



16 June 2017

Mr Ian Leavers  
Branch President  
Police Federation of Australia - Queensland Police Branch  
pfaql@qpu.asn.au

Dear Mr Leavers,

cc: Mark Burgess Chief Executive Officer Police Federation of Australia

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Queensland Branch [E2017/68]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### **A notice must be published on the organisation's website**

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### **Holders of office required to undertake approved training**

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### **Organisation must notify the Commission of changes**

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Police Federation of Australia - Queensland Police Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;



**Australian Government**  
**Registered Organisations Commission**

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

**Christine Hibberd**  
**Registered Organisations Commission**

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

*[delete all that do not apply]*

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. *[include OLD name and address and NEW name and address of every branch that has changed]*
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED operation:
    1. *[include name of each new branch]*
    2. ...
  - CEASED operation:
    1. *[include name of each closed branch]*
    2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

---

<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au) .]

**ANNEXURE A**

- Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:  
Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	1.1.2014	Secretary	Full Name	Full Name	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	25.12.2013	President	vacant	Full Name	As above	mechanic
...						
NSW	1.1.2014 (resigned) 7.1.2014 (appointed)	President	Full Name	Full Name	c/- the Branch, postal address of the Branch	mechanic
		Committee of Management Member	Full Name	Full Name	As above	mechanic
		Treasurer	Full Name	vacant	vacant	vacant
...						

2 May 2017

# Post-election Report

**Casual Vacancy Election PFA QLD Police  
Branch E2017/68**

# Contents

<b>Election(s) Covered in this Report .....</b>	<b>3</b>
<b>Rules .....</b>	<b>3</b>
<b>Roll of Voters.....</b>	<b>3</b>
<b>Irregularities.....</b>	<b>3</b>
<b>Other Matters .....</b>	<b>4</b>
<b>Attachments.....</b>	<b>4</b>

## Election(s) Covered in this Report

---

Election Decision No/s: E2017/68

## Rules

---

Rules used for the election: 200V Incorporates alterations of 15/2/2017  
[R2016/317]

Rules difficult to apply/interpret: None  
Module Rule reference (if any) N/A

## Roll of Voters

---

As there were no contested offices, no Roll of Voters was required.

## Irregularities

---

N/A

## Other Matters

---

N/A

## Attachments

---

- 4) Declaration of Results for Uncontested Offices – QLD

Trisha Bonamy  
Returning Officer

2 May 2017



**- Police Federation of Australia  
Casual Vacancy Election PFA QLD Police Branch  
E2017/68**

**Declaration of Results for Uncontested Offices**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

**Queensland Branch**

**Conference Delegate - Northern Region, Cluster 4**

Candidates

HANSSON, Desmond Anthony

**Conference Delegate - Northern Region, Cluster 6**

Candidates

WEBB, Brenton

**Conference Delegate - North Coast Region, Cluster 13**

Candidates

No nomination was received

**Conference Delegate - Metropolitan North Region, Cluster 34**

Candidates

WAUGH, Eugene

**Conference Delegate - Metropolitan South Region, Cluster 37**

Candidates

No nomination was received

**Conference Delegate - Metropolitan South Region, Cluster 39**

Candidates

TREASURE, Shayne

**Conference Delegate - Metropolitan South Region, Cluster 41**

Candidates

HEDGES, Graham Arthur

**Conference Delegate - Metropolitan South Region, Cluster 42**

Candidates

No nomination was received

**Conference Delegate - Headquarters & Support Region, Cluster 46**

Candidates

WALSH, Christopher

**Conference Delegate - North Coast Region, Cluster 17**

Candidates

CAMPBELL, Melissa

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Trish Bonamy  
Returning Officer

2 May 2017

# DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

## Police Federation of Australia

(E2017/68)

MR ENRIGHT

MELBOURNE, 23 MARCH 2017

*Arrangement for conduct of election.*

[1] On 10 March 2017 the Queensland Police Branch of the Police Federation of Australia lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices, due to insufficient nominations received in a previous election (**E2016/246**):

One Branch Conference Delegate from each of the following clusters (10):

