

10 December 2013

Mr Paul Griffin,  
Secretary, Tasmanian Branch  
Shop, Distributive and Allied Employees' Association  
72 York Street  
LAUNCESTON TAS 7250



FAIR WORK  
COMMISSION

Dear Mr Griffin,

**Re: Lodgement of Financial Statements and Accounts - Shop, Distributive and Allied Employees' Association, Tasmanian Branch - for year ended 30 June 2012 (FR2012/380)**

I refer to the above financial statements and accounts which were lodged with the Fair Work Commission on 6 December 2012. I acknowledge the delay in corresponding to you in relation to this report.

I also acknowledge receipt today of a corrected Certificate by Prescribed Designated Officer.

I note that the general meeting of 18 December 2012 held was not quorate. I also note that the report was originally lodged prior to that date. Accordingly, I take this opportunity to clarify relevant periods prescribed by the Act.

The report is required to be lodged no later than 14 days after the holding of the meeting at which the report is presented. That meeting may not be held, without an extension being granted, later than 31 December. The Act clearly contemplates that the report will only be lodged with the Commission after the presentation meeting.

To the extent that an inquorate general meeting means that presentation in accordance with section 266 of the Act is not able to be properly effected, the Branch must be said not to have complied with section 266. The Act, however, does provide an alternative forum for presentation, namely, a second meeting of the committee of management, provided that the rules of the Branch include a rule that enables general meetings for the purposes of considering the financial reports to be called at the request of no more than 5% of the membership (including both financial and non-financial members). In view of the possibility of future difficulties in achieving quorums for general meetings for the purposes of section 266, I recommend the Branch consider making and having certified a suitable such rule. Such a rule does not prevent the Branch from continuing to attempt to present financial reports to general meetings of members, but allows it greater flexibility in the event of attendance difficulties. The Commission would be happy to provide advice on the form of such a rule if the Branch were to submit a draft.

An abridged review was applied to the 2012 report. Next year's financial report may be subject to a more comprehensive review. In all the circumstances, the documents have been filed without further delay, and no further action is required in respect of this report.

Yours sincerely

Stephen Kellett  
Senior Adviser, Regulatory Compliance Branch

**Sample Designated Officer's Certificate or other Authorised Officer<sup>1</sup>**

*s268 Fair Work (Registered Organisations) Act 2009*

I Paul Orlando Griffin being the General Secretary of the Shop Distributive and Allied Employees Association – Tasmania Branch certify:

- that the copies lodged herewith are copies of the full report, *and the concise report*, referred to in s268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the *Concise Report*, was provided to members on 17<sup>th</sup> September 2012; which included the Independent Auditors Statement; and
- that the full report was scheduled to be tabled at the General meeting of 18<sup>th</sup> December, 2012.

Subsequently, the Full report was unable to be presented due to lack of a quorum.



Signature:

Date: 6<sup>th</sup> December 2012

**From:** SDA Union Tasmania Branch [<mailto:secretary@sdatas.asn.au>]  
]

**Sent:** Thursday, 6 December 2012 9:03 AM

**To:** OHALLORAN, Andrea

**Subject:**

Dear Andrea,

Please find attached documentation in reference to lodgement of financial documents for year ended 30th June 2012.

If you have any queries, please do not hesitate to contact this office on 03 6331 8166.

Regards,

Paul Griffin

General Secretary

SDA Union Tasmania

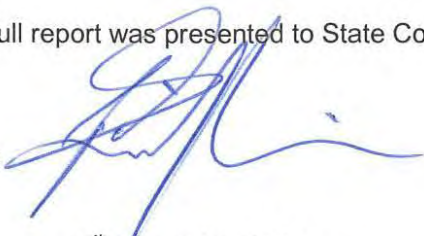
**Designated Officer's Certificate or other Authorised Officer<sup>1</sup>**

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- that the Concise Report, was provided to members on 17<sup>th</sup> September 2012, which included the Independent Auditors Statement; and
- that the full report was presented to State Council Committee of the reporting unit on 4<sup>th</sup> September 2012

Signature



Date:

6<sup>th</sup> December 2012

# **Shop, Distributive and Allied Employees Association**

**Tasmanian Branch**

**Annual Financial Report**  
Year Ended 30 June 2012

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
OPERATING REPORT**

The State Council of Shop, Distributive and Allied Employees Association, Tasmanian branch submit herewith the annual financial report of the Union for the financial year ended 30 June 2012.

The names and particulars of the members of the State Council of the Union during or since the end of the financial year are:

General President:	Karyn Synnott
Branch Vice President:	James Fitzpatrick
General Secretary:	Paul Griffin
State Committee:	
	Tania Venn
	Leanne Porter
	Katrina Barr
	Lisa Watson
	Isabell Wells
	Katrina Riseley

#### **PRINCIPAL ACTIVITIES**

The Union's principal continuing activity during the year was to promote the interests of its members.

#### **REVIEW OF OPERATIONS**

	2012	2011
	\$	\$
Operating profit / (loss) for the year	169,010	149,807

#### **CHANGES IN STATE OF AFFAIRS**

There was no significant change in the state of affairs of the Union during the financial year.

#### **SUBSEQUENT EVENTS**

There has not been any matter or circumstance occurring subsequent to the end of the financial year, that has significantly affected, or may significantly affect, the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

#### **FUTURE DEVELOPMENTS**

No significant changes in the operations of the Union have been proposed at the date of this report.

#### **DETAILS OF MEMBERS & RIGHTS OF MEMBER TO RESIGN**

The Shop, Distributive and Allied Employees Association, Tasmanian Branch had 5,719 members as at 30 June 2012 (2011: 5,655) which include both honorary and lifetime members.

Details of the right of members to resign from the Union are in Rule 12 of the Rules of the Shop, Distributive and Allied Employees Association, Tasmanian Branch.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
OPERATING REPORT**

**EMPLOYEES**

The Shop, Distributive and Allied Employees Association, Tasmanian Branch had 7 full time equivalent employees as at 30 June 2012 (2011: 7)

\_\_\_\_\_  
Name:

State Council

*K. F. Sykes*

\_\_\_\_\_  
Name: *Karyn Synnott*

State Council

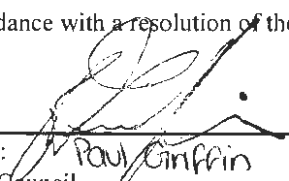
Signed at Hobart this *14<sup>th</sup>* day of  
September 2012

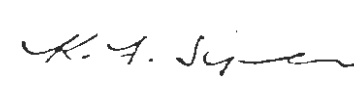
**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATE COUNCIL STATEMENT**

In the opinion of the State Council:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which this general purpose financial report relates and since the end of that year:
  - (i) meetings of the State Council were held in accordance with the rules of the organisation including rules of the branch concerned;
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned;
  - (iii) the financial records have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009;
  - (iv) where the organisation consists of two or more reporting units the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation;
  - (v) the information sought in any request of a member or a Registrar duly made under Section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or Registrar;
  - (vi) there has been compliance with any order for inspection of financial records made by the Commission under Section 273 of the Fair Work (Registered Organisations) Act 2009; and
  - (vii) in relation to the recovery of wages activity; there has been no such activity undertaken.

