



**Australian Government**

**Australian Industrial Registry**

Level 36, 80 Collins Street  
Melbourne, VIC 3000  
GPO Box 1994, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9655 0401  
Email: melbourne@air.gov.au

Mr Mark Furner  
Branch Secretary  
Queensland Branch  
National Union of Workers  
1<sup>st</sup> Floor, 17 Cribb Street  
MILTON QLD 4064

Dear Mr Furner,

**National Union of Workers – Queensland Branch  
Financial Report for the Year Ended 30 June 2005 - FR2005/520  
Schedule 1B of the Workplace Relations Act 1996 (RAO Schedule)**

Thank you for the financial report of the Queensland Branch of the National Union of Workers for the year ended 30 June 2005. The documents were lodged in the Industrial Registry on 1 June 2006.

The documents have not been filed.

It has not been possible to file the documents as they did not contain a Secretary's certificate. Without the information which is provided by that certificate, it is not possible for the Registry to determine whether the financial documents have been appropriately circulated to members and presented to a meeting.

You are therefore requested to lodge a Secretary's certificate by 25 August 2006.

**Secretary's Certificate**

Section 268 of the RAO Schedule requires the Secretary to lodge a certificate stating that the documents which are being lodged are:

- Copies of the documents that were provided to members; and
- Copies of the documents that were presented to a meeting in accordance with section 266 of the RAO Schedule.

You are also requested to include in your certificate:

- The date the documents were provided to members;
- The date the documents were presented to a meeting; and
- Whether the meeting to which they were presented was a general meeting of Branch members or a meeting of the Branch's Committee of Management.

A sample Secretary's certificate is enclosed for your assistance.

**Outstanding Accounts for the Year Ended 30 June 2004**

It appears from our records that the Branch's financial report for the year ended 30 June 2004 is still outstanding.

Would you please advise the Registry as soon as possible regarding when these accounts will be lodged.

## **Comments Regarding Accounts for Year Ended 30 June 2005**

Since the financial report for the year ended 30 June 2004 is still outstanding, this is the first lodgement by the Branch of audited reports under the *Registration and Accountability of Organisations (RAO) Schedule* which commenced on 12 May 2003. Such accounts are also required to comply with the Industrial Registrar's *Reporting Guidelines* issued under section 253 of the RAO Schedule.

As a result, this letter contains detailed information about the requirements of the new legislation which it is hoped will be of assistance in the future.

### **Accounting Officer's Certificate**

The Accounting Officer's certificate was a document required under the former financial reporting requirements of the *Workplace Relations Act* 1996. This certificate is not required under the RAO Schedule as it has, in effect, been replaced by the Operating Report.

### **Operating Report**

#### Signatories to the Report

The Operating Report has apparently been signed by two members of the Committee of Management. There is nothing, however, to identify the signatories either by name or position on the Committee. It is therefore not possible to determine who has signed the Report.

Section 254(1) of the RAO Schedule requires a member of the Committee to prepare the Operating Report. Section 254(3) makes it clear that the Report may be prepared by a member of the Committee or by a 'designated officer' as defined in section 243. You are therefore requested, in future, to provide these details.

#### List of Office Holders

The Operating Report is required to provide the name of each person who has been a member of the Committee of Management of the Branch at any time during the reporting period and the period for which he or she held such a position – see section 254 of the RAO Schedule and Regulation 159(c) of the RAO Regulations.

This information was not provided in the Operating Report. Would you please ensure that it is included in the future.

#### Details of Members' Right to Resign

Section 254(2)(c) requires the Operating Report to 'give details of the right of members to resign from the reporting unit under section 174' of the RAO Schedule.

The Operating Report contains the following statement:

*Union members may resign from the Union where they cease to be eligible to hold membership with the NUW in accordance with Rule 59*

In my view, this statement could be read as implying that members can only resign where they have ceased to be eligible to be a member of the Branch. Rule 59 of the Branch Rules, however, does not restrict the right to resign to only those members who have ceased to be eligible to hold membership. Further, section 174(1) of the RAO Schedule does not restrict a member's right to resign to circumstances where that member is no longer eligible:

You are requested in future years to remove the words 'where they cease to be eligible to hold membership with the NUW'.

### Number of Members and Employees

Paragraphs (a) and (b) of Regulation 159 of the RAO Regulations respectively require the Operating Report to state:

- The number of persons that were, at the end of the financial year, recorded in the register of members; and
- The number of persons who were, at the end of the financial year, employees of the reporting unit (including both full-time employees and part-time employees measured on a full-time equivalent basis).

Would you please ensure that such information is provided in the future.

