



Australian Government

Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7799
Fax: (03) 9654 6672

Mr Barry Tubner
Branch Secretary
Textile, Clothing and Footwear Union of Australia
New South Wales Branch
1st Floor, 28 Anglo Road
CAMPSIE NSW 2194

Dear Mr Tubner,

Re: Financial Documents - Year ending 31 Dec 2002 - FR2004/259

Textile, Clothing and Footwear Union of Australia - NSW Branch

I acknowledge receipt of the financial documents lodged under s280(1) of the *Workplace Relations Act 1996* for the abovementioned branch of the TCFUA for the year ended 31 December 2002. The documents were lodged in the Industrial Registry on 1 July 2004.

The documents have been filed.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Andrew Schultz'.

Andrew Schultz
Statutory Services Branch
1 July, 2004



TEXTILE CLOTHING & FOOTWEAR UNION OF AUSTRALIA
(NSW BRANCH)

28 ANGLO ROAD CAMPSIE NSW 2194

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Ph : 02 9789 5233 - 02 9789 4477

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ABN 61 061 584 172

Secretary: Barry TUBNER

30th June 2004

Mr Andrew Shultz
Statutory Service Branch
Australian Industry Registry
Level 35
Nauru House
80 Collins Street
MELBOURNE VIC 3000

FR2004/259

Re: Outstanding Financial Documents – Year ending 31 December 2002 –
FR2004/259

Dear Andrew

Please find enclosed a copy of our Financial Documents as requested in your letter dated 22nd June 2004.

We are confident that these documents were lodged at the appropriate time but we are happy to re-submit them for your appraisal.

Trust this meets with your approval.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Barry Tubner', followed by a long horizontal line.

BARRY TUBNER
SECRETARY

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA

NEW SOUTH WALES BRANCH

CERTIFICATE BY SECRETARY

I, Barry Tubner, being the Secretary of the Textile, Clothing & Footwear Union of Australia, New South Wales Branch, do hereby state that the attached documents are copies of the reports and audited accounts and financial statements for the year ending on the 31st day of December 2002 that were:

- (i) supplied to members free of charge through the Union's Journal published *May 2003*
- (ii) presented to a meeting of the Textile, Clothing & Footwear Union of Australia, New South Wales Branch, on *2nd June 2003*



SECRETARY - Barry Tubner

Dated: *3rd June 2003*

**TEXTILE, CLOTHING & FOOTWEAR UNION OF
AUSTRALIA**

NEW SOUTH WALES BRANCH

FINANCIAL STATEMENTS

FOR YEAR ENDED 31 DECEMBER 2002

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA
NEW SOUTH WALES BRANCH

COMMITTEE OF MANAGEMENT'S CERTIFICATE

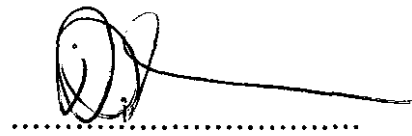
We, John Owen and Barry Tubner being two members of the Committee of Management of the Textile, Clothing & Footwear Union of Australia, new South Wales Branch do hereby state on behalf of the Committee and in accordance with a resolution passed by the Committee at its meeting on the 7th APRIL 2003 that:

- (i) in the opinion of the committee of management, the attached accounts shows a true and fair view of the financial affairs of the union as at the 31st day of December 2002;
- (ii) during the financial year ending 31st day of December 2002, meetings of the committee of management were, in the opinion of the committee, held in accordance with the rules of the union;
- (iii) to the knowledge of any member of the committee, there have not been, during the financial period ending 31st day of December 2002, instances where records of the union or other documents (not being documents containing information made available to a member of the union under subsection 274 (2) of the Act), or copies of those records or other documents, or copies of the rules of the union, have not been furnished, or made available, to members of the union in accordance with the Act, the Regulations or the rules of the union, as the case may be;
- (iv) in relation to the report prepared in accordance with section 276 of the Act by the auditor of the organisation in respect of the immediately preceding financial year, and in relation to any accounts and statements prepared in accordance with subsection 273 (1) of the Act to which that report relates, the organisation has complied with subsection 279 (1) and (7) of the Act.