Signed in accordance with a resolution of the State Council dated 4<sup>th</sup> September 2012

  
Name: Paul Griffin  
State Council

  
Name: Karyn Synnott  
State Council



**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF COMPREHENSIVE INCOME FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	Note	2012 \$	2011 \$
<b>Continuing Operations</b>			
Revenue	4	1,687,439	1,669,566
Administration expenses - other		31,177	34,246
Advertising		20,922	17,252
Affiliation fees - SDAEA National Office		66,178	139,618
Affiliation fees - SDAEA International Fund		19,854	41,886
Affiliation fees - Union Tasmania		30,757	31,073
Affiliation fees - ALP Tasmania		13,147	12,888
Audit fees		10,938	9,496
Bad Debts		1,664	-
Branch journal		101,874	64,193
Campaigns		-	8,994
Commissions paid to employers		145,072	155,959
Computer expenses		7,221	8,025
Consulting		10,621	13,841
Contractors		2,155	3,130
Delegates expenses		49,185	42,033
Depreciation	5	41,671	52,146
Employee benefits - officials		84,896	80,712
Employee benefits - employees		397,294	356,287
Fares and organising expenses		52,230	33,175
Fringe benefits tax		16,672	13,330
Functions		16,403	14,497
Gifts and presentations		20,491	27,469
Interest			
Legal fees		16,977	12,071
Light and power		6,245	4,227
Loss on sale of fixed assets	5	-	4,114
Meeting expenses		2,187	123
Member benefits		-	982
Motor vehicle expenses		53,752	50,167
Movie tickets		57,095	55,318
Newsletters and publications			
Postage and freight		25,433	25,496
Presidential card		54,024	42,201
Printing and stationery		31,383	18,549
Rates and taxes		12,433	12,169
Repairs and maintenance		7,480	7,683
Scholarship vouchers		66,771	70,714
Scholarship - AFS Corporate		500	6,364
Subscriptions		4,276	1,835
Telephone		20,288	30,039
<b>Profit before tax</b>		<b>169,010</b>	<b>149,807</b>
Income tax expense		-	-
<b>Profit for the year</b>		<b>169,010</b>	<b>149,807</b>
<b>Profit from the year from continuing operations</b>		<b>169,010</b>	<b>149,807</b>
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		<b>169,010</b>	<b>149,807</b>

*Notes to the financial statements are attached on pages 8 to 20*

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2012**

	Note	2012 \$	2011 \$
<b>Current assets</b>			
Cash and cash equivalents		1,948,505	1,695,192
Trade and other receivables	6	87,961	98,803
Inventories	7	9,748	9,767
Loans to Members		7,886	-
<b>Total current assets</b>		<u>2,054,100</u>	<u>1,803,762</u>
<b>Non-current assets</b>			
Property, plant and equipment	8	474,847	514,388
<b>Total non-current assets</b>		<u>474,847</u>	<u>514,388</u>
<b>Total assets</b>		<u>2,528,947</u>	<u>2,318,150</u>
<b>Current liabilities</b>			
Trade and other payables	9	73,859	52,284
Provisions	10	132,252	124,416
<b>Total current liabilities</b>		<u>206,111</u>	<u>176,700</u>
<b>Non-current liabilities</b>			
Provisions	10	42,136	29,759
<b>Total non-current liabilities</b>		<u>42,136</u>	<u>29,759</u>
<b>Total liabilities</b>		<u>248,246</u>	<u>206,459</u>
<b>Net assets</b>		<u>2,280,701</u>	<u>2,111,691</u>
<b>Equity</b>			
Retained earnings	11	2,117,485	1,948,475
Reserves	12	163,216	163,216
<b>Total equity</b>		<u>2,280,701</u>	<u>2,111,691</u>

*Notes to the financial statements are attached on pages 8 to 20*

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF CHANGES IN EQUITY FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	Reserves \$	Retained earnings \$	Total \$
Balance at 1 July 2010	163,216	1,798,668	1,961,884
Profit for the period	-	149,807	149,807
<b>Balance at 30 June 2011</b>	<u>163,216</u>	<u>1,948,475</u>	<u>2,111,691</u>
Balance at 1 July 2011	163,216	1,948,475	2,111,691
Profit for the period	-	169,010	169,010
<b>Balance at 30 June 2012</b>	<u>163,216</u>	<u>2,117,485</u>	<u>2,280,701</u>

*Notes to the financial statements are attached on pages 8 to 20*

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	Note	2012 \$	2011 \$
<b>Cash flows from operating activities</b>			
Receipts from members and other third parties		1,793,532	1,791,822
Payment to suppliers and employees		<u>(1,600,053)</u>	<u>(1,509,703)</u>
Net cash provided by/ (used in) operating activities	16(b)	<u>193,479</u>	<u>282,119</u>
<b>Cash flows from investing activities</b>			
Interest received		61,963	59,193
Payments for property, plant and equipment		(2,129)	(74,397)
Proceeds from sale of property, plant and equipment		<u>-</u>	<u>4,545</u>
Net cash provided by/(used in) investing activities		<u>59,834</u>	<u>(10,659)</u>
<b>Net increase in cash and cash equivalents</b>		253,313	271,460
<b>Cash and cash equivalents at the beginning of the financial year</b>		<u>1,695,192</u>	<u>1,423,732</u>
<b>Cash and cash equivalents at the end of the financial year</b>	16(a)	<u>1,948,505</u>	<u>1,695,192</u>

*Notes to the financial statements are attached on pages 8 to 20*

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**1. General information**

Shop, Distributive and Allied Employees Association, Tasmanian Branch is the Tasmanian branch of the national Shop, Distributive and Allied Employees Association. The Union's registered office and its principal place of business are as follows:

**Registered office**  
72 York Street  
Launceston  
TASMANIA 7250

**Principal place of business**  
72 York Street  
Launceston  
TASMANIA 7250

**2. Adoption of new and revised Accounting Standards**

**2.1 Standards and Interpretations affecting amounts reported in the current period (and/or prior periods)**

The following new and revised Standards and Interpretations have been adopted in the current period and have affected the amounts reported in these financial statements. Details of other Standards and Interpretations adopted in these financial statements but that have had no effect on the amounts reported are set out in section 2.2

**Standards affecting presentation and disclosure**

Amendments to AASB 101 'Presentation of Financial Statements'

The amendments (part of AASB 2010-4 'Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project'1) clarify that an entity may choose to present the required analysis of items of other comprehensive income either in the statement of changes in equity or in the notes to the financial statements.

