

ABN 36 153 379 383

Shop, Distributive & Allied Employees' Association



NEWCASTLE & NORTHERN BRANCH, 17 WILLIAM STREET, HAMILTON NSW 2303
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1 November 2005

Industrial Registrar
NSW District Registry
Level 8
Terrace Towers
80 Williams Street
EAST SYDNEY NSW 2011

FR 2005/233

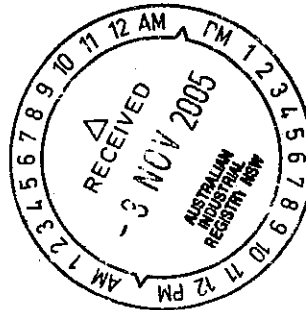
Dear Sir

Please find enclosed copies of the Reports, Accounts and Statements of the Newcastle and Northern Branch for the period ending 30 June 2005, together with a Designated Officer's Certificate stating that the above mentioned Reports, Accounts and Statements are copies of the documents that were presented to the meeting of Branch Council held on Monday 31 October 2005.

May we be advised of your receipt please.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Barbara', written over a faint circular stamp.



Barbara Nebart
BRANCH SECRETARY

Encl


DESIGNATED OFFICERS' CERTIFICATE

S268 of Schedule 1B Workplace Relations Act 1996

I, Barbara Ncbart, being the Branch Secretary- Treasurer of the Shop, Distributive and Allied Employees' Association, Newcastle and Northern Branch certify:

1. that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
2. that the full report was provided to members on 29 September 2005; and
3. that the full report was presented to a meeting of the Committee of Management of the reporting unit on 31 October 2005; in accordance with section 266 of the RAO Schedule.

Signature: _____



Date: _____

1-11-05

Annual report – Shop, Distributive and Allied Employees’
Association, Newcastle and Northern Branch
For the Year Ended 30 June 2005

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Committee of Management operating report

Membership of the Newcastle and Northern Branch ("Branch") of the Association as at 30 June 2005 was 10,159.

There were no persons who were, at the end of the financial year to which the report relates, employees of the Branch.

The finances of the Branch are stable and there were no significant changes in the Branch's financial affairs during the year.

Persons eligible to do so under the rules of the Association were actively encouraged to join the Association. Persons join or resign through the Newcastle and Northern Branch of the Association in accordance with Branch Rules 25A and 25B.

The members of the Committee of Management of the Branch for the relevant period were:

Branch President	-	Reginald Coghlan
Branch Vice President	-	Allan Carruthers
Branch Vice President	-	Margaret Harris
Branch Secretary-Treasurer	-	Geoffrey Williams
Committee of Management	-	Barbara Nebart
	-	Sandra Owen
	-	Jennifer Burgess
	-	Chris Akers
	-	William Noonan
	-	Toni May
	-	Ross Simmons

Due to Branch elections held in March/April 2005, the following changes were made to the Committee of Management, effective 12 April 2005.

Jennifer Burgess - replaced at election, no longer on the Committee.

Ross Simmons - elected to the Committee 12/5/05.

The Branch Secretary-Treasurer, Geoffrey Williams, was the National Vice President of the Association until October 2004, when elections were held for the Association. He was replaced at this time.

The Branch maintained its industrial awards and agreements at a high, up-to-date standard.

New Enterprise Agreements were negotiated with a wide range of employers including Coles-Myer, Bunnings Traditional Stores, Franklins, Hungry Jacks, Wendys, Millers, Rockmans/Pretty Girl, Liquorland, and others. These agreements all resulted in improved wages and working conditions for the employees that they covered.

Throughout the year the Branch has conducted periodic training courses for Delegates in respect of Occupational Health and Safety, Workers Compensation Return to Work, Delegates Training Levels 1, 2 and 3 and Agreement specific familiarisation and interpretation courses.

During the relevant period the Branch represented and/or assisted its members in industrial matters at the workplace.

The Association is affiliated to the Australian Council of Trade Unions.

