



AUSTRALIAN INDUSTRIAL REGISTRY

Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
MELBOURNE VIC 3000
Telephone: (03) 8661 7888
Fax: (03) 9654 6672

Ref: AR2004/275-[002T]

Mrs Bronwyn Roney
Industrial Director
TFGA Industrial Association
PO Box 193
LAUNCESTON TAS 7250

Dear Mrs Roney

**Re: TFGA Industrial Association
Annual Return of Information for Year 2004**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for the year 2004 in respect of the body specified above.

In accordance with subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*), each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept and maintained by the organisation under section 230 and regulation 147 of the Workplace Relations (Registration and Accountability of Organisations) Regulations. Such information must, in respect of the year 2004 be lodged before 31 March 2004.

Please note that as a result of changes made to the Act on 12 May 2003, an organisation must also keep and lodge:

- ◆ a record of the name of each branch that commenced operation in the previous 12 months;
- ◆ a record of the name of each branch that ceased operation in the previous 12 months;
- ◆ a record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and for an office in a branch of the organisation; and
- ◆ a record of the number of members on 31 December in the previous year;

Note: ► Previously, the requirement to lodge a record of each election that must be held applied to each year commencing 1 April.

Note: ► Previously, the requirement to lodge the number of members only applied to an organisation of employees and was related to the number of persons who were, on 1 January, both members and employees or independent contractors. The new requirement will apply to an organisation of employers as well as an organisation of employees.

The obligation to lodge a “statutory declaration” signed by the secretary or other prescribed officer to accompany documents required to be lodged annually has been replaced with an obligation to lodge a “declaration” [s233(1)].

A summary of the information required to be lodged annually is set out in the accompanying document. Notifications of changes to the annual information required to be lodged under subsection 233(2) and regulation 151 are also summarised in the accompanying document.

When lodging in the Registry the annual return or any subsequent notification of a change to records please quote: **AR2004/275**.

Please do not hesitate to contact me on (03) 8661 7988 if you wish to discuss the requirements for the Annual Return of Information or notifications of changes to such information.

Yours sincerely

A handwritten signature in cursive script that reads "L. Markovski".

Lyn Markovski

E-mail: lynette.markovski@air.gov.au

13 January, 2004

Recurring Obligations To Keep And Lodge Information Under Schedule 1B to the Workplace Relations Act 1996 (RAO Schedule) and the RAO Schedule Regulations

Information	Key Contents
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
List of Offices <i>- see Note 2</i>	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
List of Office-holders <i>- see Note 2</i>	A list of the names, postal addresses and occupations of the persons holding the offices (note definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
List of Branches <i>- see Note 2</i>	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
New Branches	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
Addresses of Organisation and Branches <i>- see Note 2</i>	A record of the address of the office of the organisation and the office of each branch <i>[s230(1)(d) and reg.147(d)]</i>
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and branch of the organisation <i>[s230(1)(d) and reg. 147(e)]</i>
Statement concerning number of members	A record of the number of members on 31 December in the previous year. If the organisation has entered into an agreement under ss151(1) of the Schedule - a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members in relation to the organisation, within the meaning of s150 of the Schedule. <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

Please note:

1. A copy of the above records must be lodged in the Industrial Registry, once in each year, at any time during the period of 3 months commencing on 1 January, certified by declaration signed by the secretary or other prescribed officer to be a correct statement of the information contained in that record *[s233(1)(b) and [reg 149]*.
2. In the event of any change to certain of the abovementioned records, an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such change certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made *[s233(2)and reg. 151]*.
3. The above requirements apply to documents required to be lodged from 1 January 2004.



AR 2004/275.

Tasmanian Rural Industrial Advisory Service

Lending a hand to people on the land

Incorporating **TFGA Industrial Association** (Federal) & **Tasmanian Farmers & Graziers Employers' Association Inc.** (State)

2nd February 2004

Industrial Registrar
Australian Industrial Registry
GPO Box 1994 S
MELBOURNE VIC 3001

Dear Sir

In accordance with the reporting requirements under S230 of the RAO Schedule and Regulation 147 of the RAO Regulations of the Workplace Relations Act 1996, please find attached a duly signed Declaration in respect of the following:

- (a) Register of members for 2003 which has been kept and maintained as prescribed;
- (b) Address of the office of the TFGA Industrial Association;
- (c) A list of officers in the organisation together with details of all office bearers as required by the Act;
- (d) Such other records as are prescribed, as per Regulation 147;

We will forward details of the annual financial returns of the Association following our Annual General Meeting which is to be held on 3rd June 2004.

