



FAIR WORK  
AUSTRALIA

17 May 2010

Mr Sam Roberts  
Branch Secretary  
National Union of Workers  
General Branch  
PO Box 343  
NORTH MELBOURNE VIC 3051

By email: [nuwgeneral@nuw.org.au](mailto:nuwgeneral@nuw.org.au)

Dear Mr Roberts,

**Fair Work (Registered Organisations) Act 2009 (“RO Act”)**

**Fair Work (Registered Organisations) Regulations 2009 (“RO Regulations”)**

**Financial Report for the year ended 30 June 2009 – FR2009/10147**

I acknowledge receipt of the financial report and concise report for the National Union of Workers – **South Australian** Branch for the year ended 30 June 2009 and also acknowledge receipt of signed and dated copies of documents relating to those reports the financial report and a revised designated officer’s certificate also relating to those reports dated 6 May 2010.

The documents were lodged on 2 March 2010, 12 April 2010 and 11 May 2010 respectively.

The documents have been filed.

Although the documents have been filed, I would like to comment on some other issues arising from the financial report. I make the following comments to assist you when you prepare the next financial report. You do not need to take any further action in respect of the documents already lodged in relation to these particular matters.

**Branch Merger**

On 12 August 2009 the SA, WA and QLD Branches were abolished and merged into the Central Branch which was then renamed the General Branch – as per NUW Transitional Rule 76.

As previously discussed with the former Secretary of the General Branch, Mr Doug Stevens, please arrange for financial reports to be lodged for the SA, WA and QLD Branches for the period 1 July to 11 August 2009 – as per the attached letter from Mr Stevens dated 18 November 2009.

**Operating Report**

Please ensure that the full name and exact position (e.g. Secretary) of the person signing the operating report appears in the operating report.

## **Independent Audit Report**

### ***Auditor's Professional Qualifications***

The independent auditor's report for both the full report and concise report should confirm that the auditor is an 'approved auditor' – i.e. that the auditor is a member of CPA Australia, The Institute of Chartered Accountants in Australia or the National Institute of Accountants *and* holds a current Public Practice Certificate – see section 256 of the RO Act and Regulation 4 of the RO Regulations. A statement in the independent audit report that the person undertaking the audit is a 'Registered Company Auditor' would satisfy these requirements.

### **Committee of Management Statement**

Please ensure that the full name and exact position (e.g. Secretary) of the person signing the committee of management statement appears in the committee of management statement. Also the date of the committee of management's resolution pertaining to the statement must be identified in accordance with Item 24 of the Reporting Guidelines.

### **Income Statement**

#### ***Fees for payroll deductions***

Fees for payroll deductions need to be disclosed in accordance with Item 11(a) of the Reporting Guidelines.

#### ***Conference & Meeting Allowances and Conference & Meeting Expenses***

In accordance with Item 11(i) and (k) of the Reporting Guidelines conference & meeting allowances; and conference & meeting expenses must be separately disclosed.

#### ***Finance Costs***

In accordance with AASB 101(82)(b) the financial report must separately disclose finance costs such as interest and bank charges (assuming such expense items have been incurred).

### **Cash Flow Statement**

Cash outflows to another reporting unit of the organisation must be separately disclosed in accordance with Item 15 of the Reporting Guidelines. This would normally include the payment of capitation fees / sustentation fees (however described) to the national office of an organisation.

### **Notes to the Financial Statements**

In the notes to the financial statements the Branch did not disclose the accounting policy it adopted and used for the recognition of employee benefits such as annual leave and long service leave. An entity must disclose in the summary of significant accounting policies the measurement basis (or bases) used in preparing the financial statements and the other accounting policies used that are relevant to an understanding of the financial statements: AASB 101(117). This includes the accounting policy adopted for employee benefits (see AASB 119).

### **Concise Report**

There was no note in the concise report which stated that the concise report was provided pursuant to a committee of management resolution as required by section 265(2) of the RO Act. Please ensure that reference is made to the resolution if and when you prepare the next concise report.

## **Statement of Loans, Grants and Donations (“LGD Statement”)**

I acknowledge receipt of the LGD Statement for the National Union of Workers – **South Australian** Branch for the year ended 30 June 2009.

The document was lodged on 22 April 2010.

Please take note in future that a LGD Statement must be lodged with FWA within 90 days after the end of each financial year in accordance with section 237 of the RO Act.

### **Legislation**

In future years please ensure that the financial report refers to the relevant provisions of the current legislation:

- *Fair Work (Registered Organisations) Act 2009*
- *Fair Work (Registered Organisations) Regulations 2009*

The *Reporting Guidelines* previously issued by the Industrial Registrar continue to apply under the above legislation – see <http://www.fwa.gov.au/index.cfm?pagename=regorgsfrguidelines>.

Your attention to the abovementioned matters when preparing future documents will be much appreciated.

Please note, once the financial report has been filed the documents and relevant correspondence will appear on our registered organisation website at <http://www.e-airc.gov.au/080vsab/financial>, with the exception of the LGD Statement which will not be published in any form.

Should you wish to discuss any matters contained in this letter I may be contacted on (03) 8661 7988 or by e-mail at [tom.cagorski@fwa.gov.au](mailto:tom.cagorski@fwa.gov.au).

Yours faithfully,



Tom Cagorski  
Law Graduate  
Tribunal Services & Organisations

DS/CC  
Ref: G09D-097  
18 November 2009

Mr A Schultz  
Research Officer  
Fair Work Australia  
Email: Andrew.schultz@fwa.gov.au

Dear Andrew


**Re: National Union of Workers – Central/General Branch**

I refer to your correspondence concerning financial reports of various branches of the National Union of Workers as a result of the abolishing of the WA, QLD and SA branches on 12 August 2009 and their subsequent merger into the Central Branch which was renamed the General Branch.

1. We agree that financial returns should be prepared for the WA, QLD and SA branches for the period from 1 July 2009 to 11 August 2009 as these entities have ceased to exist.
2. We believe however that separate financial returns should not be required for the Central Branch for the period from 1 July 2009 to 11 August 2009.
3. The following support this contention:
  1. Unlike the WA, QLD and SA branches, the Central branch has not ceased to exist; it merely changed its name to "General Branch".
  2. The Central branch absorbed the WA, QLD and SA branches and has continued to operate.
  3. It is an unnecessary cost to the members of preparing and auditing the financial returns for the period from 1 July 2009 to 11 August 2009, and then again for the period of 12 August 2009 to 30 June 2010.
  4. The preparation of the financial returns for the period from 1 July 2009 to 11 August 2009 for the Central Branch would have limited use to the members.
  5. An audited financial return of the Central/General Branch for the year from 1 July 2009 to 30 June 2010 will adequately meet the needs of members.

I trust that you will agree with our reasoning and inform us accordingly.

