



17 January 2020

Mr John Dowling  
Branch President  
The Pharmacy Guild of Australia, Tasmania Branch

By e-mail: [guild.tas@guild.org.au](mailto:guild.tas@guild.org.au)

Dear Mr Dowling

**The Pharmacy Guild of Australia, Tasmania Branch**  
**Financial Report for the year ended 30 June 2019 - FR2019/183**

I acknowledge receipt of the financial report for the year ended 30 June 2019 for the Pharmacy Guild of Australia, Tasmania Branch (**the reporting unit**). The financial report was lodged with the Registered Organisations Commission (**ROC**) on 11 December 2019.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

Whilst the 2019 report has been filed the following should be addressed in the preparation of the next financial report.

**1. Timescale requirements**

As you are aware, an organisation is required under the RO Act to undertake certain steps in accordance with specified timelines. Information about these timelines can be found on the ROC website. In particular, I draw your attention to the fact sheet titled *Financial reporting process* which explains the timeline requirements, and the fact sheet titled *Summary of financial reporting timelines* which sets out the timelines in diagrammatical format.

I note that the following timescale requirements were not met:

**Reports must be provided to members at least 21 days before general meeting**

Under section 265(5)(a) of the RO Act, where the report is presented to a general meeting of members, the report must be provided to members at least 21 days before that meeting. The designated officer's certificate states that the financial report was provided to members on 7 October 2019, and presented to a general meeting of members on 17 October 2019.

If these dates are correct, the reporting unit only provided members with the financial report 10 days before the general meeting.

Please note that subsection 265(5)(a) is a civil penalty provision.

#### Documents must be lodged with ROC within 14 days after general meeting

Section 268 of the RO Act requires a copy of the full report and the designated officer's certificate to be lodged with the ROC within 14 days after the general meeting of members referred to in section 266. The designated officer's certificate indicates that this meeting occurred on 17 October 2019. If this is correct the documents should have been lodged with the ROC by 31 October 2019.

Please note that section 268 is a civil penalty provision.

## **2. Committee of management statement**

### Recovery of wages disclosure

Please note that the 5th edition of the Reporting Guidelines (RG) made under section 255 of the RO Act issued 4 May 2018 no longer require a statement in regard to recovery of wages activity in the committee of management statement.

In place of the former requirements, item 13(e) of the 5<sup>th</sup> edition RGs requires the disclosure of any revenue derived from undertaking recovery of wages activity in either the statement of comprehensive income or the notes to the financial statements. The reporting unit has correctly addressed this in the Statement of Comprehensive Income.

In future, please ensure that the committee of management statement does not include a statement in regard to recovery of wages.

## **3. General purpose financial report (GPFR)**

### Subsection 255(2A) report

The comparative year for the subsection 255(2A) report is incorrectly headed 2019 instead of 2018.

Please ensure that this is rectified for the next financial report.

### Reporting guideline activities – not disclosed

Item 21 of the reporting guidelines states that if any activity described within items 10-20 of the reporting guidelines has not occurred in the reporting period, a statement to this effect must be included the GPFR or in an officer's declaration statement.

The GPFR contained nil activity information for all prescribed reporting guideline categories except the following:

- Item 20 - make a payment to a former related party of the reporting unit

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 9603 0707 or by email at [ken.morgan@roc.gov.au](mailto:ken.morgan@roc.gov.au)

Yours faithfully

A handwritten signature in black ink, appearing to read 'K. Morgan', with a stylized flourish at the end.

**KEN MORGAN**  
**Financial Reporting Specialist**  
**Registered Organisations Commission**

## The Pharmacy Guild of Australia – Tasmanian Branch

s.268 *Fair Work (Registered Organisations) Act 2009*

### **CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the year ended June 2019

I *John Dowling* being the *President* of *The Pharmacy Guild of Australia, Tasmanian Branch* certify:

- that the documents lodged herewith are copies of the full report for the *Pharmacy Guild of Australia, Tasmanian Branch* for the period ended referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on *7<sup>th</sup> October 2019*; and

that the full report was presented to a *general meeting of members* of the reporting unit on *17<sup>th</sup> October 2019* in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

A handwritten signature in black ink, appearing to be 'JD', written in a cursive style.

Name of prescribed designated officer:

John Dowling, Branch President

17 October 2019

# **The Pharmacy Guild of Australia (Tasmanian Branch)**

**Financial Report**

**For the Year Ended 30 June 2019**

# The Pharmacy Guild of Australia (Tasmanian Branch)

For the Year Ended 30 June 2019

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# The Pharmacy Guild of Australia (Tasmanian Branch)

## Operating Report

30 June 2019

I, John Dowling, being the designated officer responsible for preparing this financial report for the financial year ended 30 June 2019 of The Pharmacy Guild of Australia (Tasmanian Branch), report as follows:

### a General information

#### Principal Activities

- i) The Pharmacy Guild of Australia (Tasmanian Branch) ("the Branch") is an employers' organisation servicing the needs of proprietors of independent community pharmacies and to represent their interests in industrial matters.
- ii) The Guild functions as a single entity and acts under its Constitution and Rules and reports under the Fair Work (Registered Organisations) Act 2009.
- iii) The development of Guild policy is the responsibility of the Guild's supreme governing body, the National Council, on which all State and Territory Branches are represented.
- iv) The implementation of this policy is overseen by the National Executive through the National Secretariat.
- v) Within the framework of National Guild policy, development and implementation of the activities and operations of the Tasmanian Branch is set by the members of the Tasmanian Branch Committee.
- vi) These activities are referred to the various Tasmanian Branch Divisions who deliver the activities and services that address the various objectives and targets set for them.

#### Significant Changes in Principal Activities

No significant changes in the nature of the Branch's activities occurred during the financial year.

