



FAIR WORK  
AUSTRALIA

11 December 2012

Mr Brian Rosen  
President  
Screen Producers Association of Australia

By email: spaa@spaa.org.au

Dear Mr Rosen

**Re: Financial Report for the Screen Producers Association of Australia for the year ended 30 June 2012 (FR2012/253)**

I acknowledge receipt of the financial report for the Screen Producers Association of Australia for the year ended 30 June 2012. The report was lodged with Fair Work Australia on 11 October 2012.

The financial report is filed.

I direct your attention to the following comments concerning the above reports and the financial reporting obligations under the Fair Work (Registered Organisations) Act 2009 (the RO Act). Please note that these matters are generally advised for assistance in the future preparation of financial reports. No further action is required in respect of the subject documents.

**Committee of Management Statement**

The reference to 'a Registrar' in paragraph (e)(iv) should refer to the 'General Manager'.

**Operating Report**

Results of principal activities

Subsection 254(2)(a) of the RO Act requires an operating report to contain a review of the principal activities of the reporting unit, the results of those activities and any significant changes in the nature of those activities. I note that the operating report provides a review of the principal activities, but does not explain the results of these activities or whether there had been any significant changes in those activities. Please note that subsection 254(2)(a) does not require a financial result, but instead a description of the results from representing the interests of members. In future years please ensure that the Operating Report describes the principal activities of the reporting unit, the results of those activities and any significant changes in the nature of those of the reporting unit.

Membership of Committee of Management

The Operating Report is required to contain the name of each person who has been a member of the committee of management of the reporting unit at any time during the reporting period, and the period for which he or she held such a position - refer regulation 159(c) of the Fair Work (Registered Organisations) Regulations 2009.

The Operating Report should have provided the positions which all members of the committee of management held during the reporting period.

Should you wish to discuss this letter or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7893 or by email at [larry.powell@fwa.gov.au](mailto:larry.powell@fwa.gov.au).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L. Powell'.

Larry Powell  
Regulatory Compliance Branch

**Designated Officer's Certificate**  
for the year ending 30 June 2012

**Section 268 of the Fair Work (Registered Organisations) Act 2009**

I, Brian Rosen, being President of the Screen Producers Association of Australia (SPAA),  
certify:

1. that the documents lodged herewith are copies of the full report referred to in Section 268 of the Fair Work (Registered Organisations) Act 2009;
2. that the full report was provided to members on the website [www.spaa.org.au](http://www.spaa.org.au) on 6<sup>th</sup> September 2012;
3. that the full report was presented at a SPAA Annual General Meeting of Members on 27th September 2012.



\_\_\_\_\_  
Brian Rosen

Date:

27th Sept 2012.

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**

**A.B.N. 46 091 470 324**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2012**

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**SWAINE & ASSOCIATES  
CHARTERED ACCOUNTANTS  
SUITE 1706, LEVEL 17, 109 PITT STREET  
SYDNEY NSW 2000  
PHONE (02) 8011 0795  
FAX (02) 9264 2025**

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**

**A.B.N. 46 091 470 324**

**OPERATING REPORT for the year ended 30 June 2012**

**Principal Activities**

The principal activities of the association during the financial year were to provide a representative forum for members involved in the Australian Film and Television industry. There have been no significant changes in the financial affairs for the financial year.

**Manner of Resignation**

Members may resign from Association in accordance with Constitution rule 10, which reads as follows:

**10 - RESIGNATION OF MEMBERS**

- a) A member of the Association may resign from membership by written notice addressed and delivered to the Executive Director of the Association.
- b) A notice of resignation from membership of the Association takes effect:
  - (i) where the member ceases to be eligible to become a member of the Association:
    - (A) on the day on which the notice is received by the Association; or
    - (B) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member,whichever is the later; or
  - (ii) in any other case:
    - (A) at the end of 2 weeks after the notice is received by the Association; or
    - (B) on the day specified in the notice, whichever is the later.
- (c) Any dues (including subscriptions and/or levies) payable but not paid by a former member of the Association, in relation to a period before the member's resignation from the Association took effect, may be sued for and recovered in the name of the Association, in a court of competent jurisdiction, as a debt due to the Association.
- (d) A notice delivered to the Executive Director of the Association in accordance with subclause (a) shall be taken to have been received by the Association when it was delivered.
- (e) A notice of resignation that has been received by the Association is not invalid because it was not addressed and delivered in accordance with subclause (a).
- (f) A resignation from membership of the Association is valid even if it is not effected in accordance with this clause if the member is informed in writing by or on behalf of the Association that resignation has been accepted.

