

Level 36, Nauru House 80 Collins Street, Melbourne, VIC 3000 GPO Box 1994S, Melbourne, VIC 3001 Telephone: (03) 8661 7777 Fax: (03) 9655 0401

Mr. Paul Stafford Branch Secretary Queensland Branch National Union of Workers 1st Floor, 17 Cribb Street MILTON QUEENSLAND 4064

Dear Mr. Stafford,

Financial documents for the National Union of Workers - Queensland Branch for year ended 30 June 2001 (080VQld:FR2002/53)

Receipt is acknowledged of financial documents lodged under section 280(1) of the *Workplace Relations Act 1996* for the National Union of Workers - Queensland Branch for the year ended 30 June 2001. The documents were lodged in the Industrial Registry on 18 February 2002.

The documents have been filed.

Should you wish to discuss this letter, or if you require any further information on the financial reporting requirements of the Act, I may be contacted on 03 8661 7785.

Yours sincerely,

Mark Elliott Statutory Services Branch

22 February 2002

Our Ref:PSMMF3101

15 February 2002

Industrial Registrar Australian Industrial Relations Commission GPO Box 373 Brisbane Old 4001



Dear Sirs

Re: National Union of Workers – Queensland Branch

Financial Statement Obligations

Please find enclosed a copy of the National Union of Workers Queensland Branch 2000-2001 Audit and Financial Statements.

Pursuant to s.279 of the Workplace Relations Act 1996, a meeting of the Branch Committee of Management was held on Wednesday 19 December 2001 where the Audit was presented and endorsement was received for a Summary of the Reports and Accounts to be circulated to members.

The Audit was presented to the following Branch Committee of Management meeting 13 February 2002 where it was fully endorsed.

Should you require anything further please do not hesitate to contact this office.

Yours faithfully

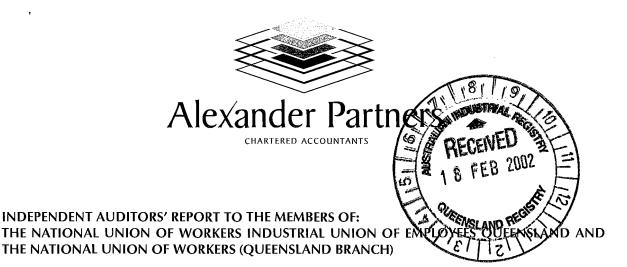
Paul Stafford

Branch Secretary

Enc.

National Union of Workers Industrial Union of Employees Queensland and National Union of Workers (Queensland Branch)

Financial Statements for the Year Ended 30 June 2001



SCOPE

We have audited the accompanying financial statements, being a special purpose financial report, of the National Union of Workers Industrial Union of Employees Queensland and the National Union of Workers (Queensland Branch) ("Union" collectively) for the year ended 30 June 2001 as set out on pages 3 to 15. The Union's Committee of Management is responsible for the preparation and presentation of the financial statements and the information they contain and have determined that the accounting policies used and described in Note 1 to the financial statements are appropriate to meet the needs of the Workplace Relations Act 1996 as amended and the Industrial Relations Act 1999 as amended ("Acts"), are appropriate to meet the needs of the members and are appropriate to meet the needs of the Union's Rules. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members. No opinion is expressed as to whether the accounting policies used and described in Note 1 are appropriate to meet the needs of the members.

The financial statements have been prepared for distribution to members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the Acts and the Union's Rules. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the members or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of the accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial statements are presented fairly in accordance with the requirements of the Acts and the accounting policies described in Note 1 to the financial statements. These policies do not require the application of all accounting standards and Urgent Issues Group Consensus Views.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion:

- (i) the financial statements of the National Union of Workers Industrial Union of Employees Queensland and the National Union of Workers (Queensland Branch) ("Union" collectively) are drawn up so as to give a true and fair view of:
 - (a) the financial affairs of the Union as at 30 June 2001; and
 - (b) the income and expenditure and deficit for the year ended 30 June 2001;
- (ii) the Union has kept satisfactory accounting records in relation to the year including:
 - (a) records of the sources and nature of its income (including income from members); and
 - (b) records of the nature and purpose of its expenditure;
- (iii) the financial statements for the year ended 30 June 2001 have been prepared in accordance with:
 - (a) Australian Accounting Standards as set out in Note 1, given effect by the Acts; and
 - (b) the Acts;
- (iv) all the information and explanations that officers or employees of the Union were required to provide have been provided; and
- (v) there was no deficiency, failure or shortcoming in any of the matters referred to in (i) to (iv) above.