#### Significant Change in Financial Affairs

No were no significant changes in the Branch's financial activities during the financial year.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Operating Report

30 June 2019

### a General information

#### Committee Members

The members of the Tasmanian Branch Committee throughout the year and at the date of this report were:

John Dowling	Branch President and National Councillor
Madeleine Bowerman	Vice President and Alternate National Councillor, resigned 14/2/2019
Matthew Pilkington	Vice President Finance and Alternate National Councillor, resigned 4/10/2018
Katie Hayes	Appointed Vice President and Alternate National Councillor 29/4/2019
Helen O'Byrne	National Councillor, appointed Vice President Finance 8/11/2018
Joe O'Malley	Branch Committee Member, appointed Alternate National Councillor 8/11/2018
Martin Quinn	Branch Committee Member
Harvey Cuthill (OAM)	Branch Committee Member
Terry Travers	Branch Committee Member
Paul Reid	Elected Branch Committee Member 16/10/2018
Fredrick Hellqvist	Appointed Branch Committee Member 8/11/2018
Jack Muir Wilson	Appointed Branch Committee Member 19/3/2019

Members of the Branch Committee have been in office since the start of the financial year to the date of this financial report unless otherwise stated.

#### Number of Employees

As at 30 June 2019, The Pharmacy Guild of Australia (Tasmanian Branch) maintains employment of 4 full time equivalent employees in total (2018:6).

#### Superannuation Trustees

John Dowling, President of The Pharmacy Guild of Australia (Tasmanian Branch), is a Director of Guild Superannuation which is the default superannuation fund for the Pharmacy Guild.

No other officers or employees of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public superannuation fund scheme, where the criteria for holding such position is that they are an officer or member of the reporting unit.

#### Number of Members & Right to Resign

As at 30 June 2019, The Pharmacy Guild of Australia (Tasmanian Branch), has 118 members (2018: 108) across its three categories, being Proprietors, Associate and Honorary Life Members.

In accordance with Rule 10 of the Federal Rules of the Pharmacy Guild of Australia a member may resign from membership by written notice addressed and delivered to the Branch Secretary in which he or she is a member.



# The Pharmacy Guild of Australia (Tasmanian Branch)

## Operating Report

30 June 2019

### b Members Advice

- i) Under Section 174 of *Fair Work (Registered Organisations) Act 2009*, a member may resign from membership with written notice addressed and delivered to the Branch Director; and
- ii) The register of members of the reporting unit was maintained in accordance with the *Fair Work (Registered Organisations) Act 2009*.

### c Operating Results and Review of Operations for the Year

#### Operating result

The surplus/(deficit) from ordinary activities for the year amounted to \$ NIL (2018 \$Nil). There have been no significant changes in the nature of ordinary activities during the 2019 financial year.

Signed in accordance with a resolution of the Members of the Branch Committee:

Signature of designated officer:  .....

Name and title of designated officer: John Dowling Branch President

Signed in accordance with a resolution of the Members of the Branch Committee:

Dated this 15<sup>th</sup> day of August 2019.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Statement by the Branch Committee

On 15<sup>th</sup> August 2019, the Branch Committee of the Pharmacy Guild of Australia Tasmanian Branch passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2019.

The Branch Committee declares that in its opinion:

1. The financial statements and notes comply with the Australian Accounting Standards;
2. the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
3. The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
4. There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
5. During the financial year to which these GPFR relate and since the end of that year:
  - i) meetings of the Branch Committee were held in accordance with the rules of the organisation including the rules of the organisation including the rules of the Branch concerned; and
  - ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the Branch concerned; and
  - iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the organisation; and
  - v) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act has been provided to the member or Commissioner; and
  - vi) where any orders for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
6. There was no recovery of wages activity for the financial year.

Signed in accordance with a resolution of the Members of the Branch Committee:

Signature of designated officer:  .....

Name and title of designated officer: John Dewling Branch President

Dated this 15<sup>th</sup> day of August 2019.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Statement of Comprehensive Income

For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
<b>Income</b>			
Capitation fees and levies	2(a)	-	-
Commissions	3	-	529
Grants and donations	2(b)	570,049	544,920
Interest income		2,456	3,150
Member subscriptions		271,490	263,635
Other income		52,822	48,174
Recovery of wages for employees		-	-
Training		86,535	127,557
<b>Total income</b>		<u>983,352</u>	<u>987,965</u>
<b>Less: Expenses</b>			
Accounting & audit fees		6,540	7,925
Affiliation fees, capitation fees and levies	4(a)	106,975	110,122
Award presentation & gifts		4,978	993
Bad and doubtful debts		626	-
Bank charges		1,190	850
Car parking expenses		12,344	12,480
Cleaning		1,709	3,598
Computer expenses		9,536	24,189
Depreciation		8,421	8,063
Employee expense	4(b)	572,598	591,890
Grants and donations	4(c)	29,288	25,900
Insurance		11,069	10,538
Other administration expenses	4(d)	9,989	8,844
Postage		4,022	4,147
Newspapers		91	-
President's expenses		3,596	3,878
Printing, stationery and office expenses		15,465	17,494
Rent expense		79,565	77,868
Repairs and maintenance		5,095	4,945
Subscriptions		10,727	9,476
Sundry expenses		33,953	22,365
Telephone		8,557	5,708
Travel and accommodation		40,455	30,853
Utilities		6,563	5,839
<b>Total Expenses</b>		<u>983,352</u>	<u>987,965</u>
<b>Net surplus/(deficit) for the year</b>		<u>-</u>	<u>-</u>
<b>Other comprehensive income</b>		<u>-</u>	<u>-</u>
<b>Total comprehensive income for the year</b>		<u><u>-</u></u>	<u><u>-</u></u>

This statement should be read in conjunction with the accompanying notes

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Statement of Financial Position

