

Level 5 11 Exhibition Street Melbourne, VIC 3000 GPO Box 1994, Melbourne, VIC 3001 Telephone: (03) 8661 7993

Fax: (03) 9655 0410

Mr Tony Woolgar National Secretary Textile, Clothing and Footwear Union of Australia National Office Ground Floor 28 Anglo Road CAMPSIE NSW 2194

Dear Mr Woolgar

Re: Financial Reports for year ended 31 December 2006 – Textile, Clothing and Footwear Union of Australia – FR2006/647

Thank you for forwarding further information in relation to the financial reports of the Textile, Clothing and Footwear Union of Australia for the year ended 31 December 2006; this has been placed with the documents previously lodged

The financial reports have now been filed.

Yours sincerely,

Larry Powell Statutory Services Branch

7 August 2008



4<sup>th</sup> August 2008

National Office

Ground Floor 28 Anglo Road Campsie NSW 2194 Tel: (02) 9789 4188 Fax: (02) 9789 6510 Email: tcfua@tcfua.org.au Tony Woolgar National Secretary

The Industrial Registrar Australian Industrial Registry GPO Box 1994 Melbourne VIC 3000

Dear Sir/Madam

Re: TCFUA 2006 Financial Return

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I refer to my telephone discussion with Mr Larry Powell from your office on 4/08/08 and advise that the TCFUA Financial Return for 2006 was presented to the same general meeting as the TCFUA Financial Return for 2007.

Yours Sincerely

Tony Woolgar National Secretary Mr N. Keats W.G.McNally Jones Staff Law Society Building Level 10 170-172 Phillip Street SYDNEY NSW 2000

Dear Mr.Keats

#### Re: Textile, Clothing and Footwear Union of Australia - Financial reports

I refer to your letter of 24 August 2007 requesting confirmation of your understanding of the financial reporting requirements as provided in Schedule 1 of the Workplace Relations Act 1996 (Schedule 1) and also of a deficiency in the rules of the Textile, Clothing and Footwear Union of Australia relating to those requirements.

I confirm your understanding of the issues is correct.

Financial reports are required to be provided to members and presented to a meeting in accordance with section 266 of Schedule 1. Section 266 makes provision for the methods by which a reporting entity may satisfy its obligation to present the full report to a meeting. The vehicle to achieve this is either at a general meeting of members or at a committee of management meeting. The latter option is only available if the preconditions in subsection 266(3), that is the 5% rule is satisfied.

The organisation's rules do not satisfy the abovementioned precondition in relation to the financial reports of the organisation although rule 45 provides such precondition in relation to the organisation's branches.

Also, the rules of the organisation do not provide for a general meeting of the organisation.

As previously discussed with you, as the organisation neither has a rule providing for a general meeting of the organisation or a 5% rule it is unable to comply with the requirements of section 266.

In relation to the second issue, I note section 242 of Schedule 1 requires that where an organisation is divided into branches each branch, as well as the whole of the organisation, will be a reporting unit. Therefore, an organisation that is divided into branches will be required to prepare financial reports for the organisation itself as well as for every branch and/or reporting unit as determined by the Industrial Registrar [s.245].

In order to enable the organisation to comply with the financial reporting requirements, an appropriate alteration to its rules will be required. Such alteration would require either a rule providing for a general meeting or a series general meetings of the organisation [ss.266(1) and (2)] or, if the organisation wishes to be able to present its financial report to a meeting of its committee of management, a 5% rule [s.266(3)] which would also necessitate the insertion of a general meeting rule.

We would be pleased to look at any draft alterations you may wish to forward in relation to the above matter.

Should you wish to discuss the contents of this letter I can be contacted on (03) 8661 7993 or by email at <a href="mailto:larry.powell@air.gov.au">larry.powell@air.gov.au</a>.

Yours sincerely,

Larry Powell

Statutory Services Branch

28 August 2007

#### W.G. McNALLY JONES STAFF

#### LAW SOCIETY BUILDING LEVEL 10 170-172 PHILLIP STREET, SYDNEY, N.S.W. 2000

TELEPHONE: 9233 4744

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EMAIL: law@mcnaily.com.au

WEB: www.mcnally.com.au

Our Ref:

NK:KL:

24 August 2007

Mr Larry Powell Statutory Services Branch Australian Industrial Registry GPO Box 1994 MELBOURNE VIC 3001

By facsimile: 03 9655 0410

Dear Sir,

RE: FINANCIAL REPORTS FOR YEAR ENDED 31 DECEMBER 2006 – TEXTILE, CLOTHING AND FOOTWEAR UNION OF AUSTRALIA – FR 2006/647

We are the solicitors for the Textile, Clothing and Footwear Union of Australia.