UNCERTAINTY REGARDING OWNERSHIP OF SOME ASSETS

19 Seconder 2001

Without qualification to the opinion expressed above, attention is drawn to the following matter. As explained in Note 1 to the financial statements the ownership of the Union's assets and liabilities between the National Union of Workers Industrial Union of Employees Queensland and the National Union of Workers (Queensland Branch) is yet to be determined. At balance date these investigations are continuing.

ALEXANDER PARTNERS

MULLU!

Chartered Accountants

A D FRASER

Partner

Brisbane

Date:

THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND AND NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH) ACCOUNTING OFFICER'S CERTIFICATE

FOR THE YEAR ENDED 30 JUNE 2001

I, Paul Kenneth Stafford, being the Accounting Officer responsible for keeping the accounting records for the National Union of Workers Industrial Union of Employees Queensland and the National Union of Workers (Queensland Branch) ("Union" collectively), certify that as at 30 June 2001 the number of financial members of the Union was 6,466 and the number of unfinancial members was 1,065.

In my opinion,

- (i) the attached financial statements show a true and fair view of the financial affairs of the Union as at 30 June 2001;
- (ii) a record has been kept of all moneys paid by, or collected from, members and all moneys so paid or collected have been credited to the bank account to which those moneys are to be credited, in accordance with the rules of the Union;
- (iii) before any expenditure was incurred by the Union, approval of the incurring of the expenditure was obtained in accordance with the rules of the Union;
- (iv) with regard to funds of the Union raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules of the Union, no payments were made out of any such fund for a purpose other than the purpose for which the fund was operated, and if any such payment was so made, it was approved in accordance with the rules of the Union;
- (v) no loan or other financial benefit, other than remuneration in respect of their full-time employment with the Union, was granted to persons holding office in the Union; and
- (vi) the register of members of the Union was maintained in accordance with the Act.

P K Stafford

Branch Secretary

Date 19.12.01

THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND AND NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH) COMMITTEE OF MANAGEMENT CERTIFICATE

FOR THE YEAR ENDED 30 JUNE 2001

We Stephan M1350N and Wendy Branks being two members of the Committee of Management ("Committee") of the National Union of Workers Industrial Union of Employees Queensland and the National Union of Workers (Queensland Branch) ("Union" collectively) do state on behalf of the Committee, and in accordance with a resolution passed by the Committee, that -

- (i) In the opinion of the Committee, the attached financial statements show a true and fair view of the financial affairs of the Union as at 30 June 2001;
- (ii) 'These financial statements have been prepared in accordance with the provisions of the Industrial Relations Act 1999 as amended and the Workplace Relations Act 1996 as amended;
- (iii) In the opinion of the Committee, the Union was solvent during the whole of the year ended 30 June 2001;
- (iv) In the opinion of the Committee, meetings of the Committee were held during the year ended 30 June 2001 in accordance with the rules of the Union;
- (v) To the knowledge of any member of the Committee, there have been no instances during the year to which the attached financial statements relate, where records of the Union or other documents, (not being documents containing information made available to a member of the Union under section 556(3) of the Industrial Relations Act 1999 as amended and section 274(2) of the Workplace Relations Act 1996 as amended ("Acts")) or copies of those records or documents, or copies of the rules of the Union, have not been furnished, or made available, to members of the Union in accordance with the said Acts, Regulations thereto or the rules of the Union, as the case may be; and
- (vi) In relation to the financial statements and reports (including the auditor's report) in respect of the year ended 30 June 2000 the Union has complied with sections 565 and 566 of the Industrial Organisation's Act 1999 as amended and sub-sections 279(1) and 279(6) of the Workplace Relations Act 1996 as amended, by presenting to an Annual General Meeting and providing to members the financial statements of the Union, to which are attached the Consolidated financial statements of the National Union of Workers Industrial Union of Employees Queensland and the National Union of Workers (Queensland Branch) for the year ended 30 June, 2000.