The Branch Secretary, Geoffrey Williams, is an Alternate Employee Director of both the Retail Employees Superannuation Trust (REST) and Super Investment Management Pty Limited.

The Newcastle and Northern Branch maintained its rules and reported according to statutory requirements.

Committee of Management operating report

A quarterly magazine is produced and posted to members of the Branch and periodic information Bulletins are posted to delegates and workplaces.

The Branch produces a range of publications for its members including such matters as Occupational, Health and Safety, Workers Compensation, Equal Opportunity, Superannuation, Sexual Harassment and others.

Signed: _____



Barbara Nebart
Designated Officer

Dated: _____

25-7-05

Committee of Management statement

On 25 July, 2005 the Committee of Management of Shop, Distributive and Allied Employees' Association, Newcastle and Northern Branch ("reporting unit"), passed the following resolution in relation to the general purpose financial report of the reporting unit for the financial year ended 30 June 2005.


The Committee of Management declares in relation to the general purpose financial report that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the general purpose financial report relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) the financial records of the reporting unit have been kept as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under Section 272 of the RAO Schedule has been furnished to the member or the Registrar; and
 - (vi) no orders have been made by the Commission under section 273 of the RAO Schedule during this period.

For the Committee of Management:
Title of Office Held:

Barbara Nebart
Designated Officer

Signature:
Date:


25-7-05

Financial report – Shop, Distributive and Allied Employees’ Association, Newcastle and Northern Branch For the Year Ended 30 June 2005

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This financial report covers Shop, Distributive and Allied Employees’ Association Newcastle and Northern Branch as an individual entity.

Shop, Distributive and Allied Employees’ Association Newcastle and Northern Branch’s principal place of business is:

17 William Street, Hamilton NSW 2303

A description of the nature of the entity’s operations and its principal activities is included in the Committee of Management operating report on page 1, which is not part of this financial report.

Statement of financial performance
 For the year ended 30 June 2005

	Notes	2005 \$	2004 \$
Revenue from ordinary activities	2	332,117	292,205
Affiliation and levy expenses		(232,859)	(182,473)
Conferences and travelling expenses		(16,759)	(28,616)
Legal expenses		-	(6,350)
Management expenses		(33,086)	(29,098)
Member benefit expenses		(60,301)	(53,592)
Other expenses from ordinary activities		(118)	(1,353)
		<hr/>	<hr/>
Loss from ordinary activities		<u>(11,006)</u>	<u>(9,277)</u>

The above statement of financial performance should be read in conjunction with the accompanying notes.

Statement of financial position

As at 30 June 2005

	Notes	2005 \$	2004 \$
Current assets			
Cash assets		82,776	93,586
Total assets		<u>82,776</u>	<u>93,586</u>
Current liabilities			
Payables	3	5,104	4,908
Total liabilities		<u>5,104</u>	<u>4,908</u>
Net assets		<u>77,672</u>	<u>88,678</u>
Retained earnings			
Retained earnings		<u>77,672</u>	<u>88,678</u>
Total retained earnings	4	<u>77,672</u>	<u>88,678</u>

The above statement of financial position should be read in conjunction with the accompanying notes.

Statement of cash flows
For the year ended 30 June 2005

	Notes	2005 \$	2004 \$
Cash flows from operating activities			
Receipts from customers (inclusive of goods and services tax)		363,943	320,080
Payments to suppliers (inclusive of goods and services tax)		<u>(376,013)</u>	<u>(330,969)</u>
		(12,070)	(10,889)
Interest received		<u>1,260</u>	<u>1,223</u>
Net cash inflow (outflow) from operating activities		<u>(10,810)</u>	<u>(9,666)</u>
Net increase (decrease) in cash held		(10,810)	(9,666)
Cash at the beginning of the financial year		<u>93,586</u>	<u>103,252</u>
Cash at the end of the financial year		<u><u>82,776</u></u>	<u><u>93,586</u></u>

The above statement of cash flows should be read in conjunction with the accompanying notes.

