



23 May 2018

Mr Mark Carroll
Branch President
Police Federation of Australia-South Australia Police Branch
mc@pasa.asn.au

Dear Mr Carroll,

cc: pfa@pfa.org.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of contested offices for South Australia Branch [E2018/41]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Police Federation of Australia-South Australia Police Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;

- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. [include name of each new branch]
 2. ...
 - CEASED operation:
 1. [include name of each closed branch]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

16 May 2018

Post-election Report

Police Federation of Australia E2018/41

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Election(s) Covered in this Report

Election Decision No/s: E2018/41

Rules

Rules used for the election: 200V: Incorporates alterations of
15/2/2017(R2016/317) Replaces version 23/12/2016

Rules difficult to apply/interpret: None
Model Rule reference (if any) N/A

Roll of Voters

Total number of voters on the Roll:	4945
Number of apparent workplace addresses:	53
Number of non-current addresses:	28
Other matters pertaining to the roll of voters:	

Irregularities

Details of written allegations of irregularities, and action taken by AEC: *None*

Other irregularities identified, and action taken:

Other Matters

None

Attachments

- 1) Declaration of Results for Contested Offices – SA

Jude Feige
Returning Officer

16 May 2018

Police Federation of Australia
South Australia Police Branch
DECLARATION OF RESULTS - E2018/41
Contested Offices

Casual Vacancy Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

South Australia Police Branch – Secretary Election

Total number of persons on the roll of voters	4,945
Ballot Papers Issued	4,945
Replacement ballot papers issued	9
Note: One member requested a replacement Secretary Ballot paper only	
TOTAL BALLOT PAPERS ISSUED	4,954
Ballot papers/envelopes returned for scrutiny	2,096
Less ballot papers/envelopes rejected at preliminary scrutiny	27
Less no Ballot Paper contained in Declaration Envelope	22
Adjusting balance	0
TOTAL BALLOT PAPERS	2047
Percentage of ballot papers returned to number issued	41%
Ballot papers returned as unclaimed mail by closing date of ballot	28
Ballot papers not returned	2,880

Secretary (1)

<u>Candidates</u>		<u>Votes</u>
WALKLEY	Chris	673
GIBBONS	Brett	412
ZIMMERMANN	Bernadette (Bernie)	950

Total votes **2035**

Formal ballot papers	2035
Informal ballot papers	12

I declare the following elected:

- ZIMMERMANN Bernadette (Bernie)

South Australia Police Branch – Ordinary Branch Committee Member Election

Total number of persons on the roll of voters	4,945
Ballot Papers Issued	4,945
Replacement ballot papers issued	8
TOTAL BALLOT PAPERS ISSUED	4,953
Ballot papers/envelopes returned for scrutiny	2,096
Less ballot papers/envelopes rejected at preliminary scrutiny	27
Less no Ballot Paper contained in the Declaration Envelope	99
Adjusting balance	0
TOTAL BALLOT PAPERS	1970
Percentage of ballot papers returned to number issued	40%
Ballot papers returned as unclaimed mail by closing date of ballot	28
Ballot papers not returned	2,956

Ordinary Branch Committee (1)

<u>Candidates</u>	<u>Votes</u>
BEATTIE Rob	316
GIBBONS Brett	603
HORE Peter	304
MANNS Paul	235
TANK Jason	164
SCHULZ Leonie	187
HEFFERNAN Andrew	127
Total votes	1936
Formal ballot papers	1936
Informal ballot papers	34

I declare the following elected:

- GIBBONS Brett

Jude Feige
Returning Officer
Australian Electoral Commission

16 May 2018



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Police Federation of Australia
(E2018/41)

MR ENRIGHT

MELBOURNE, 21 FEBRUARY 2018

Arrangement for conduct of election.

[1] On 15 February 2018 the South Australia Police Branch of the Police Federation of Australia lodged with the Registered Organisations Commission prescribed information for an election to fill casual vacancies in the following offices for the remainder of the term:

Secretary
Ordinary Branch Committee Member

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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POLICE ASSOCIATION OF SOUTH AUSTRALIA

Ref: MC:ah 0330/18

15 February 2018

The Registered Organisations Commission

Via email regorg5@roc.gov.au

Dear Sir/Madam,

Re: Election for Offices- Casual vacancies

I am in receipt of notification of the resignation due to retirement of the Secretary Mr Thomas Mark Scheffler and ordinary Committee member Mr Tappin both to resign either on 21 March 2018 (if position is uncontested) or otherwise on 19 April 2018.

Relative to Rule 44B(a)(i),(ii) and (iii) it is requested that an election occurs.

Attached is the notification pursuant to Section 189 of the Fair Work (Registered Organisations) Act 2009 concerning the election of an office bearer and committee member.

Preferred dates for the nomination and ballot period, which we ask that you take into consideration, are:

Time line	Time	Day and date
Roll closes	5:00pm	Tuesday 27 February 2018
Nominations open		Tuesday 6 March 2018
Nominations close	5:00pm	Wednesday 21 March 2018 (if uncontested – declared)
Ballot opens		Wednesday 4 April 2018
Ballot closes	9:00am	Thursday 19 April 2018

I look forward to progressing this matter in due course.

Yours sincerely



MARK CARROLL
PRESIDENT

Att.

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, MARK JOHN CARROLL, being the PRESIDENT of the POLICE FEDERATION OF AUSTRALIA – SOUTH AUSTRALIAN POLICE BRANCH, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the SOUTH AUSTRALIA POLICE BRANCH of the POLICE FEDERATION OF AUSTRALIA.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.

Signed:



MARK CARROLL – PRESIDENT

Dated:

15 February 2018

ANNEXURE A

- Elections that are required:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
<i>PFA-SA Branch</i>	<i>Secretary</i>	<i>1</i>	<i>DVS</i>	<i>Casual vacancy</i>	<i>All financial members of the branch (Rule 44B(b)(i))</i>
	<i>Ordinary Branch Committee Member</i>	<i>1</i>	<i>DVS</i>	<i>Casual vacancy</i>	<i>All financial members of the branch (Rule 44B(b)(i))</i>

- Important dates:

	Direct Voting System
Nominations OPEN	<i>To be determined by the returning officer</i>
Nominations CLOSE	<i>To be determined by the returning officer</i>
Roll of Voters cut off date	<i>7 days prior to nominations opening (Rule 44B(e)(i))</i>
Ballot OPEN	<i>To be determined by the returning officer</i>
Ballot CLOSE	<i>To be determined by the returning officer</i>