**Trustee or Director of Trustee Company of Superannuation Entity or Exempt Public Sector Superannuation Scheme**

No officer or member of the reporting unit was:

- (i) a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and

where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organization.

**Number of Members**

The number of members who, at the end of reporting period, were recorded on the Register of Members of the Association was 418.

**Number of Employees**

The number of persons who were, at the end of reporting period, employees of the Association was 6 measured on a full time equivalent basis.

**Members of Committee of Management**

The persons who held office as members of the Committee of Management of the Association during the reporting period are:

Andrew Ogilvie	(01/07/11-30/06/12)
Chris Hilton	(01/07/11-30/06/12)
Dan Pearce	(01/07/11-30/06/12)
Alaric McAusland	(01/07/11-30/06/12)
Brian Rosen	(01/07/11-30/06/12)
Sue Taylor	(01/07/11- 30/06/12)
Jennifer Wilson	(01/07/11- 30/06/12)
Ros Tatarka	(22/09/11- 30/06/12)
Paul Barron	(22/09/11- 30/06/12)
David Redman	(22/09/11- 30/06/12)
Ben Grant	(22/09/11- 30/06/12)

Full name	<u>BRIAN ROSEN</u>
Office	<u>PRESIDENT</u>
Signed	<u>B. Rosen</u>
Dated	<u>8TH AUGUST 2012</u>

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	<u>Note</u>	<u>2012</u> \$	<u>2011</u> \$
Revenues from ordinary activities	2	2,149,933	2,382,890
Depreciation expense		(5,830)	(4,488)
Other expenses from ordinary activities		(2,136,862)	(2,294,857)
Profit from Operations		<u>7,241</u>	<u>83,545</u>

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**BALANCE SHEET**  
**AS AT 30 JUNE 2012**

	<u>Note</u>	<u>2012</u> \$	<u>2011</u> \$
<u>CURRENT ASSETS</u>			
Cash	4	1,400,500	1,414,904
Receivables	5	78,744	289,380
Other	6	120,974	160,664
<u>TOTAL CURRENT ASSETS</u>		<u>1,600,218</u>	<u>1,864,948</u>
<u>NON-CURRENT ASSETS</u>			
Property, Plant and Equipment	7	7,972	11,771
<u>TOTAL NON-CURRENT ASSETS</u>		<u>7,972</u>	<u>11,771</u>
<u>TOTAL ASSETS</u>		<u>1,608,190</u>	<u>1,876,719</u>
<u>CURRENT LIABILITIES</u>			
Payables	8	67,155	108,834
Current Tax Liabilities	9	32,785	54,285
Provisions	10	380,021	391,332
Other	11	59,475	267,967
<u>TOTAL CURRENT LIABILITIES</u>		<u>539,436</u>	<u>822,418</u>
<u>NON-CURRENT LIABILITIES</u>			
Provisions	10	15,101	7,889
<u>TOTAL NON-CURRENT LIABILITIES</u>		<u>15,101</u>	<u>7,889</u>
<u>TOTAL LIABILITIES</u>		<u>554,537</u>	<u>830,307</u>
<u>NET ASSETS</u>		<u>1,053,653</u>	<u>1,046,412</u>
<u>EQUITY</u>			
Retained Earnings	12	1,053,653	1,046,412
<u>TOTAL EQUITY</u>		<u>1,053,653</u>	<u>1,046,412</u>



**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	Retained Earnings \$	Total \$
Balance at 1 July 2010	962,867	962,867
Profit attributable to the entity	<u>83,545</u>	<u>83,545</u>
Balance at 30 June 2011	1,046,412	1,046,412
Profit attributable to the entity	7,241	7,241
Balance at 30 June 2012	<u><u>1,053,653</u></u>	<u><u>1,053,653</u></u>

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	<u>Note</u>	<u>2012</u> \$	<u>2011</u> \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers		2,272,052	2,107,672
Operating grants received		73,540	30,090
Payments to suppliers and employees		(2,412,994)	(2,566,968)
Interest Received		<u>55,029</u>	<u>66,093</u>
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	13	<u>(12,373)</u>	<u>(363,113)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Proceeds from sale of plant and equipment		-	-
Purchases of plant and equipment		<u>(2,031)</u>	<u>(7,800)</u>
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES		<u>(2,031)</u>	<u>(7,800)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Receipts from borrowings		-	-
Repayment of borrowings		<u>-</u>	<u>-</u>
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES		<u>-</u>	<u>-</u>
NET INCREASE (DECREASE) IN CASH HELD		(14,404)	(370,913)
Cash at the beginning of the financial year		<u>1,414,904</u>	<u>1,785,817</u>
Cash at the end of the financial year	4	<u><u>1,400,500</u></u>	<u><u>1,414,904</u></u>

This statement of cash flows is to be read in conjunction with the attached notes to the accounts.