<b>NORTHERN REGION</b>	
<b>Clusters</b>	<b>Districts</b>
4	Bedourie, Birdsville, Boulia, Burketown, Camooweal, Cloncurry, Dajarra, Doomadgee, Julie Creek, Karumba, Kynuna, McKinlay, Mornington Island, Mount Isa, Normanton
6	Deeragun, Kirwan, Mundingburra, Stuart, Townsville Traffic, Townsville Regional Office and Townsville District Office
<b>NORTH COAST REGION</b>	
<b>Clusters</b>	<b>Districts</b>
13	Kingaroy, Blackbutt, Cherbourg, Kumbia, Murgon, Nanango, Proston, Wondai, Eidsvold, Monto, Mt. Perry, Mundubbera, Gayndah
17	Caloundra, Coolum, Cooroy, Eumundi, Kawana Waters, Landsborough, Maleny, Maroochydore, Nambour, Noosa Heads, Palmwoods, Pomona, North Coast Regional Headquarters, Beerwah
<b>METROPOLITAN NORTH REGION</b>	
<b>Cluster</b>	<b>Districts</b>
34	Albany Creek, Petrie, Sandgate, Dayboro

<b>METROPOLITAN SOUTH REGION</b>	
<b>Clusters</b>	<b>Districts</b>
37	Academy, Driver Training
39	Carina, Coorparoo, Holland Park, Upper Mt Gravatt, Metropolitan South Regional H.Q
41	Capalaba, Cleveland, Dunwich, Redland Bay, Wynnum, Water Police, Russell Island, Macleay Island
42	Specialist Services
<b>HEADQUARTERS AND SUPPORT REGION</b>	
<b>Cluster</b>	<b>Districts</b>
46	Crime and Misconduct Commission Branch

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR591222>



**Police Federation  
of Australia**  
The National Voice of Policing

**Ian Leavers**  
**Branch President**  
**Queensland Police Branch**  
PO Box 13008  
George Street  
Brisbane QLD 4003

**Telephone:** 07 3259 1900  
**Facsimile:** 07 3259 1994  
**Email:** pfaql@qpu.asn.au

10 March 2017

The Delegate  
Fair Work Commission  
GPO Box 1994  
Melbourne VIC 3001

**By email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)**

Dear Mr Enright,

We enclose by way of lodgement:

1. Prescribed information for election for the offices of Conference Delegates of the Police Federation of Australia, Queensland Police Branch.

The reasons for the election is that the offices were not filled in election E2016/246.

We respectfully request that this matter be dealt with promptly, and inform the Delegate of the following:

- (a) the nomination period for this election must be a minimum of 28 days;
- (b) the ballot period for this election must be a minimum of 14 days; and
- (c) it is proposed that the Branch Conference Delegates be elected prior to the meeting of Branch Council scheduled for 25 May 2017.

If you have any queries with regard to this application, please do not hesitate to contact Mr Dale Blackmore from Hall Payne Lawyers on (07) 3017 2400.

Yours faithfully

**IAN LEAVERS**  
**BRANCH PRESIDENT**

## **PRESCRIBED INFORMATION FOR ELECTION**

*Section 189 of the Fair Work (Registered Organisations) Act 2009 (Cth)*

*Section 138 of the Fair Work (Registered Organisations) Regulations 2009 (Cth)*

I am an officer of the Queensland Police Branch of the Police Federation of Australia and am authorised to sign this statement which is lodged in accordance with subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009 (Cth)*.

### Each office or position for which an election is required

Queensland Police Branch Conference Delegate – Northern Region, Cluster 4  
Queensland Police Branch Conference Delegate – Northern Region, Cluster 6  
Queensland Police Branch Conference Delegate – North Coast Region, Cluster 13  
Queensland Police Branch Conference Delegate – North Coast Region, Cluster 17  
Queensland Police Branch Conference Delegate – Metropolitan North Region, Cluster 34  
Queensland Police Branch Conference Delegate – Metropolitan South Region, Cluster 37  
Queensland Police Branch Conference Delegate – Metropolitan South Region, Cluster 39  
Queensland Police Branch Conference Delegate – Metropolitan South Region, Cluster 41  
Queensland Police Branch Conference Delegate – Metropolitan South Region, Cluster 42  
Queensland Police Branch Conference Delegate – Headquarters & Support Region, Cluster 46

### The reason for the elections

The office was not filled at the previous election.

### Electorates

One Conference Delegate will be elected by, and from, the Members of each of the respective Clusters.

### Dates and time of nominations opening and closing

The Manager must fix the opening day and closing day for nominations for an office – see Part CF2, sub-rule 45(a).

The closing day must be at least 28 days after notice is given under rule 47 – see Part CF2, sub-rule 45(b).

Nominations open at midday on the opening day and close at midday on the closing day – see Part CF2, sub-rule 45(c).

### Day provided for in the rules as the day on which the roll of voters is to be closed

30 days before the starting time for nominations.

### Voting system

Direct voting system.



Ian Leavers  
Branch President  
Queensland Police Branch  
Police Federation of Australia