Yours sincerely

Bronwyn Roney
Executive Industrial Officer

DECLARATION

(1) Here insert name, address and occupation of person making the declaration.

I,

Keith James Rice of [REDACTED]

Being the Executive Officer of the TFGA Industrial Association certify that;

A copy of the records required to be kept under Sections 230 (1) (a) (b), (c) and (d) and Regulations 147 of the RAO Schedule of the Workplace Relations Act to be a correct statement of the information contained in those records.

(1) The Register of Members of the TFGA Industrial Association has for the calendar year 2003 been kept and maintained as required by paragraph 230 (1) (a) and subsection 230 (2) of the RAO Schedule of the Workplace Relations Act 1996.

(2) Here insert matter declared to. Where the matter is long, add the words "as follows" and set the matter out in numbered paragraphs.

(2) The principal and only office of the TFGA Industrial Association is situated at TFGA House, corner of Charles and Cimitiere Streets, Launceston, Tasmania.

(3) The list of offices and details of persons holding office of the TFGA Industrial Association is as follows:

President: Warwick O'Connor
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Vice President: Colin Dobson
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Treasurer/Trustee: Lionel Isaiah Harrison
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Executive Officer: Keith James Rice
(Executive Officer)
[REDACTED]

Executive Committee: Gerald Archer
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Eustace Allan Cameron
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

William Fergusson
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Kathryn Goss
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Margaret Hingston
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Keeton Miles
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Denise Swan
(Politician/Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

Roderick Thirkell-Johnston
(Farmer)
C/o TFGA House, 196 Cimitiere Street Launceston 7250

- (4) TFGA Industrial Association is required by its rules to call for nominations for the offices of ten members of the Executive Committee in each year and for the office of Trustee and Executive Officer in each fourth year.

The four-year term for the office of Trustee and Executive Officer will expire in May 2004.

The Offices of President, Vice President and Treasurer shall be elected annually by and from the members of the Executive Committee.

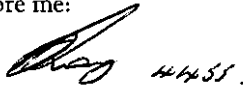
(3) Signature of person making the declaration.



Declared at LAUNCESTON on the 2nd day of February 2004.

(4) Signature of person before whom the declaration is made.

Before me:



(5) Here insert title of person before whom the declaration is made.

JUSTICE OF THE PEACE
Bronwyn L Roney
86 Beasleys Road, Frankford 7275



AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Ms Bronwyn Roney
Executive Industrial Officer
TFGA Industrial Association
PO Box 193
LAUNCESTON TAS 7250

Dear Ms Roney,

**Re: TFGA Industrial Association
Annual Return of information contained in records kept by organisation
(AR 2004/275)**

I have received your letter dated 2 February 2004 and declaration of Mr Keith James Rice dated 2 February 2004 providing information in accordance with subsection 233(1) of Schedule 1B of the Workplace Relations Act 1996. The documents were lodged in the Industrial Registry on 5 February 2004.

The documents lodged cover the required information for the 2004 Annual Return of the organisation.

The documents have been filed.

You have included a list of the members of the organisation. However, you are not required to lodge this information, and accordingly I have returned the list to you. You are however required to lodge the **number** of members as at 31 December 2003, please refer to s230(1)(d) and reg 147(f) and (g). Please lodge this information with 14 days of receipt of this letter.

If you have any questions please call me on (03) 8661 7988.

Yours sincerely,

Lynette Markovski
Statutory Services Branch

6 February 2004.



Tasmanian Rural Industrial Advisory Service

Lending a hand to people on the land

Incorporating **TFGA Industrial Association** (Federal) & **Tasmanian Farmers & Graziers Employers' Association Inc.** (State)

12th February 2004

Attention: Lynette Markovski
Statutory Services Branch
Australian Industrial Registry
GPO Box 1994 S
MELBOURNE VIC 3001

Dear Madam,

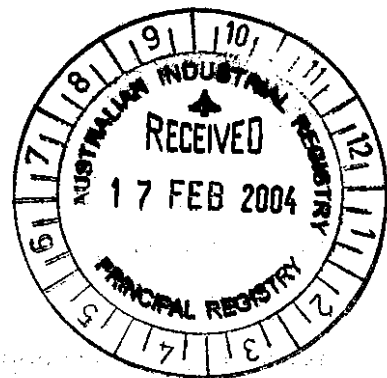
Re: TFGA Industrial Association – Annual Return of information contained in records kept by Organisation (AR 2004/275)

Further to your correspondence of 6th February 2004, I would like to advise that, as required by s230(1)(d) and reg 147(f) and (g), the number of members as at 31st December 2003 is 741.

If you have any further questions, please call 6332 1818.

