



2 September 2016

Ms Sonia Romeo  
Assistant Secretary  
Shop, Distributive and Allied Employees Association-South Australian Branch

**By email: [secretary@sda.com.au](mailto:secretary@sda.com.au)**

cc:  
Mr Gerard Dwyer  
National Secretary/ Treasurer  
Shop Distributive and Allied Employees Association

**By email: [gerard@sda.org.au](mailto:gerard@sda.org.au)**

Dear Ms Romeo

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Fair Work Commission (the Commission) a declaration of results for the election [E2016/64] for the South Australian Branch. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

### **A notice must be published on the organisation's website**

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the *Fair Work (Registered organisations) Regulations 2009*).

### **Holders of office required to undertake approved training**

Section 154D(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

### **Organisation must notify the Commission of changes**

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Shop, Distributive and Allied Employees Association-South Australian Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:

11 Exhibition Street  
Melbourne VIC 3000  
GPO Box 1994  
Melbourne VIC 3001

Telephone: (03) 8656 4737  
Email : [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)  
Internet : [www.fwc.gov.au](http://www.fwc.gov.au)

- the name of the office vacated;
- the date of the change of office holder; and
- the name of the person vacating the office.

2. Person(s) who have commenced to hold office:

- the name of the office now held;
- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Jennifer Raeburn  
Regulatory Compliance Branch

Fair Work (Registered Organisations) Act 2009

POST ELECTION REPORT

Shop Distributive and Allied Employees Association  
South Australian Branch

**ELECTION/S COVERED IN THIS REPORT**

Election Decision No: E2016/64

**RULES**

Rules used for the election: 06N-SA: Incorporates alterations of  
25/01/12(R2011/213 (R2013/376) ( replaces  
10/11/10 (R2010/106))

Rules difficult to apply/interpret: N/A

Model Rule reference (if any): N/A

**ROLL OF VOTERS**

Total number of voters on the Roll: No ballot

Other matters pertaining to the roll of voters: Nil

**IRREGULARITIES**

Details of written allegations of irregularities,  
and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

**ATTACHMENTS**

Declaration of Results – Uncontested.



Phil Roberts  
Returning Officer  
30 August 2016

# **- Shop, Distributive and Allied Employees Association Scheduled Election Stage 2 E2016/64**

## **Declaration of Results for Uncontested Offices**

**E2016/E64**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### **Branch Committee of Management**

#### **Branch President**

Candidates

RIVERS, Lyn

#### **Branch Vice-President (2)**

Candidates

APPELKAMP, Maree  
REVELL, Anne

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Phil Roberts  
Returning Officer

17 August 2016

# **- Shop, Distributive and Allied Employees Association**

## **Scheduled Election SA Branch E2016/64**

### **Declaration of Results for Uncontested Offices**

#### **E2016/64**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

#### **South Australian Branch**

##### **Assistant Secretary**

###### Candidates

PEAK, Joshua

#### **Electorate 1 - Department Stores**

##### **Branch Committee Member**

###### Candidates

RIVERS, Lyn

#### **Electorate 2 - Supermarkets**

##### **Branch Committee Member (3)**

###### Candidates

APPELKAMP, Maree  
MASON, Leanne  
NICHOLLS, Roger

#### **Electorate 3 - Discount Department Stores**

##### **Branch Committee Member**

###### Candidates

REVELL, Anne

#### **Electorate 4 - Fast Food**

##### **Branch Committee Member (2)**

###### Candidates

IZZO, Adam  
O'MALLEY, Tara

## **Electorate 5 - Others**

### **Branch Committee Member**

#### Candidates

O'REILLY, Robert

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Phil Roberts  
Returning Officer  
20 May 2016



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **Shop, Distributive and Allied Employees Association** (E2016/64)

MR ENRIGHT

MELBOURNE, 18 FEBRUARY 2016

*Arrangement for conduct of election.*

[1] On 28 January 2016, the South Australian Branch of the Shop, Distributive and Allied Employees Association lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

Branch President	(1)
Branch Vice-President	(2)
Branch Assistant Secretary	(1)
Branch Committee Members from Electorates 1, 2, 3, 4 and 5	
<i>(numbers to be determined in accordance with the rules of the organisation)</i>	

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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21 January 2016

**BY EMAIL:** [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)

Ms Bernadette O'Neill  
General Manager  
Fair Work Commission  
Level 4  
11 Exhibition Street  
MELBOURNE VIC 3000

Dear Ms O'Neill,

**Shop, Distributive and Allied Employees Association (SA Branch) -  
Application for Conduct of Elections**

I **enclose** a Statement which sets out prescribed information for the purposes of Section 189 of the *Fair Work (Registered Organisations) Act 2009* and Regulation 138 of the *Fair Work (Registered Organisations) Regulations 2009* (Cth).

I request that you arrange for an election to be conducted for the office and positions specified in the Statement.

I trust that the information that I have provided is sufficient. However, I am more than happy to speak further about these matters with you or your delegate.

Yours faithfully,



**Sonia Romeo**  
**Acting Secretary/Treasurer**



## Fair Work (Registered Organisations) Regulations 2009

Prescribed Information for election (section 189(1))

### STATEMENT

I, **SONIA ROMEO** of 69 Fullarton Road, Kent Town in the State of South Australia, Trade Union Secretary, make the following statement for the purposes of Section 189(1) of the Act and Regulation 138:

1. I am the Acting Secretary/Treasurer of the Shop, Distributive and Allied Employees Association (SA Branch) and am authorised to sign this statement.
2. The prescribed information for the purposes of Regulation 138 is as follows:
  - 2.1. the name of each office and position in respect of which an election is required is:
    - 2.1.1. Branch Assistant Secretary (one position);
    - 2.1.2. Committee Members - the number of positions will not be known until members are allocated to electorates on 31 March 2016;
    - 2.1.3. Branch President (one position);
    - 2.1.4. Branch Vice-Presidents (two positions);
  - 2.2. the reason for the election is that the relevant terms of office will expire during 2016 in the normal course of events;
  - 2.3. in relation to the election for:
    - 2.3.1. Branch Assistant Secretary, the electorate comprises all members of the South Australian Branch;
    - 2.3.2. Committee Members, there are five electorates as described in rule 27 of the Branch Rules;
    - 2.3.3. in relation to the election for President and Vice-Presidents, the electorate comprises only the Branch Committee of Management;
  - 2.4. nominations:

- 2.4.1. in relation to the election for Branch Assistant Secretary and Committee Members:
- (a) must open no less than 7 days and no more than 14 days after the close of the roll of voters; and
  - (b) must close no later than 12 noon on Wednesday 4 May 2016;
- 2.4.2. in relation to the election for President and Vice-Presidents,
- (a) must open on 3 August 2016; and
  - (b) must close no later than 12 noon on the following Wednesday (being 10 August 2016);
- 2.5. In relation to the election for Branch Assistant Secretary:
- 2.5.1. the roll of voters is to be closed on 31 March 2016; and
  - 2.5.2. the voting system to be employed is the direct voting system;
- 2.6. in relation to the election for Committee Members:
- 2.6.1. the roll of voters is to be closed on and members are to be allocated to electorates on 31 March 2016; and
  - 2.6.2. the voting system to be employed is a direct voting system by and from members in their respective electorates;
- 2.7. in relation to the election for President and Vice-Presidents, there is no roll of voters other than the members of the Branch Committee of Management and the voting system to be used is a collegiate electoral system.

Dated 21 January 2016

  
.....  
**SONIA ROMEO**