



1 February 2016

Mr Ian Leavers
Branch President
Police Federation of Australia - Queensland Police Branch
rfeatherstone@qpu.asn.au

Dear Mr Leavers,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/231]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Police Federation of Australia - Queensland Police Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. [include OLD name and address and NEW name and address of every branch that has changed]
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. [include name of each new branch]
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							



Post Election Report

Fair Work (Registered Organisations) Act 2009-s197

Police Federation of Australia 2015 – QLD Police Branch Delegate Collegiate Election E2015/231

ELECTION COVERED IN THIS REPORT:

Election Decision No: E2015/231

RULES

Rules used for the election: 200V: Incorporates alterations of 19/08/2015 [R2015/180])
Rules difficult to apply/interpret: None
Model Rule reference (if any): Nil

ROLL OF VOTERS

The Roll of Voters was supplied for those members eligible as at Close of Rolls, 03 October 2015

IRREGULARITIES

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken:

2 reports by phone of members not receiving the journal until after close of nominations.

For future elections type of advertising selected needs to be addressed, as per Rule 47(a) Union has also advised they will look at amending their rules. I have suggested to union that they also send nomination notice by email to each workplace for workplace advertisement. When a ballot is required greater problems will be faced as ballot length is only 21 days whereas nominations are 28 days.

ATTACHMENTS

Declaration of Results for Uncontested Offices dated 02 December 2015.

Kylie Edwards
Returning Officer
07/12/15



**- Police Federation of Australia
2015 - Qld Police Branch Collegiate Election E2015/231**

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Branch

Conference Delegate - Far Northern Region, Group (a)

Candidates

No nomination was received

Conference Delegate - Far Northern Region, Group (b)

Candidates

No nomination was received

Conference Delegate - Far Northern Region, Group (c)

Candidates

No nomination was received

Conference Delegate - Northern Region, Group (a)

Candidates

No nomination was received

Conference Delegate - Northern Region, Group (b)

Candidates

No nomination was received

Conference Delegate - Northern Region, Group (c)

Candidates

No nomination was received

Conference Delegate - Northern Region, Group (d)

Candidates

No nomination was received



Conference Delegate - Central Region, Group (a)

Candidates

No nomination was received

Conference Delegate - Central Region, Group (b)

Candidates

No nomination was received

Conference Delegate - Central Region, Group (c)

Candidates

No nomination was received

Conference Delegate - Central Region, Group (d)

Candidates

No nomination was received

Conference Delegate - North Coast Region, Group (a)

Candidates

No nomination was received

Conference Delegate - North Coast Region, Group (b)

Candidates

CHRISTIANSEN, Richard Mark

Conference Delegate - North Coast Region, Group (c)

Candidates

No nomination was received

Conference Delegate - North Coast Region, Group (d)

Candidates

No nomination was received

Conference Delegate - North Coast Region, Group (e)

Candidates

No nomination was received

Conference Delegate - North Coast Region, Group (f)

Candidates

No nomination was received



Conference Delegate - Southern Region, Group (a)

Candidates

No nomination was received

Conference Delegate - Southern Region, Group (b)

Candidates

RYAN, Stephen Anthony

Conference Delegate - Southern Region, Group (c)

Candidates

No nomination was received

Conference Delegate - Southern Region, Group (d)

Candidates

No nomination was received

Conference Delegate - Southern Region, Group (e)

Candidates

No nomination was received

Conference Delegate - Southern Region, Group (f)

Candidates

No nomination was received

Conference Delegate - South East Region, Group (a)

Candidates

No nomination was received

Conference Delegate - South East Region, Group (b)

Candidates

No nomination was received

Conference Delegate - South East Region, Group (c)

Candidates

WILLIAMS, Andrew Ross

Conference Delegate - South East Region, Group (d)

Candidates

No nomination was received



Conference Delegate - South East Region, Group (e)

Candidates

No nomination was received

Conference Delegate - South East Region, Group (f)

Candidates

PFUHL, Axel Michael

Conference Delegate - Metropolitan North Region, Group (a)

Candidates

No nomination was received

Conference Delegate - Metropolitan North Region, Group (b)

Candidates

No nomination was received

Conference Delegate - Metropolitan North Region, Group (c)

Candidates

GREEN, Rodney Stuart

Conference Delegate - Metropolitan North Region, Group (d)

Candidates

No nomination was received

Conference Delegate - Metropolitan North Region, Group (e)

Candidates

No nomination was received

Conference Delegate - Metropolitan North Region, Group (f)

Candidates

No nomination was received

Conference Delegate - Metropolitan South Region, Group (a)

Candidates

No nomination was received

Conference Delegate - Metropolitan South Region, Group (b)

Candidates

No nomination was received



Conference Delegate - Metropolitan South Region, Group (c)

Candidates

No nomination was received

Conference Delegate - Metropolitan South Region, Group (d)