AASB 1054 'Australian Additional Disclosures' and AASB 2011-1 'Amendments to Australian Accounting Standards arising from Trans-Tasman Convergence Project'

AASB 1054 sets out the Australian-specific disclosures for entities that have adopted Australian Accounting Standards. This Standard contains disclosure requirements that are in addition to IFRSs in areas such as compliance with Australian Accounting Standards, the nature of financial statements (general purpose or special purpose), audit fees, imputation (franking) credits and the reconciliation of net operating cash flow to profit (loss).

AASB 2011-1 makes amendments to a range of Australian Accounting Standards and Interpretations for the purpose of closer alignment to IFRSs and harmonisation between Australian and New Zealand Standards. The Standard deletes various Australian-specific guidance and disclosures from other Standards (Australian-specific disclosures retained are now contained in AASB 1054), and aligns the wording used to that adopted in IFRSs.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**2. Adoption of new and revised Accounting Standards (cont'd)**

**Standards and Interpretations affecting the reported results or financial position**

There are no new and revised Standards and Interpretations adopted in these financial statements affecting the reporting results or financial position.

**2.2 Standards and Interpretations adopted with no effect on financial statements**

The following new and revised Standards and Interpretations have also been adopted in these financial statements. Their adoption has not had any significant impact on the amounts reported in these financial statements but may affect the accounting for future transactions or arrangements.

AASB 2009-12 'Amendments to Australian Accounting Standards'

The Standard also makes numerous editorial amendments to a range of Australian Accounting Standards and Interpretations, which includes AASB 108. The application of AASB 2009-12 has not had any material effect on amounts reported in the financial statements.

AASB 2009-14 'Amendments to Australian Interpretation – Prepayments of a Minimum Funding Requirement'

Interpretation 114 addresses when refunds or reductions in future contributions should be regarded as available in accordance with paragraph 58 of AASB 119; how minimum funding requirements might affect the availability of reductions in future contributions; and when minimum funding requirements might give rise to a liability. The amendments now allow recognition of an asset in the form of prepaid minimum funding contributions. The application of the amendments to Interpretation 114 has not had material effect on the financial statements.

AASB 2010-5 'Amendments to Australian Accounting Standards'

The Standard makes numerous editorial amendments to a range of Australian Accounting Standards and Interpretations, which includes AASB 101 and AASB 107. The application of AASB 2010-5 has not had any material effect on amounts reported in the financial statements.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**2. Adoption of new and revised Accounting Standards (cont'd)**

**2.3 Standards and Interpretations in issue but not yet adopted**

At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective.

<b>Standard/Interpretation</b>	<b>Effective for annual reporting periods beginning on or after</b>	<b>Expected to be initially applied in the financial year ending</b>
AASB 9 'Financial Instruments', AASB 2009-11 'Amendments to Australian Accounting Standards arising from AASB 9' and AASB 2010-7 'Amendments to Australian Accounting Standards arising from AASB 9' (December 2010)	1 January 2013	30 June 2014
AASB 13 'Fair Value Measurement' and AASB 2011-8 'Amendments to Australian Accounting Standards arising from AASB 13'	1 January 2013	30 June 2014
AASB 119 'Employee Benefits' (2011) and AASB 2011-10 'Amendments to Australian Accounting Standards arising from AASB 119 (2011)'	1 January 2013	30 June 2014
AASB 2011-4 'Amendments to Australian Accounting Standards to Remove Individual Key Management Personnel Disclosure Requirements'	1 January 2013	30 June 2014
AASB 2011-9 'Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income'	1 July 2012	30 June 2013

The following IASB Standards and IFRIC Interpretations are also in issue but not yet effective, although Australian equivalent Standards/Interpretations have not yet been issued.

<b>Standard/Interpretation</b>	<b>Effective for annual reporting periods beginning on or after</b>	<b>Expected to be initially applied in the financial year ending</b>
Offsetting Financial Assets and Financial Liabilities (Amendments to IAS 32)	1 January 2014	30 June 2015
Disclosures – Offsetting Financial Assets and Financial Liabilities (Amendments to IFRS 7)	1 January 2013	30 June 2014
Mandatory Effective Date of IFRS 9 and Transition Disclosures (Amendments to IFRS 9 and IFRS 7)	1 January 2015	30 June 2016

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**3. Significant accounting policies**

**Statement of compliance**

The financial report is a general purpose financial report which has been prepared in accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, Accounting Standards and Interpretations, and complies with other requirements of the law. The financial report includes the financial statements of the Union. Accounting Standards include Australian equivalents to International Financial Reporting Standards ('A-IFRS'). Compliance with A-IFRS ensures that the financial statements and notes of the Union comply with International Financial Reporting Standards ('IFRS').

The financial statements were authorised for issue by the State Council on [x] September 2012.

**Basis of preparation**

The financial report has been prepared on the basis of historical cost, except for the revaluation of certain non-current assets and financial instruments. Historical cost is based on the fair values of the consideration given in exchange for assets. All amounts are presented in Australian dollars.

The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

**(a) Borrowings**

Borrowings are recorded initially at fair value, net of transaction costs.

Subsequent to initial recognition, borrowings are measured at amortised cost with any difference between the initial recognised amount and the redemption value being recognised in profit and loss over the period of the borrowing using the effective interest rate method.

**(b) Borrowing costs**

Borrowing costs are recognised in profit or loss in the period in which they are incurred.

**(c) Cash and cash equivalents**

Cash comprises cash on hand and demand deposits. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

**(d) Employee benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities recognised in respect of employee benefits expected to be settled within 12 months, are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

Liabilities recognised in respect of employee benefits which are not expected to be settled within 12 months are measured as the present value of the estimated future cash outflows to be made by the association in respect of services provided by employees up to reporting date.

**Defined contribution plans**

Contributions to defined contribution superannuation plans are expensed when incurred.



**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**3. Significant accounting policies (cont'd)**

**(e) Financial assets**

Investments are recognised and derecognised on trade date where the purchase or sale of an investment is under a contract whose terms require delivery of the investment within the timeframe established by the market concerned, and are initially measured at fair value, net of transaction costs except for those financial assets classified as at fair value through profit or loss which are initially measured at fair value.

Other financial assets are classified into the following specified categories: financial assets 'at fair value through profit or loss' and 'loans and receivables'. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition.

Effective interest method

The effective interest method is a method of calculating the amortised cost of a financial asset and of allocating interest

Financial assets at fair value through profit or loss

Financial assets are classified as financial assets at fair value through profit or loss where the financial asset:

- (i) has been acquired principally for the purpose of selling in the near future;
- (ii) is a part of an identified portfolio of financial instruments that the association manages together and has a recent actual pattern of short-term profit-taking; or
- (iii) is a derivative that is not designated and effective as a hedging instrument

Financial assets at fair value through profit or loss are stated at fair value, with any resultant gain or loss recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset.

