



14 August 2019

Andrew Cameron
 Executive Officer
 Primary Employers Tasmania
 Sent via email: andrew@primaryemployers.com.au

Dear Andrew Cameron

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/15)

I acknowledge receipt of a Notification of Change to the office holders of the Primary Employers Tasmania.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
26-07-2019	National Office	Treasurer	Yes
26-07-2019	National Office	Committee of Management (3)	Yes

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer’s understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more

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 Telephone: 1300 341 665 | Email: regorgs@roc.gov.au
 Website: www.roc.gov.au

information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.

Yours faithfully,

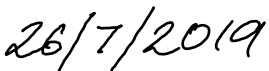
Romy Kaur
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Felicity Richards, being the President of the TFGA Industrial Association, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
	18.7.19	Treasurer	David Byard	Melissa Fergusson	28 Garfield Street, South Launceston, 7250	Farmer
	18.7.19	Committee of Management Member	Gerald Archer	Marcus Dornauf	28 Garfield Street, South Launceston, 7250	Farmer
	18.7.19	Committee of Management Member	Sam Riggall	Rick Ertler	28 Garfield Street, South Launceston, 7250	Farmer
	18.7.19	Committee of Management Member	David Byard	Warwick O'Connor	28 Garfield Street, South Launceston, 7250	Farmer



6 June 2019

Felicity Richards
President
TFGA Industrial Association
Sent via email: andrew@primaryemployers.com.au

Dear Felicity Richards,

Declaration and information lodged under subsection 233(1) for 2019 (AR2019/15)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 4 February 2019 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your Annual Return.

The documents lodged provide the required information for the 2019 Annual Return of the TFGA Industrial Association.

The Annual Return has been filed. Annual returns are publicly available on the website through the [List of Registered Organisations](#).

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The TFGA Industrial Association is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au

Yours faithfully,

Sam Lynch
Registered Organisations Commission

ANNUAL RETURN OF INFORMATION TFGA Industrial Association in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Felicity Richards being the President of the TFGA Industrial Association, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is 28 Garfield Street, Launceston
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.
 - On 31 December in the previous year the number of members was 498.
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
 - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR:¹

President (1),

Vice-President (1),

Treasurer (1)

Committee of Management Members (10)

- The organisation:
 - Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed: *Richards*

Dated: *1/2/2019*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation [*insert as many pages as required*]:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
<i>President</i>	<i>Felicity Richards</i>	<i>28 Garfield Street, Launceston 725</i>	<i>Farmer</i>
<i>Treasurer</i>	<i>David Byard</i>	<i>As above</i>	<i>Farmer</i>
<i>Vice President</i>	<i>Benjamin Grubb</i>	<i>As above</i>	<i>Farmer</i>
<i>Committee Member</i>	<i>Gerald Archer</i>	<i>As above</i>	<i>Farmer</i>
<i>Committee Member</i>	<i>Sam Riggall</i>	<i>As above</i>	<i>Farmer</i>
<i>Committee Member</i>	<i>Melissa Fergusson</i>	<i>As above</i>	<i>Farmer</i>
<i>Committee Member</i>	<i>Michele Lawrence</i>	<i>As above</i>	<i>Farmer</i>
<i>Committee Member</i>	<i>Stephanie Terry</i>	<i>As above</i>	<i>Farmer</i>
<i>Committee Member</i>	<i>Emma Sutherland</i>	<i>As above</i>	<i>Farmer</i>
<i>Committee Member</i>	<i>Ferdie Foster</i>	<i>As above</i>	<i>Farmer</i>
<i>Trustee</i>	<i>Vacant</i>		