Date /9//2/01

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2001

	Notes	2001 \$	2000 \$
INCOME			
General Fund			
Interest Received		13,187	15,232
Membership Fees		1,064,446	1,140,195
Rental Income		34,778	-
LUI Reimbursement		20,000	_
Sundry Income		930	1,018
,		1,133,341	1,156,445
Other Funds			
Picnic Fund Receipts			250
richic runa Receipts	_	-	250
TOTAL INCOME	_	1,133,341	1,156,695
TOTAL INCOME	_	1,133,341	1,130,093
EXPENSES			
General Fund			
Action Costs – Picket/Industrial etc		137	-
Advertising		889	1,021
Affiliation Fees		44,429	50,512
Audit/Accountant Fees		9,233	9,898
Awards		34	1,546
Bank Charges		2,783	4,580
Cards and Journal Production		347	9,119
Cleaning		9,113	10,556
Commission		530	
Consultants Fee		288	6,815
Credit Card Charges	ed se s	530	512
Depreciation	1(b)(v)	49,521	48,181
Delegates Commissions, Honorariums & Expenses		2,902	1,068
Delegates Travel Costs Donations		2,872 1,500	200
Electricity & Power		6,007	200
Employee Entitlements – Annual Leave	1(b)(vii)	11,111	43,239
Employee Entitlements – Long Service Leave	1(b)(vii)	10,719	-15/255
Entertainment	(2)((11)	1,602	3,082
Filing and Registration Fees		1,342	1,018
Fringe Benefits Tax		1 <i>7</i> ,197	17,631
Fundraisers		200	· -
Gifts, Flowers		114	111
Hire of Equipment		21,077	17,484
Insurance – Building		1,452	1,378
Insurance - Excess		1,091	-
Insurance – Motor Vehicles		5,234	5,787
Labor Day Expenses		1,473	3,389
Legal Costs		19,739	6,870
Loss on Sale of Fixed Asset		7,223	<u>.</u>
Meeting Costs, BCM		2,515	6,242
Merchandise		2,001	2,880
Motor Vehicle Expenses		23,751	28,672

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2001

	Notes	2001	2000
		\$	\$
EXPENSES cont'd			
Office Supplies		11,078	13,493
Outgoings – Buildings		10,091	444
Payroll Tax		32,630	29,916
Postage and Couriers		4,59 <i>7</i>	5,386
Reimbursement Expenses		-	3,622
Rent		44,430	26,981
Repairs and Maintenance		4,194	5,198
Salaries and Wages – Officials		446,587	410,642
Salaries and Wages – Clerical		119,423	112,733
Staff Amenities		346	2,068
Sundry Expenses		493	3,838
Subscriptions		9,994	8,602
Superannuation		87,165	80,671
Sustentation Fees		179,482	181,3 <i>7</i> 8
Telephone and Facsimile		25,952	23,859
Training Expenses		369	58 <i>7</i>
Travel		27,887	51,398
Work Cover		2,025	1,848
	1	,265,699	1,244,455
Other Fund			
Mortality Payments		3,000	3,000
Picnic Fund Payments		8,256	8,713
		11,256	11,713
TOTAL EXPENSES	1	,276,955	1,256,168
NET DEFICIT		(143,614)	(99,473)

This Income and Expenditure Account should be read in conjunction with the Notes to and forming part of the Financial Statements .

BALANCE SHEET AS AT 30 JUNE 2001

	Notes	2001 \$	2000 \$
CURRENT ASSETS			
Cash	3	216,455	299,81 <i>7</i>
Receivables	4	61,944	91,519
Other	5	15,857	12,753
TOTAL CURRENT ASSETS	_	294,256	404,089
NON-CURRENT ASSETS			
Property, Plant and Equipment	6 _	610,417	626,585
TOTAL NON-CURRENT ASSETS	_	610,417	626,585
TOTAL ASSETS	_	904,673	1,030,674
CURRENT LIABILITIES			
Creditors and Borrowings	7	88,537	92,753
Provisions	8 _	165,782	143,953
TOTAL CURRENT LIABILITIES		254,319	236,706
NET ASSETS	=	650,354	793,968
MEMBERS EQUITY			
Accumulated Funds	9 =	650,354	793,968

This Balance Sheet should be read in conjunction with the Notes to and forming part of the Financial Statements.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2001

