



FAIR WORK
AUSTRALIA

4 January 2012

Mr Mark Grundy
Secretary/Treasurer
Timber Trade Industrial Association
PO Box 236
DARLINGHURST NSW 1300



Dear Mr Grundy

**Re: Lodgement of Financial Statements and Accounts – Timber Trade Industrial
Association – for year ending 30 June 2011 (FR2011/2793)**

I refer to the above statements and accounts which were received by Fair Work Australia on 16 December 2011.

The documents have been filed.

Yours sincerely

Stephen Kellett

Organisations, Research and Advice

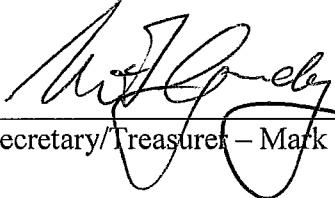
FAIR WORK AUSTRALIA

TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385

Certificate of Secretary or other Authorised Officer
(Section 268 of Fair Work (Registered Organisations) Act 2009)

I, Mark Grundy, being the Secretary/Treasurer of the Timber Trade Industrial Association certify:

- That the documents lodged herewith are copies of the full report referred to in Section 268 of the Fair Work (Registered Organisations) Act 2009; and
- That the full report was provided to members on 22 November 2011; and
- That the full report was presented to a general meeting of members of the Timber Trade Industrial Association on 14 December 2011, in accordance with Section 266 of the Fair Work (Registered Organisations) Act 2009.


Secretary/Treasurer – Mark Grundy

Dated this 14 day of December, 2011



TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2011

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S Y WONG & CO
A.B.N. 35 156 307 879
Chartered Accountant

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

OPERATING REPORT BY COUNCIL OF THE ASSOCIATION (Fair Work (Registered Organisations) Act 2009)

The Council of the Timber Trade Industrial Association present their Operating Report in respect of the financial year ended 30 June 2011:

1. The names of each person who has been a member of the Council of the Association at any time during the financial year were:

Mr. Allan Stewart
Mr. Mark Grundy
Ms Jill Hetherington
Mr. Wayne Lewis
Mrs. Lyn McIntyre
Mr David Nicol
Mr. Ashley Price

Councillors have been in office since the start of the financial year unless otherwise stated.

2. The principal activities of the Association during the year were that of an employer association providing advice and training in industrial relations and occupational health and safety matters to members.

The results of those activities were fully completed to the satisfaction of the members.

There were no significant changes in the nature of its activities during the year.

3. The net result from operations for the financial year was a profit of \$78,132 (2010 a profit of \$24,592). No provision has been made for Income Tax as the Association is exempt from income tax in terms of Section 50-15 of the Income Tax Assessment Act, 1997.
4. There were no significant changes in the financial affairs of the Association during the year.


5. Matters or circumstances have not arisen since the end of the financial year that have significantly affected or may significantly affect:
 - * the operations of the Association,
 - * the results of those operations, or
 - * the state of affairs of the Association, in subsequent financial years.

6. The rights of members to resign from the Association are set out in Paragraph 8 of the Rules of the Association.

7. The number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members and who are taken to be members of the Association were 317.

8. At the end of the financial year to which the report relates, the Association had 5 persons as employees measured on a full-time equivalent basis.

Signed in accordance with a resolution of the Council of the Association.


.....
Secretary/Treasurer – Mark Grundy

Dated this 21st day of November, 2011

TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385

STATEMENT BY COUNCILLORS

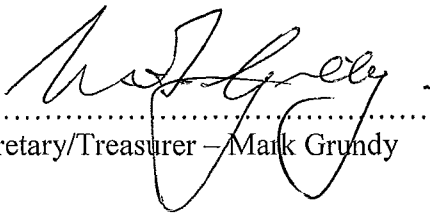
On 21 November 2011 the Council of the Timber Trade Industrial Association (“the Association”) passed the following resolution in relation to the general purpose financial report (“GPFR”) of the Association for the financial year ended 30 June 2011:

The Council declares in relation to the General Purpose Financial Report (GPFR) that in its opinion:

- (a) the financial statements and notes comply with Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager of Fair Work Australia;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Association for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Council were held in accordance with the rules of the Association; and
 - (ii) the financial affairs of the Association have been managed in accordance with the rules of the Association; and
 - (iii) the financial records of the Association have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and

- (iv) no request for information has been sought by a member of the Association or the General Manager of Fair Work Australia under Section 272 of the Fair Work (Registered Organisations) Act 2009 during the financial year; and
- (v) no orders have been made by Fair Work Australia under Section 273 of the Fair Work (Registered Organisations) Act 2009 during the financial year.