Yours faithfully

  
DOUG STEVENS  
BRANCH SECRETARY

**nuwassist**

**1300 275 689**

**nuw.org.au**

FOR WORKPLACE SUPPORT

*Workplace Relations Act 1996*

**S268 of Schedule 1B Workplace Relations Act 1996**

I, Sam Roberts being the Branch Secretary of the National Union of Workers General Branch certify:

- That the documents lodged herewith are copies of the full report, and the concise report for the South Australian Branch, referred to in s268 of the RAO Schedule; and
- The concise report was provided to members on the 6<sup>th</sup> of May 2010; and
- That the full report was presented to a meeting of the Branch Committee of Management of the reporting unit on 25 February 2010 in accordance with section 266 of the RAO Schedule.

**DATED:** 6<sup>th</sup> day of May 2010



*Sam Roberts*

**SAM ROBERTS**  
**BRANCH SECRETARY**

DS/SB

Our Ref: G10A-102

25 February 2010

The Registrar  
Australian Industrial Relations Commission  
GPO Box 1994  
MELBOURNE VIC 3001

Dear Registrar

**Re: National Union of Workers General Branch Financial Reports for Year ending 30 June 2009**

Please find attached a copy of the National Union of Workers Queensland, South Australia and Western Australian Branch's financial reports for the year ending 30 June 2009.

The financial reports were presented to a meeting of the Branch Committee of Management for approval on 25 February 2010.

Also attached is a certificate signed by the Branch Secretary that the documents lodged are copies of those presented to the Branch Committee of Management.

If you require any further information, please contact Branch Secretary Doug Stevens.

Yours faithfully



**DOUG STEVENS**  
**BRANCH SECRETARY**



**nuwassist**

**1300 275 689**

**nuw.org.au**

FOR WORKPLACE SUPPORT

National PO Box 343, North Melbourne VIC 3051  
VIC PO Box 343, North Melbourne VIC 3051  
NSW 3-5 Bridge Street, Granville NSW 2142  
QLD 1st Floor, 17 Cribb Street, Milton QLD 4064  
SA 46 Greenhill Rd, Wayville SA 5034  
WA 63 Railway Pde, Mount Lawley WA 6050

*Workplace Relations Act 1996*

**S268 of Schedule 1B Workplace Relations Act 1996**

I, Doug Stevens being the Branch Secretary of the National Union of Workers General Branch certify:

- That the documents lodged herewith are copies of the full report, and the concise report, referred to in s268 of the RAO Schedule; and
- The concise report was provided to members on 3 December 2009; and
- That the full report was presented to a meeting of the Branch Committee of Management of the reporting unit on 25 February 2010 in accordance with section 266 of the RAO Schedule.

**DATED:** 26 February 2010

  
**DOUG STEVENS**  
**BRANCH SECRETARY**

**CONCISE FINANCIAL REPORT**

**OF**

**NATIONAL UNION OF WORKERS**

**SOUTH AUSTRALIAN BRANCH**

**ABN 82 303 586 373**

**For the Year Ended 30 June 2009**



**NATIONAL UNION OF WORKERS**

**SOUTH AUSTRALIAN BRANCH**

**ABN: 82 303 586 373**

**CONCISE FINANCIAL REPORT**

**For the Year Ended 30<sup>th</sup> June, 2009**

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**NATIONAL UNION OF WORKERS****SOUTH AUSTRALIAN BRANCH****ABN: 82 303 586 373****DISCUSSION AND ANALYSIS OF THE FINANCIAL STATEMENTS****Information on national Union of Workers, South Australian Branch, Concise Financial Report:**

This discussion and analysis is provided to assist members in understanding the financial report. The discussion and analysis is based on the National Union of Workers, South Australian Branch, financial statements, and the information contained therein.

**Income & Cash Flow Statements:**

- A (deficit) of (\$51981) was recorded for the year,
- The cash at bank decreased by \$39371, this included pay out of entitlements to 3 staff members
- The amount owed by the General Fund to the Distress Fund increased by \$37817 to \$287775 at 30/6/09.

  
\_\_\_\_\_  
BRANCH  
DATED:

**NATIONAL UNION OF WORKERS****SOUTH AUSTRALIAN BRANCH****ABN: 82 303 586 373****OPERATING REPORT**

Branch Committee of Management Report in accordance with section 254 of the Workplace Relations Act 1996, for the year ended 30 June 2009.

**Principal Activities**

The principal activity of the National Union of Workers, South Australian Branch, was that of a registered Trade Union.

There have been no significant changes to the way the Union has carried out these activities during the last financial year.

**Operating Result**

The operating (deficit) surplus for the South Australian Branch for the year ended 30 June 2009, is (\$51981) 2008 Surplus \$11218.

**Significant Changes**

There have been no significant changes to the operating costs of the Branch in the last financial year.

**Rights of Members to Resign**

Members have the right to resign their membership of the Union by giving written notice of resignation to the Branch Secretary. This written notification is accepted subject to the rules of the National Union of Workers, South Australian Branch, and in accordance with section 174 (1) of the Workplace Relations Act. In accordance with section 174 (1) of the Workplace Relations Act a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation. There was no change to this rule during the year.

**Superannuation Office Holders**

To the best of our knowledge and belief no officers or employees of the Branch is, by virtue of their office on the Branch Committee of Management of the National Union of Workers, South Australian Branch:

- (i) a Trustee of a superannuation entity or exempt public sector superannuation scheme;
- (ii) a Director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- (ii) where a criterion for the office of a Trustee or Director is that the Office is an Officer of a registered organisation.

NATIONAL UNION OF WORKERSSOUTH AUSTRALIAN BRANCHABN: 82 303 586 373OPERATING REPORT**Membership Numbers**

- (1) Under section 230 of the RAO Schedule the number of persons recorded in the register of members and who under section 244 of the RAO Schedule are taken to be members of the South Australian Branch of the Union as at 30 June 2009 is 2,397
- (2) The number of persons employed by the South Australian Branch of the Union as at 30 June 2009, was 4 full time, plus 1 part time.
- (3) The names of persons who have at any time during the financial year ended 30 June 2009, been members of the National Union of Workers, Branch Committee of Management and periods they served on the Committee are as follows:

Nicholas Threadgold

Kaye Clavell

Andrew Bridges

Edward Sloniec

Alan Warne

Bronte Allen

Trish Watts

Tim Palmer

Tony Abdoli, (Appointed 13/5/09)

Anne Castle, (Resigned 13/8/08)

Rachael Haydon, (Resigned 13/8/08)

Mark Whenan

Richard O'Connell

John Beenham

Alison Street, (Appointed 13/8/08, Resigned 13/5/09)

Wally Matthews, (Appointed 13/8/08)

The members of the committee of management have been in our office since the start of the financial year to the date of this report unless otherwise stated

For and on Behalf of the Committee of Management

 3/12/09  
 \_\_\_\_\_  
 BRANCH

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**BRANCH COMMITTEE OF MANAGEMENT'S STATEMENT**

On *3<sup>rd</sup> December* 2009 the Branch Committee of Management of the National Union of Workers, South Australian Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the year ended 30 June 2009.