Notes to the financial statements
For the year ended 30 June 2005

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Shop, Distributive and Allied Employees' Association, Newcastle and Northern Branch ("Branch")

Note 1 Summary of significant accounting policies

This general purpose financial report has been prepared in accordance with Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Consensus Views and RAO requirements.

It is prepared in accordance with the historical cost convention, except where otherwise noted. Unless otherwise stated, the accounting policies adopted are consistent with those of the previous year.

The Australian Accounting Standards Board (AASB) is adopting International Financial Reporting Standards (IFRS) for application to reporting periods beginning on or after 1 January 2005. The AASB has issued Australian equivalents to IFRS, and the Urgent Issues Group has issued interpretations corresponding to IASB interpretations originated by the International Financial Reporting Interpretations Committee or the former Standing Interpretations Committee. These Australian equivalents to IFRS are referred to hereafter as AIFRS. The adoption of AIFRS will be first reflected in the entity's financial statements for the year ending 30 June 2006. Information about how the transition to AIFRS is being managed is set out in note 8.

(a) **Revenue recognition**

Amounts disclosed as revenue are net of returns, allowances and duties and taxes paid. Revenue is recognised for the major business activity as follows:

(i) *Membership revenue*

Membership revenue is recognised as and when it falls due.

(ii) *Interest revenue*

Interest revenue is recognised as and when it is received.

(b) **Payables**

This amount represents GST outstanding to the Australian Tax Office at 30 June 2005.

(c) **Cash**

For purposes of the statement of cash flows, cash includes deposits at call with financial institutions and other highly liquid investments with short periods to maturity which are readily convertible to cash on hand and are subject to an insignificant risk of changes in value, net of outstanding bank overdrafts.

(d) **Income tax**

Shop, Distributive and Allied Employees' Association, Newcastle and Northern Branch is an exempt body for income tax purposes.

(e) **Goods and services tax**

Revenues, expenses and assets are recognised net of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset, or as part of an item of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of the GST recoverable from, or payable to the ATO, is included as a current asset or liability in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis.

**Shop, Distributive and Allied Employees' Association, Newcastle and Northern Branch
("Branch")**

Note 2 Revenue

	Notes	2005 \$	2004 \$
Revenue from operating activities			
Membership contributions		330,857	290,982
Interest received		1,260	1,223
		<u>332,117</u>	<u>292,205</u>

Note 3 Current liabilities – Payables

Net GST payable		<u>5,104</u>	<u>4,908</u>
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Note 4 Retained earnings

Total retained earnings at the beginning of the financial year		88,678	97,955
Total changes in retained earnings recognised in the statement of financial performance		<u>(11,006)</u>	<u>(9,277)</u>
Total retained earnings at the end of the financial year		<u>77,672</u>	<u>88,678</u>

Note 5 Related parties

The following transactions occurred with related parties:

Affiliation and levy expenses paid to Shop, Distributive and Allied Employees' Association	232,859	182,473
Management expenses paid to Shop Assistants and Warehouse Employees' Federation of Australia, Newcastle and Northern New South Wales	33,086	29,098

There were no transactions with, or remuneration paid, to the members of the Committee of Management.

Note 6 Additional financial instruments disclosure

Interest rate risk

The financial assets and liabilities subject to interest rate risk are:

Cash

Cash at bank is subject to floating interest rates. The weighted average interest rate was 0.7%.

All other financial assets and financial liabilities are not subject to interest rate risk as they are non-interest bearing.

Credit risk

The credit risk on financial assets of the Branch, which have been recognised on the statement of financial position, is the carrying amount, net of any provision.

Net fair value of financial assets and liabilities

The Branch's financial assets and liabilities included in the balance sheet are carried at amounts that approximate net fair value.

Note 7 Segment reporting

The Branch operates in one business segment, being a Trade Union, in Australia.

