



14 July 2017

Mr Paul McCue
President
Police Federation of Australia-Northern Territory Police Branch
reception@ntpa.com.au

Dear Mr McCue,

cc: Police Federation of Australia; pfa@pfa.org.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of an uncontested office for Northern Territory Branch [E2017/52]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Police Federation of Australia-Northern Territory Police Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

6 July 2017

Post-election Report

**Police Federation of Australia – Northern
Territory Police Branch – E2017/52**

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Election Covered in this Report

Election Decision No: E2017/52

Rules

Rules used for the election: 200V: Incorporates alterations of 15/2/2017 [R2016/317]
(replaces rulebook dated 23/12/2016 [R2016/283])

Rules difficult to apply/interpret: None
Module Rule reference (if any) N/A

Roll of Voters

As there were no contested offices, no roll of voters was required

Other matters pertaining to the roll of voters: None

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

Other Matters

N/A

Attachment

- 1) Declaration of Results

A handwritten signature in black ink, appearing to read 'Chris Roper', written in a cursive style.

Chris Roper
Returning Officer

6 July 2017

**Police Federation of Australia
Northern Territory Police Branch**

Scheduled Election 2017

Declaration of Results for Uncontested Office

E2017/52

Below are the results of the election for the following office, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Branch Delegate to Federal Council (1)

Candidate

GOODSELL, Colin

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidate elected.



Chris Roper
Returning Officer
Australian Electoral Commission

9 June 2017



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Police Federation of Australia
(E2017/52)

MR ENRIGHT

MELBOURNE, 31 MARCH 2017

Arrangement for conduct of election.

[1] On 14 March 2017 the Northern Territory Police Branch of the Police Federation of Australia lodged with the Fair Work Commission the prescribed information in relation to an election for the following office:

Branch Delegate to Federal Council

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR591504>



14 March 2017

Our Ref: 0003/17

Your Ref: E2017/52

Delegate
Fair Work Commission
By email: orgs@fwc.gov.au

Dear Sir/Madam

Request for Election of Branch Delegate

The Delegate of the General Manager, Fair Work Commission determined on 21 February 2017 for the arrangement for the conduct of elections for the Northern Territory Branch of the Police Federation of Australia for the following offices:

Vice President (1)

Branch Executive Members (5)

Section 187 of the *Fair Work (Registered Organisations) Act 2009* (the Act) provides for a registered organisation such as ours to request the Australian Electoral Commission to conduct an election for a position other than an office in the organisation.

Rule 52 DO (14) of the NT Branch of the Police Federation of Australia Rules (the Rules) provides for the "Election of Branch Delegates to Council". Pursuant to that rule the President is one delegate to council. An election is required pursuant to Rule 52DO at the conclusion of the Branch elections for one Branch Delegate to Federal Council.

The following information is provided in accordance with section 189 of the Act and Regulation 138 of the Fair Work (Registered Organisations) Regulations 2009:

- (a) The name of the office is Delegate to the Police Federation of Australia Council;
- (b) The reason for the election is that the term of the position is due to expire in the normal course of events;
- (c) There is only one office vacancy of Delegate to be filled, the other position being filled by the President of the NT Branch of the PFA (Rule 52DO(14));
- (d) The electorate comprises only the Executive members of the NT Branch of the PFA (Rule 52DO(14)(a));

Northern Territory Police Association

Level 2, Suite 209 'Spirit on The Avenue' 12 Salonika Street, Parap NT 0820 | GPO Box 2350, Darwin NT 0801

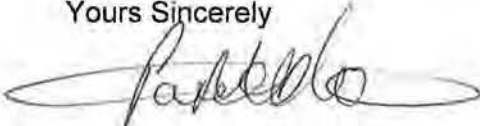
ABN 36 709 591 145 | P +61 (0) 8 8995 9520 | E reception@ntpa.com.au www.ntpa.com.au

- (e) Nominations for the position of Branch Delegate to Federal Council shall be called as soon as possible after the declaration of the election of Branch Executive members and shall close at 5.00 p.m. on the day before the first Branch Executive Meeting following the election of incoming Executive members (Rule 52DO(14)(b));
- (f) The Rules do not provide for the day on which the roll of voters is to be closed and is at the discretion of the Returning Officer however the effect of the voting system to be used is that the roll of voters closes with the declaration of successful candidates to the positions declared vacant on the PFA NT Branch Executive in each year that voting for the PFA Council Delegate falls due; and
- (g) The type of voting is "collegiate" (Rule 52DO(14)(a));

I therefore ask that you arrange for the carrying out of the above election.

A copy of this request has been forwarded to the General Manager, Fair Work Australia in accordance with section 187(s) of the *Fair Work (Registered Organisations) Act 2009*.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Paul McCue', with a large, sweeping flourish underneath.

Paul McCue
President

svc-adlib5

From: Tessa Pringle <tessa.pringle@ntpa.com.au> on behalf of NTPA Correspondence <correspondence@ntpa.com.au>
Sent: Tuesday, 14 March 2017 6:23 PM
To: Orgs
Cc: Paul McCue; Rob Perry
Subject: NTPA Correspondence: PFA Branch Delegate to Council
Attachments: Ltr to Fair Work Commission re Election of PFA Branch Delegate to Council....pdf

Dear Sir/Madam

Please find attached our letter in relation to upcoming elections for PFA Branch Delegate to Federal Council in 2017.

Should you have any questions about this correspondence, please contact our Industrial & Legal Officer Rob Perry on 08 8995 9520 or by email rob.perry@ntpa.com.au.

Kind Regards

Tessa Pringle
Office Manager

Note: I currently work part time on Mondays, Tuesdays, Thursdays and every other Friday. Please forward any urgent enquiries during this time to reception@ntpa.com.au



NORTHERN TERRITORY
POLICE ASSOCIATION

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