We refer to your letter dated 6 August 2007 together with our telephone conversation on 15 August 2007.

In our telephone conversation you indicated that as the rules of the TCFUA do not provide that 5% or less of the members can call a general meeting the presentation of the full and concise financial reports to the committee of management does not comply with the requirements of section 266 of schedule 1 of the Workplace Relations Act 1996. You further noted that there is no provision in the rules for general meetings and suggested that the rules be amended to provide for the same.

Entitled to practice in New South Wales, Victoria, Queensland, South Australia, the Australian Capital Territory and any federal court in Australia.

PRINCIPALS: W.G. McNALLY, Acc. Spec. (Employment & industrial Law) • D. T. TRAINOR, Acc. Spec. (Personal Injury.)
R. F. BRENNAN • M. E. JALOUSSIS (B.Comm. LLB).

CONSULTANT: M.R.TURNER. - ASSOCIATES: V. HUTCHINSON -N.KÉATS - A. McROBERT.
ABN 71 011 954 118

You further indicated that the Statutory Services Branch has interpreted Section 242, in relation to an organisation with branches, as requiring that both the branches and the organisation as a whole are reporting units. In the case of the TCFUA this requires that the organisation in addition to the branches comply with the reporting unit requirements.

Would you kindly confirm that we have not misunderstood the matters set out in this letter.

Yours faithfully,

W.G. McNALLY JONES STAFF

NATHAN KEATS

Email: nathan@mcnally.com.au

encl

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Level 5 11 Exhibition Street Melbourne, VIC 3000 GPO Box 1994, Melbourne, VIC 3001 Telephone: (03) 8661 7993 Fax: (03) 9655 0410

Mr Tony Woolgar National Secretary Textile, Clothing and Footwear Union of Australia National Office Ground Floor 28 Anglo Road CAMPSIE NSW 2194

Dear Mr Woolgar

Re: Financial Reports for year ended 31 December 2006 – Textile, Clothing and Footwear Union of Australia – FR2006/647

I acknowledge receipt of the financial reports of the Textile, Clothing and Footwear Union of Australia for the year ended 31 December 2006. The documents were lodged in the Industrial Registry on 11 July 2007.

On 25 October 2006 I wrote to the organisation alerting it to a deficiency in the rules of the organisation regarding its ability to satisfy the requirements of section 266 of Schedule 1 of the Workplace Relations Act 1996 (a copy is enclosed).

The rules of the organisation still neither provide for a general meeting of the organisation, nor do they provide for a financial report to be presented to a committee of management [see s266(3)]. In these circumstances, and taking account of the "Secretary's Certificate" enclosed with financial reports it is not immediately apparent how the organisation could have complied with its obligations requirements of section 266 of Schedule 1.

I would be pleased if you would contact me as soon as practicable to discuss this matter. I can be contacted on (03) 8661 7993.

Yours sincerely,

Larry Powell Statutory Services Branch

6 August 2007



Level 5 11 Exhibition Street Melbourne, VIC 3000 GPO Box 1994, Melbourne, VIC 3001 Telephone: (03) 8661 7993 Fax: (03) 9655 0410

Mr Tony Woolgar National Secretary Textile, Clothing and Footwear Union of Australia National Office Ground Floor 28 Anglo Road CAMPSIE NSW 2194

Dear Mr Woolgar

Re: Financial Reports for year ended 31 December 2005 – Textile, Clothing and Footwear Union of Australia – FR2005/636

I acknowledge receipt of the financial reports and concise report of the Textile, Clothing and Footwear Union of Australia for the year ended 31 December 2005. The documents were lodged in the Industrial Registry on 24 July 2006.

I direct your attention to the following comments concerning the above reports and the financial reporting obligations under Schedule 1 of the Workplace Relations Act 1996 (the RAO Schedule). Please note that these matters are generally advised for assistance in the preparation of future financial reports. With the exception of the comments concerning items 1 and 8, no further action is required in respect of the subject documents.

The following comments are in relation to the full set of accounts and also the concise report (as noted).

#### 1. Timescales

Financial documents lodged with the Registrar are required by subsection 268(c) of the RAO Schedule to be filed under cover of a certificate by a designated officer, in this case, the National Secretary, stating that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with section 266. Such reports should be prepared, audited, supplied to members, presented to a meeting and lodged in the Industrial Registry within certain timescale requirements (see enclosed Diagrammatic Summary).