As At 30 June 2019

	Note	2019 \$	2018 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	5	87,851	82,339
Trade and other receivables	6	212,718	174,365
Prepayments	8	15,925	36,520
<b>TOTAL CURRENT ASSETS</b>		<u>316,494</u>	<u>293,224</u>
<b>NON-CURRENT ASSETS</b>			
Plant and equipment	7	10,960	19,381
<b>TOTAL NON-CURRENT ASSETS</b>		<u>10,960</u>	<u>19,381</u>
<b>TOTAL ASSETS</b>		<u>327,454</u>	<u>312,605</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	45,764	48,971
Provision for employee benefits	10	28,404	34,211
Other liabilities	11	62,200	30,909
<b>TOTAL CURRENT LIABILITIES</b>		<u>136,368</u>	<u>114,091</u>
<b>NON-CURRENT LIABILITIES</b>			
Provision for employee benefits	10	12,095	19,523
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>12,095</u>	<u>19,523</u>
<b>TOTAL LIABILITIES</b>		<u>148,463</u>	<u>133,614</u>
<b>NET ASSETS</b>		<u>178,991</u>	<u>178,991</u>
<b>EQUITY</b>			
Reserves		5,521	5,521
Accumulated surpluses		173,470	173,470
<b>TOTAL EQUITY</b>		<u>178,991</u>	<u>178,991</u>

This statement should be read in conjunction with the accompanying notes

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Statement of Changes in Equity

For the Year Ended 30 June 2019

2019

	<b>Accumulated Surpluses</b>	<b>Judy Liauw Reserve</b>	<b>Legal</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2018</b>	173,470	20	5,501	178,991
Net surplus/(deficit) for the year	-	-	-	-
<b>Balance at 30 June 2019</b>	<u>173,470</u>	<u>20</u>	<u>5,501</u>	<u>178,991</u>

2018

	<b>Accumulated Surpluses</b>	<b>Judy Liauw Reserve</b>	<b>Legal</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2017</b>	173,470	20	5,501	178,991
Net surplus/(deficit) for the year	-	-	-	-
<b>Balance at 30 June 2018</b>	<u>173,470</u>	<u>20</u>	<u>5,501</u>	<u>178,991</u>

This statement should be read in conjunction with the accompanying notes

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Statement of Cash Flows

For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
<b>CASH FROM OPERATING ACTIVITIES:</b>			
Receipts from members and customers		567,823	605,978
Receipts from other reporting units	12(c)	539,692	463,727
Interest received		2,456	3,150
Payments to suppliers, employees & holders of office		(950,497)	(964,864)
Payments to other reporting units	12(c)	(153,962)	(161,193)
Net cash provided by/(used in) operating activities	12(b)	<u>5,512</u>	<u>(53,202)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Purchase of plant & equipment		-	(11,822)
Net cash used in investing activities		<u>-</u>	<u>(11,822)</u>
Net cash increase/(decrease) in cash held		5,512	(65,024)
Cash held at the beginning of the financial year		<u>82,339</u>	<u>147,363</u>
Cash held at the end of the financial year	12(a)	<u>87,851</u>	<u>82,339</u>

This statement should be read in conjunction with the accompanying notes

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

The financial statements are for The Pharmacy Guild of Australia (Tasmanian Branch) as an individual entity, incorporated and domiciled in Australia. The Pharmacy Guild of Australia (Tasmanian Branch) is a not-for-profit registered employer organisation under the *Fair Work (Registered Organisation) Act 2009*.

The functional and presentation currency of The Pharmacy Guild of Australia (Tasmanian Branch) is Australian dollars.

#### (a) Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the *Fair Work (Registered Organisation) Act 2009*. The Branch is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

These financial statements and notes comply with International Financial Reporting Standards as issued by the International Accounting Standards Board.

The significant accounting policies used in the preparation and presentation of these financial statements are provided below and are consistent with prior reporting periods unless otherwise stated.

The financial statements are based on historical costs, except for the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

#### (b) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### (c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities in the statement of financial position.

#### (d) Plant and Equipment

Plant and equipment are carried at cost or fair value as indicated, less, where applicable, any accumulated depreciation and impairment losses.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

#### (d) Plant and Equipment

##### Depreciation

The depreciable amount of all plant and equipment is depreciated on a straight-line method from the date that management determine that the asset is available for use.

Assets held under a finance lease and leasehold improvements are depreciated over the shorter of the term of the lease and the assets useful life.

The depreciation rates used for each class of depreciable asset are shown below:

<b>Fixed asset class</b>	<b>Depreciation rate</b>
Plant and Equipment	2 - 33%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

When an assets is disposed, the gain or loss is calculated by comparing proceeds received with its carrying amount and is taken to surplus or deficit.

#### (e) Impairment of Assets

At the end of each reporting period, the Branch reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

#### (f) Trade and Other Payables

Trade and other payables are stated at cost, which approximates fair value due to the short term nature of these liabilities.

#### (g) Trade and Other Receivables

Trade and other receivables are recorded at costs which is considered a reasonable approximation of fair value due to the short term nature of the balances.

#### (h) Employee Benefits

Provision is made for the Branch's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. Contributions are made by the Branch to an employee superannuation fund and are charged as expenses when incurred.



# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

#### (i) Financial Instruments

##### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

##### *Classification*

On initial recognition, the Branch classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit or loss - FVTPL
- fair value through other comprehensive income - equity instrument (FVOCI - equity)
- fair value through other comprehensive income - debt investments (FVOCI - debt)

Financial assets are not reclassified subsequent to their initial recognition unless the Branch changes its business model for managing financial assets.

##### *Amortised cost*

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows; and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

The Branch's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of comprehensive income.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, foreign exchange gains or losses and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

##### *Fair value through other comprehensive income*

There are no Financial Instruments classified as Fair value through other comprehensive income.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

#### (i) Financial Instruments

##### Financial assets

##### *Impairment of financial assets*

Impairment of financial assets is recognised on an expected credit loss (ECL) basis for the following assets:

- financial assets measured at amortised cost
- debt investments measured at FVOCI

When determining whether the credit risk of a financial assets has increased significant since initial recognition and when estimating ECL, the Branch considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on the Branch's historical experience and informed credit assessment and including forward looking information.

The Branch uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Branch uses the presumption that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Branch in full, without recourse to the Branch to actions such as realising security (if any is held); or
- the financial assets is more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the Branch in accordance with the contract and the cash flows expected to be received. This is applied using a probability weighted approach.

