



28 March 2018

Mr Bruce Siebenhausen
Secretary/Treasurer
Queensland Real Estate Industrial Organisation of Employers
bsiebenhausen@bigpond.com

Dear Mr Siebenhausen,

Declaration and information lodged under subsection 233(1) [Annual Return] for 2018 [AR2018/49]

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 5 February 2018 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank-you for providing your Annual Return.

The documents lodged provide most of the required information for the 2018 Annual Return of the Queensland Real Estate Industrial Organisation of Employers.

The Annual Return has been filed and no further action is required. Annual Returns are publicly available on the website through the [List of Registered Organisations](#).

The ROC aims to help organisations comply with all the requirements of subsection 233(1) of the RO Act. I make the following comments to assist with future lodgements:

Elections

The annual return states that there are no elections between January and December of 2018. I have confirmed with yourself that the organisation had an election in January of 2018. This election should have been included within the Annual Return.

Please ensure that next year's Annual Return lists all elections that will be held within 2019 in the elections paragraph, including those that are completed, ongoing and yet to be held. This also includes elections that may commence in 2018 and be completed in 2019, or those that commence in 2019 and will be completed in 2020.

Next year's Annual Return

The ROC will examine next year's Annual Return to confirm that this concern is not repeated. In order to assist organisations to fully comply with the requirements of subsection 233(1) of the RO Act a template Annual Return is available on the [fact-sheets](#) page of our website. Queensland Real Estate Industrial Organisation of Employers is encouraged to use this template.

While no further action is required in relation to this Annual Return, failure to lodge this information can attract further compliance action, including the prospect of Federal Court proceedings seeking penalties. Please ensure Queensland Real Estate Industrial Organisation of Employers includes all elections in next year's Annual Return.

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the fact-sheets page of our website. Queensland Real Estate Industrial Organisation of Employers is encouraged to use this template if any changes occur.

Notification of change – filed

I note that the association lodged a notification of change on 3 February 2018. This notification informed of the change to the Vice President.

This notification of change has been filed.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au

Yours faithfully

Catherine Bebbington
Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (*organisation with no branches*) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and 233 Fair Work (Registered Organisations) Act 2009

I, Bruce Siebenhausen, being the Secretary/Treasurer of the Queensland Real Estate Industrial Organisation of Employers, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230 (1) (a) and s.230(2) of the Fair Work Registered Organisations Act 2009 (the Act)
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.231 (b), (c) and (d) of the Act
 - The address of the organisation is 3 Jenee Street Jindalee Q4074
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.
 - On December 31 in the previous year the number of members was 140.
 - A list of the offices and names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached as Annexure A and forms part of this declaration.
 - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2018.
No elections are required.
 - The organisation: (delete the dot point that does not apply)

Has not entered into an agreement under s. 1151(1) of the Act with a State union.

Signed..........Secretary/Treasurer

Date.....5/2/2018

ANNEXURE A

Offices and Office Holders in the organisation.

Name of Office Including vacant Offices	Nam of Office Holder	Postal address of Office Holder	Occupation of Office Holder
President	Vacant		
Vice-President	Geoff Williams	[REDACTED] [REDACTED] [REDACTED]	Real Estate Agent
Secretary/ Treasurer	Bruce Siebenhausen	as above	Consultant
Committee of Management	Ray Milton	as above	Real Estate Agent
Committee of Management	Peter Barrett	as above	Real Estate Agent

QUEENSLAND REAL ESTATE INDUSTRIAL ORGANISATION OF EMPLOYERS

NOTICE OF CHANGES TO RECORDS

I, Bruce Siebenhausen, being the Secretary/Treasurer of the Queensland Real Estate Industrial Organisation of Employers declare the following:


1. I am authorised to make his declaration:
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230 (1) (b) c) and (d) of the *Fair Work (Registered Organisations Act) 2009*:
 - a list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration.

Signed..........Secretary/Treasurer

Date 2 February 22018

ANNEXURE A

Branch	Date of Change	Name of Office that Has changed	Name of outgoing office holder	Nam of new office holder	Postal address of new office Holder	Occupation of new office holder
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QLD.	22/1/2018	VILL-PRESIDENT	COLIN SPARL	GEOFF WILLIAMS		REAL ESTATE AGENT
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