



18 April 2019

Jason Letchford  
Secretary  
Shearing Contractors' Association of Australia, The  
Sent via email: [scaa@scaa.org.au](mailto:scaa@scaa.org.au)

Dear Jason Letchford,

**Officer and related party disclosure statement under 293J (ORP Statement) for 2019 (ORP2018/1627)**

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 11 March 2019 of your organisation's ORP Statement which provides information required to be lodged under subsection 293J of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your ORP Statement. The ORP Statement has been filed.

Thank you for providing your ORP Statement. The ORP Statement has been filed and no further action is required.

The ROC understands that not all organisations and branches have five or more officers who receive relevant remuneration or have made payments to related-parties. Section 293J of the RO Act does not require an organisation or branch to explicitly state that certain items were 'nil'. However it is the view of the ROC that such statements would provide greater clarity and transparency for members. Such statements reassure the organisation's members and the ROC that the organisation or branch has turned its attention to the question of officers' relevant remuneration, their non-cash benefits and payments to related parties.

**Time frames**

Section 293J requires that the ORP Statement is provided to members and a copy lodged with the ROC within 6 months of the end of the organisation's financial year.

**Material Personal Interests**

ORP Statements do not include information about disclosures of material personal interests. Members of organisations can access these disclosures on request. Details of these disclosures must be provided within 28 days to any member who requests them in writing.

**Assistance**

The ROC has provided educational materials regarding ORP Statements. For access to the webinars, fact sheets, templates and other information please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#).

For information on upcoming educational events, including information sessions, webinars and new templates please see our [Education Strategy](#).

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours faithfully

**Anne Batshoun**  
**Registered Organisations Commission**

## OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Jason Letchford, being the Secretary of the Shearing Contractors Association of Australia, declare the following Officer and Related Party Disclosure Statement.

<b>Organisation Name:</b>	The Shearing Contractors Association of Australia	<b>Branch Name:</b>	N/A
<b>Financial year start date:</b>	<i>1<sup>st</sup> December</i>	<b>Financial year end date:</b>	<i>30<sup>th</sup> November</i>

### Top Five Rankings of Officers – Relevant remuneration and non-cash benefits

When all officers in the Shearing Contractors Association of Australia are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

**[INSTRUCTIONS FOR TABLE BELOW:**

- delete the examples and add information relevant to your branch or organisation. Add extra lines if required (e.g. if more than one officer is ranked at a particular level)*
- if there are no disclosures in any of the cells below, please insert 'NIL']*

Full Name	Office (e.g. Secretary)	Actual Amount of Relevant Remuneration	Value of Relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)
1. Jason Letchford	<i>Secretary-Treasurer</i>	\$45,500	\$360	<i>phone</i>
2. Michael Schofield	<i>President</i>	\$5,000	\$	
3		\$	\$	
4.		\$	\$	

5.		\$	\$	
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**[INSTRUCTIONS FOR DOT POINTS BELOW: delete all that do not apply]**

- Only those officers listed above received relevant remuneration from the branch/organisation, relevant boards or related parties. No other officers in the branch/organisation received relevant remuneration from the branch/organisation, relevant boards or related parties.
- The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.

**Relevant Remuneration:**

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

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*i*

- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer’s duties as an officer.

**Relevant non-cash benefits:**

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer’s duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

**Payments to related parties and declared persons or bodies**

During the financial year, the SCAA made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

<b>Date</b>	<b>Name</b>	<b>Nature of relationship (e.g company owned by Secretary)</b>	<b>Purpose of payment (e.g. catering)</b>	<b>Amount</b>	<b>Other relevant details</b>
31/12/18	Jason Letchford	Owned by Secretary	Office Rent	\$8,295	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	

Signed by the officer:



Dated: 11/3/19

*[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au). ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]*