JOHN OWEN

Dated: 8 APRIL 2003



BARRY TUBNER

Dated: 8th APRIL 2003

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA

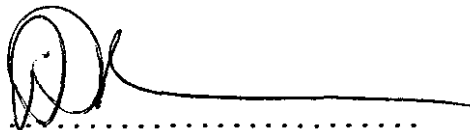
NEW SOUTH WALES BRANCH

ACCOUNTING OFFICER'S CERTIFICATE

I, Barry Tubner, being the officer responsible for keeping the accounting records of the Textile, Clothing & Footwear Union of Australia, New South Wales Branch, certify that at the year ended December 31 2002 the number of members of the union was 4618.

In my opinion:

- (i) the accounts show a true and fair view of the financial affairs of the union as at 31st December 2002
- (ii) a record has been kept of all moneys paid by, or collected from, members of the union, and all moneys so paid or collected have been credited to the bank account or accounts to which those moneys are to be credited, in accordance with the rules of the union;
- (iii) before any expenditure was incurred by the union, approval of the incurring of the expenditure was obtained in accordance with the rules of the union;
- (iv) any payment made out of funds of the union raised by compulsory levies or voluntary contributions from members or funds other than the General Fund operated in accordance with the rules, for a purpose other than the purpose for which the fund was operated, was approved in accordance with the rules of the union;
- (v) all loans or other financial benefits granted to persons holding office in the union were authorised in accordance with the rules of the union; and
- (vi) the register of members of the union was maintained in accordance with the Act.



ACCOUNTING OFFICER - BARRY TUBNER

Dated: 7 April 2003

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA

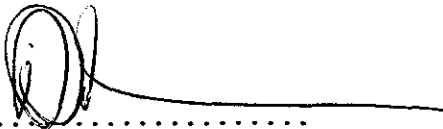
NEW SOUTH WALES BRANCH

STATEMENT OF PARTICULARS OF LOANS, GRANTS & DONATIONS

BY AN OFFICER OF AN ORGANISATION

I, Barry Tubner, Secretary of Textile, Clothing & Footwear Union of Australia, New South Wales Branch, in respect of the financial year of the Union ending December 31, 2002 state that -

- (X) Relevant particulars are lodged herewith in relation to each loan, grant or donation of an amount exceeding \$1,000 made by the organisation during the financial year.



.....

BARRY TUBNER

7 April 2003

THE TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA

NEW SOUTH WALES BRANCH

AUDITORS REPORT

I report that I have inspected and audited the accounting records of The Textile, Clothing & Footwear Union of Australia, New South Wales Branch in relation to the financial year ending December 31, 2002 and report that in my opinion satisfactory accounting records were kept by the Union in relation to the period, including:

(a) (i) records of the sources and nature of the income of the Union (including income from members); and

(ii) records of the nature and purposes of the expenditure of the Union; and

in my opinion the accounts and other statements prepared under section 273 of the Workplace Relations Act 1996 in relation to the period were properly drawn up so as to give a true and fair view of:


(b) (i) the financial affairs of the Union as at the end of the financial year; and

(ii) the income and expenditure, and any surplus or deficit of the Union for the year; and

(c) (i) all information, being information which was reasonably wanted for the purpose of this audit, which was required and sought by me or by any person authorised by me for the purpose of the audit, was provided.

I also understand that to the extent that there was any deficiency, failure or shortcoming in relation to the matters referred to above, I must report particulars and that those particulars, if any, which form part of this report, are attached.

D W SUTHERLAND & PARTNERS



.....
TIMOTHY HO

Partner

Registered Company Auditor

Dated: 30 April 2003

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA
NEW SOUTH WALES BRANCH
INCOME & EXPENDITURE STATEMENT
AS AT 31 DECEMBER 2002

		2002	2001
		\$	\$
INCOME	NOTES		
Membership Contributions		1,059,958	1,171,432
Other income		304,692	227,672
TOTAL INCOME		<u>1,364,650</u>	<u>1,399,104</u>
EXPENDITURE			
Administration Expenses		450,534	538,297
Donations & Grants		5,007	17,425
Professional Fees & Services	5	70,434	67,931
Salaries & Allowances - Officers		543,103	616,299
- Staff		91,250	90,772
Employee entitlements & Supern.		155,666	171,248
Sustentation & Capitation Fees		218,339	241,338
TOTAL EXPENDITURE		<u>1,534,333</u>	<u>1,743,310</u>
NET OPERATING SURPLUS/(DEFICIT)		(169,683)	(344,206)
Loss on disposal of fixed asset		-	(59,312)
NET SURPLUS/(DEFICIT)		(169,683)	(403,518)
General Fund Balance at beginning of year		3,679,763	4,083,281
GENERAL FUND BALANCE AT END OF YEAR		<u>3,510,080</u>	<u>3,679,763</u>

The attached notes form part of these accounts.

