



15 November 2018

Ms Sonia Romeo  
Branch Secretary  
Shop, Distributive and Allied Employees Association, South Australian Branch

By e-mail: [secretary@sda.com.au](mailto:secretary@sda.com.au)  
CC: [gws@senet.com.au](mailto:gws@senet.com.au)

Dear Ms Romeo,

**Shop, Distributive and Allied Employees Association-South Australian Branch  
Financial Report for the year ended 30 June 2018 - [FR2018/169]**

I acknowledge receipt of the financial report of the Shop, Distributive and Allied Employees Association South Australian Branch (**SDA-SA**). The documents were lodged with the Registered Organisations Commission (**the ROC**) on 26 October 2018.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2019 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comments to assist you when you next prepare a financial report. The ROC will confirm these matters have been addressed prior to filing next year's report.

**1. General Purpose Financial Report**

Officer's declaration statement – to include all nil activity disclosures not elsewhere disclosed.

Item 21 of the reporting guidelines (**RGs**) states that if any activities identified within items 10-20 have not occurred in the reporting period, a statement to this effect must be included either in the financial statements, the notes or in an officer's declaration statement. I note that the officer's declaration statement includes the nil activity disclosures for which there was already an equivalent form of disclosure in the body of the notes. For examples:

- "Nil agreement to receive financial support from another reporting unit to continue as a going concern" was disclosed in both the officer's declaration statement and Note 1.18 of the financial report.
- "Nil receipt of capitation fees from another reporting unit" was disclosed in the Statement of Comprehensive Income, Note 3A and the officer's declaration statement.

Please note that nil activities only need to be disclosed once.

### Nil activities disclosure

Item 21 of the RGs states that if any activities described within items 10-20 have not occurred in the reporting period, a statement to this effect must be included either in the financial statements, the notes or in an officer's declaration statement. The notes and officer's declaration statement contained nil activity information for all prescribed RG categories except the following:

- Payables to employers for making payroll deductions of membership subscriptions

Please ensure in future years that the abovementioned item is disclosed in the notes or the officer's declaration statement as per the RGs.

### Related party disclosures

In Note 13A *Related Party Transactions for the Reporting Period* under the terms and conditions of transactions with related parties, the reference is made to the [reporting unit] instead of including the reporting unit's actual name.

Please ensure that in the future years that actual name of the reporting unit, that is, the Shop, Distributive and Allied Employees Association South Australia Branch, is included in the paragraph relating to the terms and conditions of transactions with related parties.

### Inconsistency in disclosure of financial information:

The officer's declaration statement includes the nil activity disclosure for providing cash flows to other reporting units and/or controlled entity. Note 11B, however, disclose a cash outflows to the Shop, Distributive and Allied Employees Association – National Office for affiliation fees and levies.

In future years, please ensure that only those items with a nil activity are included in the officer's declaration statement.

## **2. Auditor's Statement**

### Registered auditor's details

Item 29(b) of the RGs state that the auditor's statement must specify the registered auditor's name and registration number. The auditor's statement provided states the name of the registered auditor but not the registration number.

Please ensure that in future years the auditor's statement includes both the name and registration number of the registered auditor.

## **Reporting Requirements**

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements. The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 reporting guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 9603 0764 or via email at [Kylie.Ngo@roc.gov.au](mailto:Kylie.Ngo@roc.gov.au).

Yours sincerely



**Kylie Ngo**  
**Financial Reporting Assistant**  
**Registered Organisations Commission**

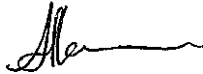
**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

*Certificate for the year ended 30 June 2018*

I Sonia Romeo being the Secretary/Treasurer of the Shop Distributive and Allied Employees' Association South Australian Branch certify:

- that the documents lodged herewith are copies of the full report for the Shop Distributive and Allied Employees' Association South Australian Branch for the period ended referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 1 October 2018; and
- that the full report was presented to general meeting of members of the reporting unit on 23 October 2018 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:



Name and title of prescribed designated officer: Sonia Romeo, Secretary/Treasurer

Dated: 23 October 2018

**Shop Distributive and Allied Employees Association  
South Australian Branch (Federal Body)**

Financial Report  
for the year ended 30 June 2018

**Shop Distributive and Allied Employees Association  
South Australian Branch (Federal Body)**

**Table of Contents**

**Independent Auditor's Report**

**Report Required Under Subsection 255(2A)**

**Operating Report**

**Committee of Management Statement**

**Officer Declaration Statement**

**Statement of Comprehensive Income**

**Statement of Financial Position**

**Statement of Changes in Equity**

**Statement of Cash Flows**

**Notes to the Financial Statements**

# **INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE SHOP DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION SOUTH AUSTRALIAN BRANCH**

**Registered under the Fair Work (Registered Organisations) Act 2009**

## **Report on the Audit of the Financial Report**

### **Opinion**

I have audited the financial report of the Shop Distributive & Allied Employees Association South Australian Branch (the Association) which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2018, notes to the financial statements, including a summary of significant accounting policies, the Committee of Management Statement, the subsection 255 (2A) report and the Officer Declaration Statement.

In my opinion the accompanying financial report presents fairly, in all material respects, the financial position of the Shop Distributive & Allied Employees Association South Australian Branch as at 30 June 2018 and of its financial performance and its cash flows for the year ended on that date in accordance with

- Australian Accounting Standards and
- Any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

I declare that management's use of the going concern basis in the preparation of the financial statements of the Reporting Unit is appropriate.

### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the Reporting Unit in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence that I have obtained is sufficient and appropriate to provide a basis for my opinion.

**GEOFF SNOWBALL**

*Chartered Accountant*

*PO Box 2068  
Kent Town SA 5071*

*Unit 8  
26 The Parade West  
Kent Town SA 5067*

*Telephone  
(08) 8362 9247*

*Facsimile  
(08) 8363 0622*

*Mobile  
0408 082 051*

*Email  
gws@senef.com.au  
ABN 51 433 751 193*

### **Information Other than the Financial Report and Auditor's Report Thereon**

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

### **Responsibilities of Committee of Management for the Financial Report**

The Committee of Management of the Reporting Unit is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Reporting Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Reporting Unit or to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibility for the Audit of the Financial Report**

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, intentional omissions, misrepresentations, or the override of internal control
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Reporting Unit's internal control
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and relevant disclosures made by the Committee of Management
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Reporting Unit's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such conclusions are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Reporting Unit to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Reporting Unit audit. I remain solely responsible for my audit opinion.



