolidated general purpose financial report comprises the income statement, balance sheet, detailed income statement, cash flow statement and accompanying notes to the financial statements and the committee of management statement for the National Tertiary Education Industry Union – Australian Catholic University Branch for the year ended 30th June 2006.

The trustees of the branch are responsible for the preparation and true and fair presentation of the consolidated general purpose financial report in accordance with the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the consolidated general purpose financial report.

Audit Approach

We conducted an independent audit in order to express an opinion to the members of the branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the consolidated financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the consolidated financial report presents fairly, in accordance with the Workplace Relations Act 1996 including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the branch's financial position, and of its performance as represented by the results of its operations and its cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the consolidated financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee of management.

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF NATIONAL TERTIARY EDUCATION INDUSTRY UNION AUSTRALIAN CATHOLIC UNIVERSITY BRANCH

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the consolidated general purpose financial report of the National Tertiary Education Industry Union – Australian Catholic University Branch is presented fairly in accordance with:

- (i) applicable Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1 of the Workplace Relations Act 1996, and
- (ii) other mandatory professional reporting requirements.

Lockwood Wehrens

LOCKWOOD WEHRENS
Chartered Accountants
Camberwell

A. Wehrens

ANDREW WEHRENS
Member of The Institute of Chartered
Accountants in Australia – 79117, holder
of a current Certificate of Public Practice
8th January 2007