### **Committee of Management Statement**

#### Identity of Signatories

As with the Operating Report, the Committee of Management statement does not identify its signatories either by name or office. Reporting Guideline 18(c) requires the statement to 'be signed by a designated officer within the meaning of section 243 of the RAO Schedule'. In my view, in the absence of the signatory's name and office, it is not possible to determine whether this requirement has been met. You are therefore requested to ensure in future that this information is provided.

#### Date of Passage of Resolution

Reporting Guideline 18(b) requires the Committee of Management statement to 'specify the date of passage of the resolution' according to which the statement was made. You are requested to ensure that this is included in the future.

### **Auditor's Report**

The opinion of the auditor in the Auditor's Report has been expressed in terms previously required under subsection 276(4) of the *Workplace Relations Act* 1996. The RAO Schedule now sets out the matters upon which an auditor is required to form an opinion. Section 257 of the RAO Schedule requires the Auditor's Report to confirm whether the General Purpose Financial Report is presented fairly (rather than being a 'true and fair view') in accordance with Australian Accounting Standards and any additional requirements of the RAO Schedule.

The following wording in an Auditor's Report would satisfy the requirements of section 257 of the RAO Schedule:

*In our opinion the general purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1B (RAO Schedule) of the Workplace Relations Act 1996.*

A copy of this letter has been forwarded to the auditor, AD Fraser of Alexander Partners.

### **Loans, Grants and Donations**

Note 3 on page 13 itemises Donations to the value of \$3,500.

I note for your information that section 237 of the RAO Schedule requires a reporting entity, within 90 days of the end of each financial year, to lodge a statement showing particulars in relation to each loan, grant or donation of *an amount exceeding \$1,000*.

If any one donation exceeded \$1,000 then you are required to lodge a statement under section 237. A blank statement is enclosed for your assistance, if needed.

### **Late Lodgement of Documents**

The RAO Schedule sets out a particular chronological order in which the financial documents must be prepared, made available to members and presented to a meeting.

In the absence of information in a Secretary's certificate regarding the date of the Committee of Management meeting at which documents were presented, it is not possible to determine whether events occurred in the required chronological order.

It is, however, evident that events have not occurred within the required timeframes as financial documents for the year ended 30 June 2005 should have been lodged in the Industrial Registry by 15 January 2006 (see s.265(5), s.266 and s.268 of the RAO Schedule). The maximum extension available is one month (see s.265(5)).

You are requested in future financial years to ensure that timeframes are met.

I look forward to receiving a Secretary's certificate for the year ended 30 June 2005 so that this financial report can be closed, and the accounts for the year ended 30 June 2004.

Please do not hesitate to contact me by email at [robert.pfeiffer@air.gov.au](mailto:robert.pfeiffer@air.gov.au) or on (03) 8661 7817 if you wish to discuss this letter.

Yours sincerely,



Robert Pfeiffer  
Statutory Services Branch

16 August 2006



FR 2005/520

**National Union of Workers  
Queensland Branch**

30 May 2006

Australian Industrial Registry  
Att: Mr Robert Pfeiffer  
Level 35 80 Collins Street  
MELBOURNE VIC 3000

Dear Mr Pfeiffer

Please find enclosed Financial Report year ending 30 June 2005 for the National Union of Workers Queensland Branch as requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mark Furner'. The signature is fluid and cursive, written over the printed name and title.

**MARK FURNER  
BRANCH SECRETARY**

**NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**Branch Secretary: Mark Furner  
1st Floor, 17 Cribb St., MILTON, Q. 4064.  
Email [nuwqld@nuw.org.au](mailto:nuwqld@nuw.org.au)**

**Phone (07) 3368 1077  
Toll Free 1800 802 545  
Fax (07) 3368 1634**

**National Union of Workers (Queensland Branch)**

Registered in Queensland as

**National Union of Workers Industrial Union of Employees  
Queensland**

**Financial Report  
for the Year Ended 30 June 2005**

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

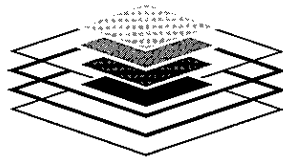
Registered in Queensland as

**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

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# Alexander Partners

CHARTERED ACCOUNTANTS

## **INDEPENDENT AUDIT REPORT TO THE MEMBERS OF NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

### **Scope**

#### **The financial report and Committee of Management's ("Committee") responsibility**

The financial report comprises the statement of financial position, statement of financial performance, statement of cash flows, accompanying notes to the financial statements, accounting officers certificate and the Committee of Management statement for the National Union of Workers (Queensland Branch) ("Union"), for the year ended 30 June 2005.