Loans and receivables

Trade receivables, loans, and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment.

Interest is recognised by applying the effective interest rate.

Impairment of financial assets

Financial assets, other than those at fair value through profit or loss, are assessed for indicators of impairment at each balance sheet date. Financial assets are impaired where there is objective evidence that as a result of one or more events that occurred after the initial recognition of the financial asset the estimated future cash flows of the investment have been impacted. For financial assets carried at amortised cost, the amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables where the carrying amount is reduced through the use of an allowance account. When a trade receivable is uncollectable, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**3. Significant accounting policies (cont'd)**

With the exception of available-for-sale equity instruments, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

In respect of available-for-sale equity instruments, any subsequent increase in fair value after an impairment loss is recognised directly in equity.

**(f) Income Tax**

The income of the Union is not managed for the purpose of profit or gain to the individual members and is exempt from income tax under S50-15 of the Income Tax Assessment Act 1997, as amended.

**(g) Inventories**

Inventories are valued at the lower of cost and net realisable value. Costs, including an appropriate portion of fixed and variable overhead expenses, are assigned to inventory on hand by the method most appropriate to each particular class of inventory, with the majority being valued on a first in first out basis. Net realisable value represents the estimated selling price less all estimated costs of completion and costs necessary to make the sale.

**(h) Property, plant and equipment**

Land is carried at cost. Buildings, plant and equipment, and low value pool assets are stated at cost less accumulated depreciation and impairment. Cost includes expenditure that is directly attributable to the acquisition of the item. In the event that settlement of all or part of the purchase consideration is deferred, cost is determined by discounting the amounts payable in the future to their present value as at the date of acquisition.

Depreciation is provided on property, plant and equipment, including freehold buildings but excluding land. Depreciation for buildings is calculated on a straight line basis and so as to write off the net cost or other revalued amount of each asset over its expected useful life to its estimated residual value. Depreciation for plant and equipment and low value pool assets is calculated on a diminishing value basis and so as to write off the net cost or other revalued amount of each asset over its expected useful life to its estimated residual value. The estimated useful lives, residual values and depreciation method are reviewed at the end of each annual reporting period, with the effect of any changes recognised on a prospective basis.

**(i) Revenue recognition**

Revenue is measured at the fair value of the consideration received or receivable.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions are satisfied:

- (a) the association has transferred to the buyer the significant risks and rewards of ownership of the goods;
- (b) the association retains neither continuing managerial involvement to the degree usually associated with ownership
- (c) the amount of revenue can be measured reliably;
- (d) it is probable that the economic benefits associated with the transaction will flow to the entity; and
- (e) the costs incurred or to be incurred in respect of the transaction can be measured reliably.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**3. Significant accounting policies (cont'd)**

**(i) Revenue recognition (cont'd)**

Rendering of services

Revenue from a contract to provide services is recognised by reference to the stage of completion of the contract.

Interest revenue

Interest revenue is accrued on a time basis, by reference to the principal outstanding and at the effective interest rate

**(j) Goods and services tax**

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

(a) where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or

(b) for receivables and payables which are recognised inclusive of GST.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

**(k) Critical accounting judgements and key sources of estimation uncertainty**

In the application of the Union's accounting policies, which are described above, management is required to make judgments, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstance, the results of which form the basis of making the judgments. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements made by management in the application of A-IFRS that have significant effects on the financial statements and estimates with a significant risk of material adjustments in the next year are disclosed, where applicable, in the relevant notes to the financial statements.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	2012 \$	2011 \$
<b>4. Revenue</b>		
An analysis of the Union's revenue for the year, from continuing operations, is as follows:		
Revenue from member subscriptions	<u>1,579,856</u>	<u>1,570,244</u>
Interest revenue		
Cash and cash equivalents	<u>61,963</u>	<u>59,193</u>
Movie ticket sales	24,600	11,906
Car park rent	7,540	7,854
Other	<u>13,480</u>	<u>20,369</u>
	<u>45,620</u>	<u>40,129</u>
	<u>1,687,439</u>	<u>1,669,566</u>

**5. Profit for the year**

Profit for the year has been arrived at after crediting the following gains and losses:

**(a) Gains and losses**

Loss on disposal of property, plant and equipment	<u>-</u>	<u>4,114</u>
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**(b) Other expenses**

Profit for the year includes the following expenses:

Depreciation of non-current assets	<u>41,671</u>	<u>52,146</u>
Employee benefits expense:		
Defined contribution plans	<u>37,466</u>	<u>34,543</u>

**6. Trade and other receivables**

Subscriptions in arrears	77,053	79,467
Sundry debtors and prepayments	9,973	9,089
Car park debtors	935	830
Net GST receivable/(Payable)	<u>-</u>	<u>9,417</u>
	<u>87,961</u>	<u>98,803</u>

The average credit period on sales is 60 days. No interest is charged on outstanding trade receivables. Included in the Union's trade receivables are an immaterial amount of debtors greater than 90 days. Impairment is not considered to be an issue.

**7. Inventories**

Movie tickets	<u>9,748</u>	<u>9,767</u>
	<u>9,748</u>	<u>9,767</u>

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**8. Property, plant and equipment**

	Freehold land at cost \$	Buildings at cost \$	Plant and equipment at cost \$	Low value pool \$	Total \$
<b>Gross carrying amount</b>					
Balance at 30 June 2010	150,000	295,976	274,450	123,396	843,822
Additions	-	-	71,780	2,617	74,397
Disposals	-	-	(14,773)	-	(14,773)
Balance at 30 June 2011	150,000	295,976	331,457	126,013	903,446
Additions	-	-	1,380	750	2,130
Disposals	-	-	-	-	-
Balance at 30 June 2012	150,000	295,976	332,837	126,763	905,576
<b>Accumulated depreciation</b>					
Balance at 30 June 2010	-	(56,176)	(169,568)	(117,281)	(343,025)
Depreciation expense	-	(5,919)	(43,443)	(2,784)	(52,146)
Disposals	-	-	6,113	-	6,113
Balance at 30 June 2011	-	(62,095)	(206,898)	(120,065)	(389,058)
Depreciation expense	-	(5,919)	(33,381)	(2,371)	(41,671)
Disposals	-	-	-	-	-
Balance at 30 June 2012	-	(68,014)	(240,279)	(122,436)	(430,729)
<b>Net book value</b>					
As at 30 June 2011	150,000	233,881	124,559	5,948	514,388
As at 30 June 2012	150,000	227,962	92,558	4,327	474,847

The following estimated useful lives are used in the calculation of depreciation:

Class of asset	Depreciation rate
Buildings	2%
Plant and equipment	15% - 30%
Low value pool	19% - 38%

Aggregate depreciation allocated, whether recognised as an expense or capitalised as part of the carrying amount of other assets during the year:

	2012 \$	2011 \$
Buildings	5,919	5,919
Plant and equipment	33,381	43,443
Low value pool	2,371	2,784
	<u>41,671</u>	<u>52,146</u>

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	2012 \$	2011 \$
<b>9. Trade and other payables</b>		
Trade payables	61,935	45,097
Accruals	7,195	7,187
Net GST payable	4,728	-
	<u>73,859</u>	<u>52,284</u>

The average credit period for purchases of goods and services is 30 days. No interest is charged on trade payables.