I note that the financial report was received and adopted by the Branch Committees of Management of the organisation at "branch meetings" held respectively from 19 May 2006 through to 3 July 2006 and was subsequently presented to the "second meeting" which was held on 19 July 2006.

It is unclear from the information provided whether the "branch meetings" were held for the purpose of supplying a copy of the financial reports to members [s.265(5)] or for presenting the financial reports to a General Meeting after such documents were supplied to members [s.266]. Also, it is unclear as to which body the "second meeting" refers to.

As you know section 266 makes provision for the methods by which a reporting entity may satisfy its obligation to present the full report to members. The purpose of the financial reporting provisions generally is to ensure disclosure to members and, to offer those members an opportunity to raise any matter that concerns them regarding material disclosed in that information. The vehicle for members to achieve this is either at a general meeting of members or at a meeting of the committee of management. The latter option is only available if the precondition in subsection 266(3), that is the 5% rule, is satisfied.

The organisation's rules do not satisfy the abovementioned precondition in relation to the financial documents of the organisation. I note that rule 45 provides such precondition in

relation to the organisation's branches. I suggest that if the organisation wishes that future financial documents be presented to a committee of management meeting rather than a general meeting of members, an appropriate alteration to the organisation's rules should be effected.

In these circumstances, the alternatives require the presentation of the relevant documents to a general meeting of members, or at a series of meetings at different locations (this alternative is only available if the rules make provision for such meetings). It should also be noted that the financial reports should be provided to members at least 21 days before the general meeting at which the documents are to be presented [refer s.265(5)(a)].

The organisation may wish to take steps to alter its rules to incorporate the 5% rule referred to previously.

Would you please advise whether the financial reports have been supplied to the organisation's members and if so when and what body the financial reports were then presented to and the date when that occurred.

Also, unless an extension is granted, financial reports should be lodged in the Industrial Registry within 14 days of the meeting at which they were presented [refer s.268].

#### 2. Operating Report

#### (a) Results of principal activities

I refer to the Operating Report, in particular to the "Operating Result". I note that subsection 254(2)(a) of the RAO Schedule requires the operating report to include a review of the principal activities of the reporting entity, the results of those activities and any significant changes in the nature of those activities.

The "Operating Result" requirement contemplates reference in the operating report to results directly related to the principal activities as opposed to the reporting entities financial result, particularly as measured in dollar 'surplus' or 'loss' terms. Although this may not be stated explicitly in the text of the subsection, I think it is reasonable to infer this is what the legislators had in mind given that the subsection is referring primarily to the principal activities and secondly, the actual financial outcome is elaborated elsewhere in the financial documents, such as the Balance Sheet and/or the Profit and Loss statement.

#### (b) Right of members to resign

Subsection 254(2)(c) requires the operating report to "give details" of the right of members to resign from the reporting unit under section 174. The requirement may be met by the inclusion of a statement that a member has the right to resign and a reference to the relevant rule, which makes such provision. Alternatively, the complete text of the relevant resignation rule may be reproduced in the report. It would appear in this case that rule 12 of the organisation's rules is applicable.

#### (c) Significant changes in financial affairs

The report must give details of any significant changes in the reporting unit's financial affairs during the year.

#### 3. Accounting Officer's Certificate

There is no requirement under Schedule 1 to lodge an Accounting Officer's certificate. Such certificate was previously required by the former provisions of the Act and Workplace Relations Regulations.

#### 4. Committee of Management Statement

#### (a) Signatory

Please note that under reporting Guideline 18(d) for the purposes of section 253 of the RAO Schedule this Statement need only be signed by a designated officer.

(b) I note that paragraph (e)(vi) states in part that no orders for inspection of financial records have been made by the Industrial Registry. Such reference should be to the Commission.

#### 5. References to Schedule 1B

I note the financial documents contain references to Schedule 1B of the Workplace Relations Act 1996. Such references should now be to Schedule 1.

#### 6. Auditor's Report

(a) The opinion expressed by the auditor in their report has not fully met the requirements of the Act. Section 257(5) of the RAO Schedule now sets out the matters on which an auditor is required to state an opinion. An acceptable wording would be as follows:

"In our opinion the general purpose financial report presents fairly in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements in Australia and the requirements of the RAO Schedule."

(b) It is not clear from the Report whether or not the Auditor is an approved auditor. In this regard I draw your attention to the definition of approved auditor in regulation 4 of the Workplace Relations (Registration and Accountability of Organisation) Regulations 2003 (the RAO Regulations) In all likelihood the Auditor is such a person however, it is our preference that this is made explicit in the Report. I recommend you draw this comment to the attention of your Auditors.