	Notes	2001 \$	2000 \$
Cash Flows from Operating Activities			
Membership Contributions		1,087,150	1,134,571
Interest Received		19,223	8,423
Other receipts		55,708	1,268
Affiliation Fees		(44,429)	(50,512)
Salaries and Allowances		(581,216)	(522,094)
Other Expenses		(579,221)	(612,740)
Net Cashflows provided by Operating Activities	10(a)	(42,785)	(41,084)
Cash Flows from Investing Activities			
Payment for Property, Plant & Equipment		(110,977)	(50,808)
Proceeds from sale of property, plant & equipment		70,400	-
Net Cash provided by/(used in) Investing Activities		(40,577)	(50,808)
Net Increase (Decrease) in Cash Held		(83,362)	(91,892)
Cash at the Beginning of the Financial Year		299,817	391,709
Cash at the End of the Financial Year	10(b) =	216,455	299,817

This Statement of Cash Flows should be read in conjunction with the Notes to and forming part of the financial statements.

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES AND METHODS

(a) Accounting Policies

It has been practice to present financial statements representing the combined operations and combined financial position of the National Union of Workers Industrial Union of Employees Queensland ("State") and the National Union of Workers (Queensland Branch) ("Branch") ("Union" collectively). The two entities maintain one set of accounting records.

Each entity is required by Federal and State legislation respectively to prepare and lodge financial statements recording their separate financial positions. In order to do this it would be necessary to extract from the single set of financial records such information as is required to accurately describe the individual financial position of each entity.

In August 1995, the high court determined certain issues concerning the legal status of the State registered unions in McJannet and Ors v White and Ors. It now appears to be beyond doubt that the State Union is a separate legal entity from the Branch. It is therefore not appropriate to allocate fixed assets to each entity on an arbitrary division.

Accordingly, investigations have been undertaken in light of the legal position explained in McJannet v White in order to ensure that assets and liabilities are recorded in the financial statements of the entity which is determined to be the rightful owner. As at the date of preparation of these accounts however, these investigations are not complete. Therefore these financial statements reflect the combined operations of both the Branch and State Unions as has been done in previous years.

(b) Accounting Methods

These financial statements are regarded as a special purpose financial report. The Committee of Management has determined that the National Union of Workers Industrial Union of Employees Queensland and the National Union of Workers (Queensland Branch) are not reporting entities. Accordingly there is no requirement to apply accounting concepts or standards in the preparation and presentation of these financial statements. These statements have been prepared in order to satisfy the reporting obligations of the Workplace Relations Act 1996 as amended and the Industrial Relations Act 1999 as amended.

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES AND METHODS (cont.)

The following Australian Accounting Standards have been applied in the preparation of the financial statements:

- AAS5 Materiality
- AAS6 Accounting Policies
- AAS8 Events Occurring After Reporting Date

No other Australian Accounting Standards or other mandatory professional reporting requirements have been applied.

The statements are based on historic cost and do not take in to account changing money values or, except were specifically stated, current valuations of non current assets.

The following specific accounting policies have been adopted in the preparation of these financial statements. They are consistent with the policies of the prior period, unless otherwise stated:

(i) Comparatives

Comparative figures have been reclassified where appropriate in order to comply with the presentation adopted in the 2001 year.

(ii) Accruals Basis

These financial statements have been prepared on the basis of accrual accounting.

(iii) Income Tax

The Union is exempt from income tax by virtue of s50-45 of the Income Tax Assessment Act 1997.

(iv) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

(v) Depreciation

Depreciation is charged on items of furniture and fittings, plant and equipment and motor vehicles in order to write off the cost of the assets over their estimated useful lives.

Depreciation of buildings has not been provided for as it is considered that the value of all properties are above cost and a provision for depreciation would add no material value to the financial statements.

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES AND METHODS (cont.)

(vi) Acquisition of Non Current Assets

The cost method of accounting is used for all acquisitions of assets regardless of whether shares or other assets are acquired. Cost is determined as the fair value of the assets given up at the date of acquisition plus costs incidental to the acquisition.

(vii) Employee Entitlements

Provision has been made in the financial statements for employees' annual leave, long service leave and sick leave entitlements on the following basis:

Annual Leave

Annual leave has been provided for as the estimated accrued entitlements of all employees on the basis of each employee's terms of employment.