##### *Trade receivables and contract assets*

Impairment of trade receivables and contract assets have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Branch has determined the probability of non-payment of the receivable and contract asset and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Where the Branch renegotiates the terms of trade receivables due from certain customers, the new expected cash flowa are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

#### (i) Financial Instruments

##### Financial assets

*Other financial assets measured at amortised cost*

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

##### Financial liabilities

The Branch measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Branch comprise trade payables..

Financial instruments are recognised initially on the date that the Branch becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

#### (j) Critical Accounting Estimates and Judgments

The Branch Committee evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

The entity does not control any other reporting units (subsidiaries). Control is achieved where a reporting unit is exposed or has rights to variable returns from its involvement with an investee and has the ability to affect those returns through its power over the reporting unit.

##### *Key estimates - Impairment*

The Branch Committee assesses impairment at each reporting date by evaluating conditions specific to the Branch that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. No impairment has been recognised for the year ended 30 June 2019.

#### (k) Leases

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight line basis over the life of the lease term.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

#### (l) Revenue

Interest revenue is recognised over the period for which the funds are invested.

Subscription income is recognised in the period to which the subscriptions relate.

Revenue from the provision of services is recognised when the right to be compensated for the service has been attained.

Rental income is recognised over the the period to which the rent relates.

Revenue received in the form of capital grant funds is recognised as income when received, while the expenditure relating to the capital funds has been capitalised in the Statement of Financial Position for the purpose for which the funds were received.

All revenue is stated net of the amount of goods and services tax (GST).

#### Grant Revenue

Grant revenue is recognised in the when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of comprehensive income as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

The Pharmacy Guild of Australia (Tasmanian Branch) receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of comprehensive income.

#### (m) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of comprehensive income are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a net basis, and the net movement in GST for the period shown as a separate operating cash flow. The GST components of investing and financing activities are disclosed as operating cash flows.

#### (n) Income Tax

No provision for income tax has been raised as the Branch is self-assesses as exempt from income tax under Section 50-15 of the *Income Tax Assessment Act 1997*.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

#### (o) Adoption of New and Revised Accounting Standards

During the current year, standards which became mandatory had no significant impact on the financial report of The Pharmacy Guild of Australia (Tasmanian Branch). AASB 9 Financial Instruments has been adopted and had no significant impact and no requirement for any reclassification or restatement of comparatives (Refer also Note 1(i)).

#### (p) New Accounting Standards for Application in Future Periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Branch has decided against early adoption of these Standards. The following table summarises those future requirements, and their impact on the Branch:

Standard Name	Effective Date for entity	Requirements	Impact
AASB 15 Revenue from Contracts with Customers	1 July 2019	New standard in which revenue is recognised to depict the transfer of control of promised goods and services to a customer (rather than when risks and rewards transfers) at the amount that reflects the consideration to which the entity expects to be entitled	There will not be a significant impact.
AASB 1058 Income of NFP Entities	1 July 2019	New standard for recognising income in not-for-profit entities, including guidance for when AASB 15 applies. Is expected to defer income recognition in some circumstances, particularly when AASB 15 applies	There will not be a significant impact.
AASB 16 Leases	1 July 2019	New standard that abolishes the concept of the operating lease for lessees by creating a single model for lessees and recognises a 'right of use' asset and financial liability for all leases.	The impact of the lease assessment will result in a right of use asset value of \$582,925 and a lease liability of \$582,925 to be recognised on 1 July 2019.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 1 Summary of Significant Accounting Policies

#### (q) Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

- i) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- ii) The application must be in writing and must specify the period within which, and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- iii) A reporting unit must comply with an application made under subsection (1).

#### (r) Transaction Occurrence

Any transactions required to be specifically disclosed under the *Fair Work (Registered Organisations) Act 2009* that have not been disclosed in this financial report have not occurred during the financial year.

#### (s) Economic Dependence

The Pharmacy Guild of Australia (Tasmania Branch) is reliant on the agreed financial support of The Pharmacy Guild of Australia to continue on a going concern basis. This agreed financial support to continue on an indefinite basis with support to cover the Tasmanian Branches deficit received annually.

The Pharmacy Guild of Australia has agreed to provide The Pharmacy Guild of Australia (Tasmania Branch) with financial support to ensure they can continue on a going concern basis. This agreed financial support is to continue indefinitely and is an interest free agreement with no repayments to be made.

The entity has not provided any going concern support to any other reporting unit.

#### (t) Acquisition Of Assets And Or Liabilities That Do Not Constitute A Business Combination

There were no acquisitions of assets and or liabilities that do not constitute a business combination as at reporting date to be disclosed.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 2 Revenue

#### (a) Capitation Fees and Levies

	2019	2018
	\$	\$
Capitation fees received	-	-
Levies received	-	-
	<u>-</u>	<u>-</u>

#### (b) Grants and Donations

	2019	2018
	\$	\$
Grant - DHHS	23,999	23,702
Grant - Digital Health funding	15,000	-
Grants - National Secretariat	335,933	326,101
Grant - Quality Care Pharmacy Program	195,117	195,117
Donations	-	-
	<u>570,049</u>	<u>544,920</u>

### 3 Commissions

	2019	2018
	\$	\$
Commissions	-	529

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 4 Expenses

#### (a) Affiliation Fees, Capitation Fees and Levies

	2019	2018
	\$	\$
National Council Dues	106,975	105,322
Diabetes Tasmania	-	1,500
Hobart Chargers Basketball Association	-	3,300
Levies	-	-
	<u>106,975</u>	<u>110,122</u>

#### (b) Employee Expenses

	2019	2018
	\$	\$
<b>Employees other than holders of office</b>		
Wages and salaries	488,710	509,092
Superannuation	42,254	44,286
Leave and other entitlements	(5,759)	(2,796)
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Holders of office</b>		
Wages and salaries	-	-
Superannuation contributions	2,985	2,987
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Other payroll expenses</b>		
Payroll tax	32,842	33,959
Fringe benefits tax	-	1,184
Staff training	5,172	2,902
Pharma vaccination training	6,145	-
Employee assistance program	248	276
Contractor's expense	-	-
Payroll deductions for memberships	-	-
	<u>572,597</u>	<u>591,890</u>



# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 4 Expenses

#### (c) Grants and Donations

	2019	2018
	\$	\$
<b>Grants</b>		
Total paid that were \$1,000 or less	1,288	-
Total paid that were \$1,000 or more	3,000	9,000
<b>Donations</b>		
Total paid that were \$1,000 or less	-	600
Total paid that were \$1,000 or more	25,000	16,300
	<u>29,288</u>	<u>25,900</u>

#### (d) Other Administrative Expenses

	2019	2018
	\$	\$
Consideration to employers for payroll deductions	-	-
Penalties via the RO Act or RO Regulations	-	-
Conference and meeting expenses	9,393	8,844
Fees/allowances - meetings and conferences	-	-
Litigation fees	-	-
Other legal fees	596	-
	<u>9,989</u>	<u>8,844</u>

### 5 Cash and Cash Equivalents

	2019	2018
	\$	\$
Cash on hand	411	200
Cash at bank	87,440	82,139
	<u>87,851</u>	<u>82,339</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 6 Trade and Other Receivables

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Trade receivables	19,192	13,353
Trade receivables (The Pharmacy Guild of Australia National Secretariat)	193,526	161,012
Provision for doubtful debts	-	-
Provision for doubtful debts (other reporting units)	-	-
Provision for doubtful debts (The Pharmacy Guild of Australia National Secretariat)	-	-
	<u>212,718</u>	<u>174,365</u>

#### (a) Ageing analysis

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Less than 30 days	204,526	168,248
31 days to 60 days	1,247	4,072
61+ days (past due not impaired)	6,945	2,045
	<u>212,718</u>	<u>174,365</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 7 Plant and Equipment

	2019	2018
	\$	\$
PLANT AND EQUIPMENT		
Plant and equipment		
At cost	57,706	57,706
Accumulated depreciation	(46,746)	(38,325)
Total plant and equipment	<u>10,960</u>	<u>19,381</u>

#### (a) Movements in Carrying Amounts

Movement in the carrying amount for each class of plant and equipment between the beginning and the end of the current financial year:

	Plant and Equipment \$
Balance at the beginning of year	19,381
Additions	-
Depreciation expense	(8,421)
Impairment	-
Carrying amount at 30 June 2019	<u>10,960</u>
Balance at the beginning of year	15,622
Additions	11,822
Depreciation expense	(8,603)
Impairment	-
Carrying amount at 30 June 2018	<u>19,381</u>

### 8 Other Assets

	2019	2018
	\$	\$
Prepayments	15,925	18,520
Accrued income	-	18,000
	<u>15,925</u>	<u>36,520</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 9 Trade and Other Payables

	2019	2018
	\$	\$
Trade payables	11,958	1,704
Trade payables (The Pharmacy Guild of Australia National Secretariat)	-	1,171
PAYG payable	7,826	9,785
Accrued expenses	760	7,665
Consideration to employers for payroll deductions	-	-
Legal fees- other legal matters	-	-
Legal fees - litigation	-	-
Credit card payable	-	290
GST payable	26,195	30,840
Payroll deductions payable/(receivable)	(975)	(2,484)
	<u>45,764</u>	<u>48,971</u>

All amounts are short term and the carrying values are considered to be a reasonable approximation of fair value.

### 10 Provision for Employee Benefits

	2019	2018
	\$	\$
<b>CURRENT</b>		
<b> Holders of Office</b>		
Annual leave	-	-
Separation and redundancies	-	-
Long service leave	-	-
Other	-	-
<b> Employees other than holders of office</b>		
Annual leave	28,404	34,211
Long service leave	-	-
Separation and redundancies	-	-
Other	-	-
	<u>28,404</u>	<u>34,211</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 10 Provision for Employee Benefits

	2019	2018
	\$	\$
NON-CURRENT		
<b>Holders of Office</b>		
Annual leave	-	-
Long service leave	-	-
Separation and redundancies	-	-
Other	-	-
<b>Employees other than holders of office</b>		
Annual leave	-	-
Long service leave	12,095	19,523
Separation and redundancies	-	-
Other	-	-
	<u>12,095</u>	<u>19,523</u>

### 11 Other Liabilities

	2019	2018
	\$	\$
Income in advance	62,200	30,909
	<u>62,200</u>	<u>30,909</u>

### 12 Cash Flow Information

#### (a) Reconciliation of cash

	2019	2018
	\$	\$
Cash at the end of the financial year as shown in the statement of cash flow is reconciled to items in the statement of financial position as follows:		
Cash and cash equivalents	5 <u>87,851</u>	<u>82,339</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 12 Cash Flow Information

#### (b) Reconciliation of Cash Flow from Operations with Surplus/(Deficit)

	2019	2018
	\$	\$
Net surplus/(deficit) for the year	-	-
Non-cash flows in surplus/(deficit)		
- Depreciation	8,421	8,063
Changes in assets and liabilities		
- (Increase)/decrease in trade and other receivables	(20,761)	(5,548)
- (Increase)/decrease in other assets	20,595	8,314
- Increase/(decrease) in trade and other payables	(20,799)	8,103
- Increase/(decrease) in other liabilities	31,291	(69,338)
- Increase/(decrease) in provision for employee benefits	(13,235)	(2,796)
Cashflow from operations	<u>5,512</u>	<u>(53,202)</u>

#### (c) Cash Flows with Other Reporting Units

	2019	2018
	\$	\$
<b>Cash Inflows</b>		
The Pharmacy Guild of Australia - National Secretariat	535,355	456,992
The Pharmacy Guild of Australia - NSW Branch	-	583
The Pharmacy Guild of Australia - QLD Branch	4,337	4,940
The Pharmacy Guild of Australia - SA Branch	-	1,212
	<u>539,692</u>	<u>463,727</u>
<b>Cash Outflows</b>		
The Pharmacy Guild of Australia - National Secretariat	152,661	157,865
The Pharmacy Guild of Australia - VIC Branch	-	2,926
The Pharmacy Guild of Australia - QLD Branch	-	402
The Pharmacy Guild of Australia - SA Branch	139	-
The Pharmacy Guild of Australia - NT Branch	800	-
The Pharmacy Guild of Australia - WA Branch	362	-
	<u>153,962</u>	<u>161,193</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 13 Financial Risk Management

The Branch is exposed to a variety of financial risks through its use of financial instruments.

