



3 December 2018

Mr Ian Leavers  
Branch President  
Police Federation of Australia - Queensland Police Branch  
pfaql@qpu.asn.au

Dear Mr Leavers,

cc: Mr Mark Burgess, pfa@pfa.org.au

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of contested offices for QLD Branch [E2018/177]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### **A notice must be published on the organisation's website**

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### **Holders of office required to undertake approved training**

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### **Organisation must notify the Commission of changes**

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Police Federation of Australia - Queensland Police Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

**Matthew Indrigo**  
**Registered Organisations Commission**

**Police Federation of Australia**  
**Queensland Police Branch**  
**DECLARATION OF RESULTS - E2018/177**  
**Contested Offices**

**Casual Vacancy Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Metropolitan North Regional Representative**

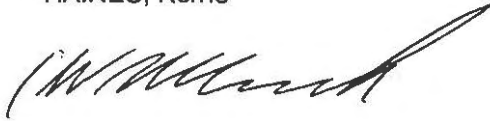
<b>VOTING MATERIAL ISSUED</b>	
Total number of people on the roll of voters (a)	1,417
Number of voters issued with voting material	1,417
Total number of voters issued with replacement voting material	2
<b>Total number of voting material packs issued</b>	<b>1,419</b>
<b>VOTING MATERIAL RETURNED</b>	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	397
Number of declaration envelopes rejected at preliminary scrutiny (minus)	3
Number of ballot papers returned outside declaration envelopes (minus)	22
<b>COUNT</b>	
Total ballot papers admitted to the count	375
<b>LATE OR UNRETURNED VOTING MATERIAL</b>	
Voting material returned as unclaimed mail by closing date of ballot	19
Voting material packs not returned by voters by closing date of the ballot	1,003
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	28 %

**Metropolitan North Region (1)**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Final Votes</u>
RENWICK, Jason Reno	143	143
HAINES, Kerrie	230	230
<b>Total ballot papers admitted for this office</b>		<b>374</b>
Formal Ballot papers		373
Informal Ballot papers		1

I declare the following elected:

- HAINES, Kerrie



Chris McCormack  
Returning Officer  
Telephone: 07 3834 3449  
Email: [brisbanemetrosouth@aec.gov.au](mailto:brisbanemetrosouth@aec.gov.au)  
26/11/2018





## **DECISION**

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**Police Federation of Australia**  
(E2018/177)

MR ENRIGHT

MELBOURNE, 22 AUGUST 2018

*Arrangement for conduct of election.*

[1] On 24 July 2018 the Queensland Police Branch of the Police Federation of Australia lodged with the Registered Organisations Commission prescribed information for an election to fill a casual vacancy in the following office for the remainder of the term:

Metropolitan North Regional Representative

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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<PR351140>

**PRESCRIBED INFORMATION FOR ELECTION**

*Section 189 of the Fair Work (Registered Organisations) Act 2009 (Cth)*

*Section 138 of the Fair Work (Registered Organisations) Regulations 2009 (Cth)*

I am an officer of the Queensland Police Branch of the Police Federation of Australia and am authorised to sign this statement which is lodged in accordance with subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009 (Cth)*.

Each office or position for which an election is required

Metropolitan North Regional Representative.

The reason for the elections

A casual vacancy in the office or position has occurred.

Electorates

The Members of the Metropolitan North Region – see sub-rule 39(b).

Dates and time of nominations opening and closing

The Manager (the Manager of an election being the person appointed in accordance with the Act to manage and conduct an election) must fix the opening day and closing day for nominations for an office – see Part CF2, sub-rule 45(a).

The closing day must be at least 28 days after notice is given under rule 47 – see Part CF2, sub-rule 45(b).

Nominations open at midday on the opening day and close at midday on the closing day – see Part CF2, sub-rule 45(c).

Day provided for in the rules as the day on which the roll of voters is to be closed

30 days before the starting time for nominations.

Voting system

Direct voting system.



Ian Leavers  
Branch President  
Queensland Police Branch  
Police Federation of Australia