



Australian Government
Australian Industrial Registry

9 January 2009

Ms. Juliet Fuller
Branch Organiser
National Tertiary Education Industry Union
University of South Australia Branch
PO Box 8227
Station Arcade ADELAIDE 5000

Dear Ms. Fuller,

Schedule 1 of the Workplace Relations Act 1996 (Schedule 1)
Financial Report for year ended 30 June 2005 - FR 2005/392

Receipt is acknowledged of the financial report of the University of South Australia Branch of the National Tertiary Education Industry Union for year ended 30 June 2005. The documents were lodged in the Industrial Registry on 5 January 2009.

The financial report has been filed.

Electronic Lodgment

I encourage you to take advantage of the electronic lodgement service provided by the Registry for future lodgements. You may register as a user and then lodge your documents via the Electronic Lodgement page of the AIRC website at www.airc.gov.au. Alternatively, you may send an email with the documents attached riateam3@airc.gov.au.

Should you wish to discuss any of the matters raised in this letter, I may be contacted on (03) 8661 7993 or by email at larry.powell@airc.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Powell', with a large loop at the end of the 'L'.

Larry Powell

Statutory Services Branch

**Australia's Union for
for University Staff**

NTEU UniSA Branch
admin@unisanteu.org.au

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F 08 8227 0997

15 Paxton's Walk
Palais Apartment Complex
281 North Tce
Adelaide 5000

PO Box 8227
Station Arcade
Adelaide 5000

Larry Powell
Australian Industrial Registry
11 Exhibition Street
Melbourne 3000

Dear Mr Powell,

I refer to your letter dated 4 August 2008 and addressed to:
Ms Megan Netting, Branch Secretary National Tertiary Education University of SA Branch in regards to
the audited accounts for year ending 30 June 2005 and 2007.

Ms netting has been on maternity leave for the last few months and I have been asked to follow up on this
request.

Following notification in late 2007 that the 2005 reports had not been received, a copy of that year's report
was made for forwarding to the AIR.

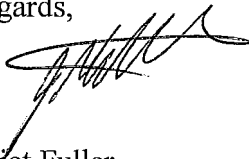
Our mail-log records state that the 2005 Audited report and 2007 report were both sent to the AIR on
Wednesday 27th February 2008 after the 2007 papers were completed.

We can find no record of a letter of confirmation from your office (which we have received every other
year). It appears as though something went wrong in the mailing process.

Please find enclosed copies of both the 2005 and 2007 Accounts and Audit as requested.

We apologise for the error and assure you that all requirements and deadlines in regard to reporting to our
members were followed.

Regards,



Juliet Fuller
Branch Organiser

NTEU UniSA
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PO Box 8227
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ph 08 82272384

FINANCIAL STATEMENTS

OF

NATIONAL TERTIARY EDUCATION
INDUSTRY UNION

UNIVERSITY OF S.A. BRANCH

ABN: 38 579 396 344

For the Year Ended 30 June 2005

NATIONAL TERTIARY EDUCATION INDUSTRY UNION

UNIVERSITY OF SOUTH AUSTRALIA BRANCH

Certificate of Secretary or other Authorised Officer

I, Dr Michael Venning, being the Branch Secretary of the University of South Australia Branch of the National Tertiary Education Union certify that:

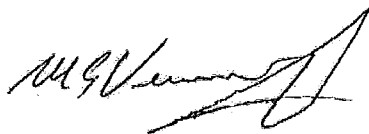
- the documents lodged herewith are copies of the full report referred to in S268 of the RAO schedule;
- the full report was presented to a meeting of the Committee of management of the reporting unit on 22nd November 2005, in accordance with section 266 of the RAO schedule.
- the full report was given to members free of charge on 24th November 2005, and
- The following motion:

"that the Audited Accounts for the financial period 1 July 2004 to 30 June 2005 be received and approved as a true and accurate record"

Moved Robert Iseman (Branch President)

Seconded Michael Venning (Branch Secretary)

Was ratified at a meeting of members on 15th December 2005 in accordance with section 266 of the RAO schedule.