The Committee of the Union is responsible for the preparation and true and fair presentation of the financial report in accordance with the Workplace Relations Act 1996 as amended ("Act") and where relevant the Industrial Relations Act 1999 as amended. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

### **Audit Approach**

We conducted an independent audit in order to express an opinion to the members of the Union. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Act and Union's Rules, including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Union's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the directors.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

### **Independence**

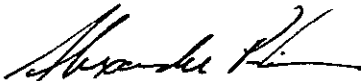
In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.



## **Audit Opinion**

In our opinion:

- (1) The financial report of the Union is in accordance with:
  - a. the Act, including:
    - i. giving a true and fair view of the Union's financial position as at 30 June 2005 and of its performance for the year ended on that date; and
    - ii. complying with Accounting Standards in Australia; and
  - b. other mandatory professional reporting requirements.
- (2) The Union has kept satisfactory accounting records for the financial year including records of:
  - (i) The sources and nature of the Union's income, including membership subscriptions and other income from members; and
  - (ii) The nature of and reasons for the Union's expenditure.
- (3) All the information and explanations that officers or employees of the Union were required to provide have been provided; and
- (4) There was no deficiency, failure or shortcoming in any matters referred to in (1) to (3) above.



**ALEXANDER PARTNERS**  
Chartered Accountants



**A D FRASER**  
Registered Company Auditor

Brisbane

Date: *12 October*, 2005

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**  
Registered in Queensland as  
**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**COMMITTEE OF MANAGEMENT OPERATING REPORT AND STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2005**

**(a) Operating Report**

In accordance with section 254 of the Workplace Relations Act 1996 ("Act") the Committee of Management presents its Operating Report on the National Union of Workers (Queensland Branch) ("Union") for the year ended 30 June 2005.

**Principal Activities**

**The principal activity of the Union was to act on behalf of members in respect of:**

- employment terms and conditions;
- to secure improved conditions of employment for the members;
- to assist members in dispute resolution;
- to assist members who may become injured in the course of their employment;
- to assist dependants of members through financial benefits; and
- to assist member in unfair dismissal matters before the relevant tribunals.

**Results**

The profit for the financial year amounted to \$213,248.

**Significant Changes**

There were no significant changes in the nature of the Union's activities during the financial year.

**Financial Affairs**

There were no significant changes in the Union's financial affairs during the financial year.

**Members Right to Resign**

The following extract from the Union's rules details the members right to resign from the Union.

*Union members may resign from the Union where they cease to be eligible to hold membership with the NUW in accordance with Rule 59 – Resignation from Membership as contained within the Union's Rules*

**Membership of Superannuation Scheme**

For the period 1 July 2004 to 12 August 2005 Mr Mark Furner, Branch Secretary of the Union, was a director of LUCRF Pty Ltd trustee of the Labor Union Co-operative Retirement Fund ("LUCRF"). LUCRF is a superannuation scheme operated for the benefit of workers across many different industries throughout Australia.

**Other Information**

There is no other information that the Union considers relevant.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**  
Registered in Queensland as  
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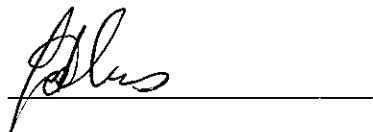
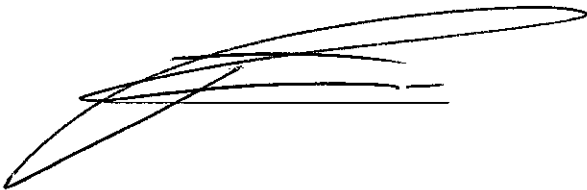
**COMMITTEE OF MANAGEMENT OPERATING REPORT AND STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2005**

**(b) Statement**

The Committee of Management of the Union declares that:

1. The financial statements and notes, as set out in pages 5 to 19, are in accordance with the Workplace Relations Act 1996 as amended and Industrial Relations Act 1999 as amended:
  - a. comply with Accounting Standards in Australia and the Reporting Guidelines of the Industrial Registrar; and
  - b. give a true and fair view of the financial position as at 30 June 2005 and of the performance for the year ended on that date of the Union.
2. In the Committee's opinion the Union was solvent for the whole financial year and there are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable.
3. From 1 July 2004 to the date of this report and in the Committee's opinion:
  - i. meetings of the committee of management were held in accordance with the rules of the Union;
  - ii. the financial affairs of the Union have been managed in accordance with the rules of the Union;
  - iii. the financial records of the Union have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations;
  - iv. the information sought in any request of a member of the Union or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - v. there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.
4. To the knowledge of any Committee members there have been no instances during the financial year where records, rules or copies of these records or rules required by the Industrial Relations Act 1999 as amended or the rules to be provided to a member have not been so provided.