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2012**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporations Act NSW.

The financial report covers Screen Producers Association of Australia as an individual entity. Screen Producers Association of Australia is an association incorporated in New South Wales under the Association Incorporations Act 1984.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on fair value of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by Screen Producers Association of Australia in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Income Tax

The association is exempt from income tax.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost, or fair value less, where applicable, any accumulated depreciation.

The carrying amount of plant and equipment is reviewed annually by the Association to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets are depreciated on a diminishing value basis over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

The depreciation rates used for each class of assets are:

<u>Class of Fixed Assets</u>	<u>Depreciation Rate</u>
Office Equipment	8% - 25%

(c) Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2012**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES – cont.

(d) Cash

Cash and cash equivalents include cash on hand, at banks and deposits held at call.

(e) Revenue

Income from providing a service is recognized when the customer receives the service. Interest income is recognised on a proportional basis taking into account the interest rates relevant to the financial assets.

(f) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expenses. Receivables and Payables in the Balance Sheet are shown inclusive of GST.

(g) Information to be provided to members or General Manager

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Section 272 of that schedule, which reads as follows:

(1) A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(3) A reporting unit must comply with an application made under subsection (1).

(4) The General Manager may only make an application under subsection (1) at the request of a member of the reporting unit concerned, and the General Manager must provide to a member information received because of an application made at the request of the member.

(5) A general purpose financial report prepared under section 253, a concise report prepared under section 265 and a report prepared under subsection 270(4) must include a notice drawing attention to subsections (1), (2) and (3) of this section and setting out those subsections.

(6) Without limiting the information that may be prescribed under subsection (1), the information prescribed must include details (including the amount) of any fees paid by the reporting unit for payroll deduction services provided by a person who is an employer or:

- (a) the member making the application for information; or
- (b) the member at whose request the application was made.

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	<u>2012</u>	<u>2011</u>
	\$	\$
<b>2. <u>REVENUE FROM ORDINARY ACTIVITIES</u></b>		
<b>Operating Revenue</b>		
Grants Received	73,540	30,090
Subscriptions	133,805	126,300
Levies	585,983	774,244
Seminars/Workshops	19,449	20,078
Conference	1,170,538	1,201,808
Fringe Conference	87,500	160,625
	<u>2,070,815</u>	<u>2,313,145</u>
<b>Non-operating revenue</b>		
Interest received	55,029	66,093
Sundry Income	24,089	3,652
	<u>79,118</u>	<u>69,745</u>
	<u>2,149,933</u>	<u>2,382,890</u>

**3. PROFIT FROM ORDINARY ACTIVITIES**

Profit from ordinary activities has been determined after:

**(a) Expenses**

Depreciation	5,830	4,488
Remuneration of auditor		
- SPAA audit	4,710	5,750
- Conference audit	1,600	1,600
Employee Benefits to holders of office	179,632	183,338
Employee Benefits to other employees	328,540	342,673
Legal Fees	-	1,771
Donations	250	909
Grant Expenses	7,300	3,030
Council Management Meetings	48,076	65,055
Annual General Meeting	567	1,833

**(b) Significant Revenue and Expenses**

The following revenue and expense items are relevant in explaining the financial performance

Conference Income	1,170,538	1,201,808
Conference Expenses	(850,249)	(812,234)
	<u>320,289</u>	<u>389,574</u>
Fringe Conference Income	87,500	160,625
Fringe Conference Expenses	(98,344)	(141,221)
	<u>(10,844)</u>	<u>19,404</u>

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	<u>2012</u>	<u>2011</u>
	\$	\$
<b>4. <u>CASH ASSETS</u></b>		
Cash on Hand	105	108
Cash at Bank	1,387,126	970,946
Conference Cheque Account	13,269	43,850
Short Term Deposits	-	400,000
	<u>1,400,500</u>	<u>1,414,904</u>
<b>5. <u>RECEIVABLES</u></b>		
Trade Debtors	78,744	329,432
Less: Provision for Doubtful Debts	-	(40,052)
	<u>78,744</u>	<u>289,380</u>
<b>6. <u>OTHER</u></b>		
Prepaid Conference Expenses	67,805	85,433
Prepaid Fringe Expenses	21,608	28,947
Prepayments	7,611	10,473
Refundable Deposits	15,874	15,874
Other	8,076	19,937
	<u>120,974</u>	<u>160,664</u>
<b>7. <u>PROPERTY, PLANT AND EQUIPMENT</u></b>		
Office Equipment - at cost	49,095	169,344
Less: Accumulated Depreciation	41,123	157,573
	<u>7,972</u>	<u>11,771</u>