**DR MICHAEL VENNING
SECRETARY**

___15th December 2005

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF SOUTH AUSTRALIA BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30TH JUNE 2005

Principal Activities

The principal activities of the Branch during the financial year were:

- To improve the protect the salaries and conditions of employment of our members;
- To represent our members in approaches to and discussions with their employer;
- To negotiate collective agreements which improve the conditions of employment of our members;
- To enforce existing industrial agreements on behalf of our members; and
- To promote industrial peace through conciliation and arbitration.

Results of Principal Activities

The Branch's principal activities resulted in the maintenance and improvement of the salaries and conditions of employment of our members, especially for those members covered by collective agreements negotiated by the Branch.

Significant Changes in the Nature of Principal Activities

There were no significant changes in the nature of the Branch's principal activities during the financial year.

Significant Changes in the Branch's Financial Affairs

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

Trustee or Director of a Trustee Company of a Superannuation Entity or an Exempt Public Sector Superannuation Scheme

No officer of the Branch was Trustee or Director of a Trustee Company of a Superannuation Entity or an Exempt Public Sector Superannuation Scheme.

Number of Members

The number of persons who at the end of the financial year, were recorded on the Register of Members was 756.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF SOUTH AUSTRALIA BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30TH JUNE 2005 (Continued)

Number of Employees

The number of persons who were, at the end of the financial year, employees of the Branch was **1.4** (being one Branch Organiser and One part time administrator) measured on a full time equivalent basis.

Members of the Committee of Management

The persons who held office as members of the Committee of Management of the Branch at the beginning of the financial year were:

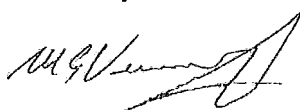
Branch President	Robert Iseman
Vice-President (Academic)	Marie Kennedy
Vice-President (General)	Peter Cardwell
Branch Secretary	Michael Venning
Ordinary Committee Member 1	Gido mapunda
Ordinary Committee Member 2	Rob Kooymans
Ordinary Committee Member 3	Di Barrett
Ordinary Committee Member 4	Sharon Russo
Ordinary Committee Member 5	Deirdre tedmanson
Ordinary Committee Member 6	Vacant
Ordinary Committee Member 7	Vacant
Ordinary Committee Member (Academic Staff)	Margaret Chandler
Ordinary Committee Member (Academic Staff)	Lew Zipin
Ordinary Committee Member (General Staff)	Megan Netting
Ordinary Committee Member (General Staff)	Pauline Mulberry
Ordinary Committee Member (Indigenous)	Luisa O'Connor

There were 3 changes to the composition of the Committee of Management during the financial year: Former Academic President Judy Zollo retired in December 2004, Marie Kennedy was elected from Ordinary committee member to Vice president Academic in April 2005. Former General Staff vice president Robert Mastropolito resigned from the University in January 2005 and Peter Cardwell was elected from the OCM general staff to become Vice president in April 2005. Pauline Mulberry was elected to the committee in April 2005 to fill a vacancy. In July 2005 there were still 2 vacancies on the committee.

Name __Michael Venning

Title Branch Secretary__

Signature _



Date __22__/_11__/_2005

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF SOUTH AUSTRALIA BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30TH JUNE 2005 (Continued)

Manner of Resignation – s254(2)(c)

Members may resign from the Branch in accordance with Rule 11 (Resignation from Membership) which reads as follows:

- 11.1 A member may resign from membership by written notice addressed and delivered to the member's Division Secretary or Branch Secretary provided that:
- (a) Where a written notice of resignation is received by a Division Secretary he or she shall as soon as practicable forward a copy of the notice of resignation to the appropriate Branch Secretary;
 - (b) Where a written notice of resignation is received by a Branch Secretary he or she shall as soon as practicable forward a copy of the notice of resignation to the relevant Division Secretary.
- 11.2 A notice of resignation from membership takes effect:
- (a) Where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union; or
 - (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is later; or
 - (b) in any other case:
 - (i) at the end of two weeks, or if permitted by law three months after the notice is received by the Union; or
 - (ii) on the day specified in the notice;whichever is later.
- 11.3 Any dues payable but not paid by a former member in relation to a period before the member's resignation took effect, may be sued for and recovered in the name of the Union in a court of competent jurisdiction, as a debt due to the Union.

**NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF SOUTH AUSTRALIA BRANCH**

OPERATING REPORT FOR THE YEAR ENDED 30TH JUNE 2005 (Continued)

- 11.4 A notice delivered to a Division Secretary or Branch Secretary shall be taken to have been received by the Union when it was delivered.
- 11.5 A notice of resignation that has been received by the Union is not invalid because it was not addressed and delivered in accordance with sub-rule 1 of this rule.
- 11.6 A resignation from membership is valid even if it is not affected in accordance with this rule if the member is informed in writing by or on behalf of the Union that the resignation has been accepted.
- 11.7 Cessation of payment of any dues, levies and other amounts by a member does not, of itself, terminate membership of the Union.

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344


COMMITTEE OF MANAGEMENT'S CERTIFICATE

On 22/11/05 the Committee of Management of the National Tertiary Education Industry Union, University of S.A. Branch, passed the following resolution in relation to the general purpose Financial Report (GPFR) of the reporting unit for the Financial year ended 30 June 2005.

The Committee of Management declares in relation to the GPFR that in its opinion:

- a) the Financial Statements and notes comply with the Australian Accounting Standards
- b) the financial Statements and notes comply with the reporting guidelines of the Industrial Register;
- c) the Financial Statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate.
- d) There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable.
- e) During the financial year to which the GPFR relates and since the end of that year:
 - i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO schedules and the RAO regulations; and
 - iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the reporting units of the organisation; and
 - v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO schedule has been furnished to the member or Registrar; and
 - vi) there has been compliance with any order for inspection of financial reports made by the Commission under section 273 of the RAO schedule.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Michael Venning

Title of Office Held NTEU, UniSA Branch Secretary

DATE: 22/ November / 2005

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344

STATEMENT OF FINANCIAL POSITION
For the Year Ended 30 June 2005

	Note	30 Jun 2005 \$	30 Jun 2004 \$
CURRENT ASSETS			
Cash	3	116,711	125,565
Receivables	4	13,112	1,152
Other	5	<u>1,024</u>	<u>8,967</u>
TOTAL CURRENT ASSETS		<u>130,847</u>	<u>135,684</u>
FIXED ASSETS			
Plant, Property & Equipment	6	<u>4,926</u>	<u>3,960</u>
TOTAL FIXED ASSETS		<u>4,926</u>	<u>3,960</u>
TOTAL ASSETS		<u>135,773</u>	<u>139,644</u>
CURRENT LIABILITIES			
Creditors & Borrowings	7	28,796	14,138
Provisions	8	<u>3,900</u>	<u>3,000</u>
TOTAL CURRENT LIABILITIES		<u>32,696</u>	<u>17,138</u>
<u>NON CURRENT LIABILITIES</u>			
Provisions	8	<u>---</u>	<u>8,350</u>
TOTAL NON CURRENT LIABILITIES		<u>---</u>	<u>8,350</u>
TOTAL LIABILITIES		<u>32,696</u>	<u>25,488</u>
NET ASSETS		<u>103,077</u>	<u>\$114,156</u>
Retained Surplus		<u>103,077</u>	<u>114,156</u>
ACCUMULATED FUNDS		<u>103,077</u>	<u>114,156</u>

