



16 November 2015

Mr Chris Oliver-Taylor  
President  
Screen Producers Association of Australia  
info@screenproducers.org.au

Dear Mr Oliver-Taylor,

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/130]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Screen Producers Association of Australia must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and
  - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball  
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. [include OLD name and address and NEW name and address of every branch that has changed]
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED/CEASED operation:
    1. [include name of each new branch]
    2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

**[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]**

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							



Mr Chris Oliver-Taylor  
President  
Screen Producers Association of Australia  
34 Fitzroy Street  
SURRY HILLS NSW 2010

Attention: Mr Brad Taylor  
By email: [brad.taylor@screenproducers.org.au](mailto:brad.taylor@screenproducers.org.au)

**Post Election Report For: Screen Producers Association of Australia – E2015/130**

I refer to the above election for your organisation.

Section 197(1) of Schedule 1 of the Fair Work (Registered Organisations) Act 2009 requires the AEC to provide a written report on the conduct of the election to Fair Work Commission and to the Association or branch for whom the election was conducted. A copy of the report in relation to this election is attached.

Section 198 of Schedule 1 requires that if an organisation or branch is given a post election report under section 197 that identifies a rule that was difficult to interpret or apply, the organisation or branch must, within 30 days, give a written response to the AEC on that aspect of the report. The response must specify whether the organisation or branch intends to take any action in relation to the rule, and if so, what action it intends to take.

If the attached Report identifies a rule that was difficult to interpret or apply, you should forward your response to the AEC by email to 'industrial.elections@aec.gov.au' within thirty days of the date of the report.

Section 198 and the regulations also require an organisation to make the post election report and the organisation's response to the report (if applicable) available to members.

Further, Regulation 141(4) of the Fair Work (Registered Organisations) Act 2009 (RAO) Regulations requires an organisation or branch to publish a notice on its web site advising members that a copy of the post election report is available upon request. If a website is not available, publishing a notice in a journal or newsletter would be considered appropriate.

Please contact me if you wish to clarify any aspect of this report.

Marie Malfitana  
Returning Officer

2 October 2015



Fair Work (Registered Organisations) Act 2009 – Schedule 1

**POST ELECTION REPORT**

**Screen Producers Association of Australia**

**ELECTION/S COVERED IN THIS REPORT**

Election Decision No: E2015/130

**RULES**

Rules used for the election: [118N: Incorporates alterations of 11/07/2014] [R2013/114]  
(replaces 30/03/2012 version)

Rules difficult to apply/interpret: None  
Model Rule reference (if any): N/A

**ROLL OF VOTERS**

Total number of voters on the Roll: 251  
Number of apparent workplace addresses: 251  
Number of non-current addresses: Nil  
Other matters pertaining to the roll of voters: Nil

**IRREGULARITIES**

Details of written allegations of irregularities, and action taken by AEC: Nil  
Other irregularities identified, and action taken: Nil

**ATTACHMENTS**

**A:** Declaration of Results for Contested and Uncontested Offices



Marie Malfitana  
Returning Officer  
2 October 2015

# Screen Producers Association of Australia

## SPAA National Elections - E2015/130

### Declaration of Results for Contested and Uncontested Offices

**E2015/130**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

#### Screen Producers Association of Australia

##### **President**

###### Candidate

OLIVER-TAYLOR, Chris

I declare Chris Oliver-Taylor elected.

##### **Vice President**

###### Candidate

GRANT, Ben

I declare Ben Grant elected.

#### **Documentary Division**

##### **Councillors (2)**

###### Candidates

GILLEZEAU, Marcus  
HILTON, Chris

I declare Marcus Gillezeau and Chris Hilton elected.