The Branch's overall risk management plan seeks to minimise potential adverse effects due to the unpredictability of financial markets.

The Branch does not speculate in financial assets.

The most significant financial risks to which the Branch is exposed to are described below:

#### Specific risks

- Liquidity risk
- Credit risk
- Market risk - currency risk, interest rate risk and price risk

#### Financial instruments used

The principal categories of financial instrument used by the Branch are:

- Trade and other receivables
- Cash at bank
- Trade and other payables

#### Objectives, policies and processes

Risk management is carried out by the Branch Committee. The Finance Manager has primary responsibility for the development of relevant policies and procedures to mitigate the risk exposure of the Branch, these policies and procedures are then approved by the Branch Committee.

Reports are presented at each Branch Committee meeting regarding the implementation of these policies exposure.

Specific information regarding the mitigation of each financial risk to which the Branch is exposed is provided below.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 13 Financial Risk Management

The Branch's financial instruments consist mainly of deposits with banks, accounts receivable and accounts payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

		2019	2018
		\$	\$
<b>Financial Assets</b>			
- Cash and cash equivalents	5	87,851	82,339
- Trade and other receivables	6	212,718	174,365
<b>Total Financial Assets</b>		<u>300,569</u>	<u>256,704</u>
<b>Financial Liabilities</b>			
- Trade and other payables	9	45,764	48,971
<b>Total Financial Liabilities</b>		<u>45,764</u>	<u>48,971</u>

#### Specific Financial Risk Exposures and Management

The main risks the reporting unit is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting of interest rate risk, foreign currency risk and commodity and equity price risk.

##### (a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counter parties of contract obligations that could lead to a financial loss to the reporting unit. The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets, is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the Statement of Financial Position and notes to the financial statements.

The Pharmacy Guild of Australia Tasmanian Branch does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the reporting unit.

##### (b) Liquidity risk

Liquidity risk arises from the possibility that the reporting unit might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The reporting unit manages risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financial activities;
- monitoring credit facilities;
- obtaining funding from a variety of sources; and



# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 13 Financial Risk Management

#### (b) Liquidity risk

- maintaining a reputable credit risk profile.

The tables below reflect an undiscounted contractual maturity analysis for financial liabilities.

Financial liability maturity analysis - Non-derivative

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2019	2018	2019	2018	2019	2018	2019	2018
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Financial liabilities due for payment</b>								
Trade and other payables	45,764	48,971	-	-	-	-	45,764	48,971
Total contractual outflows	<u>45,764</u>	<u>48,971</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,764</u>	<u>48,971</u>

The timing of expected outflows is not expected to be materially different from contracted cashflows.

#### (c) Interest rate risk

The Branch is not exposed to any significant interest rate risk.

#### (d) Foreign exchange risk

##### Sensitivity Analysis

The Branch Committee has performed an assessment of its exposure to interest rate risk, liquidity risk and credit risk at balance date. The Pharmacy Guild of Australia Tasmanian Branch is not currently subject to any interest rate risk on its financial liabilities and has assessed that there is no exposure to liquidity risk required to meet its financial obligations. The Pharmacy Guild of Australia Tasmanian Branch's exposure to credit risk has been assessed as not material, due to the nature, collectability and recoverability of amounts owed.

As a result of the risk assessment performed, any positive or negative changes in the interest rate risk, liquidity risk or credit risk would not have a material effect on the financial statements. Hence quantitative disclosures are not required.

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 14 Key Management Personnel Compensation

	2019	2018
	\$	\$
Short term employee benefits - Officer	34,420	34,425
Short term employee benefits - Director	173,251	169,476
Long-term benefits - Officer	-	-
Long-term benefits - Director	(91)	(6,811)
Post-employment benefits	-	-
Termination benefits	-	-
Share-based payments	-	-
	<u>207,580</u>	<u>197,090</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 15 Related Party Transactions

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated. These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties, and which in management's opinion is comparable to amounts that would have been paid to non related parties.

Transactions with the National Secretariat and other branches of the Pharmacy Guild of Australia are separately disclosed within notes 6, 9 and 12(c) to the financial statements.

Transactions with related parties:

Name	Pharmacy	Training Services \$	Meeting & Dinner Events \$	Member Services \$	Outstanding at 30 June 2019 \$
John Dowling	Coventry's Pharmacy	1,250	4,029	2,750	-
Helen O'Byrne	Riverside Capital Chemist	1,110	593	2,750	-
	Windsor Pharmacy	-	593	2,750	-
Harvey Cuthill	South Hobart Capital Chemist	-	630	2,750	-
Martin Quinn	South Hobart Capital Chemist	-	192	2,750	-
Katie Hayes	Risdon Vale Pharmacy	-	-	2,750	-
Joe O'Malley	Penguin Pharmacy	750	51	2,750	-
	Westside Pharmacy	1,750	51	2,750	-
Terry Travers	Mersey Advantage Pharmacy	720	213	2,750	-
	Priceline Pharmacy Devotport	-	213	2,750	-
	Priceline Pharmacy Ulverstone	1,500	213	2,750	-

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 15 Related Party Transactions

Name	Pharmacy	Training Services \$	Meeting & Dinner Events \$	Member Services \$	Outstanding at 30 June 2019 \$
Paul Reid	Terry White Chemmart Fourways	2,180	-	2,750	-
	Blackmans Bay Discount Drug Store	-	-	2,750	-
	Rokeby Discount Drug Store	1,800	-	2,750	-
Fred Hellqvist	Dover Pharmacy	-	217	2,750	-
Jack Muir Wilson	Wilkinson's Healthsave Pharmacy	750	-	2,750	-
Madeleine Boweman	Terry White Chemart Sorell	150	-	2,750	-
	Terry White Chemart Dodges Ferry	-	-	2,750	-
	Terry White Chemart Lindisfarne	150	-	2,750	-
Matthew Pilkington	Terry White Chemmart Fourways	2,180	-	2,750	-
	Kingston Discount Drug Store	-	-	2,750	-
	Priceline Pharmacy Kingston	1,720	-	1,875	-
	Priceline Pharmacy Kingston Plaza	-	-	2,750	-

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 16 Auditors' Remuneration

	2019	2018
	\$	\$
Remuneration of the auditor, Crowe Tasmania, of the Branch for:		
- auditing and compiling the financial report	8,790	8,140
- other services	-	-
	<u>8,790</u>	<u>8,140</u>

### 17 Fair Value Measurement

The Branch measures the following assets and liabilities at fair value on a recurring basis:

- Financial assets
- Financial liabilities

#### Fair value hierarchy

The Branch has no financial assets or liabilities at fair value.