I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an auditor registered under the RO Act.

### **Report on Other Legal and Regulatory Requirements**

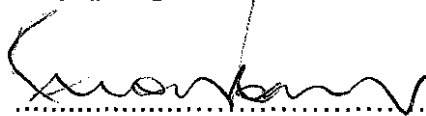
In accordance with the requirements of Section 257(7) of the RO Act, I am required to describe any deficiency, failure or shortcoming in respect of the matters referred to in Section 252 and 257(2) of the RO Act. My opinion on the financial report is not modified.

In addition,

- (i) there were kept by the Association, in relation to the year ended 30 June 2018 satisfactory accounting records including
  - (a) records of the sources and nature of the income of the association, including income from members; and
  - (b) records of the nature and purposes of the expenditure of the organisation.
- (ii) I have obtained all information and explanations required in accordance with Section 257(2) of the Fair Work (Registered Organisations) Act 2009

**NAME OF FIRM:** GW SNOWBALL

**CITY:** Adelaide SA



.....

**NAME OF PARTNER:** GEOFFREY WALTER SNOWBALL  
Registered Company Auditor 5564

**DATE:** 24<sup>th</sup> September 2018

**Shop Distributive and Allied Employees' Association South Australian Branch**

**REPORT REQUIRED UNDER SUBSECTION 255(2A)**

*for the year ended 30 June 2018*

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 30 June 2018.

Descriptive form

<b>Categories of expenditures</b>	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Remuneration and other employment-related costs and expenses - employees	313,408	261,297
Advertising	828	11,625
Operating costs	1,123,662	1,096,920
Donations to political parties	0	53,150
Legal costs	2,000	3,159

Signature of designated officer:



Name and title of designated officer: Sonia Romeo, Secretary/Treasurer

Dated: 19 September 2018

## **Shop Distributive and Allied Employees' Association South Australian Branch**

### **OPERATING REPORT**

*for the year ended 30 June 2018*

The Committee of Management presents its operating report on the Reporting Unit for the year ended 30 June 2018.

#### **Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

The Association continues its core business to provide high quality industrial services to members and keep them informed about workplace matters.

New Enterprise Agreements were negotiated with a range of employers including Coles Supermarkets, Woolworths Supermarkets, Harris Scarfe and distribution centres at Coles Edinburgh Parks, Woolworths Gepps Cross, Big W Monarto and Independent Grocers Alice Springs.

The Association is in ongoing negotiations for new Enterprise Agreements for several companies and continue our work to improve Modern Awards in order to secure better wages and conditions for members.

In December 2017, the Association launched a significant campaign on Customer Abuse and Violence in Retail and Fast Food called "No One Deserves a Serve".

This campaign has been well received by members, employers and the general public. We will continue to campaign on this issue and push for better protections in workplaces.

The Association remains committed to its campaigns to advocate for the best interest of our members including the Protect Penalty Rates and Stop Longer Trading Hours campaigns.

The Association continues to advance and protect members' conditions by participating in a range of legislative inquiries and reviews.

#### **Significant changes in financial affairs**

There have been no significant changes in the association's financial affairs during the year.

#### **Right of members to resign**

Members have the right to resign as detailed in Rule 5 (Resignation, Clearances and Cessation of Membership) of the South Australian Branch Rules.

**OPERATING REPORT (continued)**

**Officers or members who are superannuation fund trustee(s) or director of a company that is a superannuation fund trustee where being a member or officer of a registered organisation is a criterion for them holding such position**

None

**Number of members**

27,402


**Number of employees**

5

**Names of Committee of Management members and period positions held during the financial year**

**Full year**

Maree Appelkamp (Vice President)  
Adam Izzo (Committee Member)  
Leanne Mason (Committee Member)  
Roger Nicholls (Committee Member)  
Tara O'Malley (Committee Member)  
Robert O'Rielly (Committee Member)  
Joshua Peak (Assistant Secretary)  
Anne Revell (Vice President)  
Lyn Rivers (President)  
Sonia Romeo (Secretary/Treasurer)

Signature of designated officer: 

Name and title of designated officer: Sonia Romeo, Secretary/Treasurer

Dated: 19 September 2018

**Shop Distributive and Allied Employees' Association South Australian Branch**

**COMMITTEE OF MANAGEMENT STATEMENT**

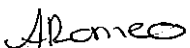
*for the year ended 30 June 2018*

On 19 September 2018 the Committee of Management of the Shop Distributive and Allied Employees' Association South Australian Branch passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2018:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act has been provided to the member or Commissioner; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer: 

Name and title of designated officer: Sonia Romeo, Secretary/Treasurer

Dated: 19 September 2018

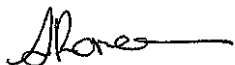
**Shop Distributive & Allied Employees Association South Australian Branch  
OFFICER DECLARATION STATEMENT**

I, Sonia Romeo, being the Secretary/Treasurer of the Shop Distributive & Allied Employees Association South Australian Branch declare that the following activities did not occur during the reporting period ending 30 June 2018.