**10. Provisions**

Current

Employee benefits	<u>132,252</u>	<u>124,416</u>
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Non-Current

Employee benefits	<u>42,136</u>	<u>29,759</u>
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**11. Retained Earnings**

Balance at beginning of financial year	1,948,475	1,798,668
Net profit attributable to members of the Union	<u>169,010</u>	<u>149,807</u>
Balance at end of financial year	<u>2,117,485</u>	<u>1,948,475</u>

**12. Reserves**

**Asset revaluation reserve**

Balance at beginning of financial year		
Movements	163,216	163,216
Balance at end of financial year	<u>-</u>	<u>-</u>
	<u>163,216</u>	<u>163,216</u>

The asset revaluation reserve relates to land and buildings that were previously carried at valuation. Land and buildings are now carried at cost and the balance of the asset revaluation reserve is no longer available to absorb future write-downs or decrements in the carrying value of land and buildings.

**13. Commitments for expenditure**

There are no capital or other expenditure commitments contracted for as at reporting date.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**14. Key management personnel remuneration**

**Details of key management personnel**

The members of the State Council and other members of key management personnel of the Union during the year were:

General President:	Karyn Synnott
Branch Vice President:	James Fitzpatrick
General Secretary:	Paul Griffin
State Committee:	
	Tania Venn
	Leanne Porter
	Katrina Barr
	Lisa Watson
	Isabell Wells
	Katrina Riseley

The aggregate compensation made to directors and other members of key management personnel of the Union is set out below:

	2012 \$	2011 \$
Short-term employee benefits	77,886	73,931
Post-employment benefits	7,010	6,654
	<u>84,896</u>	<u>80,585</u>

**(a) Transactions with key management personnel**

During the year State Councillors and their related entities purchased goods, which were trivial in nature, from the association on the same terms and conditions available to other members.

**(b) Transactions with other related parties**

Other related parties include:

- SDAEA National Office
- SDAEA International Fund

**Transactions between Shop, Distributive and Allied Employees Association, Tasmanian Branch and its related parties**

During the financial year, the following material transactions occurred between the association and its other related

- (a) Shop, Distributive and Allied Employees Association, Tasmanian Branch paid annual affiliation fees to SDAEA National Office of \$66,178 (2011:\$139,618)
- (b) Shop, Distributive and Allied Employees Association, Tasmanian Branch paid annual affiliation fees to SDAEA International Fund of \$19,854 (2011:\$41,886)
- (c) SDA EA National Office refunded overpaid affiliation fees to Shop, Distributive and Allied Employees Association, Tasmania Branch of \$62,393 (2011:\$Nil)
- (d) SDA EA International Office refunded overpaid affiliation fees to Shop, Distributive and Allied Employees Association, Tasmania Branch of \$18,718 (2011:\$Nil)

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	2012 \$	2011 \$
<b>15. Remuneration of auditors</b>		
<b>Auditor of the company:</b>		
Audit of the financial report	8,500	8,105
Taxation services	4,965	3,150
	<u>13,465</u>	<u>11,255</u>

The auditor of Shop, Distributive and Allied Employees Association, Tasmanian Branch is Deloitte Touche Tohmatsu.

**16. Notes to the statement of cash flows**

**(a) Reconciliation of cash and cash equivalents**

For the purposes of the statement of cash flow, cash and cash equivalents includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Cash and cash equivalents at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

Petty cash - Launceston	100	100
Petty cash - Hobart	100	100
Cash at bank - trading account	513,609	322,259
CBA Term Deposit	1,396,959	1,336,645
CBA Online saver	37,737	36,088
	<u>1,948,505</u>	<u>1,695,192</u>

**(b) Reconciliation of profit**

Profit from the year	169,010	149,807
Depreciation and amortisation	41,671	52,146
Loss on sale of non-current assets	-	4,114
Interest income received and receivable	Note 4 (61,963)	(59,193)

**(Increase)/decrease in  
assets:**

Trade and other receivables	2,956	112,839
Inventories	19	7,491

**Increase/(decrease) in liabilities:**

Trade and other payables	21,575	(10,707)
Provisions	20,211	25,622

<b>Net cash generated by operating activities</b>	<u>193,479</u>	<u>282,119</u>
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**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**17. Financial Instruments**

**(a) Significant accounting policies**

Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument are disclosed in note 3 to the financial statements.

**(b) Liquidity risk management**

Ultimate responsibility for liquidity risk management rests with the State Council, who has built an appropriate liquidity risk management framework for the management of the Union's short, medium, and long-term funding and liquidity management requirements. The Union manages liquidity risk by maintaining adequate reserves, banking facilities and reserve borrowing facilities by continuously monitoring forecast and actual cash flows and matching the maturity profiles of financial assets and liabilities.

**Liquidity and interest risk tables**

The following tables detail the Union's remaining contractual maturity from its non-derivative financial liabilities. The tables have been drawn up based on the undiscounted cash flows of financial liabilities based on the earliest date on which the Union can be required to pay. The table includes both interest and principal cash flows:

	Weighted average effective interest rate %	Less than 1 month \$	1-3 months \$	3 months to 1 year \$	1 – 5 years \$	Total \$
<b>2012</b>						
Non-interest bearing	-	69,130	-	-	-	69,130
		69,130	-	-	-	69,130
<b>2011</b>						
Non-interest bearing	-	52,284	-	-	-	52,284
		52,284	-	-	-	52,284

The following tables detail the Union's expected maturity from its non-derivative financial assets. The tables have been drawn up based on the undiscounted cash flows of financial assets including interest that will be earned on those assets except where the Union anticipates that the cash flow will occur in a different period.

	Weighted average effective interest rate %	Less than 1 month \$	1-3 months \$	3 months to 1 year \$	1 – 5 years \$	Total \$
<b>2012</b>						
Non-interest bearing	-	95,847	-	513,808	-	609,655
Fixed interest rate instruments	4.50%	-	-	1,396,959	-	1,396,959
Variable interest rate instruments	4.65%	37,737	-	-	-	37,737
		133,584	-	1,910,767	-	2,044,351
<b>2011</b>						
Non-interest bearing	-	98,803	-	322,458	-	421,261
Fixed interest rate instruments	4.50%	-	-	1,336,646	-	1,336,646
Variable interest rate instruments	4.65%	36,088	-	-	-	36,088
		134,891	-	1,659,104	-	1,793,995

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**17. Financial Instruments (cont'd)**

**(c) Fair value of financial instruments**

The fair values of financial assets and financial liabilities are determined as follows:

- the fair value of financial assets and financial liabilities with standard terms and conditions and traded on active liquid markets are determined with reference to quoted market prices.
- the fair value of other financial assets and financial liabilities (excluding derivative instruments) are determined in accordance with generally accepted pricing models based on discounted cash flow analysis using prices from observable current market transactions.

