



28 November 2017

Chief Executive Officer
Police Federation of Australia-Tasmania Police Branch
mark.kadziolka@pat.asn.au

Dear Chief Executive Officer,

cc: pfa@pfa.org.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested and contested offices for the Tasmanian Branch [E2017/149]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Police Federation of Australia-Tasmania Police Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. [include name of each new branch]
 2. ...
 - CEASED operation:
 1. [include name of each closed branch]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

27 November 2017

Post-election Report

**Police Federation of Australia
Tasmanian Branch E2017/149**

Contents

Election(s) Covered in this Report	2
Rules	2
Roll of Voters.....	2
Irregularities.....	3
Other Matters	3
Attachments.....	3

Election(s) Covered in this Report

Election Decision No/s: E2017/149

Rules

Rules used for the election: 200V: Incorporates alternations of 15/2/2017 (R2016/317)

Rules difficult to apply/interpret: None

Model Rule reference (if any) N/A

Roll of Voters

Western Sub Branch – 227

Eastern Sub Branch – 275

Number of apparent workplace addresses: 502

Number of non-current addresses: 0

Other matters pertaining to the roll of voters: As membership of a Sub-Branch is determined by workplace, membership addresses are also maintained by workplace. This is usual, as was the fact that some members had moved workplaces without informing the Federation

Irregularities

Details of written allegations of irregularities, and action taken by AEC: None

Other irregularities identified, and action taken: None

Other Matters

Rule 52BU (j) "If more nominations are received than there are vacancies for a position, the Branch Returning Officer shall have ballot papers printed which are in accordance with the ballot papers set out in Schedule B to these Rules"

Schedule B states that the directions to voters should be on the back of the ballot paper. This ruling does not comply with the AEC Industrial election policy and procedure manual or our business and usual practice. To provide clear instruction I chose to print directions on the front of the ballot paper.

Attachments

Declaration of results for Contested and uncontested Offices

Louise Stokell
Returning Officer

27 November 2017



GPO BOX 520 HOBART TAS 7001

Reference: T17/51

Mr Mark Kadziolka
Chief Executive Officer
Police Federation of Australia
107 New Town Road
NEW TOWN TAS 7008

Dear Mr Kadziolka,

**Police Federation of Australia
Tasmanian Sub-Branch Elections
E2017/149**

The declaration of the election for contested offices is attached.

The election is now complete.

Yours sincerely



Louise Stokell
Returning Officer

14 November 2017

cc all candidates

Police Federation of Australia Tasmanian Sub-Branch Elections

Declaration of Results for Contested Offices

E2017/149

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Western Sub Branch

Total number of names on the roll of voters	227
Ballot papers issued	227
Replacement ballot papers issued	0
Total Ballot Papers Issued	227
Ballot papers / envelopes returned for scrutiny	144
Less ballot papers / envelopes rejected at preliminary scrutiny	4
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	140
Percentage of ballot papers returned to number issued	61.67%
Ballot papers returned as unclaimed mail	2
Ballot papers not returned	129

Chairperson

<u>Candidates</u>	<u>First Preference Votes</u>
RYBARCZYK, Jason	60
GRAY, Sarah	79
Total votes	140
Formal ballot papers	139
Informal ballot papers	1

I declare Sarah Gray elected.

Secretary

<u>Candidates</u>	<u>First Preference Votes</u>
RAINBIRD, Ben	49
BARTUSH, Evan	89
Total votes	140
Formal ballot papers	138
Informal ballot papers	2

I declare Evan Bartush elected.

Eastern Sub Branch

Total number of names on the roll of voters	275
Ballot papers issued	275
Replacement ballot papers issued	0
Total Ballot Papers Issued	275
Ballot papers / envelopes returned for scrutiny	138
Less ballot papers / envelopes rejected at preliminary scrutiny	2
Adjusting balance	136
Total Ballot Papers Admitted to Scrutiny	136
Percentage of ballot papers returned to number issued	50.18%
Ballot papers returned as unclaimed mail	0
Ballot papers not returned	137

Delegate to Branch Conference (3)

<u>Candidates</u>	<u>First Preference Votes</u>		<u>Votes</u>
MCCULLOCH, Terrence	78		78
ALLOCCA, Ruth	9	(Excluded)	0
HINCHEN, Michael	35		40
MCVILLY, Damien	11		13
Total votes	133		131
Exhausted Votes			2
Formal ballot papers	133		133
Informal ballot papers	3		3

I declare Michael Hinchén, Terrence McCulloch and Damien McVilly elected.