#### 7. Recovery of Wages Activity

I note that the accounts do not provide any information in relation to any recovery of wages activity.

Where the reporting unit has not undertaken any recovery of wages activity for the financial year a statement by the auditor to the effect that there was no recovery of wages activity for the financial year would be sufficient.

The following comments are made in relation to the concise report.

#### 8. Concise Report

The concise report attached to your financial report is noted. As you know, the reporting unit can discharge its obligation to supply a full copy of its financial documents to its members with a concise report of the financial statements for the relevant financial year.

A concise report for the financial year may only be provided to members instead of the full report if under the rules of the reporting unit the committee of management resolves to do so. The concise report consists of (s.265(3) of the RAO Schedule):

- (a) a concise financial report including:
  - (i) the three financial statements as in the full report except that the notes may be omitted; and
  - (ii) disclosures of information for the preceding financial year; and

- (iii) discussion and analysis of the principal factors affecting the financial performance, financial position and financial and investing activities of the reporting unit to assist the understanding of members; and
- (iv) the committee of management statement required by the reporting guidelines; and
- (v) a statement that the concise financial report has been derived from the full report and cannot be expected to provide as full an understanding of the financial performance, financial position and financial and investing activities of the reporting unit as the full report; and
- (vi) the notice drawing attention to the additional information that must be made available to a member or a Registrar on behalf of a member on application; and
- (vii) any other information consistent with the full report; and
- (b) the operating report for the year;
- (c) a statement by the auditor that the concise financial report has been audited and whether in the auditor's opinion it complies with the relevant Australian Accounting Standards;
- (d) in relation to the auditor's report on the full report, the following:
  - (i) whether in the auditor's opinion the general purpose financial report is presented fairly in accordance with Australian Accounting Standards, the Reporting Guidelines, or any other requirements of Chapter 8, Part 3 of the RAO Schedule; and
  - (ii) description of the effect (quantified if practicable) of any non-compliance; and
  - (iii) description of any defect or irregularity in the general purpose financial report; and
  - (iv) description of any deficiency, failure or shortcoming in respect of:
  - (v) the auditor's entitlement to full and free access to the financial records and information and explanations sought for purposes of the audit (s.257(2)); and
  - (vi) the obligations of the reporting unit for keeping proper financial records (s.252); and
  - (vii) a statement that the report is a concise report and that a copy of the full report and auditor's report will be sent to the member free of charge if the member asks for them.

There is no indication as to whether the committee of management has passed a resolution to provide the members with such summary [s.265(2)].

Would you please advise this office in writing whether the committee of management has passed the required resolution.

The organisation should review the information it includes in such future reports in order to fully comply with s.265(3) and regulation 161 of the RAO Regulations.

#### 9. Auditor's Certificate

It appears that the certificate has been couched in terms of the previous legislative scheme. The certificate should comply with the requirements as provided by s.265(3)(c) of the RAO Schedule.

#### 10. Financial Statements

Regulation 161(1)(a) requires a concise report to include the profit and loss statement, balance sheet and statement of cash flows presented as in the full report.

I note that the profit and loss statement and balance sheet provided in the concise report differ from those presented in the full report.

The concise report must provide the financial statements as presented in the full report.

#### 11. Committee of Management Statement

The concise report should have included the committee of management statement (regulation 161(1)(d)) of the RAO Regulations).

#### **Electronic lodgment**

I encourage you to take advantage of the electronic lodgment service provided by the Registry for future lodgments. You may register as a user and then lodge your documents via the <u>Electronic Lodgment</u> page of the AIRC website at <u>www.airc.gov.au</u> Alternatively, you may send an email with the documents attached to: <u>riateam3@air.gov.au</u>. Please note that the Rules of the Commission allow for electronic signatures to be used, other than for statutory declarations (see subrule 74A(1)). Where documents are lodged electronically, there will be no need to forward hard copies of the documents.

Should you wish to discuss this letter or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7993 or by email at larry.powell@air.gov.au

Yours sincerely,

Larry Powell Statutory Services Branch

Ctatatory Corvidoo Brai

25 October 2006



#### National Office

Ground Floor 28 Anglo Road Campsie NSW 2194 Tel: (02) 9789 4188 Fax: (02) 9789 6510 Email: tcfua@tcfua.org.au Tony Woolgar National Secretary

5<sup>th</sup> July 2007

The Industrial Registrar Australian Industrial Registry GPO Box 1994 Melbourne VIC 3001

Dear Sir/Madam

Please find attached the financial returns for the year ended 31<sup>st</sup> December 2006 for the Textile Clothing and Footwear Union of Australia.