## Feature Film Division

Total number of names on the roll of voters	251
Ballot papers issued	251
Replacement ballot papers issued	1
<b>Total Ballot Papers Issued</b>	<b>252</b>
Ballot papers / envelopes returned for scrutiny	62
Less ballot papers / envelopes rejected at preliminary scrutiny	1
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>61</b>
Percentage of ballot papers returned to number issued	24%
Ballot papers returned as unclaimed mail	6
Ballot papers not returned	184

## Councillors (2)

<u>Candidates</u>	<u>Final Votes</u>
SCHULZ, Behren	11
REDMAN, David	50
CROSER, Kate	55
Total votes	116
Formal ballot papers	58
Informal ballot papers	3

I declare Kate Croser and David Redman elected.

## Service and Facilities Division

Total number of names on the roll of voters	251
Ballot papers issued	251
Replacement ballot papers issued	1
<b>Total Ballot Papers Issued</b>	<b>252</b>
Ballot papers / envelopes returned for scrutiny	47
Less ballot papers / envelopes rejected at preliminary scrutiny	1
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>46</b>
Percentage of ballot papers returned to number issued	18%
Ballot papers returned as unclaimed mail	6
Ballot papers not returned	199

## Councillors (2)

<u>Candidates</u>	<u>Final Votes</u>
BAMFORD, Mark	20
BORG, Wayne	27
MCAUSLAND, Alaric James	33

Formal ballot papers  
Informal ballot papers

80  
40  
6

I declare Wayne Borg and Alaric James McAusland elected.

### Television Programme Division

#### Councillors (2)

##### Candidates

BURNETT, Ewan  
WERNER, Joanna

I declare Ewan Burnett and Joanna Werner elected.

### Animation and New Media Division

Total number of names on the roll of voters	251
Ballot papers issued	251
Replacement ballot papers issued	1
<b>Total Ballot Papers Issued</b>	<b>252</b>
Ballot papers / envelopes returned for scrutiny	61
Less ballot papers / envelopes rejected at preliminary scrutiny	1
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>60</b>
Percentage of ballot papers returned to number issued	24%
Ballot papers returned as unclaimed mail	6
Ballot papers not returned	185

#### Councillor

##### Candidates

##### Final Votes

MAYFIELD, Nathan	35
STEPHEN, Barbara	24

Total votes	59
Formal ballot papers	59
Informal ballot papers	1

I declare Nathan Mayfield elected.



Marie Malfitana  
Returning Officer  
Australian Electoral Commission

30 September 2015





## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **Screen Producers Association of Australia** (E2015/130)

MR ENRIGHT

MELBOURNE, 10 JUNE 2015

*Arrangement for conduct of election.*

[1] On 21 May 2015 the Screen Producers Association of Australia lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

President  
Vice-President,  
Television Division Councillors (2)  
Feature Film Division Councillors (2)  
Documentary Division Councillors (2)  
Service & Facilities Division Councillors (2)  
Animation & New Media Division Councillor

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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**Notice and Statement of Prescribed Information for an Election**

I, Chris Oliver-Taylor, being the President of the Screen Producers Association of Australia, make the following statement:

I am the President of the Screen Producers Association of Australia,

I am authorised to lodge the following prescribed information concerning forthcoming national elections of the Screen Producers Association of Australia, and

I confirm that the following information is being lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

Signed: Chris Oliver-Taylor, President



Dated: Thursday, 21 May 2015

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**Offices/Positions**

<b>A</b>	President (Direct Voting System)
	Vice-President (DVS)
<b>B</b>	Television Councillors (2) (DVS)
	Feature Film Councillors (2) (DVS)
	Documentary Councillors (2) (DVS)
	Service & Facilities Councillors (2) (DVS)
	Animation & New Media Councillor (DVS)

**Reasons for election:**

- Election for offices and positions marked A and B is required as the terms of office are due to expire in the normal course of events under the rules of the organisation.

**Elected by:**

- The electorate for the direct voting system is the whole of the organisation (rule 9.1).

**Schedule for elections (Elections for Positions marked A + B to run concurrently):**

- Wednesday 26 July 2015: Close of Voter Roll
- Wednesday 19 August 2015: Nominations Open
- Wednesday 2 September 2015: Nominations Close
- Wednesday 16 September 2015: Ballot Opens
- Wednesday 30 September 2015: Ballot Closes