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA
NEW SOUTH WALES BRANCH
BALANCE SHEET
AS AT 31 DECEMBER 2002

		2002	2001
		\$	\$
ACCUMULATED FUNDS	NOTES		
General Fund		3,510,080	3,679,763
Asset Revaluation Reserve		664,458	664,458
		<u>4,174,538</u>	<u>4,344,221</u>
Represented by net assets as follows:-			
CURRENT ASSETS			
Cash on hand		1,500	1,500
Cash at Bank		311,514	378,831
Investments			
Shares & Deposits		1,634	1,634
Term Deposits & Investments	3	3,448,349	3,445,132
Other Receivables		19,680	23,556
TOTAL CURRENT ASSETS		<u>3,782,677</u>	<u>3,850,653</u>
FIXED ASSETS			
Real Property - (at valuation)	4	845,000	845,000
Motor Vehicles - (at cost)		227,595	227,595
Accumulated Depreciation		(90,879)	(51,193)
Office equipment, furniture & fixtures (at cost)		566,526	563,540
Accumulated Depreciation		(457,319)	(405,350)
TOTAL FIXED ASSETS		<u>1,090,923</u>	<u>1,179,592</u>
TOTAL ASSETS		<u>4,873,600</u>	<u>5,030,245</u>
CURRENT LIABILITIES & PROVISIONS			
Creditors & provisions		699,062	686,024
TOTAL LIABILITIES		<u>699,062</u>	<u>686,024</u>
NET ASSETS		<u>4,174,538</u>	<u>4,344,221</u>

The attached notes form part of these accounts.

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA

NEW SOUTH WALES BRANCH

NOTES TO AND FORMING PART OF THE ACCOUNTS

FOR YEAR ENDED 31 DECEMBER 2002

1. ACCOUNTING METHODS

In accordance with generally accepted accounting principles for Trade Unions, membership contributions are accounted for on a cash receipts basis. Otherwise, the accounts are prepared under the historical cost convention and in accordance with the Accounting Standards jointly issued by the Australian Professional Accounting Bodies.

In particular:

- a) The accounts have not been adjusted to record either changes in the general purchasing power of the dollar or in the prices of specific assets.
- b) Depreciation of Fixed Assets is calculated on the diminishing value and prime cost methods.
- c) Provision for employee benefits in the form of Long Service Leave and Accrued Annual Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.

2. INFORMATION TO BE PROVIDED TO MEMBERS OF REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 274 which reads as follows:-

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under Sub-Section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under Sub-Section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

FINANCIAL STATEMENTS

The Union will provide a copy of the report, accounts and statements for the year ended 31st December, 2002, free of charge to any member who requests them.

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUSTRALIA

NEW SOUTH WALES BRANCH

NOTES TO AND FORMING PART OF THE ACCOUNTS.

	2002	2001
	\$	\$
3. INVESTMENTS		
Realisable within one year	3,448,349	3,445,132
	<u>3,448,349</u>	<u>3,445,132</u>
4. FIXED ASSETS		
Real property at valuation	845,000	845,000
	<u>845,000</u>	<u>845,000</u>
5. PROFESSIONAL FEES & SERVICES		
Audit Fees - TCFU	17,500	17,500
Accounting & Other Services	3,300	5,100
Legal Fees & associated costs	49,634	34,063
	<u>70,434</u>	<u>56,663</u>

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUST NSW BRANCH

**DETAILED
BALANCE SHEET**

AS AT 31 DECEMBER 2002

	2002	2001
	\$	\$
Current Assets		
Cash		
St George Bank General A/C	304,652	374,107
St George Visa card A/C	6,862	4,724
Cash on hand	1,500	1,500
Investments		
Shares & Deposit	1,634	1,634
Term Deposits & Investments	3,448,349	3,445,132
Hasting Deering Ltd - 5 Prefer	6	6
Shares in Trade Hall Association	-	3,876
Trade Union Medical Co-op share	2,000	2,000
Sundry Debtors		
TCFU Supern. Fund	17,202	17,202
Employee H. Fund	472	472
TOTAL CURRENT ASSETS	3,782,677	3,850,653
Non-Current Assets		
Property Plant and Equipment		
Freehold property	845,000	845,000
Plant, equipment & furniture	566,526	563,540
Less: Accumulated depreciation	(457,319)	(405,350)
Motor vehicles	227,595	227,595
Less: Accumulated depreciation	(90,879)	(51,193)
TOTAL NON-CURRENT ASSETS	1,090,923	1,179,592
TOTAL ASSETS	4,873,600	5,030,245