The various Branches of the TCFUA circulated the Audited Accounts to members following the Annual Meeting of the National Council and prior to the second meeting which was held on 3<sup>rd</sup> July 2007.

Yours Sincerely

Tony Woolgar National Secretary



#### SECRETARY'S CERTIFICATE

I certify that the copies of the Auditors Report, accounts and statements for the year ended  $31^{st}$  December 2006 are copies of the financial documents that were presented to the Annual Meeting held on  $1^{st} - 3^{rd}$  May 2007.

Further, that the Annual Meeting held on  $1^{st} - 3^{rd}$  May 2007 determined that the TCFUA National Council Financial Statements for the year ended  $31^{st}$  December 2006 be circulated to members.

The Branch Committees of Management of the following branches of the Union did receive and adopt said audited Financial Statements at branch meetings held on the following dates:

New South Wales/South Australia/Tasmanian Branch: 4<sup>th</sup> June 2007

Victorian Branch: 27<sup>th</sup> June 2007

Western Australian Branch: 16<sup>th</sup> June 2007

The documents were subsequently presented to the second meeting which was held on 3<sup>rd</sup> July 2007.

SIGNED..././..V..V....

TONY WOOLGAR NATIONAL SECRETARY

# TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL

### FINANCIAL STATEMENTS

FOR YEAR ENDED 31 DECEMBER 2006

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## TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL OPERATING REPORT FOR YEAR ENDED 31 DECEMBER 2006

In accordance with Section 254 of the Workplace Relations Act 1996 the Committee of Management report on the Textile Clothing & Footwear Union of Australia National Council (the "National Council") as follows:

#### Principal activities

The principal activities of the National Council during the reporting period were to provide industrial and organising services to each of the branches of the textile clothing and footwear union of Australia and their members, consistent with the objectives of the National Council and particularly the objective of protecting and improving the interests of the various branches and their members.

#### Operating result

The operating deficit for the reporting period was (\$203,102). The National Council is exempt from income tax and therefore no tax effect accounting was provided in the accounts. It is anticipated that the deficiency is likely to continue in the ensuing year.

#### Right of Members to Resign

Subject to the rules of the National Council and the Workplace Relations Act 1996, members have the right to resign from membership of the National Council by written notice addressed to and delivered to the Secretary of the National Council.

#### Superannuation officeholders

The following officer held positions during the reporting period in the following entities:

#### Anthony Woolgar, Secretary

- Member of the Board of Australian Retirement Fund (ARF) as nominated by the Textile, Clothing & Footwear Union of Australia (TCFUA). All fees and reimbursement for the position held are income to the National Council.

#### Number of members

The number of persons who, at the end of the reporting period, were recorded in the register of members for each of the state branches was as follows:

New South Wales/SA/TAS	4357
Victoria	3497
Queensland	700
Western Australia	29
	8583

## TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL COMMITTEE OF MANAGEMENT'S STATEMENT

On / S/MAY 2007 Committee of Management of Textile, Clothing & Footwear Union of Australia National Council, passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the year ended 31 December 2006.

The Committee of Management declares in relation to the GPFR that in its opinion:

- a) The financial report and notes comply with the Australian Accounting Standards;
- b) The financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- c) The financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the Union for the financial year ended December 31, 2006.
- d) There are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable; and
- e) During the year ended 31 December 2006 and since the end of the financial year:
  - (i) Meetings of the Committee of Management were held in accordance with the rules of The Textile Clothing & Footwear Union of Australia National Council including the rules of the Union; and
  - (ii) The financial affairs of the Union have been managed in accordance with the Rules of The Textile Clothing & Footwear Union of Australia National Council including the rules of the Union; and
  - (iii) The financial records of the Union have been kept and maintained in accordance with the Schedule 1B to the Workplace Relations Act 1996 and the Workplace Relations (Registration & Accountability of Organizations) Regulations 2003; and
  - (iv) The issue of consistency of financial record of different Branches within the Union is being considered with a view to keeping, as far as practicable, the Financial records in a consistent manner to each of the other reporting units to Ensure compliance with the Australian Accounting Standards in subsequent years; and
  - (v) no information has been sought in any request of a member of the Union or a Registrar made under section 272 of Schedule 1B to the Workplace Relations Act 1996; and
  - (vi) no orders for inspection of financial records have been made by the Industrial Registry under section 273 of Schedule 1B to the Workplace Relations Act 1996.