The State Council considers that the carrying amounts of financial assets and financial liabilities recorded at amortised cost in the financial statements approximates their fair values.

**(d) Credit risk management**

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Union. The Union has adopted a policy of only dealing with creditworthy counterparties and obtaining sufficient collateral where appropriate, as a means of mitigating the risk of financial loss from defaults.

**18. Subsequent events**

There has not been any matter or circumstance occurring subsequent to the end of the financial year that has significantly affected, or may significantly affect, the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

**19. Fair Work (Registered Organisation) Regulations 2009**

Information prescribed by the Fair Work (Registered Organisations) Regulations 2009 is available to members on request as follows:

- (1) A member of a reporting unit, or the General Member, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

## **Independent Auditor's Report to the members of Shop, Distributive and Allied Employees Association, Tasmanian Branch**

We have audited the accompanying financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch, which comprises the statement of financial position as at 30 June 2012, the statement of comprehensive income, the statement of cash flows and the statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the State Council Statement as set out on pages 3 to 20.

### *The State Council's Responsibility for the Financial Report*

The State Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the association's constitution and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009, and for such internal control as the State Council determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 3, the State Council also states, in accordance with Accounting Standard AASB 101 *Presentation of Financial Statements*, that the financial statements comply with International Financial Reporting Standards.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the State Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

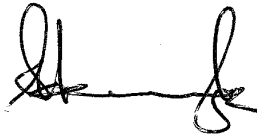
*Opinion*

In our opinion:

- (a) the financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch presents fairly, in all material respects, the association's financial position as at 30 June 2012 and its financial performance for the year then ended in accordance with Australian Accounting Standards and the association's constitution and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009; and
- (b) the financial statements also comply with International Financial Reporting Standards as disclosed in Note 3.

*Debbie Touche Tohmatsu*

DELOITTE TOUCHE TOHMATSU



Steven Hernyk  
Partner  
Chartered Accountants  
Launceston, 4 September 2012

# **Shop, Distributive and Allied Employees Association**

**Tasmanian Branch**

**Concise Financial Report**

**Year Ended 30 June 2012**

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
OPERATING REPORT**

The State Council of Shop, Distributive and Allied Employees Association, Tasmanian Branch submit herewith the annual concise financial report of the Union for the financial year ended 30 June 2012.

The concise financial report is an extract from the full financial report for the year ended 30 June 2012. The concise financial report has been prepared in accordance with Accounting Standards AASB 1039 Concise Financial Reports and Fair Work (Registered Organisations) Act 2009.

The financial statements, specific disclosures and other information included in the concise financial report and specific disclosures have been derived from and are consistent with the full financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch. The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of Shop, Distributive and Allied Employees Association, Tasmanian Branch as the full financial report. A copy of the financial report and auditor's report will be sent to any member, free of charge, upon request.

The names and particulars of the members of the State Council of the Union during or since the end of the financial year are:

General President:	Karyn Synnott
Branch Vice President:	James Fitzpatrick
General Secretary:	Paul Griffin
State Committee:	
	Tania Venn
	Leanne Porter
	Katrina Barr
	Lisa Watson
	Isabell Wells
	Katrina Riseley

#### **PRINCIPAL ACTIVITIES**

The Union's principal continuing activity during the year was to promote the interests of its members.

#### **REVIEW OF OPERATIONS**

	2012	2011
	\$	\$
Operating profit / (loss) for the year	169,010	149,807

#### **CHANGES IN STATE OF AFFAIRS**

There was no significant change in the state of affairs of the Union during the financial year.

#### **SUBSEQUENT EVENTS**

There has not been any matter or circumstance occurring subsequent to the end of the financial year, that has significantly affected, or may significantly affect, the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

#### **FUTURE DEVELOPMENTS**

No significant changes in the operations of the Union have been proposed at the date of this report.

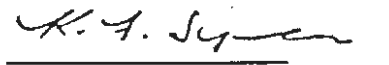
**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
OPERATING REPORT**

The Shop, Distributive and Allied Employees Association, Tasmanian Branch had 5,719 members as at 30 June 2012 (2011: 5,655) which include both honorary and lifetime members.

Details of the right of members to resign from the Union are in Rule 12 of the Rules of the Shop, Distributive and Allied Employees Association, Tasmanian Branch.

**EMPLOYEES**

The Shop, Distributive and Allied Employees Association, Tasmanian Branch had 7 full time equivalent employees at as 30 June 2012 (2011: 7).

  
Name: Ray Griffin  
State Council  
Name: Karyn Synnott  
State Council

Signed at Hobart this 4<sup>th</sup> day of September 2012.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
DECLARATION BY STATE COUNCIL**

In the opinion of the State Council

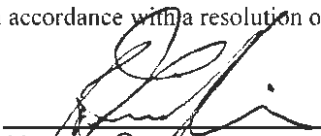
The State Council of Shop, Distributive and Allied Employees Association, Tasmanian Branch declare that the concise financial report for the financial year ended 30 June 2012 as set out on pages 4 to 12:

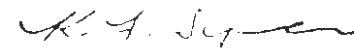
- (a) complies with Accounting Standard AASB 1039 Concise Financial Reports; and
- (b) is an extract from the full financial report for the year ended 30 June 2012 and has been derived from and is consistent with the full financial report of Shop, Distributive and Allied Employees Association, Tasmanian branch.

During the financial year to which this concise financial report relates and since the end of that year:

- (i) meetings of the State Council were held in accordance with the rules of the organisation including rules of the branch concerned;
- (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned;
- (iii) the financial records have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009;
- (iv) where the organisation consists of two or more reporting units the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation;
- (v) the information sought in any request of a member or a Registrar duly made under Section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or Registrar;
- (vi) there has been compliance with any order for inspection of financial records made by the Commission under Section 273 of the Fair Work (Registered Organisations) Act 2009; and
- (vii) in relation to the recovery of wages activity; there has been no such activity undertaken.

Signed in accordance with a resolution of the State Council dated 4<sup>th</sup> September 2012

  
\_\_\_\_\_  
Name: Paul Griffin  
State Council

  
\_\_\_\_\_  
Name: Karyn Synnott  
State Council



**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
DISCUSSION AND ANALYSIS OF THE FINANCIAL STATEMENTS**

**Information on Concise Financial Report**

The concise financial report is an extract from the full financial report for the year ended 30 June 2012. The financial statements and disclosures in the concise financial report have been derived from the 2012 financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch. A copy of the full financial report and auditor's report will be sent to any member, free of charge, upon request.