### 18 Going Concern

These financial statements have been prepared on a going concern basis which contemplates the realisation of assets and the payment of liabilities in the ordinary course of business. Should the Tasmanian Branch be unable to continue as a going concern, it may be unable to realise the carrying value of assets and to meet its liabilities as they become due.

The Tasmanian Branch's ability to continue as a going concern is dependent upon its capacity to attain profitable operations and to continue to obtain support from The Pharmacy Guild of Australia National Secretariat sufficient to meet current and future obligations. Also refer to Note 1 (s).

The following table represents the effect on the Tasmanian Branch's comprehensive result if the National Secretariat Funding had not been received:

	2019	2018
	\$	\$
Total comprehensive income for the year	-	-
Less National Secretariat Funding of deficit	(170,427)	(126,101)
<b>Total comprehensive income before National Secretariat Funding</b>	<u>(170,427)</u>	<u>(126,101)</u>

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 19 Events After the End of the Reporting Period

There are no events after the statement of financial position date to be disclosed.

### 20 Capital and Leasing Commitments

#### (a) Operating lease commitments

##### As a Lessee

	2019	2018
	\$	\$
Payable - minimum lease payments		
- no later than 1 year	86,870	77,267
- between 1 year and 5 years	347,479	135,058
- greater than 5 years	173,740	-
	<u>608,089</u>	<u>212,325</u>

A lease is currently in place for the lease of office premises within Knopwood House, Battery Point.

##### As a Lessor

	2019	2018
	\$	\$
Receivable - lease payments		
- not later than 1 year	8,754	7,126
- between 1 year and 5 years	35,016	-
- greater than 5 years	-	-
	<u>43,770</u>	<u>7,126</u>

A Sub lease is currently in place for part of the lease of office premises within Knopwood House, Battery Point.

#### (b) Capital commitments

There are no capital commitments as at 30 June 2018 (2017:Nil).

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Notes to the Financial Statements

For the Year Ended 30 June 2019

### 21 Contingent Liabilities and Contingent Assets

There are no contingent liabilities or contingent assets as at reporting date to be disclosed.

### 22 Operating Segments

The Branch operates predominantly in one business and geographical segment being servicing the needs of proprietors of independent community pharmacies and to represent their interests in industrial matters.

### 23 Other specific disclosures funds

	2019	2018
	\$	\$
<b>Compulsory levy/voluntary contribution fund</b>		
Balance at start of year	-	-
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance at end of year	<u>-</u>	<u>-</u>
<b>Other fund(s) required by rules</b>		
Balance at start of year	-	-
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance at end of year	<u>-</u>	<u>-</u>

There have been no fund or account operated in respect of compulsory levies or voluntary contributions.

### 24 Branch Details

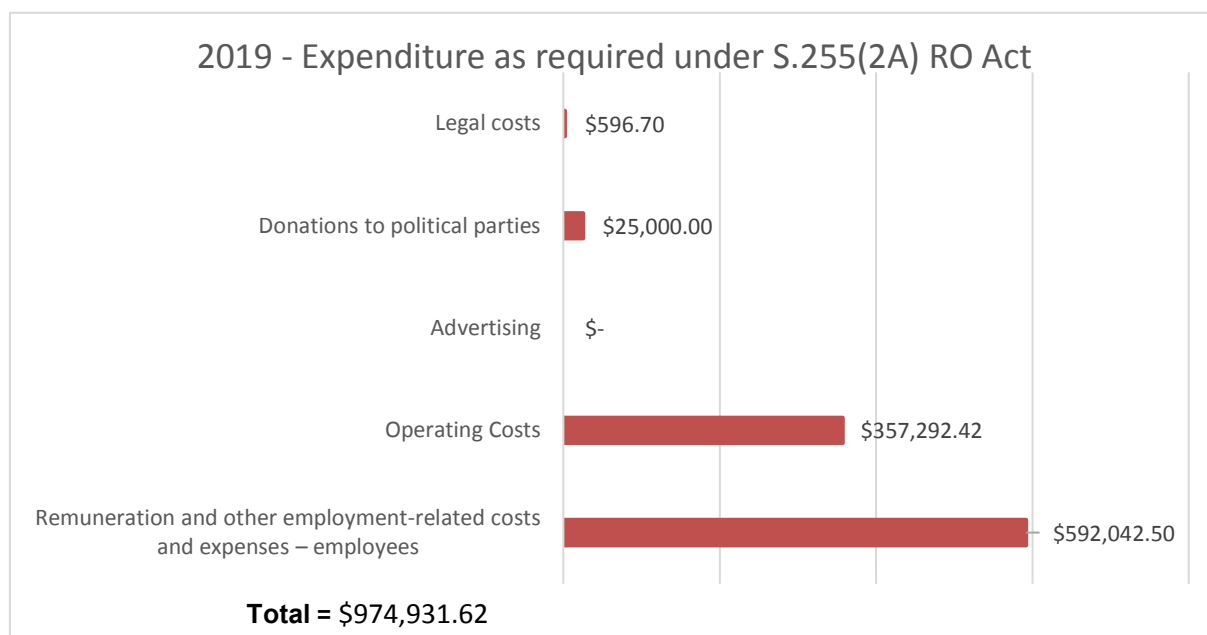
The registered office of the organisation is:  
The Pharmacy Guild of Australia (Tasmanian Branch)  
2nd Floor Knopwood House 38 Montpelier Retreat  
Battery Point Tasmania 7004

# The Pharmacy Guild of Australia (Tasmanian Branch)

## Subsection 255 (2A) Report

For the year ended 30 June 2019

The Branch Committee presents the Subsection 255(2A) report on the Reporting Unit for the year ended 30 June 2019.