This declaration is made in accordance with a resolution of the Committee of Management.



Dated 12/10/2005

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

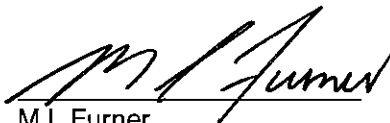
**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**ACCOUNTING OFFICER'S CERTIFICATE  
FOR THE YEAR ENDED 30 JUNE 2005**

I, Mark Lionel Furner, being the Accounting Officer responsible for keeping the accounting records for The National Union of Workers (Queensland Branch) and registered in Queensland as The National Union of Workers Industrial Union of Employees Queensland ("Union" collectively), certify that as at 30 June 2005 the number of financial members of the Union was 5,097 and the number of non-financial members was 1,069.

In my opinion,

- (i) the attached financial statements show a true and fair view of the financial affairs of the Union as at 30 June 2005;
- (ii) a record has been kept of all moneys paid by, or collected from, members and all moneys so paid or collected have been credited to the bank account to which those moneys are to be credited, in accordance with the rules of the Union;
- (iii) before any expenditure was incurred by the Union, approval of the incurring of the expenditure was obtained in accordance with the rules of the Union;
- (iv) with regard to funds of the Union raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules of the Union, no payments were made out of any such fund for a purpose other than the purpose for which the fund was operated, and if any such payment was so made, it was approved in accordance with the rules of the Union;
- (v) no loan or other financial benefit, other than remuneration in respect of their full-time employment with the Union, was granted to persons holding office in the Union; and
- (vi) the register of members of the Union was maintained in accordance with the Industrial Relations 1999, as amended.



M L Furner  
Branch Secretary

Date 12/10 2005

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**  
Registered in Queensland as  
**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 30 JUNE 2005**

	Notes	2005 \$	2004 \$
Revenue from ordinary activities	2	1,446,180	1,339,262
Employee benefits expense	3	670,184	566,274
Depreciation and amortisation expenses	3	19,441	20,575
Other expenses from ordinary activities	3	<u>543,307</u>	<u>618,526</u>
Profit (Loss) from ordinary activities before income tax expense	3	213,248	133,887
Income tax expense relating to ordinary activities	1(d)	<u>-</u>	<u>-</u>
Net profit (loss) from ordinary activities after income tax expense		<u>213,248</u>	<u>133,887</u>
Total changes in equity		<u><b>213,248</b></u>	<u><b>133,887</b></u>

This statement should be read in conjunction with the Notes to the Financial Statements.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND****STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2005**

	Notes	2005 \$	2004 \$
<b>CURRENT ASSETS</b>			
Cash	4	365,588	176,096
Receivables	5	97,556	90,104
Other	6	<u>23,737</u>	<u>3,237</u>
<b>TOTAL CURRENT ASSETS</b>		<u>486,881</u>	<u>269,437</u>
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	7	507,604	486,589
Investments	8	157,520	153,285
<b>TOTAL NON-CURRENT ASSETS</b>		<u>665,124</u>	<u>639,874</u>
<b>TOTAL ASSETS</b>		<u>1,152,005</u>	<u>909,311</u>
<b>CURRENT LIABILITIES</b>			
Creditors and Borrowings	9	125,571	79,155
Provisions	10	<u>95,818</u>	<u>112,788</u>
<b>TOTAL CURRENT LIABILITIES</b>		<u>221,389</u>	<u>191,943</u>
<b>NET ASSETS</b>		<u>930,616</u>	<u>717,368</u>
<b>MEMBERS EQUITY</b>			
Retained Profits	11	<u>930,616</u>	<u>717,368</u>

This Statement should be read in conjunction with the Notes to the Financial Statements.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND****STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2005**

	Notes	2005 \$	2004 \$
<b>Cash Flows from Operating Activities</b>			
Membership Contributions		1,304,191	1,219,155
Interest Received		11,542	18,973
Other receipts		122,995	59,120
Affiliation Fees		(48,421)	(49,400)
Salaries and Allowances		(677,370)	(632,919)
Other Expenses		(478,754)	(533,441)
Net Cashflows provided by Operating Activities	12(a)	<u>234,183</u>	<u>81,488</u>
<b>Cash Flows from Investing Activities</b>			
Payment for Property, Plant & Equipment		(40,456)	(1,991)
Proceeds from sale of property, plant & equipment		-	682
Payment for Investments		(4,235)	(153,285)
Net Cash provided by/(used in) Investing Activities		<u>(44,691)</u>	<u>(154,594)</u>
Net Increase (Decrease) in Cash Held		189,492	(73,106)
Cash at the Beginning of the Financial Year		<u>176,096</u>	<u>249,202</u>
Cash at the End of the Financial Year	12(b)	<u><b>365,588</b></u>	<u><b>176,096</b></u>