The reporting unit did not:

- agree to receive financial support from another reporting unit to continue as a going concern
- agree to provide financial support to another reporting unit to ensure they continue as a going concern
- acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination or revocation by the General Manager, Fair Work Commission
- receive capitation fees from another reporting unit
- receive donations or grants
- receive revenue from undertaking recovery of wages activity
- pay capitation fees to another reporting unit
- pay a grant that was \$1,000 or less
- pay a grant that exceeded \$1,000
- pay a donation that was \$1,000 or less
- pay legal costs relating to litigation
- pay a penalty imposed under the RO Act or the Fair Work Act 2009
- have a receivable with other reporting unit(s)
- have a payable with other reporting unit(s)
- have a payable in respect of legal costs relating to litigation
- have a payable in respect of legal costs relating to other legal matters
- have a fund or account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch
- transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity
- provide cash flows to another reporting unit and/or controlled entity
- receive cash flows from another reporting units and/or controlled entity
- make a payment to a former related party of the reporting unit

Signature of officer:



Name and title of officer: Sonia Romeo, Secretary/Treasurer

Dated: 19 September 2018

SHOP DISTRIBUTIVE & ALLIED EMPLOYEES ASSOCIATION  
SOUTH AUSTRALIAN BRANCH

STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2018

	Notes	2018 \$	2017 \$
<b>Revenue</b>			
Members subscriptions		850,686	820,593
Capitation fees	3A	0	0
Revenue from other reporting units	3B	0	5,051
Affiliation fees	3C	597,105	608,140
Levies received	3D	263,579	132,479
Interest income	3E	19,154	7,702
Other revenue		15,739	0
<b>Total revenue</b>		<u>1,746,263</u>	<u>1,573,965</u>
<b>Other income</b>			
Grants and/or donations	3F	0	0
Net gain from sale of assets	3G	0	1,790
Revenue from recovery of wages activity	3H	0	0
<b>Total other income</b>		<u>0</u>	<u>1,790</u>
<b>Total income</b>		<u>1,746,263</u>	<u>1,575,755</u>
 <b>Expenditure</b>			
Employee expenses	4A	313,408	261,297
Capitation fees	4B	0	0
Affiliation fees	4C	674,337	689,104
Levies paid	4D	296,460	147,927
Administration expenses	4E	81,703	168,701
Grants and/or donations	4F	1,113	53,150
Depreciation	4G	0	6,040
Legal costs	4H	2,000	3,159
Audit fees	14	6,000	6,000
Other expenses	4J	64,879	90,774
<b>Total expenses</b>		<u>1,439,898</u>	<u>1,426,151</u>
 <b>Profit/(loss) for the year</b>		 306,364	 147,814
 <b>Other comprehensive income</b>		 0	 1,790
 <b>Total comprehensive income for the year</b>		 <u>306,364</u>	 <u>149,604</u>

The above statement should be read in conjunction with the notes

SHOP DISTRIBUTIVE & ALLIED EMPLOYEES ASSOCIATION  
SOUTH AUSTRALIAN BRANCH

STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2018

	Notes	2018 \$	2017 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5A	1,274,013	1,027,440
Trade and other receivables	5B	49,660	63,982
<b>Total Current Assets</b>		<u>1,323,673</u>	<u>1,091,422</u>
<b>Non-Current Assets</b>			
Fixed Assets	6	0	0
<b>Total Non-Current Assets</b>		<u>0</u>	<u>0</u>
<b>Total Assets</b>		<u>1,323,673</u>	<u>1,091,422</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade payables	7A	4,983	79,996
Other payables	7B	11,387	12,770
Employee provisions	8A	61,481	59,199
<b>Total Current Liabilities</b>		<u>77,851</u>	<u>151,965</u>
<b>Non-Current Liabilities</b>			
Employee provisions	9A	0	0
<b>Total Non-Current Liabilities</b>		<u>0</u>	<u>0</u>
<b>Total liabilities</b>		<u>77,851</u>	<u>151,965</u>
<b>Net Assets</b>		<u>1,245,822</u>	<u>939,458</u>
<b>EQUITY</b>			
General funds	10A	939,458	789,854
Profit/(Loss)		306,364	149,604
<b>Total Equity</b>		<u>1,245,822</u>	<u>939,458</u>

The above statement should be read in conjunction with the notes



SHOP DISTRIBUTIVE & ALLIED EMPLOYEES ASSOCIATION  
SOUTH AUSTRALIAN BRANCH

STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2018

	Notes	General funds	Retained earnings	Total equity
Balance at 1 July 2015		837,476	0	837,476
Adjustment for errors		0	0	0
Adjustment fro changes in accounting policies		0	0	0
Profit for the year		(47,622)	0	(47,622)
Other comprehensive income for the year		0	0	0
Transfer to/from fund(s)		0	0	0
Transfer from retained earnings		0	0	0
Closing balance at 30 June 2016		<u>789,854</u>	<u>0</u>	<u>789,854</u>
Balance at 1 July 2016		789,854	0	789,854
Adjustment for errors		0	0	0
Adjustment fro changes in accounting policies		0	0	0
Profit for the year		149,604	0	149,604
Other comprehensive income for the year		0	0	0
Transfer to/from fund(s)		0	0	0
Transfer from retained earnings		0	0	0
Closing balance at 30 June 2017		<u>939,458</u>	<u>0</u>	<u>939,458</u>
Balance at 1 July 2017	10	939,458	0	939,458
Adjustment for errors		0	0	0
Adjustment fro changes in accounting policies		0	0	0
Profit for the year		306,364	0	306,364
Other comprehensive income for the year		0	0	0
Transfer to/from fund(s)		0	0	0
Transfer from retained earnings		0	0	0
Closing balance at 30 June 2018		<u>1,245,822</u>	<u>0</u>	<u>1,245,822</u>

The above statement should be read in conjunction with the notes

SHOP DISTRIBUTIVE & ALLIED EMPLOYEES ASSOCIATION  
SOUTH AUSTRALIAN BRANCH

CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
<b>OPERATING ACTIVITIES</b>			
Cash received			
Receipts from other reporting units/controlled entities	11B	0	5,556
Interest		19,154	7,702
Other		1,727,109	1,560,706
Cash used			
Employees		(313,408)	(261,297)
Suppliers		(225,360)	(272,770)
Payments to other reporting units/controlled entity(s)	11B	(960,921)	(826,099)
Net cash from (used by) operating activities		246,573	213,799
<b>INVESTING ACTIVITIES</b>			
Cash received			
Proceeds from sale of plant and equipment		0	33,909
Other		0	0
Cash used			
Purchase of plant and equipment		0	0
Other		0	0
Net cash from (used by) investing activities		0	33,909
<b>FINANCING ACTIVITIES</b>			
Cash received			
Contributed equity		0	0
Other		0	0
Cash used			
Repayment of borrowings		0	0
Other		0	0
Net cash from (used by) financing activities		0	0
Net increase (decrease) in cash held	11A	246,573	247,707
Cash and cash equivalents at the beginning of the reporting period		1,027,440	779,732
Cash and cash equivalents at the end of the reporting period	5A	1,274,013	1,027,440

