



20 January 2020

Bruce Siebenhausen
Secretary/Treasurer
Queensland Real Estate Industrial Organisation of Employers
Sent via email: bsiebenhausen@bigpond.com

Dear Bruce Siebenhausen

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/47)

I acknowledge receipt of a Notification of Change to the office holders of the Queensland Real Estate Industrial Organisation of Employers.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
15/01/2020	N/A	Vice President vacancy, Committee of Management Member vacancy	Yes

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.


Yours sincerely

Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to records in the Annual Return required to be kept in accordance with Section 230 *Fair Work Registered Organisations Act 2009* and Regulation 147 *Fair Work (Registered Organisations) Regulations 2009*)

I, Bruce Siebenhausen, being the Secretary Treasurer of the Queensland Real Estate Industrial Organisation of Employers, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s. 230 (1) (b) (c) and (d) of the Fair Work (Registered Organisations) Act 2009
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration as Annexure A and forms part of this declaration.

Signed.....

Secretary/Treasurer

Date:15 January 2020

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Date of Change	Name of Office	Name of outgoing office holder	Name of new office holder
12/12/2019	that has changed	office holder	holder
12/12/2019	Vice-President	Geoff Williams	nil
12/12/2019	Committee of Management Member	Peter Barrett	nil
12/12/2019	Committee of Management Member	Ray Milton	Ray Milton
12/12/2019	Secretary Treasurer	Bruce Siebenhausen 3 Jenee St, Jindalee 4074	Bruce Siebenhausen Paid Official



20 January 2020

Bruce Siebenhausen
Secretary/Treasurer
Queensland Real Estate Industrial Organisation of Employers
Sent via email: bsiebenhausen@bigpond.com

Dear Bruce Siebenhausen,

Declaration and information lodged under subsection 233(1) for 2019 (AR2019/47)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 19 March 2019 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing the Annual Return.

The documents lodged provide the required information for the 2019 Annual Return of the Queensland Real Estate Industrial Organisation of Employers.

The Annual Return has been filed. Annual returns are publicly available on the website through the [List of Registered Organisations](#).

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Queensland Real Estate Industrial Organisation of Employers is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisations with no branches) in accordance with Regulation 47 *Fair Work (Registered Organisations) regulations 2009* and Section 230 and 233 **Fair Work (Registered Organisations) Act 2009**

I, Bruce Siebenhausen, being the Secretary/Treasurer of the Queensland Real Estate Industrial Organisation of Employers declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230 (1) (a) and s.230 (2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230 (1) (b), (c) and (d) of the Act.

The address of the organisation is 3 Jenee Street Jindalee Q., 4074

The organisation has no branches and no branches have ceased or commenced in the previous 12 months.

On 31 December in the previous year the number of member was 64.

A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached as Annexure A and forms part of this declaration.

Under the rules of the organisation the following elections must be held between 1 January and 31 December of THIS YEAR

President (1)

Vice-President (1)

Secretary/Treasurer (1)

Committee of Management (2)

The organisation has not entered into an agreement under s.151 (1) of the Act with a State union.

Signed..........Secretary/Treasurer

Date 17 January 2020

This is an amendment to the Annual Return lodged on 19/3/2019

ANNEXURE A

THIS IS A PUBLIC DOCUMENT WHICH WILL BE PUBLISHED ON THE WEBSITE

Offices and office holders in the organisation

Name of Office	Name of Office Holder	Postal address of Office Holder	Occupation of Office Holder
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President	Vacant		
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Vice President	Geoff Williams	C/- 3 Jenee St Jindalee Q.4074	Real Estate Agent
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Secretary/

Treasurer	Bruce Siebenhausen	as above	Secretary/Treasurer
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Committee Member	Ray Milton	as above	Real Estate Agent
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Committee Member	Peter Barrett	as above	Real Estate Agent
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