The Branch Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the branch for the financial year ended 30<sup>th</sup> June, 2009.
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 30<sup>th</sup> June 2009 and since the end of the financial year;
  - (i) meetings of the Branch Committee of Management were held in accordance with the rules of the organisation and the rules of the Branch; and
  - (ii) loans to members of \$13,700 were not approved in accord with Rule 35. Except for these payments, the financial affairs of the Branch have been managed in accordance with the rules of the organisation and the rules of the Branch; and
  - (iii) the financial records of the Branch have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) the financial records of the Branch have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
  - (v) no information has been sought in any request of a member of the branch or a Registrar under section 272 of the RAO Schedule; and
  - (vi) no order for inspection of the financial records was made by the Commission under section 273 of the RAO Schedule.
- (f) during the financial year ended 30<sup>th</sup> June 2009 the Branch did not participate in any recovery of wages activity.

For the Branch Committee of Management



BRANCH

Date: \_\_\_\_\_

*3/12/09*

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**CONCISE FINANCIAL REPORT**

**BALANCE SHEET**  
**As at 30 June 2009**

|   | To Jun 2009     | To Jun 2008     |
|---|-----------------|-----------------|
|   | \$              | \$              |
| <b><u>CURRENT ASSETS</u></b>                |                 |                 |
| Cash  | 193341          | 234901          |
| Receivables                                 | 8285            | 8876            |
| Other                                       | 6144            | 2981            |
| <b><u>TOTAL CURRENT ASSETS</u></b>          | <u>207770</u>   | <u>246758</u>   |
| <b><u>NON CURRENT ASSETS</u></b>            |                 |                 |
| Property, Plant & Equipment                 | <u>503912</u>   | <u>532532</u>   |
| <b><u>TOTAL NON CURRENT ASSETS</u></b>      | <u>503912</u>   | <u>532532</u>   |
| <b><u>TOTAL ASSETS</u></b>                  | <u>711682</u>   | <u>779290</u>   |
| <b><u>CURRENT LIABILITIES</u></b>           |                 |                 |
| Payables                                    | 101430          | 84214           |
| Financial Liabilities                       | 9106            | 11295           |
| Provisions                                  | 78382           | 99900           |
| <b><u>TOTAL CURRENT LIABILITIES</u></b>     | <u>188918</u>   | <u>195409</u>   |
| <b><u>NON-CURRENT LIABILITIES</u></b>       |                 |                 |
| Provisions                                  | <u>1465</u>     | <u>10600</u>    |
| <b><u>TOTAL NON-CURRENT LIABILITIES</u></b> | <u>1465</u>     | <u>10600</u>    |
| <b><u>TOTAL LIABILITIES</u></b>             | <u>190383</u>   | <u>206009</u>   |
| <b><u>NET ASSETS</u></b>                    | <u>\$521299</u> | <u>\$573281</u> |
| <b><u>EQUITY</u></b>                        |                 |                 |
| Reserves                                    | 1128            | 1128            |
| Retained Surplus                            | <u>520171</u>   | <u>572153</u>   |
| <b><u>TOTAL MEMBERS FUNDS</u></b>           | <u>\$521299</u> | <u>\$573281</u> |

**STATEMENT OF CHANGES IN EQUITY**

**For the Year Ended 30<sup>th</sup> June 2009**

|   | Total           | Asset<br>Revaluation | Retained Surplus<br>General Fund | Retained Surplus<br>Distress Fund |
|---|-----------------|----------------------|----------------------------------|-----------------------------------|
|   | \$              | \$                   | \$                               | \$                                |
| Opening Balance 1/7/2008                | 573280          | 1128                 | 83102                            | 489049                            |
| Less Surplus(Deficit) for Year          | <u>51981</u>    | ---                  | <u>(51583)</u>                   | <u>(398)</u>                      |
| <b><u>CLOSING BALANCE 30/6/2009</u></b> | <u>\$521299</u> | <u>\$1128</u>        | <u>\$31520</u>                   | <u>\$488651</u>                   |

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**

**CONCISE FINANCIAL REPORT**

**STATEMENT OF CASH FLOWS**  
**For the Year Ended 30 June 2009**

|  | 2009                   | 2008                   |
|--|------------------------|------------------------|
|  | \$                     | \$                     |
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                    |                        |                        |
| Receipts from members  | 882371                 | 879039                 |
| Operating receipts   | 76368                  | 71814                  |
| Payments to suppliers and employees                            | (1004064)              | (912802)               |
| Interest received  | <u>10637</u>           | <u>13817</u>           |
| <b>NET CASH PROVIDED BY<br/>OPERATING ACTIVITIES</b>           | <b><u>(34688)</u></b>  | <b><u>51868</u></b>    |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>                    |                        |                        |
| Fixed asset purchase   | (15973)                | (15227)                |
| Proceeds on sale of fixed assets                               | <u>11290</u>           | <u>--</u>              |
| <b>NET CASH PROVIDED BY (USED IN)<br/>INVESTING ACTIVITIES</b> | <b><u>(4683)</u></b>   | <b><u>(15227)</u></b>  |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>                    |                        |                        |
| Proceeds from/Repayment of Borrowings                          | <u>---</u>             | <u>---</u>             |
| <b>NET INCREASE/(DECREASE) IN CASH HELD</b>                    | <b><u>(39371)</u></b>  | <b><u>36641</u></b>    |
| <b>CASH AT THE BEGINNING OF<br/>THE FINANCIAL YEAR</b>         | <b><u>223606</u></b>   | <b><u>186965</u></b>   |
| <b>CASH AT THE END OF<br/>THE FINANCIAL YEAR</b>               | <b><u>\$184235</u></b> | <b><u>\$223606</u></b> |

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**CONCISE FINANCIAL REPORT**

**INCOME STATEMENT**  
**For the Year Ended 30 June 2009**

|   | To Jun 2009                  | To Jun 2008               |
|---|------------------------------|---------------------------|
| <b>INCOME</b>                                     | <b>\$</b>                    | <b>\$</b>                 |
| Membership Contributions                          | 882371                       | 879039                    |
| Distress Fund                                     | 33475                        | 31297                     |
| NUW NSW Branch Distress Fund                      | 10000                        | --                        |
| Rent  | 26914                        | 35052                     |
| Interest  | 10637                        | 13817                     |
| Other Operating Income                            | 5979                         | 5465                      |
|   | <u>969376</u>                | <u>964670</u>             |
| <br><b>EXPENDITURE</b>                            |                              |                           |
| Affiliation Fees                                  | 24510                        | 24750                     |
| Audit   | 8345                         | 9054                      |
| Campaign Expenses                                 | 1818                         | 28960                     |
| Computer Expenses                                 | 18791                        | 4213                      |
| Conference Travel and Organising                  | 23192                        | 14559                     |
| Depreciation Plant Equipment Building             | 29147                        | 25363                     |
| Donations   | 8693                         | 7215                      |
| Employee Benefit Expenses                         | 503168                       | 453821                    |
| Election Exes                                     | 30248                        | --                        |
| Entertainment Public Relations                    | 13727                        | 11458                     |
| Funeral Benefits                                  | 3000                         | 4000                      |
| Insurance Inc Mem Journey                         | 26185                        | 32245                     |
| Member Services                                   | (7139)                       | 30581                     |
| Motor Vehicle Expenses                            | 32419                        | 26769                     |
| National Office Sustentation Fee                  | 147003                       | 130485                    |
| Office Occupancy                                  | 44316                        | 42135                     |
| Picnic Expenses                                   | 17871                        | 13524                     |
| Printing and Stationery, Publications & Postage   | 24245                        | 17315                     |
| Telephone and Fax                                 | 23364                        | 18836                     |
| Trade Union Education                             | 10368                        | 6832                      |
| Other Expenses                                    | 32312                        | 51337                     |
| S. A. Store & Assoc Wkrs                          | 5765                         | --                        |
|   | <u>1021357</u>               | <u>953452</u>             |
| <br><b><u>SURPLUS/ (DEFICIT) FOR THE YEAR</u></b> | <br><b><u>( \$51981)</u></b> | <br><b><u>\$11218</u></b> |



**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**NOTES TO CONCISE REPORT**

**Note 1. Basis of Preparation of the Concise Report**

The concise financial report is an extract from the full financial report for the year ended 30th June 2009. The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Reports, and the Workplace Relations Act 1996.