Long Service Leave

Provision for employee benefits in the form of long service leave has been made for the estimated accrued entitlements of employees. Official's long service leave is accrued from the date of the commencement of employment. The clerical employee's long service leave entitlements begin to accrue after 5 years of service have been performed.

(viii) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the assets, but not the legal ownership, are transferred to the Union are classified as finance leases. Finance leases are capitalised, recording an asset and liability equal to the present value of the minimum lease payments including any guaranteed residual values. Leased assets are amortised on a straight line basis over their estimated useful lives where it is likely that the economic entity will obtain ownership of the asset over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense of the period.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability. Lease payments received reduce the liability.

NOTE 2 - INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996 as amended the attention of members is drawn to the following provisions:

Workplace Relations Act 1996 - Sections 274 (1), (2) and (3):

Sub Section (1)

A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.

Sub-Section (2)

An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.

Sub-Section (3)

A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of a member.

	Note	2001 \$	2000 \$
NOTE 3 – CURRENT ASSETS - CASH AND DEPOSITS			
Cash on Hand Cash at Bank Term Deposit	-	376 39,896 176,183 216,45 5	310 41,491 258,016 299,817
NOTE 4 – CURRENT ASSETS – RECEIVABLES			
Debtors Interest Receivable American Express	-	58,120 3,824 - 61,944	81,659 9,860 91,519
NOTE 5 – CURRENT ASSETS – OTHER			
Deposits GST Paid Prepaid Wages		600 4,713 10,544 15,8 57	600 1,392 10,761 12,753
NOTE 6 – NON CURRENT ASSETS - PROPERTY, PLAN AND EQUIPMENT (AT COST)	NT		
Buildings	1(b)	443,667	443,667
Carpet Accumulated Depreciation	1(b)	1,395 (1,395) -	1,395 (1,395)
Computers Accumulated Depreciation	1(b)	71,836 (52,522) 19,314	65,516 (42,065) 23,451
Plant and Equipment Accumulated Depreciation	1(b)	100,523 (73,725) 26,798	102,978 (72,393) 30,585
Motor Vehicles Accumulated Depreciation	1(b)	179,497 (58,859) 120,638	231,819 (102,937) 128,882
		610,417	626,585

	Note	2001 \$	2000 \$
NOTE 7 - CURRENT LIABILITIES - CREDITORS & BORROWINGS			
Trade Creditors GST Collected		88,502 35 88,537	91,880 873 92,753
NOTE 8 – CURRENT LIABILITIES – PROVISIONS	•		
Provision for Annual Leave Provision for Long Service Leave	1(b) 1(b)	104,635 61,147 165,782	93,524 50,429 143,953
NOTE 9 – MEMBERS EQUITY – ACCUMULATED FUNDS			
Balance at Beginning of Year Net Surplus/(Deficiency) for the Year Balance at End of Year		793,968 (143,614) 650,354	893,441 (99,473) 793,968
NOTE 10 - NOTES TO THE STATEMENT OF CASH FLOWS			
(a) Reconciliation of Net Cash Provided by Operating Activities to Operating Surplus after Income Tax			
Operating Surplus (Deficiency)		(143,614)	(99,473)
Add/(Subtract) Non-Cash Items Depreciation Loss on Disposal		49,521 7,223 56,744	48,181 - 48,181
Changes in Assets and Liabilities Trade Debtors Others Current Assets Trade Creditors Provisions		29,577 (3,942) (3,378) 21,828 44,085	(13,270) 421 (19,889) 42,946 10,208
Net Cash from Operating Activities		(42,785)	(41,084)

Note	2001	2000
	\$	\$

NOTE 10 – NOTES TO THE STATEMENT OF CASH FLOWS Cont..

(b) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cash on Hand	376	310
Cash at Bank	39,896	41,491
Term Deposit	176,183	258,016
	216,455	299,817

NOTE 11 – LEASING COMMITMENTS

Operating Lease Commitments

Operating Leases contracted for but not capitalised in the financial statements payable:

1b(vii)

•	Not longer than 1 year	21,991	20,376
•	Greater than 1 year but not longer than 5 years	39,135	56,931
•	Greater than 5 years	-	-