The above statement should be read in conjunction with the notes

## **Index to the Notes of the Financial Statements**

- Note 1 Summary of significant accounting policies
- Note 2 Events after the reporting period
- Note 3 Income
- Note 4 Expenses
- Note 5 Current assets
- Note 6 Non-current assets
- Note 7 Current liabilities
- Note 8 Provisions
- Note 9 Non-current liabilities
- Note 10 Equity
- Note 11 Cash flow
- Note 12 Contingent liabilities, assets and commitments
- Note 13 Related party disclosures
- Note 14 Remuneration of auditors
- Note 15 Financial instruments
- Note 16 Fair value measurements
- Note 17 Administration of financial affairs by a third party
- Note 18 *Section 272 Fair Work (Registered Organisations) Act 2009*

## **Note 1 Summary of significant accounting policies**

### **1.1 Basis of preparation of the financial statements**

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Shop Distributive and Allied Employees' Association South Australian Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

### **1.2 Comparative amounts**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

### **1.3 Significant accounting judgements and estimates**

The following accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

None

### **1.4 New Australian Accounting Standards**

#### ***Adoption of New Australian Accounting Standard Requirements***

The entity has adopted all of the new, revised or amending Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period. None of these standards are assessed to have had a significant impact on the accounting policies. Any new, revised or amending Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

#### ***Future Australian Accounting Standards Requirements***

The accounting standards which have been issued but not effective are AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 9 Financial Instruments which will be effective for the first time in the year ending 30 June 2019. The entity has not made an assessment on the likely impact of adoption of these standards.

### **1.5 Acquisition of assets and or liabilities that do not constitute a business combination**

The Shop Distributive and Allied Employees' Association South Australian Branch did not acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of the organisation, a determination or revocation by the General Manager of the Fair Work Commission under subsections 245(1) or 249(1) of the RO Act.

## **1.6 Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

## **1.7 Capitation fees and levies**

Capitation fees and levies are recognised on an accrual basis and recorded as a revenue and/or expense in the year to which it relates.

## **1.8 Employee benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The reporting unit recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

## **1.9 Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

## 1.10 Financial instruments

Financial assets and financial liabilities are recognised when the Shop Distributive and Allied Employees' Association South Australian Branch becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

## 1.11 Financial assets

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

### *Fair value through profit or loss*

Financial assets are classified as at fair value through profit or loss when the financial asset is either held for trading or it is designated as at fair value through profit or loss.

A financial asset is classified as held for trading if:

- it has been acquired principally for the purpose of selling it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial asset other than a financial asset held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial asset forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial assets at fair value through profit or loss are stated at fair value, with any gains or losses arising on re-measurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset and is included in the 'other gains and losses' line item in the statement of comprehensive income.

### ***Held-to-maturity investments***

Financial assets with fixed or determinable payments and fixed maturity dates that the reporting unit has the positive intent and ability to hold to maturity are classified as held-to-maturity investments. Held-to-maturity investments are measured at amortised cost using the effective interest method less any impairment.

### ***Available-for-sale***

Listed shares and listed redeemable notes held by the reporting unit that are traded in an active market are classified as available-for-sale and are stated at fair value. The reporting unit also has investments in unlisted shares that are not traded in an active market but that are also classified as available-for-sale financial assets and stated at fair value. Gains and losses arising from changes in fair value are recognised in other comprehensive income and accumulated in the investments revaluation reserve, with the exception of impairment losses, interest calculated using the effective interest method, and foreign exchange gains and losses on monetary assets, which are recognised in profit or loss. Where the investment is disposed of or is determined to be impaired, the cumulative gain or loss previously accumulated in the investments revaluation reserve is reclassified to profit or loss.

Dividends on available-for-sale equity instruments are recognised in profit or loss when the reporting unit right to receive the dividends is established. The fair value of available-for-sale monetary assets denominated in a foreign currency is determined in that foreign currency and translated at the spot rate at the end of the reporting period. The foreign exchange gains and losses that are recognised in profit or loss are determined based on the amortised cost of the monetary asset. Other foreign exchange gains and losses are recognised in other comprehensive income.

### ***Loan and receivables***

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

### ***Effective interest method***

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, when appropriate, a shorter period, to the net carrying amount on initial recognition.

Income is recognised on an effective interest rate basis except for debt instruments other than those financial assets that are recognised at fair value through profit or loss.

### ***Impairment of financial assets***

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the reporting units past experience of collecting payments, an increase in the number of delayed payments in the portfolio

past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost, the amount of the impairment loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment loss will not be reversed in subsequent periods.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

When an available-for-sale financial asset is considered to be impaired, cumulative gains or losses previously recognised in other comprehensive income are reclassified to profit or loss in the period.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

In respect of available-for-sale equity securities, impairment losses previously recognised in profit or loss are not reversed through profit or loss. Any increase in fair value subsequent to an impairment loss is recognised in other comprehensive income and accumulated under the heading of investments revaluation reserve. In respect of available-for-sale debt securities, impairment losses are subsequently reversed through profit or loss if an increase in the fair value of the investment can be objectively related to an event occurring after the recognition of the impairment loss.

### ***Derecognition of financial assets***

The reporting unit derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

## **1.12 Financial Liabilities**

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'.

### ***Fair value through profit or loss***

Financial liabilities are classified as at fair value through profit or loss when the financial liability is either held for trading or it is designated as at fair value through profit or loss.

A financial liability is classified as held for trading if:



- it has been acquired principally for the purpose of repurchasing it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial liability other than a financial liability held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial liability forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial liabilities at fair value through profit or loss are stated at fair value, with any gains or losses arising on re-measurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability and is included in the 'other gains and losses' line item in the statement of comprehensive income.

#### ***Other financial liabilities***

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

#### ***Derecognition of financial liabilities***

The reporting unit derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

### **1.13 Contingent Liabilities and Contingent Assets**

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

### 1.14 Intangibles

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful life. The estimated useful lives and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis. Intangible assets with indefinite useful lives that are acquired separately are carried at cost less accumulated impairment losses. The useful life of the Shop Distributive and Allied Employees' Association South Australian Branch intangible assets are:

	<b>2018</b>	2017
Intangibles	<b>1 to 2 years</b>	1 to 2 years

#### ***Derecognition***

An intangible asset is derecognised on disposal, or when no future economic benefits are expected from use or disposal. Gains or losses arising from derecognition of an intangible asset, measured as the difference between the net disposal proceeds and the carrying amount of the asset are recognised in profit and loss when the asset is derecognised.