Yours sincerely

BRONWYN RONEY
Executive Industrial Officer





Tasmanian Rural Industrial Advisory Service

Lending a hand to people on the land

Incorporating **TFGA Industrial Association** (Federal) & **Tasmanian Farmers & Graziers Employers' Association Inc.** (State)

12th February 2004

Attention: Lynette Markovski
Statutory Services Branch
Australian Industrial Registry
GPO Box 1994 S
MELBOURNE VIC 3001

Dear Madam,

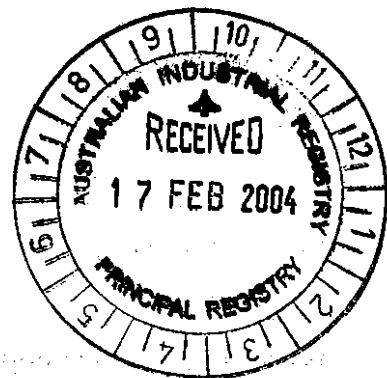
Re: TFGA Industrial Association – Annual Return of information contained in records kept by Organisation (AR 2004/275)

Further to your correspondence of 6th February 2004, I would like to advise that, as required by s230(1)(d) and reg 147(f) and (g), the number of members as at 31st December 2003 is 741.

If you have any further questions, please call 6332 1818.

Yours sincerely

BRONWYN RONEY
Executive Industrial Officer





AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Ms Bronwyn Roney
Executive Industrial Officer
TFGA Industrial Association
PO Box 193
LAUNCESTON TAS 7250

Dear Ms Roney,

**Re: TFGA Industrial Association
Annual Return of information contained in records kept by organisation
(AR 2004/275)**

I have received your letter dated 12 February 2004 providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The document was lodged in the Industrial Registry on 17 February 2004.

The document lodged covers the required information for the **2004** Annual Return of the organisation.

The document has been filed.

Yours sincerely,

Lynette Markovski
Statutory Services Branch

18 February 2004



AR 2004/275

Tasmanian Rural Industrial Advisory Service
ABN 95 330 573 650
trading as

**TFGA Industrial Association (Federal)
and Tasmanian Farmers and Graziers Employer's Assoc Inc (State)**

28 Garfield Street, Launceston • PO Box 3014, Launceston, Tasmania 7250
Phone: 03 6343 2244 • Fax: 03 6343 2822 • Email: industrialservice@bigpond.com

1st March 2004

Industrial Registrar
Australian Industry Registry
GPO Box 1994S
MELBOURNE VIC 3001

Dear Registrar

Please find attached a Declaration advising that the office of the TFGA Industrial Association is 28 Garfield Street, Launceston, Tasmania 7250.

The contact details for the TFGA Industrial Association are now as follows:

TFGA Industrial Association
28 Garfield Street
Launceston Tasmania 7250

PO Box 3014, Launceston

Phone: 03 6343 2244

Fax: 03 6343 2822

Email: industrialservice@bigpond.com

Chief Executive: Keith James Rice

Yours sincerely


Keith Rice
CHIEF EXECUTIVE

DECLARATION

(1) Here insert name, address and occupation of person making the declaration.

I,

Keith James Rice of [REDACTED]

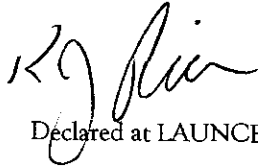
Being the Executive Officer of the TFGA Industrial Association certify that;

(2) Here insert matter declared to. Where the matter is long, add the words "as follows" and set the matter out in numbered paragraphs.

(1)

The principle and only office of the TFGA Industrial Association is situated at 28 Garfield Street, Launceston Tasmania 7250.

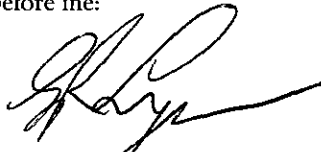
(3) Signature of person making the declaration.



Declared at LAUNCESTON on the 20th day of March 2004.

(4) Signature of person before whom the declaration is made.

Before me:



JUSTICE OF THE PEACE

(5) Here insert title of person before whom the declaration is made.



AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Mr Keith Rice
Chief Executive
TFGA Industrial Association
PO Box 3014
LAUNCESTON TAS 7250

Dear Mr Rice,

**Re: TFGA Industrial Association
Notification of changes made to records of organisation - (AR2004/275)**

I have received your declaration dated 1 March 2004 providing notification of changes made to records in accordance with s233 of Schedule 1B of the *Workplace Relations Act 1996*. The document was lodged in the Industrial Registry on 18 February 2004.

The document lodged cover changes made to the organisations registered and postal addresses: -

The document has been filed.