This Statement should be read in conjunction with the Notes to the Financial Statements.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2005**

**NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This general purpose financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Union in preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**(a) Principles of Preparation**

It has been practice to present financial statements representing the combined operations and combined financial position of the National Union of Workers Industrial Union of Employees Queensland ("State") and the National Union of Workers (Queensland Branch) ("Branch")

With certain exceptions each entity is required by Federal and State legislation respectively to prepare and lodge financial statements recording their separate financial positions.

Accordingly, investigations have been undertaken to ensure that assets and liabilities are recorded in the financial statements of the entity which is determined to be the rightful owner. As a result of these investigations it has been determined that all assets, liabilities, income and expenditure are/ is attributed to the Branch. That is, the State Union effectively does not trade and does not own any assets or owe liabilities.

**(b) Accounting Methods and Comparatives**

In accordance with the Workplace Relations Act 1996 it is now a requirement for federally registered unions to prepare a general purpose financial report for the year ended 30 June 2005 and succeeding financial years. Previously this financial report was regarded as a special purpose financial report. Accordingly a number of Accounting Standards have been adopted for the first time. In addition comparatives have been reclassified where appropriate in order to comply with the presentation adopted in the 2005 year.

**(c) Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

**Property**

Freehold land and buildings are measured on the fair value basis, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction. It is the policy of the Union to have an independent valuation every three years, with annual appraisals being made by the directors.

The revaluation of freehold land and buildings has not taken account of the potential capital gains tax on assets acquired after the introduction of capital gains tax.



**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2005**

**NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)**

**(c) Property, Plant and Equipment (cont.)**

**Plant and equipment**

Plant and equipment is measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows, which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

**Depreciation**

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight line basis over their estimated useful lives to the Union commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	2%
Plant and equipment	5% - 40%

**(d) Income Tax**

The Union is exempt from income tax by virtue of s50-45 of the Income Tax Assessment Act 1997.

**(e) Cash**

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

**(f) Acquisition of Non Current Assets**

The cost method of accounting is used for all acquisitions of assets regardless of whether shares or other assets are acquired. Cost is determined as the fair value of the assets given up at the date of acquisition plus costs incidental to the acquisition.

**(g) Employee Entitlements**

Provision has been made in the financial statements for employees' annual leave, long service leave and sick leave entitlements on the following basis:

Annual Leave

Annual leave has been provided for as the estimated accrued entitlements of all employees on the basis of each employee's terms of employment.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

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**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE 2005**

**NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)**

**(g) Employee Entitlements (cont.)**

Long Service Leave

Provision for employee benefits in the form of long service leave has been made for the estimated accrued entitlements of employees. Official's long service leave is accrued from the date of the commencement of employment. The clerical employee's long service leave entitlements begin to accrue after 5 years of service have been performed.

**(h) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the assets, but not the legal ownership, are transferred to the Union are classified as finance leases. Finance leases are capitalised, recording an asset and liability equal to the present value of the minimum lease payments including any guaranteed residual values. Leased assets are amortised on a straight line basis over their estimated useful lives where it is likely that the Union will obtain ownership of the asset over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense of the period.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor are charged as expenses in the periods in which they are incurred.

**(i) Investments**

Non-current investments are measured on the cost basis. The carrying amount of investments is reviewed annually by directors to ensure it is not in excess of the recoverable amount of these investments. The recoverable amount is assessed from the quoted market value for shares in listed companies.

**(j) Revenue**

Revenue from membership contributions is recognised on an accruals basis.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Dividend revenue is recognised when the right to receive a dividend has been established.

**(k) Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**  
Registered in Queensland as  
**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2005**

2005	2004
\$	\$

**NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)**

**(l) Change in Accounting Policy**

The Union changed its accounting policy in the financial year ended 30 June 2005 relating to depreciation on buildings in order to comply with Accounting Standard AASB 1021 Depreciation which requires buildings to be depreciated. The financial effect of this change in accounting policy has been to recognise additional depreciation of \$9,331 as an expense and accumulated depreciation respectively.

**(m) Adoption of International Financial Reporting Standards**

Australia is currently preparing for the introduction of International Financial Reporting Standards (IFRS) effective for financial years commencing 1 January 2005. This requires the production of accounting data for future comparative purposes at the end of the current financial year.

