



22 February 2021

Janet Gilbert
Industrial Officer
Timber Trade Industrial Association
Sent via email: janetgilbert@ttia.asn.au

Dear Janet Gilbert

The Timber Trade Industrial Association's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2020
Matter number AR2021/43
Lodgement date 3 February 2021
Review Primary Review
Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.

The ROC's risk-based approach

This year your Annual Return was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the Annual Return of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009

I, Mark Grundy, being the Secretary / Treasurer of the Timber Trade Industrial Association declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is 267 Castlereagh St, Sydney, NSW 2000.
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.¹
 - On 31 December in the previous year the number of members was 235.
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
 - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR (2021):

*Councillors – 8
(including President -1, Senior Vice President – 1, Vice President – 1, Secretary/Treasurer – 1)*
 - The organisation has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:


Secretary/Treasurer – Mark Grundy

Dated: 2 February 2021

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation [*insert as many pages as required*]:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
<i>Secretary/Treasurer</i>	<i>Mark Grundy</i>	<i>c/o PO Box 236, Darlinghurst, NSW 1300</i>	<i>Manager</i>
<i>President</i>	<i>Allan Keith Stewart</i>	<i>As above</i>	<i>Managing Director</i>
<i>Senior Vice President</i>	<i>Lynette Alison McIntyre</i>	<i>As above</i>	<i>Managing Director</i>
<i>Vice President/ Councillor</i>	<i>Vacant</i>		
<i>Councillor</i>	<i>Luke Crump</i>	<i>As above</i>	<i>Manager</i>
<i>Councillor – Casual vacancy</i>	<i>Jennifer Dornan</i>	<i>As above</i>	<i>Owner/Director</i>
<i>Councillor – Casual vacancy</i>	<i>Grant Sullivan</i>	<i>As above</i>	<i>Human Resources Manager</i>
<i>Councillor</i>	<i>Vacant</i>		