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT & NOTES TO A/Cs

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344

STATEMENT OF FINANCIAL PERFORMANCE
For the Year Ended 30 June 2005

	Note	30 Jun 2005	30 Jun 2004
<u>INCOME</u>			
Members Contributions		355,518	310,479
Interest Received		2,785	1,758
Other Income		<u>846</u>	<u>---</u>
<u>TOTAL INCOME</u>		<u>359,149</u>	<u>312,237</u>
<u>LESS EXPENDITURE</u>			
Audit Fees		1,835	1,773
Bank Charges & F.I.D. etc		341	353
National Office – E&A Fund		6,104	---
Capitation & Levy – Fed Office		137,488	122,998
Subs – NTEU SA Division		74,075	66,258
Other Subs & Donations	10	1,276	1,061
Industrial & Campaign Exes		4,824	2,593
Depreciation		1,564	2,274
Meeting & AGM Expenses		1,685	3,022
Legal and Medical Fees		3,839	6,182
Office Occupancy		2,700	5,391
Payroll Tax		3,946	3,825
Postage, Printing & Stationery		1,952	1,387
Provision for Annual Leave		3,279	(2,518)
Provision for Long Service Leave		(2,164)	3,450
Computer Exes, Repairs & Maint.		1,850	2,036
Assist to Committee		1,154	821
Salaries	11	92,915	63,471
Consultancy		6,106	1,000
Superannuation		7,993	8,996
Sundry Expenses		1,139	1,237
Telephone		6,843	3,372
Training		3,087	2,152
Travel		5,023	4,923
Workcover		<u>1,374</u>	<u>1,209</u>
<u>TOTAL EXPENSES INCURRED</u>		<u>370,228</u>	<u>307,266</u>
<u>NET LOSS</u>		<u>(11,079)</u>	<u>\$4,971</u>

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT & NOTES TO A/CS

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344

STATEMENT OF CASH FLOWS
For the Year Ended 30 June 2005

	30 Jun 2005	To Jun 2004 \$
<u>Cash Flows from Operating Activities</u>		
Receipts from Members	343,558	301,067
Less Payments to suppliers & employees	352,667	(312,548)
Add Interest	<u>2,785</u>	<u>1,758</u>
Cash Provided by (used in) Operating Activities 3(b)	<u>(6,324)</u>	<u>(9,723)</u>
<u>Cash Flow from Investing Activities</u>		
Payment for purchases of equipment	<u>(2,530)</u>	<u>(317)</u>
Cash Flows from Financing Activity	<u>---</u>	<u>---</u>
Net Cash In/Outflow	(8,854)	(10,040)
Cash at the beginning of the year	<u>125,565</u>	<u>135,605</u>
Cash at the end of the financial year 3(a)	<u>116,711</u>	<u>\$125,565</u>

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT & NOTES TO A/CS

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30TH JUNE 2005

Note 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

1. This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, and the Workplace Relations Act 1996.

The following is a summary of significant accounting policies adopted by the Branch in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) **Basis of Accounting**

The accounts have been prepared on the basis of historical costs and do not take into account changing money values or, except where otherwise stated, current valuations of non-current assets.

Change in Accounting Methods

Contributions from members were brought to account on a cash basis in 2004 and 2005 on an accrual basis. All other income and expenditure of the Branch has been brought to account on an accrual basis of accounting so as to match income for the period with the expenditure incurred in earning that income.

(b) **Provisions for Accrued Annual Leave and Long Service Leave**

Provision for Employee Benefits in the form of Accrued Annual Leave and Accrued Long Service Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.

In the case of Long Service Leave, the accrual has been measured by reference to periods of service and current salary rates. ie the provisions have been measured at their nominal amount.

(c) **Income Tax**

No Provision has been made in the accounts for income tax on the basis that the branch is exempt under section 50-15 of the income tax assessment Act 1997

(d) **Property, Plant & Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable any accumulated depreciation.

The carrying amount of plant and equipment is reviewed annually by the Committee of Management to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the entity commencing from the time the asset was held ready for use. Office furniture and Plant are depreciated at varying rates, using both prime cost and diminishing value.

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED
30TH JUNE 2005

Note 2. WORKPLACE RELATIONS ACT 1996

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272, which reads

- (1) A member of a reporting unit, or a registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub section (1).