### 1.15 Impairment of non-financial assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Shop Distributive and Allied Employees' Association South Australian Branch was deprived of the asset, its value in use is taken to be its depreciated replacement cost.

### 1.16 Taxation

The Shop Distributive and Allied Employees' Association South Australian Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

### 1.17 Fair value measurement

The Shop Distributive and Allied Employees' Association South Australian Branch measures financial instruments, such as, financial asset as at fair value through the profit and loss, available for sale financial assets at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 16A.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Shop Distributive and Allied Employees' Association South Australian Branch. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Shop Distributive and Allied Employees' Association South Australian Branch uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Shop Distributive and Allied Employees' Association South Australian Branch determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

### **1.18 Going concern**

The Shop Distributive and Allied Employees' Association South Australian Branch is not reliant on the agreed financial support of another reporting unit to continue on a going concern basis.

The Shop Distributive and Allied Employees' Association South Australian Branch has not agreed to provide financial support to ensure another reporting unit has the ability to continue as a going concern.

### **Note 2 Events after the reporting period**

There were no events that occurred after 30 June 2018, and/or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Shop Distributive and Allied Employees' Association South Australian Branch.

	2018 \$	2017 \$
<b>Note 3 Income</b>		
<b>Note 3A: Capitation fees</b>		
None	0	0
<b>Total capitation fees</b>	<u>0</u>	<u>0</u>
<b>Note 3B: Revenue from other reporting units</b>		
SDA Western Australian Branch - Kununurra member fee	0	5,051
<b>Total revenue from other reporting units</b>	<u>0</u>	<u>5,051</u>
<b>Note 3C: Affiliation fees</b>		
Shop Distributive & Allied Employees Association South Australia Branch	597,105	608,140
<b>Total affiliation fees</b>	<u>597,105</u>	<u>608,140</u>
<b>Note 3D: Levies</b>		
"Protect Penalty Rates" campaign	0	27,447
"No one deserves a serve" campaign	34,158	0
International fund levy	89,566	91,221
"Change the rules" campaign	116,578	0
National Intranet management fee	7,459	10,650
National Work-IT project fee	10,250	0
Specialist News subscription	289	244
Thomson Reuters subscription	387	2,917
ACTU Congress	4,893	0
<b>Total levies</b>	<u>263,579</u>	<u>132,479</u>
<b>Note 3E: Interest</b>		
Deposits	19,154	7,702
Loans	0	0
<b>Total interest</b>	<u>19,154</u>	<u>7,702</u>
<b>Note 3F: Grants and/or donations</b>		
Grants	0	0
Donations	0	0
<b>Total grants and/or donations</b>	<u>0</u>	<u>0</u>
<b>Note 3G: Net gains from sale of assets</b>		
Plant and Equipment	0	1,790

<b>Total net gains from sale of assets</b>	0	1,790
--------------------------------------------	---	-------

2018	2017
\$	\$

**Note 3H: Revenue from recovery of wages activity**

Amounts recovered from employers in respect of wages	0	0
Interest received on recovered money	0	0
<b>Total revenue from recovery of wages activity</b>	<b>0</b>	<b>0</b>

**Note 4 Expenses**

**Note 4A: Employee expenses**

Holders of office:

Wages and salaries	26,777	27,060
Leave and other entitlements	2,354	2,719
Superannuation	4,764	4,563
Separation and redundancies	0	0
Other employee expenses	0	0
<b>Subtotal employee expenses holders of office</b>	<b>33,895</b>	<b>34,342</b>

Other than holders of office:

Wages and salaries	220,018	180,746
Leave and other entitlements	21,911	16,449
Superannuation	37,584	29,759
Separation and redundancies	0	0
Other employee expenses	0	0
<b>Subtotal employee expenses other than holders of office</b>	<b>279,513</b>	<b>226,954</b>

<b>Total employee expenses</b>	<b>313,408</b>	<b>261,296</b>
--------------------------------	----------------	----------------

**Note 4B: Capitation fees and other expense to another reporting unit**

Capitation fees:

None	0	0
<b>Subtotal capitation fees</b>	<b>0</b>	<b>0</b>

Other expense to another reporting unit:

None	0	0
<b>Subtotal other expense to another reporting unit</b>	<b>0</b>	<b>0</b>

<b>Total capitation fees and other revenue to another reporting unit</b>	<b>0</b>	<b>0</b>
--------------------------------------------------------------------------	----------	----------

**Note 4C: Affiliation fees**

ALP NT Branch	9,525	10,931
SDA National Office	664,811	678,172
<b>Total affiliation fees/subscriptions</b>	<b>674,337</b>	<b>689,104</b>

2018	2017
\$	\$

**Note 4D: Levies**

**(a) SDA National Office**

"Protect penalty Rates" campaign	0	30,736
"No one deserves a serve" campaign	38,815	0
International Fund levy	99,722	101,726
"Change the rules" campaign	131,884	0
National Intranet Management fee	8,437	11,926
National Work-IT Project fee	11,595	0
Specialist News subscription	327	273
Thompson Reuters subscription	438	3,266
ACTU Congress	4,893	0

**(b) ALP NT Branch**

2018 Conference levy	350	0
<b>Total levies</b>	<b>296,460</b>	<b>147,927</b>

**Note 4E: Administrative expenses**

Total paid to employers for payroll deductions of membership subscriptions	7,780	75,825
Fees/allowance - meetings and conferences	4,557	6,961
Conference and meeting expenses	15,175	11,952
Office expenses	54,192	73,963
<b>Total administration expenses</b>	<b>81,703</b>	<b>168,701</b>

**Note 4F: Grants and/or donations**

Grants:

Total expensed that were \$1,000 or less	0	0
Total expensed that exceeded \$1,000	0	0

Donations:

Total expensed that were \$1,000 or less	0	150
Total expensed that exceeded \$1,000	1,113	53,000