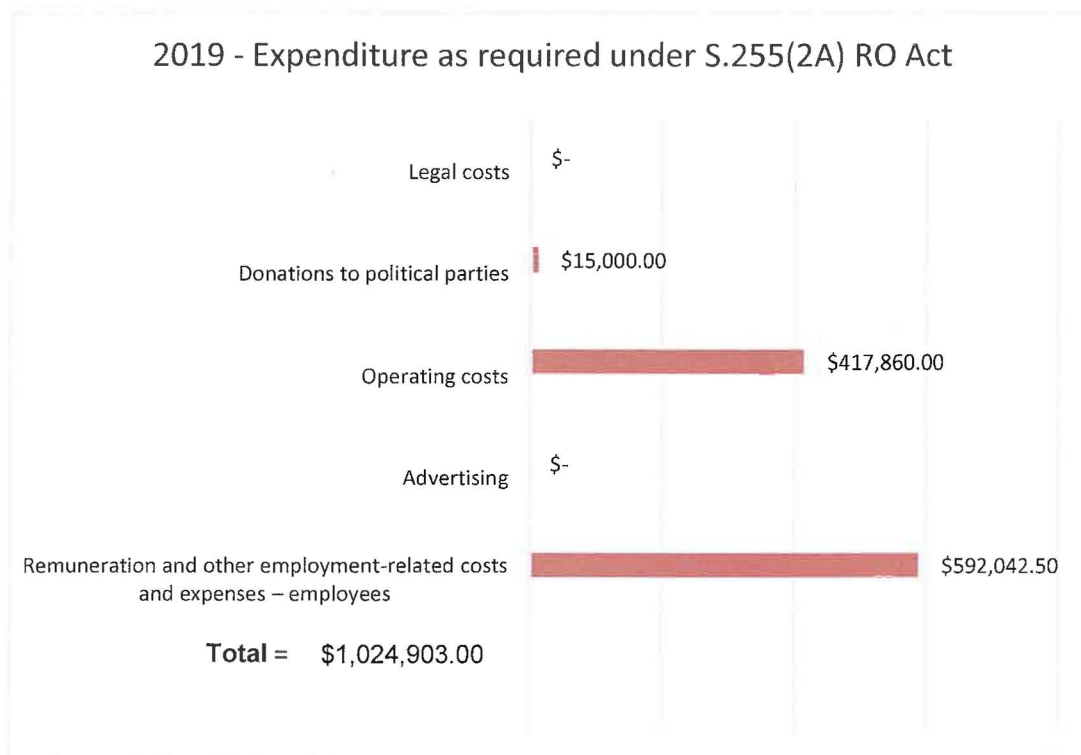




# The Pharmacy Guild of Australia (Tasmanian Branch)

Subsection 255 (2A) Report  
For the year ended 30 June 2019

(continued)



Signature of designated officer: .....

Name and title of designated officer: *Sally Dowling, President*

Dated this 15<sup>th</sup> day of August 2019.

## The Pharmacy Guild of Australia (Tasmanian Branch)

### Auditors' Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Accounting Professional Ethical Pronouncements in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

  
Crowe Tasmania

Crowe Tasmania



Alison Flakemore  
**Senior Partner**

Dated this 9<sup>th</sup> day of August 2019.

Hobart, Tasmania.

The title 'Partner' conveys that the person is a senior member within their respective division, and is among the group of persons who hold an equity interest (shareholder) in its parent entity, Findex Group Limited. The only professional service offering which is conducted by a partnership is the Crowe Australasia external audit division. All other professional services offered by Findex Group Limited are conducted by a privately owned organisation and/or its subsidiaries.

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# The Pharmacy Guild of Australia (Tasmanian Branch)

## Independent Audit Report to the members of The Pharmacy Guild of Australia (Tasmanian Branch)

### Opinion

We have audited the financial report of The Pharmacy Guild of Australia (Tasmanian Branch), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, the statement by the Branch Committee, and the subsection 255 (2A) report.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the Branch as at 30 June 2019, and of its financial performance and its cash flows for the year then ended in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Branch in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Emphasis of Matter – Going Concern

Given the financial support outlined in Note 18 from The Pharmacy Guild of Australia National Secretariat, we have assessed that management's use of the going concern basis of accounting in the preparation of the Branch's financial report appears appropriate.

### Other Information

The Branch Committee responsible for the other information. The other information comprises the Operating Report the year ended 30 June 2019, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

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# The Pharmacy Guild of Australia (Tasmanian Branch)

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### Responsibilities of the Branch Committee for the Financial Report

The Branch Committee is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009*. This responsibility includes; designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Branch Committee is responsible for assessing the Branch's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Branch Committee either intends to liquidate the Branch or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Branch's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Report

Our objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Branch's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Branch Committee.

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- Conclude on the appropriateness of the Branch Committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Branch's ability to continue as a going concern. If we conclude that a material uncertainty exists, we required to draw attention in the auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the Branch to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Branch to express an opinion on the financial report. Our responsible for the direction, supervision and performance of the Branch audit. We remain solely responsible for our audit opinion.

We communicate with the Branch Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.



**Crowe Tasmania**



Alison Flakemore  
**Senior Partner**

#### Qualifications:

Fair Work (Registered Organisations) Act 2009 - Registered Auditor No. AA2017/135  
Bachelor of Commerce with Honours  
Registered Company Auditor No. 241220  
Institute of Chartered Accountants Australia Member No. 96387  
Hold a current Public Practice Certificate

Dated this 15<sup>th</sup> day of September 2019.

Hobart, Tasmania.

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