The discussion and analysis is provided to assist members in understanding the concise financial report. The discussion and analysis is based on Shop Distributive and Allied Employees Association, Tasmanian Branch financial statements and the information contained in the concise financial report has been derived from the full 2012 financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch.

**Statement of comprehensive income**

Revenue has increased by 1.07% to \$1,687,439. This has primarily been driven by increased membership revenue.

Net profit for the year after income tax amounted to \$169,010. The increase in profit is primarily due to increased membership revenue.

**Statement of financial position**

Trade and other receivables is \$87,961 for the financial year.

Loans to Members is \$7,886 for the financial year.

**Statement of cash flows**

Positive cash flows is primarily due to the positive operating activity cash flows for the year.

**Members access to financial records**

Pursuant to subsection 272(5) of Fair Work (Registered Organisations) Act 2009, the following information is drawn to the attention of members:

- (1) A member of a reporting unit, or a Registrar, may apply to the association for specific prescribed information in relation to the association to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the association.
- (3) The association must comply with an application made under subsection (1).

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF COMPREHENSIVE INCOME FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	Note	2012 \$	2011 \$
<b>Continuing Operations</b>			
Revenue	3	1,687,439	1,669,566
Administration expenses - other		31,177	34,246
Advertising		20,922	17,252
Affiliation fees - SDAEA National Office		66,178	139,618
Affiliation fees - SDAEA International Fund		19,854	41,886
Affiliation fees - Union Tasmania		30,757	31,073
Affiliation fees - ALP Tasmania		13,147	12,888
Audit fees		10,938	9,496
Bad Debts		1,664	-
Branch journal		101,874	64,193
Campaigns		-	8,994
Commissions paid to employers		145,072	155,959
Computer expenses		7,221	8,025
Consulting		10,621	13,841
Contractors		2,155	3,130
Delegates expenses		49,185	42,033
Depreciation		41,671	52,146
Employee benefits - officials		84,896	80,712
Employee benefits - employees		397,294	356,287
Fares and organising expenses		52,230	33,175
Fringe benefits tax		16,672	13,330
Functions		16,403	14,497
Gifts and presentations		20,491	27,469
Grants and donations		7,195	8,648
Legal fees		16,977	12,071
Light and power		6,245	4,227
Loss on sale of fixed assets		-	4,114
Meeting expenses		2,187	123
Member benefits		-	982
Motor vehicle expenses		53,752	50,167
Movie tickets		57,095	55,318
National Council expenses		11,970	8,809
Postage and freight		25,433	25,496
Presidential card		54,024	42,201
Printing and stationery		31,383	18,549
Rates and taxes		12,433	12,169
Repairs and maintenance		7,480	7,683
Scholarship vouchers		66,771	70,714
Scholarship - AFS Corporate		500	6,364
Subscriptions		4,276	1,835
Telephone		20,288	30,039
<b>Profit before tax</b>		169,010	149,807
Income tax expense		-	-
<b>Profit for the year</b>		169,010	149,807
<b>Profit for the year from Continuing Operations</b>		169,010	149,807
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		169,010	149,807

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2012**

	Note	2012 \$	2011 \$
<b>Current assets</b>			
Cash and cash equivalents		1,948,505	1,695,192
Trade and other receivables		87,961	98,803
Inventories		9,748	9,767
Loans to Members		7,886	-
<b>Total current assets</b>		<u>2,054,100</u>	<u>1,803,762</u>
<b>Non-current assets</b>			
Property, plant and equipment		474,847	514,388
<b>Total non-current assets</b>		<u>474,847</u>	<u>514,388</u>
<b>Total assets</b>		<u>2,528,947</u>	<u>2,318,150</u>
<b>Current liabilities</b>			
Trade and other payables		73,859	52,284
Provisions		132,252	124,416
<b>Total current liabilities</b>		<u>206,111</u>	<u>176,700</u>
<b>Non-current liabilities</b>			
Provisions		42,136	29,759
<b>Total non-current liabilities</b>		<u>42,136</u>	<u>29,759</u>
<b>Total liabilities</b>		<u>248,246</u>	<u>206,459</u>
<b>Net assets</b>		<u>2,280,701</u>	<u>2,111,691</u>
<b>Equity</b>			
Retained earnings		2,117,485	1,948,475
Reserves		163,216	163,216
<b>Total equity</b>		<u>2,280,701</u>	<u>2,111,691</u>

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF CHANGES IN EQUITY FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	<b>Reserves</b>	<b>Retained earnings</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance at 1 July 2010	163,216	1,798,668	1,961,884
Profit for the period	-	149,807	149,807
<b>Balance at 30 June 2011</b>	<u>163,216</u>	<u>1,948,475</u>	<u>2,111,691</u>
Balance at 1 July 2011	163,216	1,948,475	2,111,691
Profit for the period	-	169,010	169,010
<b>Balance at 30 June 2012</b>	<u>163,216</u>	<u>2,117,485</u>	<u>2,280,701</u>

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	Note	2012 \$	2011 \$
<b>Cash flows from operating activities</b>			
Receipts from members and other third parties		1,793,532	1,791,822
Payment to suppliers and employees		<u>(1,600,053)</u>	<u>(1,509,703)</u>
Net cash provided by/ (used in) operating activities		<u>193,479</u>	<u>282,119</u>
<b>Cash flows from investing activities</b>			
Interest received		61,963	59,193
Payments for property, plant and equipment		(2,129)	(74,397)
Proceeds from sale of property, plant and equipment		<u>-</u>	<u>4,545</u>
Net cash provided by/(used in) investing activities		<u>59,834</u>	<u>(10,659)</u>
<b>Net increase in cash and cash equivalents</b>		253,313	271,460
<b>Cash and cash equivalents at the beginning of the financial year</b>		<u>1,695,192</u>	<u>1,423,732</u>
<b>Cash and cash equivalents at the end of the financial year</b>		<u><u>1,948,505</u></u>	<u><u>1,695,192</u></u>

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE CONCISE FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**1. Basis of preparation**

The concise financial report is an extract from the full financial report for the year ended 30 June 2012. The concise financial report has been prepared in accordance with Accounting Standards AASB 1039 *Concise Financial Reports* and Fair Work (Registered Organisations) Act 2009.

The financial statements, specific disclosures and other information included in the concise financial report and specific disclosures have been derived from and are consistent with the full financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch. The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of Shop, Distributive and Allied Employees Association, Tasmanian Branch as the full financial report. A copy of the financial report and auditor's report will be sent to any member, free of charge, upon request.