<b>Total grants and/or donations</b>	<b>1,113</b>	<b>53,150</b>
--------------------------------------	--------------	---------------

**Note 4G: Depreciation**

Property Plant and Equipment	0	6,040
<b>Total depreciation</b>	<b>0</b>	<b>6,040</b>

**Note 4H: Legal costs**

Litigation	0	0
Other legal costs	2,000	3,159
<b>Total legal costs</b>	<b>2,000</b>	<b>3,159</b>

2018	2017
\$	\$

**Note 4J: Other expenses**

Fringe benefits tax	6,116	7,032
Payroll tax	13,497	10,752
MV expenses	30,004	115
Penalties - via RO Act or the Fair Work Act 2009	0	0
Other	15,262	72,875
<b>Total other expenses</b>	<b>64,879</b>	<b>90,774</b>

**Note 5 Current Assets****Note 5A: Cash and cash equivalents**

Cash at bank	33,409	180,896
Cash on hand	200	200
Short term deposits	1,240,404	846,343
Other	0	0
<b>Total cash and cash equivalents</b>	<b>1,274,013</b>	<b>1,027,440</b>

**Note 5B: Trade and other receivables****Receivables from other reporting units**

None	0	0
<b>Total receivables from other reporting units</b>	<b>0</b>	<b>0</b>

**Less provision for doubtful debts**

None	0	0
<b>Total provision for doubtful debts</b>	<b>0</b>	<b>0</b>

**Receivables from other reporting units (net)**

0	0
---	---

**Other receivables:**

GST receivable	4,515	5,817
Other trade receivables	45,145	58,166
<b>Total other receivables</b>	<b>49,660</b>	<b>63,982</b>

**Total trade and other receivables (net)**

49,660	63,982
--------	--------

**Note 6 Non-current assets**

Land and buildings		
None	0	0
<b>Total land and buildings</b>	<u>0</u>	<u>0</u>

Plant and equipment		
None	0	0
<b>Total plant and equipment</b>	<u>0</u>	<u>0</u>

2018	2017
\$	\$

<b>Total non-current assets</b>	<u>0</u>	<u>0</u>
---------------------------------	----------	----------

#### Note 7 Current Liabilities

##### Note 7A: Trade payables

Trade creditors and accruals	4,983	79,996
<b>Subtotal trade creditors</b>	<u>4,983</u>	<u>79,996</u>

##### Payables to other reporting units

None	0	0
<b>Subtotal payables to other reporting units</b>	<u>0</u>	<u>0</u>

<b>Total trade payables</b>	<u>4,983</u>	<u>79,996</u>
-----------------------------	--------------	---------------

##### Note 7B: Other payables

Wages and salaries	9,185	0
Superannuation	1,495	0
Legal costs		
Litigation	0	0
Other legal costs	0	0
Prepayments received/unearned revenue	0	0
GST payable	0	12,770
Other	707	0
<b>Total other payables</b>	<u>11,387</u>	<u>12,770</u>

Total other payables are expected to be settled in:

No more than 12 months	11,387	12,770
More than 12 months	0	0
<b>Total other payables</b>	<u>11,387</u>	<u>12,770</u>

#### Note 8 Provisions

##### Note 8A: Current employee provisions



**Office holders:**

Annual leave	(2,341)	289
Long service leave	0	0
Separation and redundancies	0	0
Other	0	0
<b>Subtotal employee provisions - office holders</b>	<b>(2,341)</b>	<b>289</b>

**Other than office holders:**

	2018	2017
	\$	\$
Annual leave	33,992	31,448
Long service leave	29,830	27,462
Separation and redundancies	0	0
Other	0	0
<b>Subtotal employee provisions - other than office holders</b>	<b>63,822</b>	<b>58,910</b>

**Total current employee provisions**

	61,481	59,199
Current	61,481	59,199
Non-current	0	0
<b>Total employee provisions</b>	<b>61,481</b>	<b>59,199</b>

**Note 9 Non-current liabilities****Note 9A: Non-current employee provisions**

Leave provisions	0	0
<b>Total non-current employee provisions</b>	<b>0</b>	<b>0</b>
<b>Total other non-current liabilities</b>	<b>0</b>	<b>0</b>

**Note 10 Equity****Note 10A: Funds**

General fund		
Balance as at start of year	939,458	789,854
Net profit	306,364	149,604
Transferred to reserve	0	0
Transferred from reserve	0	0
Balance as at end of year	<b>1,245,822</b>	<b>939,458</b>

<b>Total reserves</b>	<b>0</b>	<b>0</b>
-----------------------	----------	----------

**Note 10B: Other specific disclosures - Funds****Compulsory levy/voluntary contribution fund - if invested in assets**

None	0	0
<b>Total compulsory levy/voluntary contribution fund - if invested in assets</b>	<u>0</u>	<u>0</u>

**Other funds required by the rules**

None	0	0
<b>Total other funds required by the rules</b>	<u>0</u>	<u>0</u>

2018	2017
\$	\$

**Note 11 Cash flow****Note 11A: Cash flow reconciliation****Reconciliation of cash and cash equivalents as per statement of financial position to cash flow statement****Cash and cash equivalents as per:**

Cash flow statement	1,274,013	1,027,440
Statement of financial position	1,274,013	1,027,440
<b>Difference</b>	<u>0</u>	<u>0</u>

**Reconciliation of profit/(deficit) to net cash from operating activities**

Profit/(deficit) for the year	306,364	149,604
-------------------------------	---------	---------

**Adjustments for non-cash items**

Depreciation/amortisation	0	6,040
Net write-down of non-financial assets	0	0
Fair value movements in investment property	0	0
Gain/(Loss) on disposal of assets	0	(1,790)

**Changes in assets/liabilities**

(Increase)/decrease in net receivables	14,323	8,859
(Increase)/decrease in prepayments	0	0
Increase/(decrease) in supplier payables	(60,653)	43,423
Increase/(decrease) in other payables	(15,742)	17,890
Increase/(decrease) in employee provisions	2,282	(10,228)
Increase/(decrease) in other provisions	0	0
<b>Net cash from (used by) operating activities</b>	<u>246,573</u>	<u>213,799</u>