The Committee of Management of the Union along with its auditors, is assessing the significance of these changes and preparing for their implementation.

The Committee is of the opinion that the key differences in the union's accounting policies, which will arise from the adoption of IFRS are:

**Recoverable Amount of Assets**

The Union currently determines the recoverable amount of an asset on the basis of undiscounted net cash flows that will be received from the assets use and subsequent disposal. In terms of the pending AASB 136 Impairment of Assets, the recoverable amount of an asset will be determined as the higher of fair value less costs to sell and value in use. It is likely that this change in accounting policy will have little impact on the assets of the Union.

**Employee Benefits**

Previously all employee benefits payable (other than long service leave) were measured at their nominal amount expected to be paid out irrespective of the expected dates of payment. Under pending AASB 119 Employee Benefits, all employee benefits payable in excess of 12 months will be discounted to their present values.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

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**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2005**

2005	2004
\$	\$

**NOTE 1 – STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)****Impact of the Introduction of IFRS**

In the Committee's opinion the introduction of IFRS in the year ending 30 June, 2006 will not have a material impact on transaction balances as at that date or the comparatives as at 30 June, 2005

**NOTE 2 – REVENUE FROM OPERATIONS****(a) General Fund**

Interest Received	11,542	10,096
Membership Fees	1,312,743	1,270,528
Rental Income	37,964	52,399
Sundry Income	83,931	2,900
	<u>1,446,180</u>	<u>1,335,923</u>

**(b) Other Funds**

A/L L/S/L provision income from NUW National Office	-	3,339
	<u>-</u>	<u>3,339</u>

**TOTAL REVENUE**

<u>1,446,180</u>	<u>1,339,262</u>
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**NOTE 3 – PROFIT FROM ORDINARY ACTIVITIES**

Profit from ordinary activities before income tax has been determined after the following expenses

**General Fund**

Action Costs – Picket/Industrial etc		149	144
Advertising		1,263	2,248
Affiliation Fees		48,821	49,400
Audit/Accountant Fees		8,670	7,768
ALP Expenses		1,550	1,101
Bank Charges		3,869	4,144
Cards and Journal Production		5,252	3,580
Cleaning		10,639	12,369
Computer Expenses		7,925	-
Consultants Fee		-	1,000
Credit Card Charges		649	589
Depreciation	1(c)	19,441	20,575
Delegates Expenses		2,554	2,646
Donations		3,500	-
Electricity & Power		7,996	5,973
Employee Entitlements – Annual Leave	1(g)	(1,709)	(42,396)
Employee Entitlements – Long Service Leave	1(g)	(15,261)	(28,683)
Entertainment		2,659	3,580

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FOR THE YEAR ENDED 30 JUNE 2005**

	2005	2004
	\$	\$
<b>NOTE 3 – PROFIT FROM ORDINARY ACTIVITIES (cont.)</b>		
<b>General Fund (cont.)</b>		
Filing and Registration Fees	-	164
Fringe Benefits Tax	3,460	10,018
General Interest Charge	70	-
Gifts, Flowers	422	145
Hire of Equipment	16,343	17,029
Insurance – Building	3,156	3,182
Labour Day Expenses	3,979	2,510
Legal Costs	6,196	1,364
Loss on Sale of Fixed Asset	-	2,797
Meeting Costs, BCM	1,864	2,553
Merchandise	1,142	1,603
Motor Vehicle Expenses	24,224	11,124
Office Supplies		12,082
Outgoings – Buildings	11,466	11,032
Payroll Tax	33,584	34,619
Postage and Couriers	13,599	6,746
Printing & Stationery	13,109	-
Rent	40,602	47,093
Repairs and Maintenance	1,644	14,764
Salaries and Wages – Officials	498,148	525,010
Salaries and Wages – Clerical	112,797	111,325
Staff Amenities	128	195
Sundry Expenses	1,061	77
Subscriptions	13,033	10,433
Superannuation	76,208	73,784
Sustentation Fees	196,456	210,347
Telephone and Facsimile	25,936	25,414
Training Expenses	4,837	410
Transcripts	1,687	-
Travel	18,696	23,738
Work Cover	1,118	1,779
<b>TOTAL OPERATING EXPENSES</b>	<b><u>1,232,932</u></b>	<b><u>1,205,375</u></b>

**NOTE 4 – CURRENT ASSETS - CASH AND DEPOSITS**

Cash on Hand	859	482
Cash at Bank	310,097	123,805
Term Deposit	54,632	51,809
	<b><u>365,588</u></b>	<b><u>176,096</u></b>