Louise Stokell
Returning Officer
Australian Electoral Commission

14 November 2017



Reference: T17/51

Mr Mark Kadziolka
General Secretary
Police Federation of Australia
107 New Town Road
NEW TOWN TAS 7008

Dear Mr Kadziolka,

**Police Federation of Australia
Tasmanian Sub-Branch Elections
E2017/149**

The declaration of the election for uncontested offices is attached.

The ballot for contested positions will open on Wednesday 25 October 2017 and close at 10am on Tuesday 14 November 2017.

Yours sincerely



Louise Stokell
Returning Officer

12 October 2017

cc all candidates

Police Federation of Australia Tasmanian Sub-Branch Elections

Declaration of Results for Uncontested Offices

E2017/149

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Southern Sub Branch

Chairperson

Candidates

WHITE, Martin Anthony

Secretary

Candidates

TAWS, Jayson Dale

Delegate to Branch Conference (3)

Candidates

SEMMENS, James David

SMITH, Paul Jeffrey

No further nomination was accepted

Northern Sub Branch

Chairperson

Candidates

GROVES, Melanie

Secretary

Candidates

WARREN, Benjamin James

Delegate to Branch Conference (3)

Candidates

KING, Rob

MACKAY, Alison

No further nomination was accepted

Western Sub Branch

Delegate to Branch Conference (3)

Candidates

No nominations were accepted

Eastern Sub Branch

Chairperson

Candidates

TILLEY, Shane

Secretary

Candidates

HOWARD, Shane

Commissioned Officers' Sub Branch

Chairperson

Candidates

LINDSAY, Ian

Secretary

Candidates

ARNOLD, John

Delegate to Branch Conference (3)

Candidates

SHADBOLT, Adrian Paul

No further nominations were accepted

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Louise Stokell
Returning Officer

12 October 2017



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Police Federation of Australia
(E2017/149)

MR ENRIGHT

MELBOURNE, 4 AUGUST 2017

Arrangement for conduct of election.

[1] On 7 July 2017, the Tasmania Police Branch of the Police Federation of Australia lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Chairperson, Secretary and Delegates to Branch Conference (3) for each of the following Sub-branches:

Eastern
Southern
Western
Northern
Officers

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer
<Price code A, PR350812>



Police Federation of Australia

The National Voice of Policing

Tuesday 7 July 2017

Ms Bernadette O'Neill
General Manager
Fair Work Commission
GPO Box 1994
Melbourne VIC 3001

Dear Ms O'Neill,

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 Fair Work (Registered Organisations) Act 2009 and Regulation 138 Fair Work (Registered Organisations) Regulations 2009

I am an officer of the Tasmanian Branch of the Police Federation of Australia and am authorised to sign this statement, which is prescribed for elections lodged in accordance with subsection 189 (1) of the Fair Work (Registered Organisations) Act 2009. I request that you arrange elections with regard to the following information provided.

1. Elections are required for the positions of Chairperson, Secretary and Delegates to Branch Conference (3 positions) for each of the following Sub-branches:
 - Eastern Sub-branch
 - Southern Sub-branch
 - Western Sub-branch
 - Northern Sub-branch
 - Officers Sub-branch

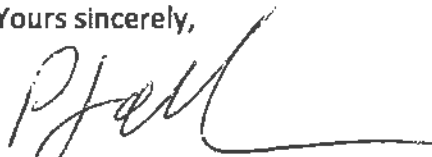
2. The reason for the elections is that the terms of office for these positions will expire at the end of this year.

3. The electorates for the elections are:
 - For Chairperson, Secretary and Delegates to Branch Conference (3 positions) for the Eastern Sub-branch – the members of the Eastern Sub-branch.
 - For Chairperson, Secretary and Delegates to Branch Conference (3 positions) for the Southern Sub-branch – the members of the Southern Sub-branch.

- For Chairperson, Secretary and Delegates to Branch Conference (3 positions) for the Western Sub-branch – the members of the Western Sub-branch.
 - For Chairperson, Secretary and Delegates to Branch Conference (3 positions) for the Northern Sub-branch – the members of the Northern Sub-branch.
 - For Chairperson, Secretary and Delegates to Branch Conference (3 positions) for the Officers Sub-branch – the members of the Officers Sub-branch.
4. The date requested for nominations to open is 13 September 2017.
 5. The date requested for nominations to close is 6 October 2017.
 6. The date requested for the roll of voters to close is 11 September 2017.
 7. The voting system that we request be employed is the direct voting system.

I thank you for your attention to this matter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Pat Allen', with a long horizontal flourish extending to the right.

Pat Allen

Branch President