The financial statements, specific disclosures and other information included in the concise financial report are derived from and are consistent with the full report of the National Union of Workers SA Branch for the year ended 30<sup>th</sup> June 2009. The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of the National Union of Workers SA Branch as the full financial report.

**Note 2. Information to be provided to Members or Registrar**

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of Sub-Sections [1], [2] and [3] of Section 272 of Schedule 1B which read as follows:

[1] A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

[2] The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

[3] A reporting unit must comply with an application made under subsection (1).

A copy of the full audited accounts will be supplied free of charge to the members who request them.

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**CONCISE FINANCIAL REPORT**  
**For The Year Ended 30/6/09**

**Independent Auditors Report to the Members**

The accompanying concise financial report of National Union of Workers, SA Branch, comprises the Balance Sheet as at 30 June 2009, the Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year then ended, derived from the audited financial report of National Union of Workers, SA Branch, for the year ended 30 June 2009. The Concise Financial Report does not contain all the disclosures required by the Australian Accounting Standards.

The Branch Committee is responsible for the preparation and presentation of the Concise Financial Report in accordance with Accounting Standard AASB 1039: *Concise Financial Reports* (including the Australian Accounting Interpretations), statutory and other requirements. The responsibility includes establishing and maintaining internal control relevant to the preparation of the Concise Financial Report; selecting and applying the appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditors Responsibility**

Our responsibility is to express an opinion on the Concise Financial Report based on our audit procedures. We have conducted an independent audit, in accordance with Australian Auditing Standards, of the financial report of National Union of Workers, SA Branch, for the year ended 30 June 2009. Our audit report on the financial report for the year was signed and was not subject to any modification. The Australian Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report the for year is free from material misstatement.

Our procedures in respect of the Concise Financial Report included testing that the information in the Concise Financial Report is derived from, and is consistent with, the financial report for the year, and examination on a test basis, of evidence supporting the amounts, and other disclosures. These procedures have been undertaken to form an opinion whether, in all material respects, the Concise Financial Report complies with Accounting Standard AASB 1039: *Concise Financial Reports*.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of the *Australian professional ethical pronouncements*. We confirm that the independence declaration provided to the Committee of the National Union of Workers, SA Branch, would be in the same terms if provided to the Committee as at the date of this audit report.

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**CONCISE FINANCIAL REPORT**  
**For The Year Ended 30/6/09**

**Independent Auditors Report to the Members (cont'd)**

**Qualified Auditors Opinion**

Our Audit report was made subject to the following qualification.

1. The transfer of \$162,000 on 9/7/09 out of the branch had the effect of the date of cessation of the South Australian Branch having insufficient working capital.
2. No provision has been made in the accounts for redundancies.
3. We have relied on written assurance from the National Office that all liabilities of the S.A. Branch will be met.
4. We consider the following transfers of the funds out of the bank account should not have been made –
 

|         |           |   |
|---------|-----------|---|
| 9/7/09  | \$162,000 | (Re banked after the Branch ceased to be operational) |
| 30/4/09 | \$167,765 | Re banked 25/6/09 \$162,000                           |
5. Loans to members of \$13,700 were not approved in accord with Rule 35 of the Rules.

**Subject to this Qualification**

In our opinion, the Concise Financial Report of National Union of Workers, SA Branch, for the year ended 30 June 2009 complies with Accounting Standard AASB 1039: *Concise Financial Reports*, and the requirements of the *Workplace Relations Act 1996*.

Name of Firm:  
Name of Partner

JH Doyle & Co  
C. Wellington



Address: 138 Gilles Street Adelaide

Dated this 14th day of December 2009

**FINANCIAL STATEMENTS**

**OF**

**NATIONAL UNION OF WORKERS**

**SOUTH AUSTRALIAN BRANCH**

**ABN 82 303 586 373**

**For the Year Ended 30 June 2009**

**NATIONAL UNION OF WORKERS**

**SOUTH AUSTRALIAN BRANCH**

**ABN: 82 303 586 373**

**For the Year Ended 30<sup>th</sup> June, 2009**

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**NATIONAL UNION OF WORKERS****SOUTH AUSTRALIAN BRANCH****ABN: 82 303 586 373****DISCUSSION AND ANALYSIS OF THE FINANCIAL STATEMENTS****Information on national Union of Workers, South Australian Branch, Concise Financial Report:**

This discussion and analysis is provided to assist members in understanding the financial report. The discussion and analysis is based on the National Union of Workers, South Australian Branch, financial statements, and the information contained therein.

**Income & Cash Flow Statements:**

- A (deficit) of (\$51981) was recorded for the year,
- The cash at bank decreased by \$39371, this included pay out of entitlements to 3 staff members
- The amount owed by the General Fund to the Distress Fund increased by \$37817 to \$287775 at 30/6/09.

  
\_\_\_\_\_  
BRANCH  
DATED:

**NATIONAL UNION OF WORKERS****SOUTH AUSTRALIAN BRANCH****ABN: 82 303 586 373****OPERATING REPORT**

Branch Committee of Management Report in accordance with section 254 of the Workplace Relations Act 1996, for the year ended 30 June 2009.

**Principal Activities**

The principal activity of the National Union of Workers, South Australian Branch, was that of a registered Trade Union.

There have been no significant changes to the way the Union has carried out these activities during the last financial year.

**Operating Result**

The operating (deficit) surplus for the South Australian Branch for the year ended 30 June 2009, is (\$51981) 2008 Surplus \$11218.

**Significant Changes**

There have been no significant changes to the operating costs of the Branch in the last financial year.

**Rights of Members to Resign**

Members have the right to resign their membership of the Union by giving written notice of resignation to the Branch Secretary. This written notification is accepted subject to the rules of the National Union of Workers, South Australian Branch, and in accordance with section 174 (1) of the Workplace Relations Act. In accordance with section 174 (1) of the Workplace Relations Act a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation. There was no change to this rule during the year.

**Superannuation Office Holders**

To the best of our knowledge and belief no officers or employees of the Branch is, by virtue of their office on the Branch Committee of Management of the National Union of Workers, South Australian Branch:

- (i) a Trustee of a superannuation entity or exempt public sector superannuation scheme;
- (ii) a Director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- (ii) where a criterion for the office of a Trustee or Director is that the Office is an Officer of a registered organisation.