Candidates

No nomination was received

Conference Delegate - Metropolitan South Region, Group (e)

Candidates

No nomination was received

Conference Delegate - Metropolitan South Region, Group (f)

Candidates

No nomination was received

Conference Delegate - Headquarters & Support Region, Group (a)

Candidates

No nomination was received

Conference Delegate - Headquarters & Support Region, Group (b)

Candidates

HODGE, Luke Dominic

Conference Delegate - Headquarters & Support Region, Group (c)

Candidates

No nomination was received

Conference Delegate - Headquarters & Support Region, Group (d)

Candidates

No nomination was received

Conference Delegate - Headquarters & Support Region, Group (e)

Candidates

LYNAGH, Philip Wayne



Conference Delegate - Headquarters & Support Region, Group (f)

Candidates

No nomination was received

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Kylie Edwards
Returning Officer

02/12/2015



4 December 2015

Mr Ian Leavers
Branch President
Police Federation of Australia - Queensland Police Branch
mbarnes@qpu.asn.au

Dear Mr Leavers,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/231]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

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 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
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 - the name of the office now held;
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Regards

Debbie Ball
Regulatory Compliance Branch

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. [include OLD name and address and NEW name and address of every branch that has changed]
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. [include name of each new branch]
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							



Division of Moncrieff
Reply Paid 85718
ROBINA TOWN CENTRE 4230



Fair Work (Registered Organisations) Act 2009 – s197

POST ELECTION REPORT

Police Federation of Australia

2015 - Qld Police Branch Collegiate Election E2015/231

ELECTION/S COVERED IN THIS REPORT

Election Decision No/s: *E2015/231*

RULES

Rules used for the election: 200V: Incorporates alterations of 19/08/2015 [R2015/180])

Rules difficult to apply/interpret: *None*

Model Rule reference (if any): *N/A*

ROLL OF VOTERS

The Roll of Voters was supplied for those members eligible as at Close of Rolls, 28 September 2015

IRREGULARITIES

Details of written allegations of irregularities, and action taken by AEC: *Nil.*

Other irregularities identified, and action taken: *Nil.*

ATTACHMENTS

Declaration of Results for Uncontested Offices dated 2 November 2015.

Kylie Edwards
Returning Officer

2 November 2015

**Police Federation of Australia
2015 - Qld Police Branch Collegiate Election E2015/231**

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Branch

Vice-President

Candidates

MAXWELL, Shayne Robert

I declare Shayne Robert Maxwell elected.

Treasurer

Candidates

WILCOX, Grant Stanley

I declare Grant Stanley Wilcox elected.

Assistant Treasurer (2)

Candidates

KELLY, Michael Francis
THOMAS, Peter John

I declare Michael Francis Kelly and Peter John Thomas elected.



Kylie Edwards
Returning Officer
Australian Electoral Commission

02/11/2015



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Police Federation of Australia
(E2015/231)

MR ENRIGHT

MELBOURNE, 8 SEPTEMBER 2015

Arrangement for conduct of election.

[1] On 1 September 2015, the Queensland Police Branch of the Police Federation of Australia lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

Branch Vice President
Branch Treasurer
Branch Assistant Treasurer (2)

Conference Delegate (47)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR571662>



Police Federation of Australia

The National Voice of Policing

Queensland State Branch

PO Box 13008

BRISBANE Qld 4003

P: (07) 3259-1900

F: (07) 3259-1950

PRESCRIBED INFORMATION FOR ELECTION

Section 189 of the Fair Work (Registered Organisations) Act 2009 (Cth)

Section 138 of the Fair Work (Registered Organisations) Regulations 2009 (Cth)

I am an officer of the Queensland Police Branch of the Police Federation of Australia and am authorised to sign this statement which is lodged in accordance with subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009 (Cth)*.

Each office or position for which an election is required

Queensland Police Branch – Conference Delegates (47)

The reason for the elections

A new office has been created and/or the term of office has expired or is due to expire in the normal course of events.

Electorates

One Conference Delegate will be elected by, and from, the Members of each of the respective Clusters.

Dates and time of nominations opening and closing

The Manager must fix the opening day and closing day for nominations for an office – see sub-rule 45(a).

The closing day must be at least 28 days after notice is given under rule 47 – see sub-rule 45(b).

Nominations open at midday on the opening day and close at midday on the closing day – see sub-rule 45(c).

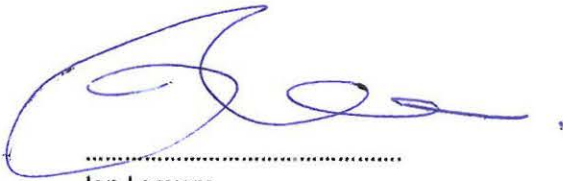
Branch Conference delegates will take office on 1 January 2016 – see sub-rule 40B(e).

Day provided for in the rules as the day on which the roll of voters is to be closed

30 days before the starting time for nominations.