ANTHONY RICHARD WOOLGAR

Secretary

Dated: 15 MAT 200

Number of employees

At the end of the reporting period, there were two full time employees.

**Members of Committee Management** 

Persons who held officials members of the Committee of Management of the National Council during the reporting period are:

Name	Organisation Position
Mr Anthony Woolgar	TCFUA National Secretary
Mr Barry Tubner	TCFUA National President
Ms Michele O'Neil	TCFUA National Assistance Secretary
Ms Elizabeth MacPherson	TCFUA National Snr Vice President
Mr John Owen	TCFUA National Trustee
Mr Stephen Brennan	TCFUA National Trustee
Ms Jenny Kruschel	TCFUA National Jnr Vice President
Mr John Dalton	TCFUA National Councillor
Mr Stephen Davies	TCFUA National Councillor
Ms Kathleen Stephens	TCFUA National Councillor
Ms Lorraine Rudd	TCFUA National Councillor
Mr Warren Smith	TCFUA National Councillor
Mr Jack Morel	TCFUA National Trustee
Mr Brett Anderson	TCFUA National Councillor
Ms Dorothy Peterson	TCFUA National Councillor
Mr Steve Stewart	TCFUA National Councillor

Committee members have been in office since the start of the reporting period to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Management:

ANTHONY RICHARD WOOLGAR

Dated: 15 May 2007

### TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL

#### COUNCIL STATEMENT OF FINANCIAL PERFORMANCE FOR YEAR ENDED DECEMBER 31, 2006

FOR YEAR ENDED DECEMBER 31, 2006			2005
		2006	2005
	Note	\$	\$
INCOME			
Capitation Fees	3	260,358	180,919
Interest received		9,374	28,832
Reimbursement income		4,359	30,699
Sundry income		311	462
I.R. Campaign reimbursement		50,000	35,000
Gain on disposal of asset		-	2,413
TOTAL OPERATING INCOME		324,402	278,325
LESS OPERATING EXPENDITURE		**************************************	
Affiliation fees	4	26,397	41,948
Bank charges	•	381	503
Books, journals & publications		3,670	2,153
Committee & conference expenses		2,122	3,095
E.D.P Expenses		13,872	448
Depreciation		11,649	11,663
Donations	5	90	400
Entertain.exps. lunch, dinner etc.	J	1,999	1,687
Fringe Benefits Tax		4,653	2,630
Insurances			
		7,594	7,312
Motor vehicle expenses		7,528	6,207
Office expenses		7,070	1,927
Postage & Freight		250	656
Printing & stationery		356	798
I.R. Campaign Contribution		50,000	35,000
Professional services	6	80,773	82,296
Repairs & maintenance		332	140
Salaries:			
- officials		93,388	93,052
- employees		135,197	137,345
Seminars		2,287	-
Staff amenities & office requisites		71	335
Sundry expenses	7	3,387	3,698
Superannuation		•	•
- officials		16,885	15,819
- employees		14,046	12,072
Telephone		9,000	6,742
Travelling exps. & allowances		32,846	49,738
Leave entitlements – LSL provision		8,451	5,864
Leave entitlement – annual leave provision	2	0,431	14,767
•	.1	482	515
Leave entitlement – sick leave provision		402	313
TOTAL OPERATING EXPENDITURE		534,776	538,810
OPERATING SURPLUS/(DEFICIT) FOR	RYEAR	(210,374)	(260,485)
Add: Mortality Fund Surplus/(Deficit)	8	7,272	13,830
Capitation fees write-back-2004	J		(64,346)
•		(0.0.0.1.0.0.)	
TOTAL DEFICIT FOR YEAR		(203,102)	(311,001)

The accompanying notes form part of these financial statements.

## TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2006

		2006 \$	2005
ACCUMULATED FUNDS	Note		
General fund bal at beginning of year Add surplus/(deficit) for year		484,533 (203,102)	795,534 (311,001)
TOTAL ACCUMULATED FUNDS		281,431	484,533
Represented By:			
CURRENT ASSETS Cash on hand Cash at bank Sundry debtors - capitation fees Sundry debtors - other	9	1,500 63,515 74,091 19,030	1,500 268,749 49,952 24,841
TOTAL CURRENT ASSETS		158,136	345,042
INVESTMENT			
Other investments	10	13,461	13,461
TOTAL INVESTMENTS		13,461	13,461
FIXED ASSETS			
Plant & equipment at WDV	11	38,732	47,968
OTHER FUNDS			
Cash at bank and Term Deposit Car replacement Fund Mortality Fund Leave entitlement fund		950 238,877 189,337 429,164	944 239,266 179,989  420,199
TOTAL ASSETS		639,493	
TOTAL ASSETS		039,493	826,670 

The accompanying notes form part of these financial statements.