**Note 11B: Cash flow information**

Cash inflows from related parties

SDA Western Australian Branch	0	5,051
<b>Total cash inflows from related parties</b>	<b>0</b>	<b>5,051</b>
Cash outflows to related parties		
SDA National Office - affiliation fees	664,811	678,172
SDA National Office - levies	296,110	147,927
<b>Total cash outflows to related parties</b>	<b>960,921</b>	<b>826,099</b>

#### **Note 12 Contingent Liabilities, Assets and Commitments**

There are no known contingent liabilities, assets and commitments at the close of the financial year

2018	2017
\$	\$

#### **Note 13 Related Party Disclosures**

#### **Note 13A: Related Party Transactions for the Reporting Period**

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

#### **Revenue received from related parties:**

SDA Western Australian Branch, Kununurra service fee	0	5,051
------------------------------------------------------	---	-------

#### **Expenses paid to related parties:**

SDA National Office, affiliation fees	664,811	678,172
SDA National Office, levies	296,110	147,927

#### **Amounts owed to related parties:**

None	0	0
------	---	---

#### **Loans from/to related parties:**

None	0	0
------	---	---

#### **Assets transferred from/to related parties:**

None	0	0
------	---	---

#### **Terms and conditions of transactions with related parties**

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year-end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2018, the [reporting unit] has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2017: \$Nil). This assessment is undertaken each financial year through

examining the financial position of the related party and the market in which the related party operates.

	2018 \$	2017 \$
<b>Note 13B: Key Management Personnel Remuneration for the Reporting Period</b>		
<b>Short-term employee benefits</b>		
Salary (including annual leave taken)	31,761	30,416
Annual leave accrued	2,354	2,719
Performance bonus	0	0
<b>Total short-term employee benefits</b>	<u>34,115</u>	<u>33,135</u>
<b>Post-employment benefits:</b>		
Superannuation	4,764	4,563
<b>Total post-employment benefits</b>	<u>4,764</u>	<u>4,563</u>
<b>Other long-term benefits:</b>		
Long-service leave	0	0
<b>Total other long-term benefits</b>	<u>0</u>	<u>0</u>
<b>Termination benefits</b>	<u>0</u>	<u>0</u>
<b>Total termination benefits</b>	<u>0</u>	<u>0</u>
<b>Total key management personnel remuneration</b>	<u><u>38,879</u></u>	<u><u>37,698</u></u>

**Note 13C**


**Note 13D: Transactions with key management personnel and their close family members**

**Loans to/from key management personnel**

None	0	0
------	---	---

**Other transactions with key management personnel**

None	0	0
------	---	---

**Note 14 Remuneration of Auditors**

**Value of the services provided**

Financial statement audit services	6,000	6,000
Other services	0	0

<b>Total remuneration of auditors</b>	<u>6,000</u>	<u>6,000</u>
---------------------------------------	--------------	--------------

No other services were provided by the auditors of the financial statements.

## Note 15: Financial Instruments

The entity's financial instruments consist of a bank cheque account, cash management account and term deposit plus accounts receivable and payable.

### Note 15A: Categories of Financial Instruments

<i>Financial Assets</i>	2018	2017
	\$	\$
Fair value through profit or loss:		
Cheque account	33,409	180,896
Cash Management account	526,681	846,343
Cash on hand	200	200
<b>Total</b>	<b>560,290</b>	<b>1,027,440</b>
Held-to-maturity investments:		
Term deposit	713,723	0
<b>Total</b>	<b>713,723</b>	<b>0</b>
Available-for-sale assets:		
None	0	0
<b>Total</b>	<b>0</b>	<b>0</b>
Loans and receivables:		
Accounts receivable	49,660	63,982
<b>Total</b>	<b>49,660</b>	<b>63,982</b>
<b>Carrying amount of financial assets</b>	<b>1,323,673</b>	<b>1,091,422</b>
<i>Financial Liabilities</i>		
Fair value through profit or loss:		
Accounts payable	77,851	151,965
<b>Total</b>	<b>77,851</b>	<b>151,965</b>
Other financial liabilities:		
None	0	0
<b>Total</b>	<b>0</b>	<b>0</b>
<b>Carrying amount of financial liabilities</b>	<b>77,851</b>	<b>151,965</b>

**Note 15B: Net Income and Expense from Financial Assets**

	2018	2017
	\$	\$
<b>Held-to-maturity</b>		
Interest revenue	19,061	7,646
Exchange gains/(loss)	-	-
Impairment	-	-
Gain/loss on disposal	-	-
<b>Net gain/(loss) held-to-maturity</b>	<b>13,723</b>	<b>7,646</b>
<b>Loans and receivables</b>		
Interest revenue	-	-
Exchange gains/(loss)	-	-
Impairment	-	-
Gain/loss on disposal	-	-
<b>Net gain/(loss) from loans and receivables</b>	<b>0</b>	<b>0</b>
<b>Available for sale</b>		
Interest revenue	-	-
Dividend revenue	-	-
Exchange gains/(loss)	-	-
Gain/loss recognised in equity	-	-
Amounts reversed from equity:		
Impairment	-	-
Fair value changes reversed on disposal	-	-
Gain/loss on disposal	-	-
<b>Net gain/(loss) from available for sale</b>	<b>0</b>	<b>0</b>
<b>Fair value through profit and loss</b>		
Held for trading:		
Change in fair value	-	-
Interest revenue	5,431	7,702
Dividend revenue	-	-
Exchange gains/(loss)	-	-
<b>Total held for trading</b>	<b>5,431</b>	<b>7,702</b>
Designated as fair value through profit and loss:		
Change in fair value	-	-
Interest revenue	-	-
Dividend revenue	-	-
Exchange gains/(loss)	-	-
<b>Total designated as fair value through profit and loss</b>	<b>0</b>	<b>0</b>
<b>Net gain/(loss) at fair value through profit and loss</b>	<b>5,431</b>	<b>7,702</b>
<b>Net gain/(loss) from financial assets</b>	<b>19,154</b>	<b>15,348</b>

The net income/expense from financial assets not at fair value from profit and loss is \$0.00 (2017: \$0.00).