NATIONAL UNION OF WORKERSSOUTH AUSTRALIAN BRANCHABN: 82 303 586 373OPERATING REPORT**Membership Numbers**

- (1) Under section 230 of the RAO Schedule the number of persons recorded in the register of members and who under section 244 of the RAO Schedule are taken to be members of the South Australian Branch of the Union as at 30 June 2009 is 2,397
- (2) The number of persons employed by the South Australian Branch of the Union as at 30 June 2009, was 4 full time, plus 1 part time.
- (3) The names of persons who have at any time during the financial year ended 30 June 2009, been members of the National Union of Workers, Branch Committee of Management and periods they served on the Committee are as follows:

Nicholas Threadgold

Kaye Clavell

Andrew Bridges

Edward Sloniec

Alan Warne

Bronte Allen

Trish Watts

Tim Palmer

Tony Abdoli, (Appointed 13/5/09)

Anne Castle, (Resigned 13/8/08)

Rachael Haydon, (Resigned 13/8/08)

Mark Whenan

Richard O'Connell

John Beenham

Alison Street, (Appointed 13/8/08, Resigned 13/5/09)

Wally Matthews, (Appointed 13/8/08)

The members of the committee of management have been in our office since the start of the financial year to the date of this report unless otherwise stated

For and on Behalf of the Committee of Management

\_\_\_\_\_  
BRANCH

*R Stevens 3/12/09*



**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**BRANCH COMMITTEE OF MANAGEMENT'S STATEMENT**

On *3<sup>rd</sup> December* 2009 the Branch Committee of Management of the National Union of Workers, South Australian Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the year ended 30 June 2009.

The Branch Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the branch for the financial year ended 30<sup>th</sup> June, 2009.
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 30<sup>th</sup> June 2009 and since the end of the financial year;
  - (i) meetings of the Branch Committee of Management were held in accordance with the rules of the organisation and the rules of the Branch; and
  - (ii) loans to members of \$13,700 were not approved in accord with Rule 35. Except for these payments, the financial affairs of the Branch have been managed in accordance with the rules of the organisation and the rules of the Branch; and
  - (iii) the financial records of the Branch have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) the financial records of the Branch have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
  - (v) no information has been sought in any request of a member of the branch or a Registrar under section 272 of the RAO Schedule; and
  - (vi) no order for inspection of the financial records was made by the Commission under section 273 of the RAO Schedule.
- (f) during the financial year ended 30<sup>th</sup> June 2009 the Branch did not participate in any recovery of wages activity.

For the Branch Committee of Management



BRANCH

Date: \_\_\_\_\_

*3/12/09*

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**BALANCE SHEET**  
**As at 30 June 2009**

|   |        | To Jun 2009     | To Jun 2008     |
|---|--------|-----------------|-----------------|
|   |        | \$              | \$              |
| <b><u>CURRENT ASSETS</u></b>                |        |                 |                 |
| Cash  | Note 3 | 193341          | 234901          |
| Receivables                                 | Note 4 | 8285            | 8876            |
| Other                                       | Note 5 | 6144            | 2981            |
| <b><u>TOTAL CURRENT ASSETS</u></b>          |        | <u>207770</u>   | <u>246758</u>   |
| <b><u>NON CURRENT ASSETS</u></b>            |        |                 |                 |
| Property, Plant & Equipment                 | Note 6 | 503912          | 532532          |
| <b><u>TOTAL NON CURRENT ASSETS</u></b>      |        | <u>503912</u>   | <u>532532</u>   |
| <b><u>TOTAL ASSETS</u></b>                  |        | <u>711682</u>   | <u>779290</u>   |
| <b><u>CURRENT LIABILITIES</u></b>           |        |                 |                 |
| Payables                                    | Note 7 | 101430          | 84214           |
| Financial Liabilities                       | Note 8 | 9106            | 11295           |
| Provisions                                  | Note 9 | 78382           | 99900           |
| <b><u>TOTAL CURRENT LIABILITIES</u></b>     |        | <u>188918</u>   | <u>195409</u>   |
| <b><u>NON-CURRENT LIABILITIES</u></b>       |        |                 |                 |
| Provisions                                  | Note 9 | 1465            | 10600           |
| <b><u>TOTAL NON-CURRENT LIABILITIES</u></b> |        | <u>1465</u>     | <u>10600</u>    |
| <b><u>TOTAL LIABILITIES</u></b>             |        | <u>190383</u>   | <u>206009</u>   |
| <b><u>NET ASSETS</u></b>                    |        | <u>\$520171</u> | <u>\$573281</u> |
| <b><u>EQUITY</u></b>                        |        |                 |                 |
| Reserves                                    | Note 9 | 1128            | 1128            |
| Retained Surplus                            |        | 521299          | 572153          |
| <b><u>TOTAL MEMBERS FUNDS</u></b>           |        | <u>\$521299</u> | <u>\$573281</u> |

**STATEMENT OF CHANGES IN EQUITY**  
**For the Year Ended 30<sup>th</sup> June 2009**

|   | Total           | Asset<br>Revaluation | Retained Surplus<br>General Fund | Retained Surplus<br>Distress Fund |
|---|-----------------|----------------------|----------------------------------|-----------------------------------|
|   | \$              | \$                   | \$                               | \$                                |
| Opening Balance 1/7/2008                | 573280          | 1128                 | 83102                            | 489049                            |
| Less (Deficit) for Year                 | (51981)         | ---                  | (51583)                          | (398)                             |
| <b><u>CLOSING BALANCE 30/6/2009</u></b> | <u>\$521299</u> | <u>\$1128</u>        | <u>\$31520</u>                   | <u>488651</u>                     |

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT & NOTES TO REPORT

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF CASH FLOWS**  
For the Year Ended 30 June 2009

|  | 2009                             | 2008            |
|--|----------------------------------|-----------------|
|  | \$                               | \$              |
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                    |                                  |                 |
| Receipts from members  | 882371                           | 879039          |
| Operating receipts   | 76368                            | 71814           |
| Payments to suppliers and employees                            | (1004064)                        | (912802)        |
| Interest received  | <u>10637</u>                     | <u>13817</u>    |
| <b>NET CASH PROVIDED BY<br/>OPERATING ACTIVITIES</b>           | <b>3(b)</b><br><u>(34688)</u>    | <u>51868</u>    |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>                    |                                  |                 |
| Fixed asset purchase   | (15973)                          | (15227)         |
| Proceeds on sale of fixed assets                               | <u>11290</u>                     | <u>---</u>      |
| <b>NET CASH PROVIDED BY (USED IN)<br/>INVESTING ACTIVITIES</b> | <b>(4683)</b><br><u>(4683)</u>   | <u>15227</u>    |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>                    |                                  |                 |
| Proceeds from/Repayment of Borrowings                          | <u>---</u>                       | <u>---</u>      |
| <b>NET INCREASE/(DECREASE) IN CASH HELD</b>                    | <b>(39371)</b><br><u>(39371)</u> | <u>36641</u>    |
| <b>CASH AT THE BEGINNING OF<br/>THE FINANCIAL YEAR</b>         | <u>223606</u>                    | <u>186965</u>   |
| <b>CASH AT THE END OF<br/>THE FINANCIAL YEAR</b>               | <b>3(a)</b><br><u>\$184235</u>   | <u>\$223606</u> |