Yours sincerely,

Lynette Markovski
Statutory Services Branch

9 March 2004

Tasmanian Rural Industrial Advisory Service *trading as*
TFGA Industrial Association

Registered under the Workplace Relations Act 1996 (CTH)

28 Garfield Street, Launceston, PO Box 3014, Launceston Tasmania 7250
Ph: 03 6343 2244 • Fax: 03 6343 2822 • e-mail: industrialservice@bigpond.com • ABN 95 330 573 650

18th June 2004

Industrial Registrar
Australian Industrial Registry
GPO Box 1994 S
MELBOURNE VIC 3001

Dear Sir

In accordance with the reporting requirements under S230 of the RAO Schedule and Regulation 147 of the RAO Regulations of the Workplace Relations Act 1996, please find attached a duly signed Declaration in respect of the following:

- a) Register of members of the TFGA Industrial Association for the period 1st January 2003 to 31st December 2003, which has been kept and maintained as prescribed;
- b) Address of the office of the TFGA Industrial Association;
- c) A list of officers in the organisation together with details of all office bearers, as required by the Act;
- d) Such other records as are prescribed, as per Regulation 147.

Yours sincerely


Keith Rice
CHIEF EXECUTIVE

Representing the Industrial interests of the members of:



Proudly sponsored by:



DECLARATION

(1) Here insert name, address and occupation of person making the declaration.

I,

Keith James Rice of [REDACTED]

Being the Executive Officer of the TFGA Industrial Association certify that;

- 1 (a) The Register of Members of the TFGA Industrial Association has for the calendar year 2003 been kept and maintained as required by paragraph 230 (1) (a) and subsection 230 (2) of the RAO Schedule of the Workplace Relations Act 1996; and
- 1 (b) A copy of the records required to be kept under Sections 230 (1) (b), (c) and (d) and Regulation 147 of the RAO Schedule of the Workplace Relations Act is a correct statement of the information contained in those records.

(2) Here insert matter declared to. Where the matter is long, add the words "as follows" and set the matter out in numbered paragraphs.

- (2) The principal and only office of the TFGA Industrial Association is situated at 28 Garfield Street, South Launceston, Tasmania.
- (3) The list of offices and details of persons holding office of the TFGA Industrial Association as from the close of the Annual General Meeting held on the 16th June 2004, are as follows:

President: Warwick O'Connor
(Farmer)
[REDACTED]

Vice President: Keeton Miles
(Farmer)
[REDACTED]

Treasurer/Trustee: Lionel Isaiah Harrison
(Farmer)
[REDACTED]

Executive Officer: Keith James Rice
(Executive Officer)
[REDACTED]

Executive Committee: Gerald Archer
(Farmer)
[REDACTED]

Eustace Allan Cameron
(Farmer)
[REDACTED]

William Fergusson
(Farmer)
[REDACTED] 7190

Colin Dobson
(Farmer)
[REDACTED]



Denise Swan
(Farmer)

Roderick Thirkell-Johnston
(Farmer)

TFGA Industrial Association is required by its rules to call for nominations for the offices of ten members of the Executive Committee in each year and for the office of Trustee and Executive Officer in each fourth year.

- (4) The four-year term for the office of Trustee and Executive Officer expired on the 16th June 2004.

The Offices of President, Vice President and Treasurer shall be elected annually by and from the members of the Executive Committee.

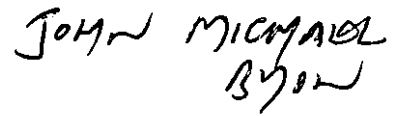
(3) Signature of person making the declaration.



Declared at LAUNCESTON on the 18th day of June 2004.

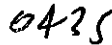
(4) Signature of person before whom the declaration is made.

Before me:



(5) Here insert title of person before whom the declaration is made.

JUSTICE OF THE PEACE





Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Mr Keith Rice
Chief Executive
TFGA Industrial Association
PO Box 3014
LAUNCESTON TAS 7250

Dear Mr Rice,

**Re: TFGA Industrial Association
Notification of changes made to records of organisation - (AR2004/275)**

I have received your statutory declaration dated 18 June 2004 providing notification of changes made to records. The document was lodged in the Industrial Registry on 21 June 2004.

The document lodged covers changes made to the following records kept by the organisation:-

- Changes made to list of office holders.

Please note that notification of changes made to records are required to be lodged in accordance with s233 of the Registration and Accountability of Organisations Schedule (the RAO Schedule), certified by declaration signed by the secretary or other prescribed officer of the organisation.

The document has been filed.

Yours sincerely,

A handwritten signature in cursive script that reads 'L. Markovski'.

Lynette Markovski
Statutory Services Branch

24 June 2004