**Note 15C: Net Income and Expense from Financial Liabilities**

	2018	2017
	\$	\$
<b>At amortised cost</b>		
Interest expense	-	-
Exchange gains/(loss)	-	-
Gain/loss on disposal	-	-
<b>Net gain/(loss) financial liabilities - at amortised cost</b>	<b>0</b>	<b>0</b>
<b>Fair value through profit and loss</b>		
<b>Held for trading:</b>		
Change in fair value	-	-
Interest expense	-	-
Exchange gains/(loss)	-	-
<b>Total held for trading</b>	<b>-</b>	<b>-</b>
<b>Designated as fair value through profit and loss:</b>		
Change in fair value	-	-
Interest expense	-	-
<b>Total designated as fair value through profit and loss</b>	<b>-</b>	<b>-</b>
<b>Net gain/(loss) at fair value through profit and loss</b>	<b>-</b>	<b>-</b>
<b>Net gain/(loss) from financial liabilities</b>	<b>0</b>	<b>0</b>

The net income/expense from financial liabilities not at fair value from profit and loss is \$0.00 (2017: \$0.00).

**Note 15D: Credit Risk**

Credit risk is the risk of financial loss to the entity if a counterparty to a financial instrument fails to meet its contractual obligations and arises principally from the entity's receivables.

*Trade and other receivables*

This relates to the entity's credit worthiness. It is in a strong financial position and is able to pay debtors.

*Cash and cash equivalents*

The entity mitigates credit risk by depositing funds with Australian financial institutions with appropriate credit ratings.

**The following table illustrates the entity's gross exposure to credit risk, excluding any collateral or credit enhancements.**

	2018	2017
	\$	\$
<b>Financial assets</b>		
Cash and cash equivalents	1,274,013	1,027,440
Trade and other receivables	49,660	63,982
<b>Total</b>	<b>1,323,673</b>	<b>1,091,422</b>
<b>Financial liabilities</b>		

Trade payables	16,369	92,766
<b>Total</b>	<b>16,369</b>	<b>92,766</b>

In relation to the entity's gross credit risk the following collateral is held: None

**Credit quality of financial instruments not past due or individually determined as impaired**

	Not Past Due Nor Impaired 2018 \$	Past due or impaired 2018 \$	Not Past Due Nor Impaired 2017 \$	Past due or impaired 2017 \$
Trade and other receivables	16,369	-	92,766	-
<b>Total</b>	<b>16,369</b>	<b>-</b>	<b>92,766</b>	<b>-</b>

**Ageing of financial assets that were past due but not impaired for 2018**

	0 to 30 days \$	31 to 60 days \$	61 to 90 days \$	90+ days \$	Total \$
Trade and other receivables	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Ageing of financial assets that were past due but not impaired for 2017**

	0 to 30 days \$	31 to 60 days \$	61 to 90 days \$	90+ days \$	Total \$
Trade and other receivables	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

No assets have been individually assessed as impaired.

**Note 15E: Liquidity Risk**

Liquidity risk is the risk the entity will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The entity's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when due without incurring unacceptable losses or risking damage to the entity's reputation.

The entity ensures it has sufficient cash on demand to meet expected operational expenses for a 90 day period. This excludes the potential impact of extreme circumstances that cannot reasonably be predicted, such as natural disasters. The entity does not maintain any lines of credit.

**Contractual maturities for financial liabilities 2018**

	On Demand	< 1 year \$	1– 2 years \$	2– 5 years \$	>5 years \$	Total \$
Trade and other payables	-	16,369	-	-	-	<b>16,369</b>
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Contractual maturities for financial liabilities 2017**

On Demand	< 1 year	1– 2 years	2– 5 years	>5 years	Total
-----------	----------	------------	------------	----------	-------

		\$	\$	\$	\$	\$
Trade and other payables	-	92,766	-	-	-	92,766
Total	-	-	-	-	-	-

**Note 15F: Market Risk**

Market risk is the risk that changes in interest rate, price risk and/or currency risk will affect the entity's income or the value of its financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising return.

*Interest rate risk*

The entity adopts a policy of ensuring its exposure to changes in interest rates is limited to investing in high return deposits without a fixed term.

**Sensitivity analysis of the risk that the entity is exposed to for 2018**

Risk variable	Change in risk variable %	Effect on	
		Profit and loss \$	Equity \$
Interest rate risk	[+ 1%]	164	164
Interest rate risk	[- 1%]	-164	-164

**Sensitivity analysis of the risk that the entity is exposed to for 2017**

Risk variable	Change in risk variable %	Effect on	
		Profit and loss	Equity
		\$	\$
Interest rate risk	[+ 1%]	928	928
Interest rate risk	[- 1%]	-928	-928

[Where the sensitivity analysis is not representative of the risk inherent in a financial instrument—an entity discloses this fact and the reasons why]

**Price risk**

Price risk is the potential for the decline in the price of an asset or security relative to the rest of the market. It excludes market risk, or the potential for an entire market to go down in value. As such, price risk is the component of investing risk that can be reduced with diversification

**Sensitivity analysis of the risk that the entity is exposed to for 2018**

Risk variable	Change in risk variable %	Effect on	
		Profit and loss	Equity
		\$	\$
Other price risk	- [+ 1%]	5,267	5,267
Other price risk	- [- 1%]	-5,267	-5,267

**Sensitivity analysis of the risk that the entity is exposed to for 2017**

Risk variable	Change in risk variable %	Effect on	
		Profit and loss	Equity
		\$	\$
Other price risk	- [+ 1%]	8,463	8,463
Other price risk	- [- 1%]	-8,463	-8,463

**Note 15G: Asset Pledged/or Held as Collateral**

	2018	2017
	\$	\$
None	0	0

**Note 16: Fair Value Measurement**

**Note 16A: Financial Assets and Liabilities**

Management of the Reporting Unit assessed that cash, trade receivables, trade payables, and other current liabilities approximate their carrying amounts largely due to the short term maturities of these instruments.

**Note 17: Administration of financial affairs by a third party**

Name of entity providing service: Shop Distributive and Allied Employees' Association South Australian Branch (State Registration)

Nature of consultancy service: Managing financial affairs including preparation of financial statements.

Terms and conditions: Service provided without charge.

**Note 18: Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

- (1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).