Continued

# TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2006

	2	2006	2005
	Note	\$	\$
CURRENT LIABILITIES			
Creditors and accruals Provision for Annual leave	172,	590	160,821
<ul><li>Officials</li><li>Employees</li><li>Provision for long service leave</li></ul>	81,	338	74,213 11,902
- Officials - Employees Provision for sick leave	94,	831	86,380 -
- Officials - Employees	9,	303	8,821
TOTAL CURRENT LIABILITIES	358,0	062	342,137
TOTAL LIABILITIES	358,0	062	342,137
NET ASSETS	281,	431	484,533

The accompanying notes form part of these financial statements.

## TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2006

Note	INFLOW (OUTFLOW) 2006 \$	INFLOW (OUTFLOW) 2005 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Capitation fees received Other operating revenue Interest received Payments to suppliers & employees	236,218 54,670 26,684 (511,428)	238,985 82,828 36,624 (526,545)
CASH FLOWS FROM/(USED BY) OPERATING ACTIVITIES 12(8)	o) (193,856)	(168,108)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of plant & equipment & other assets	(2,413)	-
CASH FLOWS USED BY INVESTING ACTIVITIES  CASH FLOW FROM FINANCING ACTIVITIES	(2,413)	-
Proceeds from borrowings Loan repayments	-	<del>-</del> -
Net cash provided by (used in) financing activities	-	-
NET INCREASE/DECREASE IN CASH HELD Cash at beginning of reporting period	(196,269) 690,448	(168,108) 858,556
CASH AT END OF REPORTING PERIOD 12(a	494,179	690,448 ======

The accompanying notes form part of these financial statements.

### TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL

#### NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2006

#### 1. STATEMENT OF ACCOUNTING POLICIES

The Accounts have been prepared in accordance with Applicable Accounting Standards, other mandatory professional reporting requirements and the Australian Workplace Relations Act, 1996. The accounts have also been prepared on the basis of historical costs and do not take into account changing money values or except where stated current valuations of non current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant accounting policies adopted by the Branch in the preparation of the accounts.

- (a) Membership contributions are accounted for on cash basic, otherwise the concept of accruals accounting has been adopted in the preparation of the Accounts.
- (b) No provision for Income Tax is necessary as the Branch is exempt from Income Tax under Section 50 15 of the Income Tax Assessment Act.
- (c) Property, Plant & Equipment Each class of property, plant and equipment is at cost carried less, where applicable, any accumulated depreciation and any impairment in value. The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

#### (d) Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at amounts expected to be paid when the liability is settled, plus related cost. This results in an amount not materially different to that achieved by discounting future cash flows.

#### 2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections [1], [2] and [3] of Section 272 of Schedule 1B which read as follows:

[1] A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

- [2] The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- [3] A Reporting unit must comply with an application made under subsection (1).

#### NOTES TO AND FORMING PART OF THE ACCOUNTS FOR YEAR ENDED DECEMBER 31, 2006

	2006 \$	2005 \$
NOTE 3 - CAPITATION FEES		
	22,548 14,518	71,022 14,768 17,414
Victoria 12 Western Australia	23,083	76,880 835
20	60,357	180,919
•		
NOTE 4 - AFFILIATION FEES		
A.C.T.U. I.T.G.L.W.F.	25,182	25,700 15,060
T.W.A.R.O. A.P.H.E.D.A.	578 636	552 636
· · · · · · · · · · · · · · · · · · ·	26,397	41,948
NOTE 5 - DONATIONS		
Each donation does not exceed \$1,000-00	· _	
NOTE 6 - PROFESSIONAL SERVICES		
	6,100 4,800 30,044 39,829	6,100 4,200 62,000 9,996
; 	80,773	82,296

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR YEAR ENDED DECEMBER 31, 2006

<i>*</i>	2006 \$	2005 \$
NOTE 7 - SUNDRY EXPENSES		
Leasing - Photo Copier Others	3,387	2,866 832
	3,387	3,698
NOTE 8 – MORTALITY FUND		<del>.</del>
Interest Received Contributions received	10,339 12,433	14,763 16,667
TOTAL INCOME	22,772	31,430
Payments to members	15,500	17,600
TOTAL EXPENDITURE	15,500	17,600
FUND SURPLUS/(DEFICIT) FOR YEAR	7,272	13,830
NOTE 9 - SUNDRY DEBTORS - CAPITATION		
New South Wales/SA/TAS Queensland Victoria Western Australia	26,782 3,688 43,621 	17,491 7,440 24,553 468 
NOTE 10 - OTHER INVESTMENTS		
A.C.T.U. Member Connect Pty Ltd – Units (not realisable within one year)	13,461	13,461
	13,461	13,461

### TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL.

## COUNCIL NOTES TO AND FORMING PART OF THE ACCOUNTS FOR YEAR ENDED DECEMBER 31, 2006

	2006	2005
	\$	\$
NOTE 11 - PLANT & EQUIPMENT		
Library - at cost Less accumulated depreciation	41,018 (33,687)	41,018 (33,092)
	7,331	7,926
Motor vehicles - at cost Less accumulated depreciation	36,458 (16,208)	36,458 (10,329)
	20,250	26,129
Office equipment & furnit At cost Less accumulated depreciation	98,337 (87,186)	95,924 (82,011)
	11,151	13,913
TOTAL PLANT & EQUIPMENT AT W.D.V.	38,732	47,968
NOTE 12 - STATEMENT OF CASH FLOWS  (a) Reconciliation of Cash Cash at the end of the reporting period As shown in the statement of cash flows Is reconciled to the related items in the Financial statements as follows:-		
Cash on hand	1,500	1,500
Cash at bank Cash in special purpose fund assets	63,515 429,164	268,749 420,199
	494,179	690,448
<ul> <li>(b) Reconciliation of Net cash provided by         Operating Activities to net surplus/(deficit)         Net surplus/(deficit)         Depreciation         Loss/(profit) on sale &amp; write-off of fixed assets         Movement in assets &amp; liabilities:         - Decrease/(increase) in debtors - capitation         - Decrease/(increase) in sundry debtors         - Increase/(decrease) in creditors         - Increase/(decrease) in employee provision</li> </ul>	(203,102) 11,649 - (24,139) 5,811 11,769 4,156	(311,001) 11,663 (2,413) 122,412 (12,158) 2,244 21,145
·	(193,856)	(168,108)

## THE TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA NATIONAL COUNCIL

#### INDEPENDENT AUDITORS REPORT

To the members of the Textile, Clothing & Footwear Union of Australia National Council.

#### Scope

The Financial Report and the Responsibility of the Committee of Management and Secretary of the National Council.

The financial report comprises the statement of financial position, statement of financial performance, statement of cash flows, accompanying notes to the financial statements and the Committee of Management's statement for the Textile Clothing & Footwear Union of Australia National Council for the year ended 31 December 2006.

The Committee of Management and the Secretary of the National Council are responsible for the preparation and true and fair presentation of the financial report in accordance with the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### **Audit Approach**

We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the organisation. Our audit has been conducted in accordance with Australian Accounting Standards in order to provide reasonable assurance whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal controls, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Workplace Relations Act 1996, including compliance with Accounting Standards and other mandatory professional reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Committee of Management and the Secretary of the National Council.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

#### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and the Workplace Relations Act 1996.

#### **Audit Opinion**

We state that the financial report has been audited and in our opinion the financial report complies with the relevant Australian Accounting Standards.

We report that we have inspected and audited the accounting records of the Textile Clothing & Footwear Union of Australia National Council in relation to the financial year ending 31 December 2006 and report that in our opinion satisfactory accounting records were kept by the organisation in relation to the period, including:

- (a) (i) records of the sources and nature of the income of the organisation (including income from members); and
  - (ii) records of the nature and purposes of the expenditure of the organisation; and

in our opinion the general purpose financial report prepared in accordance with the Australian Standards and under section 253 and any other requirements imposed by section 255 reporting guidelines or Part 3 of Chapter 8 of Schedule 1B – Registration and Accountability of Organisations under the Workplace Relations Act 1996 in relation to the period were properly drawn up so as to give a true and fair view of:

- (b) (i) the financial affairs of the organisation as at the end of the financial year; and
  - (ii) the income and expenditure, and any surplus or deficit of the organisation for the year; and
- (c) (i) all information, being information which was reasonably wanted for the purpose of this audit, which was required and sought by us or by any person authorized by us for the purpose of the audit, was provided.
- (d) in relation to recovery of wages activity; no activity of recovery occurred in the financial year.

We also understand that to the extent that there was any deficiency, failure or shortcoming in relation to the matters referred to above, we must report particulars and that those particulars, if any, which form part of this report, are attached.

D W SUTHERLAND & PARTNERS

Timothy Ho, Partner CPA Registered Company Auditor

Dated: 10 May 2007