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT & NOTES TO THE ACCOUNTS

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**INCOME STATEMENT**  
**For the Year Ended 30 June 2009**

| <b>INCOME</b>                                   | <b>To Jun 2009</b>      | <b>To Jun 2008</b>    |
|---|-------------------------|-----------------------|
|   | <b>\$</b>               | <b>\$</b>             |
| Membership Contributions                        | 882371                  | 879039                |
| Distress Fund                                   | 33475                   | 31297                 |
| NUW NSW Branch Organising                       | 10000                   | --                    |
| Rent  | 26914                   | 35052                 |
| Interest  | 10637                   | 13817                 |
| Other Operating Income                          | <u>5979</u>             | <u>5465</u>           |
|   | <u>969376</u>           | <u>964670</u>         |
| <br>  |                         |                       |
| <b>EXPENDITURE</b>                              |                         |                       |
| Affiliation Fees                                | 24510                   | 24750                 |
| Audit   | 8354                    | 9054                  |
| Campaign Expenses                               | 1818                    | 28960                 |
| Computer Exes                                   | 18791                   | 4213                  |
| Conference Travel and Organising                | 23192                   | 14559                 |
| Depreciation Plant and Equipment Building       | 29147                   | 25363                 |
| Donations                                       | 8693                    | 7215                  |
| Election Exes                                   | 30248                   | ---                   |
| Employee Benefit Expenses                       | 503168                  | 453821                |
| Entertainment Public Relations                  | 13727                   | 11458                 |
| Funeral Benefits                                | 3000                    | 4000                  |
| Insurance Inc Memb Journey                      | 26185                   | 32245                 |
| Member Services                                 | (7139)                  | 30581                 |
| Motor Vehicle Expenses                          | 32419                   | 26769                 |
| National Office Sustentation Fee                | 147003                  | 130485                |
| Office Occupancy                                | 44316                   | 42135                 |
| Picnic Expenses                                 | 17871                   | 13524                 |
| Printing and Stationery, Publications & Postage | 24245                   | 17315                 |
| Telephone and Fax                               | 23364                   | 18836                 |
| Trade Union Education                           | 10368                   | 6832                  |
| Other Expenses                                  | 32312                   | 51337                 |
| S.A. Store & Assoc Wkrs                         | <u>5765</u>             | <u>---</u>            |
|   | <u>1021357</u>          | <u>953452</u>         |
| <br>  |                         |                       |
| <b><u>SURPLUS/ (DEFICIT) FOR THE YEAR</u></b>   | <b><u>(\$51981)</u></b> | <b><u>\$11218</u></b> |

**TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT & NOTES TO THE ACCOUNTS**

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**For the Year Ended 30 June 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, and the Workplace Relations Act 1996. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the presentation of this financial report are represented below. They have been consistently applied unless otherwise stated.

**BASIS OF PREPARATION**

The financial report is for the entity National Workers Union South Australian Branch, as an individual entity. The National Workers Union South Australian Branch is an organisation registered under the Workplace Relations Act 1996. The National Workers Union South Australian Branch is a Branch of the registered organisation. In accordance with the Act the Union is a body corporate and has perpetual succession.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following summary of the significant accounting policies adopted by the economic entity in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

**(a) Revenue**

Contributions and Rent are accounted for on a cash receipts basis. Otherwise, the concept of accruals accounting has been adopted in the preparation of the financial statements.

**(b) Income Tax**

No provision for Income Tax is necessary as the Union is exempt from Income Tax under Section 50 – 15 of the Income Tax Assessment Act 1997.

**NOTE 2. WORKPLACE RELATIONS ACT 1996**

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272, which reads

- (1) A member of a reporting unit, or a registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub section (1).

**TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT**

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**For the Year Ended 30 June 2009**

**NOTE 3. CASH FLOW INFORMATION**

**(a) Reconciliation of Cash**

Cash at the end of the financial year as  
Shown in the Statement of Cash Flows  
is reconciled to the related items in the  
Statement of Financial Position as follow

|                         | <b>2009</b> | <b>2008</b> |
|-------------------------|-------------|-------------|
|                         | \$          | \$          |
| Cash on Hand            | 750         | 750         |
| Cheque Account          | (9106)      | (11295)     |
| Cash at Bank & Deposits | 192591      | 234151      |

|  |                 |                 |
|--|-----------------|-----------------|
|  | <b>\$184235</b> | <b>\$223606</b> |
|--|-----------------|-----------------|

**(b) Reconciliation of Cash Flow from  
Operations with Profit from Ordinary  
Activities after Income Tax**

|  |         |       |
|--|---------|-------|
| Profit (Loss) from Ordinary Activities | (51981) | 11218 |
|--|---------|-------|

Non Cash Flows in profit from  
ordinary activities:

|                                    |       |       |
|------------------------------------|-------|-------|
| Profit/Loss on Sale of Plant       | 4156  | ---   |
| Depreciation & Building Write Down | 29147 | 27687 |
| Provision for Doubtful Debts       | 170   | 935   |

Changes in Assets & Liabilities:

|  |         |        |
|--|---------|--------|
| Decrease(Increase) in Receivables      | 3366    | (7920) |
| Decrease(Increase) in other Assets     | (3163)  | (2981) |
| (Decrease)Increase in Accounts Payable | 14270   | 31849  |
| (Decrease)Increase in Provisions       | (30653) | (8920) |

|                                   |                |                |
|-----------------------------------|----------------|----------------|
| <b>Cash Flows from Operations</b> | <b>\$34688</b> | <b>\$51868</b> |
|-----------------------------------|----------------|----------------|

|                                   | <b>2009</b>   | <b>2008</b>   |
|-----------------------------------|---------------|---------------|
| <b>NOTE 4. RECEIVABLES</b>        | \$            | \$            |
| Accounts Receivable - Other       | 2945          | 3936          |
| - Loans to Members                | 7170          | 8626          |
|                                   | 10115         | 12562         |
| Less Provision for Doubtful Debts | (1830)        | 3686          |
|                                   | <b>\$8285</b> | <b>\$8876</b> |

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd)**  
**For the Year Ended 30 June 2009**

|                                     |             |             |
|-------------------------------------|-------------|-------------|
| <b>NOTE 5. OTHER CURRENT ASSETS</b> | <b>2009</b> | <b>2008</b> |
|                                     | \$          | \$          |
| General Fund - Prepaid Expenses     | 6144        | ---         |

**NOTE 6. PROPERTY, PLANT & EQUIPMENT**

- (1) Land & Buildings at 46 Greenhill Road WAYVILLE are in the name of "National Union of Workers of 25 undivided 100<sup>th</sup> Parts - of 552 Victoria Street NORTH MELBOURNE VIC.
- (2) Land & Buildings at 46 Greenhill Road WAYVILLE were valued on 30/6/05 by Frank Knight Valuations (SA) Certified Practising Valuer, N. Bell, for LUCREF Pty Ltd.