Note 3. CASH

	2005	2004
	\$	\$
(a) Petty Cash	300	200
Commonwealth Bank – Chq Account	86,715	97,261
ACCU Account	<u>29,696</u>	<u>28,104</u>
	<u>116,711</u>	<u>\$125,565</u>
 (b) Reconciliation of Cash Flow from Operations with Profit from Ordinary Activities after Income Tax		
Profit/(Loss) from Ordinary Activities	(11,079)	4,971
<i>Non-Cash flows in profit from ordinary activities:</i>		
- Depreciation	<u>1,564</u>	<u>2,274</u>
	(9,515)	7,245
<i>Change in Assets and Liabilities:</i>		
Decrease/(Increase) in Accounts Receivable	(11,960)	(244)
Decrease/(Increase) in Prepayments	7,730	(7,729)
(Decrease)/Increase in Other Current Assets	213	(827)
(Decrease)/Increase in Payables	14,658	(9,100)
Increase/(Decrease) in Provisions	<u>(7,450)</u>	<u>932</u>
Cash Flows from Operations	<u>(6,324)</u>	<u>(\$9,723)</u>

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344

NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd)

For the Year Ended
30TH June 2005

	2005	2004
Note 4. RECEIVABLES		
Subs in Transit	<u>13,112</u>	<u>1,152</u>
Note 5. OTHER		
Prepayments		7,730
GST Credits Claimable	<u>1,024</u>	<u>1,237</u>
	<u>1,024</u>	<u>\$8,967</u>
Note 6. PROPERTY, PLANT & EQUIPMENT		
Office Furniture & Equipment at Cost	15,046	12,516
Deduct Accumulated Depreciation	<u>(10,120)</u>	<u>(8,556)</u>
	<u>4,926</u>	<u>\$3,960</u>
Note 7. CREDITORS AND BORROWINGS		
Sundry Creditors & Accruals	<u>28,796</u>	<u>\$14,138</u>
Note 8. PROVISIONS		
Balance at the Beginning of the Year	11,350	10,418
Provision for Annual Leave	3,279	(2,518)
Provision for Long Service Leave	(2,164)	3,450
Annual Leave Paid	(2,379)	---
Long Service Leave Paid	<u>(6,186)</u>	<u>---</u>
Balance at the End of the Year	3,900	11,350
Note 9. RETAINED PROFITS		
Operating Profit (Loss)	(11,079)	4,971
Add Retained Profits B/fwd at the Beginning of Year	<u>114,156</u>	<u>109,185</u>
ACCUMULATED FUNDS	<u>103,077</u>	<u>\$114,156</u>
Note 10. OTHER SUBSCRIPTIONS AND DONATIONS		
Each less than \$1,000	1,276	1,061
Note 11. PAYMENTS AND BENEFITS	NIL	NIL
TO ELECTED OFFICERS		
Note 12. SEGMENT REPORTING		

The Branch operates as a trade union and provides employee support to members.

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT

NATIONAL TERTIARY EDUCATION INDUSTRY UNION
UNIVERSITY OF S.A. BRANCH
ABN: 38 579 396 344

INDEPENDENT AUDITORS REPORT

Scope

The Financial Report & Branch Committee Responsibility

We have audited the accompanying general purpose financial report of the National Tertiary Education Industry Union, University of S.A. Branch, for the year ended 30 June 2005 comprising Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows and Notes to the Financial Statements. The Branch Executive is responsible for the preparation and presentation of the financial report and the information it contains. This includes responsibility for the maintenance of adequate accounting records & internal controls that are designed to prevent & detect fraud and error, and for the accounting policies and estimates inherent in the Financial Report.

Audit Approach

We conducted an Independent audit in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the Financial Report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the Financial Report presents fairly, in accordance with the Industrial Relations Act, including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position, and of its performance as represented by the results of the operations and cash flows.

We formed our Audit Opinion on the basis of these procedures, which included:

- Examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- Assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Audit Opinion

In our opinion-

- a) the financial report is properly drawn up so as to present fairly the financial position of the branch as at 30 June 2005 and its performance for the year ended on that date; and
- b) the financial report is in accordance with the provisions of the Workplace Relations Act 1996 and Australian Accounting Standards

Signed at Adelaide this day of 23 / November / 2005


.....
C. WELLINGTON
REGISTERED COMPANY AUDITOR

JH Doyle & Co
176 Morphett Street
ADELAIDE SA 5000