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	<u>2012</u>	<u>2011</u>
	\$	\$
<b>8. <u>PAYABLES</u></b>		
Trade Creditors	40,839	78,816
Other Creditors and Accruals	26,316	30,018
	<u>67,155</u>	<u>108,834</u>
<b>9. <u>CURRENT TAX LIABILITIES</u></b>		
GST Payable	<u>32,785</u>	<u>54,285</u>
<b>10. <u>PROVISIONS</u></b>		
Current		
Provision for Industrial Relations	200,000	200,000
Provision for Convergence	93,850	100,000
Provision for Legal Fees	50,000	50,000
Provision for Holiday Pay	36,171	41,332
	<u>380,021</u>	<u>391,332</u>
Non-Current		
Provision for Long Service Leave	<u>15,101</u>	<u>7,889</u>
<b>11. <u>OTHER</u></b>		
Fees in advance	6,097	9,779
Conference in advance	5,003	255,188
Fringe in advance	15,000	3,000
Levies in advance	33,375	-
	<u>59,475</u>	<u>267,967</u>
<b>12. <u>RETAINED PROFITS</u></b>		
Retained profits at the beginning of the financial year	1,046,412	962,867
Net profit attributable to the association	7,241	83,545
	<u>1,053,653</u>	<u>1,046,412</u>

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2012**

	<u>2012</u>	<u>2011</u>
		\$
<b>13. <u>CASH FLOW INFORMATION</u></b>		
<b>Reconciliation of cash flow from operations with operating profit</b>		
Operating profit	7,241	83,545
Non cash flows in operating profit		
Loss on sale of plant and equipment	-	-
Depreciation	5,830	4,488
Provision for Holiday Pay	(5,160)	2,147
Provision for Long Service Leave	7,212	(9,096)
Provision for Doubtful Debts	(40,052)	31,552
Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries		
Decrease (increase) in trade debtors	250,688	(179,035)
Increase (decrease) in trade creditors	(37,977)	508
Increase (decrease) in other creditors	(233,695)	(443,007)
Increase (decrease) in provisions	(6,150)	150,000
Decrease (increase) in other debtors	39,690	(4,215)
Cash Flows from Operations	<u>(12,373)</u>	<u>(363,113)</u>



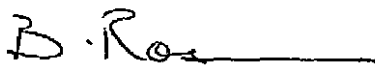
**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**COMMITTEE OF MANAGEMENT'S STATEMENT**


On 8<sup>th</sup> August '12 the Committee of Screen Producers Association of Australia passed the following resolution in relation to the to general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2012.

The Committee of Management declares in relation to the GPFR that in its opinion:

- a) the financial statements and notes comply with the Australian Accounting Standards;
- b) the financial statements and notes comply with the reporting guidelines of the General Managers;
- c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organization; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and Fair Work (Registered Organisations) Regulations 2009;
  - (iv) no information has been sought by a member of the reporting unit or a Registrar under section 272 of the Fair Work (Registered Organisations) Act 2009; and
  - (v) no orders have been made by Fair Work Australia under section 273 of the Fair Work (Registered Organisations) Act 2009 during the period.



Brian Rosen  
President

  
Sue Taylor  
Vice President

Dated this 8<sup>th</sup> day of August 2012.

**SCREEN PRODUCERS ASSOCIATION OF AUSTRALIA**  
**A.B.N. 46 091 470 324**

**INDEPENDENT AUDIT REPORT TO THE MEMBERS**

**Scope**

I have audited the financial report of Screen Producers Association of Australia for the year ended 30 June 2012 as set out on pages 1 to 13. The Committee is responsible for the financial report. I have conducted an independent audit of the financial report in order to express an opinion on it to the members.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia so as to present a view which is consistent with my understanding of the Association's financial position and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis, subject to the separate audit of Annual Conference Income and Expenditure.

**Audit Opinion**

In my opinion, the general purpose financial report of Screen Producers Association of Australia is presented fairly, in accordance with applicable Accounting Standards, the requirements imposed by Part 3 Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and other mandatory professional reporting requirements in Australia, of the financial position of Screen Producers Association of Australia as at 30 June 2012, and the results of its operations and its cash flows for the year then ended.

Dated this 31<sup>st</sup> day of August 2012.



Stephen B Swaine  
Swaine & Associates  
A member of the Institute of Chartered Accountants  
in Australia and a current Public Practice Certificate holder.