



5 June 2019

John Dowling
National Vice President (Finance)
Pharmacy Guild of Australia
Sent via email: guild.nat@guild.org.au

cc: guild.act@guild.org.au

Dear John Dowling,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/19. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Pharmacy Guild of Australia, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Romy Kaur
Registered Organisations Commission

28 May 2019

Post-election report

**The Pharmacy Guild of Australia
Australian Capital Territory Branch
E2019/19**

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Election(s) Covered in this Report

Organisation: The Pharmacy Guild of Australia – Australian Capital Territory Branch
Election Decision Number(s): E2019/19

Rules

Rules used for the election: [175V: Incorporates alterations of 06/02/2017 [2016/318]]
(replaces 25/09/2014 [R2014/4] version)
Rules difficult to apply/interpret: None
Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website:
(https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections)

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: None

Other irregularities identified, and action taken: Nil

Other Matters

Returning Officer actions required (Section 193): No
Details:

Signed



Catherine Bernoth
Returning Officer
Australian Electoral Commission
E: nswelections@aec.gov.au
P: 02 9375 6375

28 May 2019

Attachments

- 1) Declaration of results for Uncontested Offices

Attachment 1

**The Pharmacy Guild of Australia
Australian Capital Territory Branch
DECLARATION OF RESULTS - E2019/19
Uncontested Offices**

Insufficient Nominations Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Branch Committee Member (1)

Candidates

FERRINGTON Sandra

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Catherine Bernoth
Returning Officer
Telephone: 02 9375 6375
Email: nswelections@aec.gov.au
22/05/2019





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

The Pharmacy Guild of Australia
(E2019/19)

MR COYLE

MELBOURNE, 14 MARCH 2019

Arrangement for conduct of election.

[1] On 13 February 2019 the Pharmacy Guild of Australia, lodged with the Registered Organisations Commission prescribed information for an election to fill the following office, due to insufficient nominations received for that office in a previous elections (**E2017/19** and **E2017/222**):

Australian Capital Territory Branch

Branch Committee Member (1)

[2] The original election (**E2017/19**) granted in March 2017 was for the election of seven (7) Branch Committee members for the Australian Capital Territory Branch. At the end of that election process, six (6) offices were filled. A further election, to fill the office left vacant due to insufficient nominations was arranged in November 2017 (**E2017/222**) however no nominations were received and thus no candidate declared elected.

[3] The prescribed information seeks an election to fill this still-vacant office, the term of which expires at the next scheduled election of the Committee in 2020.

[4] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*.

[5] I am making arrangements for the conduct of the election by the Australian Electoral Commission.

DELEGATE OF THE COMMISSIONER

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In the matter of the *Fair Work (Registered Organisations) Act 2009*

AND

In the matter of The Pharmacy Guild of Australia ACT Branch

I, John Christopher Dowling, being the National Vice President (Finance) of The Pharmacy Guild of Australia, do solemnly and sincerely declare as follows:

1. I am authorised to make this declaration.
2. Nominations will be required to be called for the vacancy in the Branch Committee position (1 position) of The Pharmacy Guild of Australia ACT Branch.
3. The reason for this election is that insufficient nominations were received in the prior election (Election matter no. E2017/222).

Branch Committee Member

1 position

In accordance with the Guild's Constitution the election will be conducted under a direct voting system and I would be obliged if you arrange for the election to be conducted.

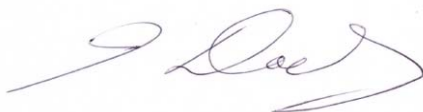
In accordance with Rule 26(ii) of the Constitution, the roll for eligible voters shall close 14 days prior to the day on which nominations for the election will open. Suggested dates for the nomination process are set out below:

Position	Date of Roll Closure	Nomination Opening Date	Nomination Closing Date
Branch Committee Member (1)	4 Mar 2019	18 Mar 2019	1 Apr 2019

The information above is lodged in accordance with Section 189(1) of the *Fair Work (Registered Organisations) Act 2009* and Regulation 138 of the *Fair Work (Registered Organisations) Regulations 2009*.

I hereby declare that the information contained in this Declaration is true and accurate to the best of my knowledge.

Signed



John Christopher Dowling
National Vice President (Finance)
This 13th day of February 2019