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUST NSW BRANCH

DETAILED
BALANCE SHEET

AS AT 31 DECEMBER 2002

	2002	2001
	\$	\$
Current Liabilities		
Accounts payable		
Unsecured liabilities		
Sundry creditors - National Council	105,339	107,965
Sundry creditors - ATO	3,145	12,569
Sundry Creditors - Others	1,000	-
ASU Clerk Dues	630	642
Provisions		
Provision for Annual Leave	326,008	315,622
Provision for LSL	262,940	249,226
TOTAL CURRENT LIABILITIES	699,062	686,024
TOTAL LIABILITIES	699,062	686,024
NET ASSETS	4,174,538	4,344,221
Retained surplus	3,510,080	3,679,763
Asset Revaluation Reserve	664,458	664,458
TOTAL EQUITY	4,174,538	4,344,221

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUST NSW BRANCH
DETAILED PROFIT & LOSS ACCOUNT

FOR YEAR ENDED 31 DECEMBER, 2002

	2002 \$	2001 \$
Income		
Membership contribution	1,059,958	1,171,432
Interest received	103,401	188,893
Reimbursement & other income	3,964	1,504
Grants - DIR	65,500	12,000
- Olympic	-	21,604
- WELL	19,816	3,671
Bad Debt Recovery	15,000	-
Profit on Share Redemption	129,504	-
Loss on Investment Funds	(32,493)	-
Total income	<u>1,364,650</u>	<u>1,399,104</u>
Expenses		
Affiliation fees - ALP	23,820	19,340
Audit fees & other services	20,800	22,600
Bank fees and charges	1,712	3,999
Capitation fee - TCFU Nat Council	206,414	228,085
Computer software & supplies	13,877	19,198
Commissions	27,908	31,009
Courses & seminars	613	1,194
Delegates' fees & expenses	185	4,995
Depreciation	51,969	44,819
Donations	5,007	17,425
Employee Redundancy Package	-	110,307
Fringe benefits tax	7,194	13,671
Honorariums	2,145	825
Industrial Disputation & Support	-	4,317
Insurances	8,655	22,284
Legal fees & associated costs	49,634	45,331
Motor Vehicle Depreciation	39,687	45,352
Motor Vehicle Expenses	54,950	59,137
M/V Other - Loss on disposal	-	59,312
Mortality Fund - Members	12,740	15,075
Office Requisites & Staff amenities	3,971	3,936
Official Meeting Luncheons & Dinners	12,260	16,292
Payroll Tax	15,356	22,623
Printing, postage, staty. & courier	16,357	22,019
Provision - Annual, LSL & Others	24,100	17,613
Repairs, maintenance & rates	25,399	27,244
Salaries & Allowances	634,353	707,071
Subscriptions & References	7,817	6,720
Superannuation & assoc. costs	131,566	128,570

Cont'd.

TEXTILE, CLOTHING & FOOTWEAR UNION OF AUST NSW BRANCH
DETAILED PROFIT & LOSS ACCOUNT

FOR YEAR ENDED 31 DECEMBER 2002

	2002	2001
	\$	\$
Expenses (continued)		
Sustentation Fee - Lab. Council	11,926	13,253
Sundry Expenses	32,092	4,822
Telephone & electricity	45,262	47,331
Travelling & Allowances	46,563	52,530
	<hr/>	<hr/>
Total Expenses	1,534,333	1,838,299
	<hr/>	<hr/>
Operating Surplus (Deficit)	(169,683)	(439,195)
Leave Provision Write Back	-	35,677
	<hr/>	<hr/>
Surplus (Deficit) for year	(169,683)	(403,518)
	<hr/>	<hr/>
General Fund Balance at Beginning of year	3,679,763	4,083,281
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General Fund Balance at end of year	<u>3,510,080</u>	<u>3,679,763</u>