



6 July 2021

Sandi Gordon  
Office Administrator  
The Showmen's Guild of Australasia  
Sent via email: [admin@showmensguild.com.au](mailto:admin@showmensguild.com.au)

### **Notification of changes – Action required**

Dear Sandi Gordon,

We acknowledge receipt of a Notification of Change to the office holders of the Showmen's Guild of Australasia (AR2021/47).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### **What you need to do right now**

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

#### **Financial training must be done within 6 months**

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



### **Officer financial training audit**

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

### **Help for new officers: Officer Induction Kit**

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

### **Time frames for notifications of change**

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

### **Resources to help you make your notifications of change**

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



### **eLearning module – notifications of change**

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Registered Organisations Commission**

## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
9/06/2021	N/A	President, Secretary, Treasurer, Trustee, Vice Presidents (10), Committee Members (3)	Yes



**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009**

I, **AARON CHARLES PINK** being the President of the SHOWMENS GUILD of Australasia declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed by the President,

**AARON CHARLES PINK**

Dated: 11 June 2021

## ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

<b>Date of Change</b>	<b>Name of Office that has changed</b>	<b>Name of <u>Outgoing</u> Office Holder</b>	<b>Name of <u>New</u> Office Holder</b>	<b>Postal Address of <u>New</u> Office Holder</b>	<b>Occupation of <u>New</u> Office Holder</b>
19/5/2021	President	George Edward Pink	Aaron Charles Pink	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Secretary	Vacant	Shelley Pink-Easey	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Treasurer	Vacant	Leann Allan	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Trustee	Vacant	John Castle	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Gary Johnson	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Stewart Watkins	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Luke Chambers	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Shane Blades	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Elwin Bell Jnr.	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Glen McGregor	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Emile M Verfurth III	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Christopher Hennessy	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	Peter James Short	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Vice President	Vacant	John Roberts	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Committee Member	Glenn Pink	David William Allan	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Committee Member	Jesse McDonald	Justin Gill	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen
19/5/2021	Committee Member	Grant Johnson	George Pink	C/- 4 Turner Avenue, YATALA, Q ,4207	Showmen



30 June 2021

Aaron Charles Pink  
President  
The Showmen's Guild of Australasia

via email: [admin@showmensguild.com.au](mailto:admin@showmensguild.com.au)

Dear Aaron Pink

**The Showmen's Guild of Australasia's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act**

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

**Summary of your Annual Return and Review Outcome**

Year 2021  
Matter number AR2021/47  
Lodgement date 11 March 2021 and  
26 March 2021  
Review Primary Review  
Result FILED

**Your primary review**

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



**Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.**

## **The ROC's risk-based approach**

This year your Annual Return was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the Annual Return of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

## **Do you have questions?**

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours sincerely

**Registered Organisations Commission**





**THE SHOWMENS GUILD OF AUSTRALASIA**

**4 Turner Avenue, Yatala QLD 4207**

**Phone: 07 3807 0011**

**Email: [admin@showmensguild.com.au](mailto:admin@showmensguild.com.au)**

**[www.showmensguild.com.au](http://www.showmensguild.com.au)**

**ANNUAL RETURN OF INFORMATION in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009**

I, GEORGE EDWARD PINK, being the President of the SHOWMENS Guild of Australasia declare the following:

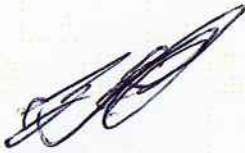
1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is 4 Turner Avenue, Yatala, QLD, 4207.
  - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.<sup>1</sup>
  - On 31 December 2020 the number of members was 432
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

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<sup>1</sup> s.230(1)(d); reg.147(a), (b), (c) & (d)

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December 2021, for the following positions -  
President x 1, Secretary x 1, Treasurer x 1, Trustees x 2 and  
20 x Committee of Management Members (of whom the ten receiving the greatest number of votes shall become Vice Presidents)
- The organisation has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:

A handwritten signature in black ink, consisting of several overlapping loops and strokes, positioned to the right of the word "Signed:".

Dated: 26 March 2021

## ANNEXURE A

- Offices and Office Holders in the Organisation -

Name of Office	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
President	George Edward Pink	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Secretary	<i>Vacant</i>		
Treasurer	<i>Vacant</i>		
Trustee	Lewis Osborne	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Trustee	<i>Vacant</i>		
Vice President x 10 *	<i>Vacant</i>	<i>Vacant due to result of E2019/165 where there were insufficient nominations for these positions</i>	
Committee Member	Aaron Pink	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Bradley Chambers	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Christopher Hennessey	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Eli McDonald	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Elwin Bell Jr.	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Emile Verfurth III	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Gary Johnson	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Glen McGregor	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Glenn Pink	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Grant Johnson	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Jackie Gill	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Jesse McDonald	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	John Castle	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	John Roberts	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Luke Chambers	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Shane Blades	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Ted Baker	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Terry Nilon	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman
Committee Member	Tyrone Miller	C/- Guild House 4 Turner Avenue, YATALA, QLD, 4207	Travelling Showman