**Shop, Distributive and Allied Employees' Association, Newcastle and Northern Branch
("Branch")**

Note 8 Impacts of adopting Australian equivalents to IFRS

Entities complying with AIFRS for the first time will be required to restate their comparative financial statements to amounts reflecting the application of AIFRS to that comparative period. Most adjustments required on transition to AIFRS will be made, retrospectively, against opening retained earnings as at 30 June 2006.

The Branch has not commenced the formal assessment and planning phase regarding the effect of the introduction of adopting AIFRS.

Despite there being no formal process in place at the current time, based on an overview of the standards and current reporting requirements, the Branch has not identified any significant impact on the financial report for the year ended 30 June 2005 had it been prepared using AIFRS.

**Independent audit report to the members of
Shop, Distributive and Allied Employees' Association, Newcastle and Northern
Branch**

Audit opinion

In our opinion, the financial report of Shop, Distributive and Allied Employees' Association Newcastle and Northern Branch ("Branch"):

- is properly drawn up in accordance with section 253 of the RAO Schedule, Accounting Standards and other mandatory financial reporting requirements in Australia, so as to give a true and fair view of the financial position of the Branch as at 30 June 2005, and of its performance for the year ended on that date; and
- all information and explanations that, under section 257 of the RAO Schedule, Officers of the Branch were required to provide were provided.

This opinion must be read in conjunction with the rest of our audit report.

Scope

The financial report is the Committee of Managements' responsibility.

The financial report comprises the statement of financial position, statement of financial performance, statement of cash flows and accompanying notes to the financial statements, for the year ended 30 June 2005.

The Committee of Management of the Branch are responsible for the preparation and true and fair presentation of the financial report. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit approach

We conducted an independent audit in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected. For further explanation of an audit, visit our website <http://www.pwc.com/au/financialstatementaudit>.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position, and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosure used and the reasonableness of significant accounting estimates made by the Committee of Management.

Our procedures include reading the other information in the Annual Report to determine whether it contains any material inconsistencies with the financial report.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Our audit did not involve an analysis of the prudence of business decisions made by the Committee of Management.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

PricewaterhouseCoopers

PricewaterhouseCoopers

J A Champion
J A Champion
Partner

26 Newcastle
July 2005



Ms Barbara Nebart
Branch Secretary
Shop, Distributive & Allied Employees' Association
Newcastle & Northern Branch

By email: secretary@sdan.org.au

Dear Ms Nebart,

**Re: Shop, Distributive & Allied Employees' Association - Newcastle & Northern Branch
Financial reports for year ended 30 June 2005
Schedule 1B of the *Workplace Relations Act 1996* (the RAO Schedule)
(FR2005/233)**

Receipt is acknowledged of the financial reports of the Shop, Distributive & Allied Employees' Association - Newcastle & Northern Branch for the year ended 30 June 2005. The documents were lodged in the New South Wales office of the Industrial Registry on 3 November 2005.

The documents have now been filed.

The following matters are advised for assistance when preparing future financial reports, no further action is requested in respect of these:

- **Auditor's Report - *not stated whether approved auditor***

The signatory to the auditor's report has not indicated whether he/she is an "*approved auditor*" within the meaning of Regulation 4 of the RAO Regulations. The Industrial Registry believes this should be evident to members in the published financial reports.

A copy of this letter has been forwarded to your auditor.

- **General Purpose Financial Report (GPFR) – *s272(5) notice not included***

The accounts of the Branch must contain a notice drawing the attention of members to the provisions of Schedule 1B that prescribed information is available to them on request. Subsection 272(5) of Schedule 1B requires the GPFR to set out subsections 272(1), (2) and (3). Would you please ensure those subsections are copied into the GPFR in the Branch's next financial report.

Should you wish to discuss this letter or if you require further information on the financial reporting requirements of the Act, please contact me on (03) 8661-7811 or email: shane.ellard@air.gov.au.

Yours sincerely,

Shane Ellard
Team Manager - RIA Team 4
Statutory Services Branch (Melbourne)

22 November 2005

cc: Mr J A Campion
Partner
PricewaterhouseCoopers
Facsimile: (02) 4925 1199