



22 August 2019

John Dowling
National Vice President (Finance) (TAS)
Pharmacy Guild of Australia
Sent via email: guild.nat@guild.org.au

cc: Western Australia Branch,
reception@wa.guild.org.au

Dear John Dowling,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/131. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Pharmacy Guild of Australia, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;

- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

22 August 2019

Post-election report

The Pharmacy Guild of Australia

Western Australia Branch

Casual Vacancy election

E2019/131

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Election(s) Covered in this Report

Organisation: Western Australia Branch

Election: Casual Vacancy

Election Decision No/s: E2019/131

Rules

Rules used for the election: [175V: Incorporates alterations of 06/02/2017 [2016/318]]

(replaces 25/09/2014 [R2014/4] version)

Rules difficult to apply/interpret: None

Model Rule reference (if any): [N/A](#)

For more details see the Model Rules on the AEC website:

https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC:

N/A

Other irregularities identified, and action taken: N/A

Other Matters

Returning Officer actions required (Section 193): No

Signed



Liz Houlton
Returning Officer
Australian Electoral Commission
E: waelections@aec.gov.au
P: 08 6363 8056
22 August 2019

Attachments

A. Declaration of Results for Contested Offices – WA

Western Australia Branch

Alternate National Councillor (1)

Candidates

PEARSON Donna

Branch Vice President (1)

Candidates

PEARSON Donna

The Pharmacy Guild of Australia
Western Australia Branch
DECLARATION OF RESULTS - E2019/131
Uncontested Offices

Casual Vacancy Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Western Australia Branch

Alternate National Councillor (1)

Candidates

PEARSON Donna

Branch Vice President (1)

Candidates

PEARSON Donna

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Liz Houlton

Liz Houlton
Returning Officer
Telephone: 08 6363 8056
Email: waelections@aec.gov.au
16/08/2019





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Pharmacy Guild of Australia, The
(E2019/131)

MR ENRIGHT

MELBOURNE, 4 JULY 2019

Arrangement for conduct of election.

[1] On 1 July 2019, The Pharmacy Guild of Australia lodged with the Registered Organisations Commission prescribed information for an election to fill a casual vacancy in the following office:

WA Branch

Alternate National Councillor (1)

[2] On 1 July 2019, The Pharmacy Guild of Australia also lodged with the Registered Organisations Commission prescribed information for an election to fill the following office, due to insufficient nominations received in previous elections (E2017/19 and E2017/234):

WA Branch

Branch Vice President (1)

[3] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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The Pharmacy
Guild of Australia

29 June 2019

Commissioner
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001

Dear Commissioner

Re: Conduct for Elections due to Vacancies in the WA Branch

Please find attached the Declaration required under Section 189(1) of the *Fair Work (Registered Organisations) Act 2009* and Regulation 138 of the *Fair Work (Registered Organisations) Regulations 2009* advising of elections to be held to fill the vacancies in the following positions:

- Branch Vice President (1 position)
- Alternate National Councillor (1 position).

It would be appreciated if you could arrange for the elections to take place.

Yours faithfully

John Christopher Dowling
National Vice President (Finance)

CC: M Tweedie A Ngeow
A McAnuff G Tambassis
P Price T Allen
S Paulissen

National Secretariat

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In the matter of the *Fair Work (Registered Organisations) Act 2009*

AND

In the matter of The Pharmacy Guild of Australia WA Branch

I, John Christopher Dowling, being the National Vice President (Finance), do solemnly and sincerely declare as follows:

1. I am authorised to make this declaration.
2. Nominations will be required to be called for the vacancy in the position of Branch Vice President (1 position) of The Pharmacy Guild of Australia WA Branch. The reason for this election is that insufficient nominations were received in prior elections (Election matters E2017/19 and E2017/234).
3. A nomination will be required to be called for the vacancy in the position of Alternate National Councillor (1 position) of The Pharmacy Guild of Australia WA Branch. The reason for this election is the resignation of Andrew Ngeow from the position of Alternate National Councillor on 21 August 2018.
4. No rule alterations are pending that will impact the elections

In accordance with the Guild's Constitution the elections will be conducted under a direct voting system and I would be obliged if you arrange for the elections to be conducted.

In accordance with Rule 26(ii) of the Constitution, the roll for eligible voters shall close 14 days prior to the day on which nominations for the election will open. Suggested dates for the nomination process are set out below:

Positions	Date of Roll Closure	Nomination Opening Date	Nomination Closing Date
Branch Vice President (1)	15 Jul 2019	29 Jul 2019	12 Aug 2019
Alternate National Councillor (1)	15 Jul 2019	29 Jul 2019	12 Aug 2019

The information above is lodged in accordance with Section 189(1) of the *Fair Work (Registered Organisations) Act 2009* and Regulation 138 of the *Fair Work (Registered Organisations) Regulations 2009*.

I hereby declare that the information contained in this Declaration is true and accurate to the best of my knowledge.

Signed

A handwritten signature in black ink, appearing to read "J. Dowling". The signature is fluid and cursive, with a long horizontal stroke at the end.

John Christopher Dowling
National Vice President (Finance)
This 29th day of June 2019