Voting system

Direct voting system.



.....
Ian Leavers
Branch President
Queensland Police Branch
Police Federation of Australia



Police Federation
of Australia
The National Voice of Policing

Queensland State Branch
PO Box 13008
BRISBANE Qld 4003
P: (07) 3259-1900
F: (07) 3259-1950

Notification of change to the records required to be kept under paragraph 230(1)(c) of the Fair Work (Registered Organisations) Act 2009 (Cth)

I, Ian Leavers, c/- 217 North Quay, Brisbane in the State of Queensland declare:

1. I am the Branch President of the Queensland Police Branch of the Police Federation of Australia ("the PFA").
2. I am authorised by the rules of the PFA to make this notification.
3. The names, postal addresses and occupations of the persons holding offices in the Queensland Police Branch of the PFA have changed.
4. I attach as **Schedule 1** and lodge the current list of names, postal addresses and occupations of the persons holding offices in the Queensland Police Branch of the PFA.
5. This declaration is a correct statement of changes made to the list of the names, postal addresses and occupations of the persons holding the offices.

CERTIFIED BEFORE ME AT *Mt Isa* ON *31st* AUGUST 2015.



Ian Leavers
Branch President



Solicitor/Justice of the Peace/
Commissioner for Declarations



Schedule 1

List of names, postal addresses and occupations of persons holding offices

Queensland Police Branch

Branch President	Ian Leavers Police Officer	217 North Quay, Brisbane
Branch Vice-President	Shayne Maxwell Police Officer	217 North Quay, Brisbane
Branch Treasurer	Peter Thomas Police Officer	217 North Quay, Brisbane
Branch Assistant Treasurer	Vacant	
Branch Assistant Treasurer	Grant Wilcox Police Officer	217 North Quay, Brisbane
Branch Regional Representative Central Region	William Feldman Police Officer	217 North Quay, Brisbane
Branch Regional Representative Far Northern Region	Martin Bristow Police Officer	217 North Quay, Brisbane
Branch Regional Representative Northern Region	Peter Thomas Police Officer	217 North Quay, Brisbane
Branch Regional Representative North Coast Region	Grant Wilcox Police Officer	217 North Quay, Brisbane
Branch Regional Representative South East Region	Philip Notara Police Officer	217 North Quay, Brisbane
Branch Regional Representative Metropolitan North Region	Shayne Maxwell Police Officer	217 North Quay, Brisbane
Branch Regional Representative Metropolitan South Region	Anthony Collins Police Officer	217 North Quay, Brisbane
Branch Regional Representative Southern Region	Christopher Proudlock Police Officer	217 North Quay, Brisbane
Branch Regional Representative Headquarters and Support Region	Michael Kelly Police Officer	217 North Quay, Brisbane





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general@hallpayne.com.au
Locked Bag 2013
South Brisbane Qld 4101
ABN 45 137 119 629

1 September 2015

The Delegate
Fair Work Commission
80 William Street
EAST SYDNEY NSW 2011

By Email: orgs@fwc.gov.au

Dear Delegate

Re: Police Federation of Australia, Queensland Police Branch

We enclose by way of lodgement:

1. notification of change to the list of names, postal addresses and occupations of persons holding offices;
2. prescribed information for election in the offices of Vice President, Treasurer and Assistant Treasurer (2); and
3. prescribed information for election for the offices of Branch Conference Delegate.

We act for the Queensland Police Branch of the Police Federation of Australia.

Change of Register

The change in the register reflects the results of the election declared on the 18th August 2015.

Prescribed Information - Vice President, Treasurer and Assistant Treasurer (2)

Our client notes that alterations to rule 72 of the Part CF2 rules were certified on 19 August 2015. These alterations had the effect of causing the election for the offices of Vice President, Treasurer and Assistant Treasurer (2) to occur at the next meeting of the Branch Executive following the election for Branch Regional Representatives. The elections for Branch Regional Representatives were declared on 18 August 2015 and consequently the election of the Vice President, Treasurer and Assistant Treasurer (2) is now due.

Prescribed Information – Branch Conference Delegates

Whilst our client appreciates that the precise timetable for the election of Branch Conference Delegates is not a matter for the Fair Work Commission, the following timetable for Branch Conference Delegate elections is proposed:

Roll of voters closes:	Saturday 3 October 2015
Nominations called:	Monday 2 November 2015
Nominations close:	Monday 30 November 2015
Ballot opens (if required):	Monday 7 December 2015
Ballot closes (if required):	Monday 21 December 2015
Delegates take office:	Friday 1 January 2016

Our client respectfully requests that this correspondence be forwarded to the Australian Electoral Commission, if the FWC is minded to make the decision sought.

Yours faithfully

A handwritten signature in black ink, appearing to be 'J Stedman', written over a horizontal line.

James Stedman
Hall Payne Lawyers