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

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FOR THE YEAR ENDED 30 JUNE 2005**

		2005	2004
		\$	\$
<b>NOTE 5 – CURRENT ASSETS – RECEIVABLES</b>			
	1(j)		
Debtors		97,556	90,104
		<u>97,556</u>	<u>90,104</u>
<b>NOTE 6 – CURRENT ASSETS – OTHER</b>			
Deposits		600	600
GST Paid	1(k)	19,548	(277)
Prepaid Wages		-	2,914
Other		3,589	-
		<u>23,737</u>	<u>3,237</u>
<b>NOTE 7 – NON CURRENT ASSETS - PROPERTY, PLANT AND EQUIPMENT (AT COST)</b>			
	1(c)		
Buildings		466,574	466,574
Accumulated Depreciation		<u>(18,662)</u>	<u>(9,330)</u>
		447,912	457,244
Carpet		4,022	4,023
Accumulated Depreciation		<u>(1,897)</u>	<u>(1,661)</u>
		2,125	2,362
Computers		40,749	37,740
Accumulated Depreciation		<u>(29,492)</u>	<u>(24,286)</u>
		11,257	13,454
Plant and Equipment		102,167	96,803
Accumulated Depreciation		<u>(85,404)</u>	<u>(83,274)</u>
		16,763	13,529
Motor Vehicles		32,085	-
Accumulated Depreciation		<u>(2,538)</u>	-
		29,547	-
		<u>507,604</u>	<u>486,589</u>
<b>NOTE 8 – INVESTMENTS</b>			
Investments in Listed Corporations – at cost		<u>157,520</u>	<u>153,285</u>
Market value of shares in listed corporations		124,413	156,705

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

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**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2005**

		2005	2004
		\$	\$
<b>NOTE 9 – CURRENT LIABILITIES – CREDITORS &amp; BORROWINGS</b>			
Trade Creditors		61,724	82,057
GST Collected	1(k)	30,071	(5,466)
Other		33,776	2,564
		<u>125,571</u>	<u>79,155</u>
<b>NOTE 10 – CURRENT LIABILITIES – PROVISIONS</b>			
Provision for Annual Leave	1(g)	67,119	68,828
Provision for Long Service Leave	1(g)	28,699	43,960
		<u>95,818</u>	<u>112,788</u>
<b>NOTE 11 – MEMBERS EQUITY – ACCUMULATED FUNDS</b>			
Balance at Beginning of Year		717,368	583,481
Net Surplus/(Deficiency) for the Year		213,248	133,887
Balance at End of Year		<u>930,616</u>	<u>717,368</u>
<b>NOTE 12 – NOTES TO THE STATEMENT OF CASH FLOWS</b>			
<b>(a) Reconciliation of Net Cash Provided by Operating Activities to Operating Surplus after Income Tax</b>			
Operating Surplus (Deficiency)		<u>213,248</u>	<u>133,887</u>
Add/(Subtract) Non-Cash Items			
Depreciation		19,441	20,575
Loss on Disposal		-	2,797
		<u>19,441</u>	<u>23,372</u>
Changes in Assets and Liabilities			
Trade Debtors		(13,605)	(3,182)
Others Current Assets		2,914	22,684
Trade Creditors		13,443	(24,194)
Provisions		(16,970)	(71,079)
GST Paid		15,712	-
		<u>1,494</u>	<u>(75,771)</u>
Net Cash from Operating Activities		<u>234,183</u>	<u>81,488</u>

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2005**

	2005	2004
	\$	\$

**(b) Reconciliation of Cash**

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cash on Hand	859	482
Cash at Bank	310,097	123,805
Term Deposit	54,632	51,809
	<u>365,588</u>	<u>176,096</u>

**NOTE 13 – COMMITMENTS**

**(a) Operating Lease Commitments**

Operating Leases contracted for but not capitalised in the financial statements. 1(h)

**Payable**

• Not longer than 1 year	11,460	-
• Greater than 1 year but not longer than 5 years	42,020	25,947

In addition the Union rents it's premises at Cribb St, Milton at a normal commercial rental. However there is no rental agreement and no defined term.



