



27 September 2016

Mr Bruce Siebenhausen
Secretary/Treasurer
Queensland Real Estate Industrial Organisation of Employers
bsiebenhausen@bigpond.com

Dear Mr Siebenhausen,

Annual Return of Information for 2016 [AR2016/142]

I acknowledge receipt on 22 March 2016 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The documents lodged cover most the required information for the 2016 Annual Return of Information of Queensland Real Estate Industrial Organisation of Employers. The documents have been filed and can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/registered-organisations/find-registered-organisations>. However I make the following comments to assist with future lodgements:

List of office holders must be current

A list of the names, postal addresses & occupations of persons holding office is attached to your Declaration of 22 March 2016 as required by s.230(1)(c) of the RO Act. However, your subsequent Declaration of 16 September 2016 lists changes to office holders that predate the Declaration of 22 March 2016.

Please ensure in future years that you lodge a *current* list of office holders with your Annual Return of Information.

Notification of changes made to records

I also acknowledge receipt of a Notification of Change to the office holders of the Queensland Real Estate Industrial Organisation of Employers.

This information was lodged with the Fair Work Commission (the Commission) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Commission Website through the list of Registered Organisations - <https://www.fwc.gov.au/registered-organisations/find-registered-organisations>

Date of lodgement	Change
16 September 2016	President, Vice-President, Committee of Management Member.

Please note that the RO Act requires that a notification of change must be lodged within 35 days of the change occurring. The notification indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

Section 154D(1) of the RO Act requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be in your organisation's rules.

Yours sincerely,

Rebecca Lee
Regulatory Compliance Branch

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

BRUCE SIEBENHAUSEN / SECRETARY / TREASURER - QUEENSLAND

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

REAL ESTATE INDUSTRY ORGANISATION OF EMPLOYERS

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- ~~On [DATE] the address of the organisation changed to [STREET ADDRESS].¹~~
- ~~On [DATE] the name and/or address of a branch[es] of the organisation changed to:²~~
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³

~~COMMENCED operation:~~

~~1. [include name of each new branch]~~

~~2. ...~~

~~CEASED operation:~~

~~1. [include name of each closed branch]~~

~~2. ...~~

jh
SECRETARY / TREASURER

16/9/16

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

Changes to Offices and Office Holders in the organisation and its Branches

Date of Change	Name of Office	Name outgoing Officer	Name New officer	Postal address	Occupation
3/9/15	President	Ray Milton	Vacant	Vacant	Vacant
3/8/16	Vice-President	Lyall St. John Brooks	Vacant	Vacant	Vacant
30/6/15	Committee of Management	Ann Absolon	Vacant	Vacant	Vacant
3/8/16	"		Lyall St. John Brooks		Real Estate Agent
3/8/16	"	Colin Robert Searl	Colin Robert Searl		Real Estate Agent
3/8/16	Secretary/Treasurer	Brice Siebenhausen	Bruce Siebenhausen		Consultant

svc-adlib5

From: Bruce Siebenhausen <bsiebenhausen@bigpond.com>
Sent: Tuesday, 22 March 2016 2:44 PM
To: Orgs
Subject: Annexure A to Annual Rerturn
Attachments: Scan0402.pdf

Annual Return of Information declaration sent earlier by separate email.

ANNEXURE A

- Offices and Office Holders in the Organisation [*insert as many pages as required*]:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
PRESIDENT	RAY MILTON	[REDACTED]	REAL ESTATE AGENT
VICE PRESIDENT	LYALL BROOKS	[REDACTED]	REAL ESTATE AGENT
SECRETARY/ TREASURER	GRAHAM BRUCE SIEBENHAUSEN	[REDACTED]	ELECTED OFFICIAL
COMMITTEE OF MANAGEMENT	COLIN SEARL	[REDACTED]	REAL ESTATE AGENT
COMMITTEE OF MANAGEMENT	IAN ABSOLON	[REDACTED]	REAL ESTATE AGENT
COMMITTEE OF MANAGEMENT	VACANT		
COMMITTEE OF MANAGEMENT	VACANT		
COMMITTEE OF MANAGEMENT	VACANT		
COMMITTEE OF MANAGEMENT	VACANT		

svc-adlib5

From: Bruce Siebenhausen <bsiebenhausen@bigpond.com>
Sent: Tuesday, 22 March 2016 2:44 PM
To: Orgs
Subject: aNNUAL rETURN
Attachments: Scan0401.pdf

Annual Return of Information.

Annexure A to follow by separate email.

I, GRAHAM BRUCE SIEBENHAUSEN, being SECRETARY/TREASURER of the QUEENSLAND REAL ESTATE INDUSTRIAL ORGANISATION OF EMPLOYERS, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year been kept and maintained as required by s.230 (1) (a) and s.230 (2) of the *Fair Work Registered Organisations Act 2008* (the Act).]
3. The following is a correct statement of the information contained in the records required to be correct in accordance with s.230 (1), (b), (c), and (d) of the Act.

- The address of the organisation is 3 JENEE STREET, JINDALEE Q.4074
- The organisation has no branches and no branches have ceased or commenced in the previous 12 months.
- On 31 December in the previous year the number of members was 234.
- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached as Appendix A and forms part of this declaration.
- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of this year.

President (1)
Vice President (1)
Secretary/Treasurer (1)
Committee of Management Members (6)

- The organisation
Has not entered into an agreement under s.151 (1) of the Act with a state union.

Signed:



SECRETARY/TREASURER

Date 22 March 2016