**2. Adoption of new and revised Accounting Standards**

**2.1 Standards and Interpretations affecting amounts reported in the current period (and/or prior periods)**

The following new and revised Standards and Interpretations have been adopted in the current period and have affected the amounts reported in these financial statements. Details of other Standards and Interpretations adopted in these financial statements but that have had no effect on the amounts reported are set out in section 2.2

**Standards affecting presentation and disclosure**

Amendments to AASB 101 'Presentation of Financial Statements'

The amendments (part of AASB 2010-4 'Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project' 1) clarify that an entity may choose to present the required analysis of items of other comprehensive income either in the statement of changes in equity or in the notes to the financial statements.

AASB 1054 'Australian Additional Disclosures' and AASB 2011-1 'Amendments to Australian Accounting Standards arising from Trans-Tasman Convergence Project'

AASB 1054 sets out the Australian-specific disclosures for entities that have adopted Australian Accounting Standards. This Standard contains disclosure requirements that are in addition to IFRSs in areas such as compliance with Australian Accounting Standards, the nature of financial statements (general purpose or special purpose), audit fees, imputation (franking) credits and the reconciliation of net operating cash flow to profit (loss).

AASB 2011-1 makes amendments to a range of Australian Accounting Standards and Interpretations for the purpose of closer alignment to IFRSs and harmonisation between Australian and New Zealand Standards. The Standard deletes various Australian-specific guidance and disclosures from other Standards (Australian-specific disclosures retained are now contained in AASB 1054), and aligns the wording used to that adopted in IFRSs.

**Standards and Interpretations affecting the reported results or financial position**

There are no new and revised Standards and Interpretations adopted in these financial statements affecting the reporting results or financial position.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE CONCISE FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**2. Adoption of new and revised Accounting Standards (cont'd)**

**2.2 Standards and Interpretations adopted with no effect on financial statements**

The following new and revised Standards and Interpretations have also been adopted in these financial statements. Their adoption has not had any significant impact on the amounts reported in these financial statements but may affect the accounting for future transactions or arrangements.

AASB 2009-12 'Amendments to Australian Accounting Standards'

The Standard also makes numerous editorial amendments to a range of Australian Accounting Standards and Interpretations, which includes AASB 108. The application of AASB 2009-12 has not had any material effect on amounts reported in the financial statements.

AASB 2009-14 'Amendments to Australian Interpretation – Prepayments of a Minimum Funding Requirement'

Interpretation 114 addresses when refunds or reductions in future contributions should be regarded as available in accordance with paragraph 58 of AASB 119; how minimum funding requirements might affect the availability of reductions in future contributions; and when minimum funding requirements might give rise to a liability. The amendments now allow recognition of an asset in the form of prepaid minimum funding contributions. The application of the amendments to Interpretation 114 has not had material effect on the financial statements.

AASB 2010-5 'Amendments to Australian Accounting Standards'

The Standard makes numerous editorial amendments to a range of Australian Accounting Standards and Interpretations, which includes AASB 101 and AASB 107. The application of AASB 2010-5 has not had any material effect on amounts reported in the financial statements.

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE CONCISE FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

**2. Adoption of new and revised Accounting Standards (cont'd)**

**2.3 Standards and Interpretations in issue but not yet adopted**

At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective.

<b>Standard/Interpretation</b>	<b>Effective for annual reporting periods beginning on or after</b>	<b>Expected to be initially applied in the financial year ending</b>
AASB 9 'Financial Instruments', AASB 2009-11 'Amendments to Australian Accounting Standards arising from AASB 9' and AASB 2010-7 'Amendments to Australian Accounting Standards arising from AASB 9' (December 2010)	1 January 2013	30 June 2014
AASB 13 'Fair Value Measurement' and AASB 2011-8 'Amendments to Australian Accounting Standards arising from AASB 13'	1 January 2013	30 June 2014
AASB 119 'Employee Benefits' (2011) and AASB 2011-10 'Amendments to Australian Accounting Standards arising from AASB 119 (2011)'	1 January 2013	30 June 2014
AASB 2011-4 'Amendments to Australian Accounting Standards to Remove Individual Key Management Personnel Disclosure Requirements'	1 January 2013	30 June 2014
AASB 2011-9 'Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income'	1 July 2012	30 June 2013

The following IASB Standards and IFRIC Interpretations are also in issue but not yet effective, although Australian

<b>Standard/Interpretation</b>	<b>Effective for annual reporting periods beginning on or after</b>	<b>Expected to be initially applied in the financial year ending</b>
Offsetting Financial Assets and Financial Liabilities (Amendments to IAS 32)	1 January 2014	30 June 2015
Disclosures – Offsetting Financial Assets and Financial Liabilities (Amendments to IFRS 7)	1 January 2013	30 June 2014
Mandatory Effective Date of IFRS 9 and Transition Disclosures (Amendments to IFRS 9 and IFRS 7)	1 January 2015	30 June 2016



**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION  
TASMANIAN BRANCH  
NOTES TO THE CONCISE FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012**

	<b>2012</b>	<b>2011</b>
	<b>\$</b>	<b>\$</b>
<b>3. Revenue</b>		
An analysis of the Union's revenue for the year, from continuing operations, is as follows:		
Revenue from member subscriptions	<u>1,579,856</u>	<u>1,570,244</u>
Interest revenue		
Cash and cash equivalents	<u>61,963</u>	<u>59,193</u>
Movie ticket sales	24,600	11,906
Car park rent	7,540	7,854
Other	<u>13,480</u>	<u>20,369</u>
	<u>45,620</u>	<u>40,129</u>
	<u>1,687,439</u>	<u>1,669,566</u>

**4. Subsequent events**

There has not been any matter or circumstance that has significantly affected, or may significantly affect, the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

5. The financial statements were approved by the State Council for issue in August 2012.

## **Independent Auditor's Report to the members of Shop, Distributive and Allied Employees Association, Tasmanian Branch**

We have audited the accompanying financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch, which comprises the statement of financial position as at 30 June 2012, the statement of comprehensive income, the statement of cash flows and the statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the State Council Statement as set out on pages 3 to 20.

### *The State Council's Responsibility for the Financial Report*

The State Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the association's constitution and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009, and for such internal control as the State Council determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 3, the State Council also states, in accordance with Accounting Standard AASB 101 *Presentation of Financial Statements*, that the financial statements comply with International Financial Reporting Standards.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the State Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

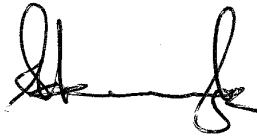
*Opinion*

In our opinion:

- (a) the financial report of Shop, Distributive and Allied Employees Association, Tasmanian Branch presents fairly, in all material respects, the association's financial position as at 30 June 2012 and its financial performance for the year then ended in accordance with Australian Accounting Standards and the association's constitution and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009; and
- (b) the financial statements also comply with International Financial Reporting Standards as disclosed in Note 3.

*Debbie Touche Tohmatsu*

DELOITTE TOUCHE TOHMATSU



Steven Hernyk  
Partner  
Chartered Accountants  
Launceston, 4 September 2012