**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2005**

**NOTE 14 – FINANCIAL INSTRUMENTS**

**(a) Interest Rate Risk**

The Union's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

	Weighted Average		Floating Interest Rate		Non Interest Bearing		TOTAL	
	Effective Interest Rate		2005 2004	2005 2004	2005 2004	2005 2004	2005 2004	2005 2004
	2005 %	2004 %						
Financial Assets								
Cash on hand					859	482	859	482
Cash at bank	4.10	3.45	310,097	123,805			310,097	123,805
Term Deposits	5.65	5.45	54,632	51,809			54,632	51,809
Investments					157,520	153,285	157,520	153,285
Receivables					97,556	90,104	97,556	90,104
Other					23,737	3,237	23,737	3,237
<b>Total Financial Assets</b>			<b>364,729</b>	<b>175,614</b>	<b>279,672</b>	<b>247,108</b>	<b>644,401</b>	<b>422,722</b>
Financial Liabilities								
Creditors & borrowings					125,571	79,155	125,571	79,155
<b>Total Financial Liabilities</b>					<b>125,571</b>	<b>79,155</b>	<b>125,571</b>	<b>79,155</b>

**(b) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes the financial statements.

The Union does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Union.

**(c) Net Fair Values**

The net fair values of listed investments have been valued at cost at balance date. For other assets and other liabilities the net fair value approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form other than listed investments. Financial assets where the carrying amount exceeds net fair values have not been written down as the Union intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to the financial statements.

**NATIONAL UNION OF WORKERS (QUEENSLAND BRANCH)**

Registered in Queensland as

**THE NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2005  
NOTE 15 – UNION DETAILS**

The principal place of business is:

17 Cribb Street  
Milton, Brisbane  
Queensland

2005	2004
\$	\$

**NOTE 16 - INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act 1996 as amended the attention of members is drawn to the following provisions:

**Workplace Relations Act 1996 - Sections 272 (1), (2) and (3):**

**Sub Section (1)**

A member of a organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation to be made available to the person making the application.

**Sub-Section (2)**

The application must be in writing and must specify the period within which and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the organisation.

**Sub-Section (3)**

The organisation must comply with an application made under sub section (1) above.

**NOTE 17 – RELATED PARTY TRANSACTIONS**

During the year and to his resignation on 12 August, 2005, the Branch Secretary of Union was a director of LUCRF Pty Ltd. (as trustee for the Labor Union Co-Operative Retirement Fund).

During the year the following normal commercial payments were made:

Rent of premises	40,602	47,093
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**National Union of Workers**  
**Queensland Branch**

Ref: Australian Industrial Registrar/Financial Report 2005/MF

21 August 2006

Mr Robert Pfeiffer  
Statutory Services Branch  
Australian Industrial Registrar  
GPO Box 1994  
MELBOURNE VIC 3001

Dear Mr Pfeiffer

Reference is made to correspondence in relation to the National Union of Workers Queensland Branch Financial Report 2004/2005.

May we extend our appreciation and sincere gratitude in alerting us to deficiencies in the requirements of lodgement of the required documents.

Attached is a copy of the Secretary's Certificate as requested.

Once again we express our apology for any inconvenience of which may have occurred in completion of 2004/2005 financial report and requirements pursuant to the Act.

Should there be any further matters outstanding please contact the undersigned on either 07 3368 1077 or mobile 0418 873 075.

Yours faithfully

MARK FURNER  
BRANCH SECRETARY

**NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**Branch Secretary: Mark Furner**  
**1st Floor, 17 Cribb St., MILTON, Q. 4064.**  
**Email [nuwqld@nuw.org.au](mailto:nuwqld@nuw.org.au)**

**Phone (07) 3368 1077**  
**Toll Free 1800 802 545**  
**Fax (07) 3368 1634**



**National Union of Workers**  
**Queensland Branch**

**SECRETARY'S CERTIFICATE**

I Mark Lionel Furner, Branch Secretary of the Queensland Branch of the National Union of Workers certify as follows:

1. The auditors report, the accounts and statements, and the certificates of the accounting officer and of the Branch Committee in respect to the financial year commencing 1 July 2004 and ending 30 June 2005 were distributed to members free of charge or available on the NUW web site as of 7 November 2005.
2. The enclosed documents are copies of the concise auditors report, the accounts and statements, the certificates of the accounting officer and of the Branch Committee, prepared for the Branch in accordance with the Act in respect to the year ending 30 June 2005 and are as presented to the Branch Committee of Management meeting of the Queensland Branch of the National Union of Workers, on 12 October 2005.

MARK FURNER  
BRANCH SECRETARY

Dated: 21 August 2006

**NATIONAL UNION OF WORKERS INDUSTRIAL UNION OF EMPLOYEES QUEENSLAND**

**Branch Secretary: Mark Furner**  
**1st Floor, 17 Cribb St., MILTON, Q. 4064.**  
**Email [nuwqld@nuw.org.au](mailto:nuwqld@nuw.org.au)**

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