



18 September 2020

Jason Letchford
Secretary
The Shearing Contractors' Association of Australia
Sent via email: scaa@scaa.org.au

Dear Jason Letchford

The Shearing Contractors' Association of Australia's Officer and related party disclosure statement (ORP Statement)

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your ORP Statement and Review Outcome

Financial year ending	30 November 2019
Matter number	ORP2019/358
Lodgement date	3 June 2020
Review	Advanced Review
Result	FILED

Your advanced review

Your ORP statement had an **advanced review** which is a comprehensive review that evaluates compliance with the requirements of the Fair Work (Registered Organisations) Act 2009.

Your ORP statement has been uploaded to the ROC website.

You do not need to do anything further this year. The following comments are made to assist you when you prepare next year's ORP statement.



Not lodged on time

Your ORP statement was not lodged on time.

Did you know? Last year more than 92% of organisations and branches lodged their ORP statement on time.

Next year's ORP statement must be lodged within 6 months of the end of the financial year.



Insufficient Nil Statements

Your ORP statement did not contain NIL statements and this made it unclear whether you had fully completed the statement.

It is the view of the ROC that NIL statements provide greater clarity and transparency for members. Such statements reassure the organisation's members and the ROC that the organisation or branch has turned its attention to officers' relevant remuneration, their non-cash benefits and payments to related parties.

Hint: Your reminder letter had examples of how to do a NIL statement, you can also refer to our [ORP statement template](#) which contains help about NIL statements.

Please ensure that next year's ORP statement contains NIL statements instead of blanks.

Next year

The ROC will check for compliance with these areas next year.

The ROC's risk-based approach

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a comprehensive review. The ROC's [advanced review checklist](#) is published on our website.

This year your ORP statement was assessed against an advanced review.

Do you have questions?

Important information and education materials will be available to you in time for next year's ORP statement. We recommend you [subscribe to the ROC's subscription service!](#)

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Jason Letchford, being the Secretary of the Shearing Contractors Association of Australia, declare the following Officer and Related Party Disclosure Statement.

Organisation Name:	The Shearing Contractors Association of Australia	Branch Name:	N/A
Financial year start date:	<i>1st December 2018</i>	Financial year end date:	<i>30th November 2019</i>

Top Five Rankings of Officers – Relevant remuneration and non-cash benefits

When all officers in the Shearing Contractors Association of Australia are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

[INSTRUCTIONS FOR TABLE BELOW:

- delete the examples and add information relevant to your branch or organisation. Add extra lines if required (e.g. if more than one officer is ranked at a particular level)*
- if there are no disclosures in any of the cells below, please insert 'NIL']*

Full Name	Office (e.g. Secretary)	Actual Amount of Relevant Remuneration	Value of Relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)
1. Jason Letchford	<i>Secretary-Treasurer</i>	\$46,800	\$660	<i>Phone & internet</i>
2. Michael Schofield	<i>President</i>	\$5,000	\$	
3.		\$	\$	
4.		\$	\$	

5.		\$	\$	
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[INSTRUCTIONS FOR DOT POINTS BELOW: delete all that do not apply]

- Only those officers listed above received relevant remuneration from the branch/organisation, relevant boards or related parties. No other officers in the branch/organisation received relevant remuneration from the branch/organisation, relevant boards or related parties.
- The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.

Relevant Remuneration:

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

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- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer's duties as an officer.

Relevant non-cash benefits:

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer's duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

Payments to related parties and declared persons or bodies

During the financial year, the SCAA made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship (e.g company owned by Secretary)	Purpose of payment (e.g. catering)	Amount	Other relevant details
31/12/18	Jason Letchford	Owned by Secretary	Office Rent	\$8,580	
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	

Signed by the officer:



Dated: 3/6/20

[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]