|  | <b>2009</b>            | <b>2008</b>            |
|--|------------------------|------------------------|
|  | \$                     | \$                     |
| Land & Building at Cost – Greenhill Road | 487500                 | 487500                 |
| Less Accumulated Depreciation            | <u>26252</u>           | <u>19689</u>           |
|  | <u>461248</u>          | <u>467811</u>          |
| Motor Vehicles at Cost                   | 72386                  | 97530                  |
| Less Accumulated Depreciation            | <u>(37361)</u>         | <u>(46064)</u>         |
|  | <u>35025</u>           | <u>51466</u>           |
| Office Furniture & Equipment at Cost     | 36010                  | 57982                  |
| Less Accumulated Depreciation            | <u>28370</u>           | <u>(44727)</u>         |
|  | <u>7640</u>            | <u>13255</u>           |
| <b>TOTAL FIXED ASSETS</b>                | <b><u>\$503912</u></b> | <b><u>\$532532</u></b> |

**NOTE 7. PAYABLES**

| <b>CURRENT</b>             |                        |                       |
|----------------------------|------------------------|-----------------------|
| Accounts Payable:          | 13090                  | 35155                 |
| Grant unspent (Note 15)    | ---                    | 602                   |
| Payroll Liabilities        | 13522                  | --                    |
| GST Liabilities            | 16418                  | 15650                 |
| Payable to NUW NSW         | 28814                  | --                    |
| Payable to National Office | <u>29586</u>           | <u>32807</u>          |
| <b>TOTAL PAYABLES</b>      | <b><u>\$101430</u></b> | <b><u>\$84214</u></b> |

**TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT**

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd)**  
**For the Year Ended 30 June 2009**

|   |                        |                        |
|---|------------------------|------------------------|
| <b>NOTE 8. FINANCIAL LIABILITIES</b>              | <b>2009</b>            | <b>2008</b>            |
|   | \$                     | \$                     |
| Cheque account Commonwealth Bank                  | (9,106)                | (11,295)               |
| <br>  |                        |                        |
| <b>NOTE 9. PROVISIONS</b>                         | <b>2009</b>            | <b>2008</b>            |
|   | \$                     | \$                     |
| <b>(a) Provision for Long Service Leave</b>       |                        |                        |
| Opening Balance                                   | 66,900                 | 49,000                 |
| Add Increase (Decrease) in Provision              | (24,458)               | 17,680                 |
| <b>CLOSING BALANCE</b>                            | <b><u>\$42,442</u></b> | <b><u>\$66,900</u></b> |
| - Elected Officers                                | \$19,637               |                        |
| - Other Staff                                     | \$22,805               |                        |
| <br>  |                        |                        |
| <b>(b) Provision for Annual &amp; Other Leave</b> |                        |                        |
| Opening Balance                                   | 43,600                 | 70,200                 |
| Add Increase (Decrease) in Provision              | (6,195)                | (26,600)               |
| <b>CLOSING BALANCE</b>                            | <b><u>\$37,405</u></b> | <b><u>\$43,600</u></b> |
| - Elected Officers                                | \$12,073               |                        |
| - Other Staff                                     | \$31,527               |                        |
| <br>  |                        |                        |
| <b>NOTE 9. RESERVES</b>                           |                        |                        |
| Asset Revaluation Reserve                         | <u>\$1,128</u>         | <u>\$1,128</u>         |
| <br>  |                        |                        |
| <b>NOTE 10. OTHER EXPENSES</b>                    |                        |                        |
| <b>(a) Donations in excess of \$1,000</b>         |                        |                        |
| Other ea < \$1000                                 | 2,693                  | 1,865                  |
| ALP Campaigns                                     | --                     | 5,350                  |
| Neil Sachse Foundation                            | 1,000                  | --                     |
| NUW Victoria                                      | 5,000                  | --                     |
|   | <u>\$8,693</u>         | <u>\$7,215</u>         |
| <br>  |                        |                        |
| <b>(b) Commission</b>                             |                        |                        |
| Deducted by Employers                             | <u>3,020</u>           | <u>3,009</u>           |
| <br>  |                        |                        |
| <b>NOTE 11. PAYMENTS BENEFITS FOR EMPLOYEES</b>   |                        |                        |
| <b>Salaries &amp; Allowances</b>                  | \$                     | \$                     |
| Elected Officers – Salaries & Allowances          | 95,097                 | 67,665                 |
| Other Staff - Salaries & Allowances               | 411,657                | 332,804                |
| <br>  |                        |                        |
| Fringe Benefits - Elected Officers                | 26,991                 | 25,584                 |
| - Other Staff                                     | 29,631                 | 12,053                 |
| <br>  |                        |                        |
| Superannuation - Elected Officers                 | 14,722                 | 14,277                 |
| - Other Staff                                     | 53,395                 | 49,487                 |

**TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT**



**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
**ABN 82 303 586 373**

**NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd)**  
**For the Year Ended 30 June 2009**

**NOTE 12. SEGMENT REPORTING**

The Branch operates as a Trade Union and provides employee support to Members.

|   | 2009                   | 2008                   |
|---|------------------------|------------------------|
| <b>NOTE 13. AFFILIATION FEES</b>                                    |                        |                        |
| ALP   | 10,880                 | 11,823                 |
| S.A. Unions   | 13,300                 | 12,768                 |
| Other   | <u>330</u>             | <u>169</u>             |
|   | <b><u>\$24,510</u></b> | <b><u>\$24,750</u></b> |
| <br>  |                        |                        |
| <b>NOTE 14. S.A. Store &amp; Assoc Workers Benevolent Assoc Inc</b> |                        |                        |
| Transfer to Assoc   | 167,765                | --                     |
| 25/6/09 Return of Funds from Assoc                                  | <u>162,000</u>         | <u>--</u>              |
| Net Payment   | <b><u>\$5,765</u></b>  | <b><u>--</u></b>       |
| <br>  |                        |                        |
| <b>NOTE 15. GRANT SAFEWORK SA</b>                                   |                        |                        |
| Grant   | <u>80,000</u>          | --                     |
| <b>Expenditure</b>  |                        |                        |
| Salary & Oncosts  | 63,431                 | 52,571                 |
| Training  | 4,640                  | 10,050                 |
| Motor Vehicle Expenses  | 6,494                  | 7,565                  |
| Computer  | 1,542                  | --                     |
| Printing, Stationery, Postage                                       | --                     | 3,890                  |
| Telephone & Facsimile   | --                     | 1,888                  |
| Travel  | 1,276                  | --                     |
| Sundry Expenses   | <u>3,219</u>           | <u>3,434</u>           |
| <b>Total Expenditure</b>  | <b><u>80,602</u></b>   | <b><u>79,398</u></b>   |
| <b>Surplus / (Deficit)</b>  | <b><u>(\$602)</u></b>  | <b><u>\$602</u></b>    |
| Add Bal B/Fwd   | 602                    | --                     |
| Grant unspent at 30/6/09  | <u>NIL</u>             | <u>602</u>             |

**NOTE 16. EVENTS SUBSEQUENT TO BALANCE DATE**

1. On 12/8/09 the NUW S.A. Branch ceased operations. On this date its assets & liabilities became part of the General Branch of the National Union of workers
2. On 9/7/09 \$162,000 was transferred out of the Commonwealth Bank "Distress" Account of the NUW. An amount of \$162,720 was returned on 18/9/09 after the date of cessation of the branch.

**TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT**

**NATIONAL UNION OF WORKERS**  
**SOUTH AUSTRALIAN BRANCH**  
 ABN 82 303 586 373

**INDEPENDENT AUDITORS REPORT**

**Scope**

The Financial Report and the Responsibility of the Branch Committee of Management and Branch Secretary. The financial report comprises the balance sheet, income statement, statement of changes in equity, cash flow statement, accompanying notes to the financial statements and the Branch Committee of Management's statement for the National Union of Workers South Australian Branch, for the year ended 30 June 2009. The Branch Committee of Management and the Branch Secretary are responsible for the preparation and true and fair presentation of the financial report in accordance with the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

**Audit Approach**

We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Branch. Our audit has been conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal controls, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Workplace Relations Act 1996, including compliance with Accounting Standards and other mandatory professional reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position and its performance as represented by the results of its operations and cash flows.

We formed our Audit Opinion on the basis of these procedures, which included:

- Examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- Assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Branch Committee of the Management and the Branch Secretary.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and the Workplace Relations Act 1996.

**Audit Qualification**

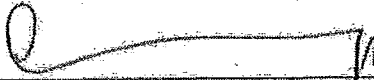
1. The transfer of \$162,000 on 9/7/09 out of the branch had the effect of the date of cessation of the South Australian Branch having insufficient working capital.
2. No provision has been made in the accounts for redundancies.
3. We have relied on written assurance from the National Office that all liabilities of the S.A. Branch will be met.
4. We consider the following transfers of the funds out of the bank account should not have been made –  
 9/7/09 \$162,000 (Re banked after the Branch ceased to be operational)  
 30/4/09 \$167,765 Re banked 25/6/09 \$162,000
5. Loans to members of \$13,700 were not approved in accord with Rule 35 of the Rules.

**Subject to these Qualifications**

In our opinion the general purpose financial report of the National Workers Union South Australian Branch is properly drawn up,

- so as to present fairly the financial position of the Branch as at 30/6/09 and of the performance for the year then ended.
- the financial report is in accordance with the provisions of the Workplace Relations Act 1996 as amended and
- Australian Accounting Standards (including mandatory professional reporting requirements)

JH Doyle & Co  
 138 Gilles Street  
 ADELAIDE SA 5000

  
 C. Wellington FCPA Approved Auditor

7/12/09

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8232 1057  
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**J. H. DOYLE & CO**  
**CERTIFIED PRACTISING ACCOUNTANTS**  
**ABN 93 280 528 531**

**C. WELLINGTON, F.C.P.A**

**To the Branch Committee**  
National Union of Workers SA Branch

**Auditor Independence Declaration**

I declare that to the best of my knowledge & belief during the year ended 30.6.09  
there have been

- no contraventions of the auditor independence requirements  
in relation to the audit and
- no contraventions of any applicable code of professional conduct in relation to  
the audit.

J H DOYLE & CO  
18.11.09  
138 Gilles St ADELAIDE

C. Wellington

A handwritten signature in black ink, appearing to be 'C. Wellington', is written over a horizontal dashed line.

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**ABN 93 280 528 531**

*C. WELLINGTON, F.C.P.A.*

The Secretary  
The General Branch  
Mr D Stevens  
PO BOX 343  
North Melbourne Vic 3051

Dear Mr Stevens,

Re audit for the y/e 30/6/09.

As a result of the audit we noted / consider

1. Loans, the Distress Fund
  - Not all new loans were approved.
  - Some loan repayments appear to have been banked in the general account as contributions. We consider the loans may be less than the list at 2/6/09 because of further repayments, ie some loan balances have not been updated.
  - Monies transferred to the Store & Assoc Workers Benevolent Assoc Bank include \$190 loan repayments.
  
2. EFT payments were made solely by the office manager who banks & records all transactions.  
It is usual to have 2 electronic signatures (excl the office manager) for internal control purposes.
  
3. There was lack of documentation
  - eg delegates commission total paid \$3,845.94
  - eg Gauchos \$834.90 20/3/09

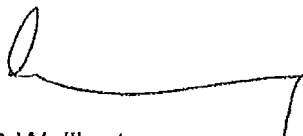
In the latter no details were noted as to business purpose. Most forms for travel etc were not signed as authorisation for payment.

4. Reimbursement of expenses were not offset or often obvious. Because of this we could not reconcile T Abdou's loan.

- 5 Fringe Benefit Tax
  - Mileage was noted – no declarations were signed.
  - Entertainment was understated eg the Union Race Day payment of \$2,000 was allocated to Donations.
6. A Travel allowance for less than one overnight should be included on the PAYG certificate.
- 7 As drawn to our attention provisions for leave were not set aside in cash.
- 8 PAYG Certificates were not written for
  - Delegates Commission \$4,053.11
  - Contract wages (no ABN or TFN supplied) \$12,040
  - Cleaning (no ABN or TFN supplied)Documentation was insufficient. In our opinion the union would be liable for tax, workcover & some superannuation on most of these payments as the work was done under supervision in the office.
- 9 Wages
  - G Everton had superannuation paid of a fixed monthly amount (the terms of contracting appear to have changed).
  - Tim Palmer had 12% Super paid. (There were written instructions for more).
  - T Abdou had Long Service leave paid after 4yrs. There was no start date for previous employment.
  - T Abdou was paid his 5<sup>th</sup> year increment in a lump sum.
  - M Hajistassi had substantial sick leave paid without a certificate.
- 10 For 2008 & 2009 National Office was underpaid a total of \$1,868 Sustentation fees.
- 11 Loan repayments were not made consistently to the Distress fund by the General Fund.
- 12 There was no register of receipt books in use or used.

Such lack of Internal Controls makes for a very time consuming audit.

Yours Faithfully



C Wellington

18/11/09

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**ABN 93 280 528 531**

**C. WELLINGTON, F.C.P.A.**

The Secretary  
The General Branch  
Mr D Stevens  
PO BOX 343  
North Melbourne Vic 3051

Dear Mr Stevens,

We enclose audited Financial Statements for the year ended 30/6/09.

Would you please get the necessary signatures & return for the audit signature.

Prior to our signature we request,

- confirmation by BGL & Associates P/L, that the building is to be shown in the SA Branch balance sheet up to & including 12/8/09.
- signature of the attached letter on letterhead &
- confirmation from the National Branch of the NUW that all liabilities of the NUW SA Branch will be met, at & up to 12/8/09.

Please contact us should there be any queries re the above.

We reserve the right to change the audit report depending on the above replies.

Yours Sincerely

  
C. WELLINGTON  
18/11/09