For and on behalf of the Council



.....
Secretary/Treasurer – Mark Grundy

Dated this 21st day of November, 2011

TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385

BALANCE SHEET
AS AT 30 JUNE 2011

	Note	2011 \$	2010 \$
CURRENT ASSETS			
Cash	2	613,279	571,338
Receivables	3	563,189	487,999
Other	4	10,254	4,355
		-----	-----
Total Current Assets		1,186,722	1,063,692
		-----	-----
NON-CURRENT ASSETS			
Property, plant & equipment	5	70,493	58,346
Other	6	19,473	1,636
		-----	-----
Total Non-Current Assets		89,966	59,982
		-----	-----
TOTAL ASSETS		\$1,276,688	\$1,123,674
		-----	-----
CURRENT LIABILITIES			
Creditors and borrowings	7	696,971	655,800
Provisions	8	49,124	47,370
		-----	-----
Total Current Liabilities		746,095	703,170
		-----	-----
NON-CURRENT LIABILITIES			
Creditors and borrowings	9	67,535	31,504
Provisions	10	91,814	95,888
		-----	-----
Total Non-Current Liabilities		159,349	127,392
		-----	-----
TOTAL LIABILITIES		\$905,444	\$830,562
		-----	-----
NET ASSETS		\$371,244	\$293,112
		=====	=====

These financial statements should be read in conjunction
with the accompanying notes.

**TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385**

**BALANCE SHEET
AS AT 30 JUNE 2011**

	Note	2011	2010
		\$	\$
MEMBERS' FUNDS			
Total Members' Funds		<u><u>\$371,244</u></u>	<u><u>\$293,112</u></u>

These financial statements should be read in conjunction
with the accompanying notes.

TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385

INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2011

	Note	2011 \$	2010 \$
Members' contributions	11	544,546	491,690
Other revenues from ordinary activities	11	<u>376,839</u>	<u>369,108</u>
Revenue from ordinary activities		<u>921,385</u>	<u>860,798</u>
Employee benefits expenses	12	559,647	556,658
Operating expenses	13	147,711	145,016
Office and administration expenses	14	<u>135,895</u>	<u>134,532</u>
Total expenses		<u>843,253</u>	<u>836,206</u>
Profit from ordinary activities before income tax expense		78,132	24,592
Income tax expense relating to ordinary activities	15	-	-
Profit from ordinary activities after related income tax expense		<u><u>\$78,132</u></u>	<u><u>\$24,592</u></u>

These financial statements should be read in conjunction
with the accompanying notes.

TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2011

	Accumulated funds \$	Total attributable to the entity \$
Balance as at 1 July 2009	268,520	268,520
Profit for the year	<u>24,592</u>	<u>24,592</u>
Balance as at 30 June 2010	293,112	293,112
Profit for the year	<u>78,132</u>	<u>78,132</u>
Balance as at 30 June 2011	<u><u>\$371,244</u></u>	<u><u>\$371,244</u></u>

These financial statements should be read in conjunction
with the accompanying notes.

TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2011

	2011	2010
	\$	\$
Cash Flows from Operating Activities		
Receipts from members' subscriptions and Association activities	847,962	820,080
Interest received	33,059	26,430
Payments to suppliers and employees	(801,145)	(802,606)
	-----	-----
Net cash inflow (outflow) from operating activities	\$79,876	\$43,904
	-----	-----
Cash Flows from Investing Activities		
Payment of non-current assets	(38,390)	(5,663)
Proceeds from sale of non-current assets	455	-
	-----	-----
Net cash inflow (outflow) from investing activities	(\$37,935)	(\$5,663)
	-----	-----
Net increase(decrease) in cash held	41,941	38,241
Cash at beginning of financial year	571,338	533,097
	-----	-----
Cash at end of financial year	\$613,279	\$571,338
	=====	=====

These financial statements should be read in conjunction
with the accompanying notes.

TIMBER TRADE INDUSTRIAL ASSOCIATION
A.B.N. 15 781 125 385

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2011

	2011	2010
	\$	\$
Reconciliation of net cash flow from operating activities to operating surplus(deficiency)		
Operating surplus/(deficiency)	78,132	24,592
Non-cash flows in profit from ordinary activities		
Depreciation and amortisation	16,442	14,642
Loss on sale of non-current assets	9,346	-
	25,788	14,642
	103,920	39,234
Changes in assets and liabilities		
(Increase)/decrease in receivables	(75,190)	(47,764)
(Increase)/decrease in prepaid HP charges	(23,821)	6,703
(Increase)/decrease in borrowing expenses	85	259
Increase/(decrease) in sundry creditors	2,068	13,532
Increase/(decrease) in hire purchase creditors	31,376	(26,999)
Increase/(decrease) in provisions	(2,320)	24,487
Increase/(decrease) in GST & PAYG liabilities	8,932	976
Increase/(decrease) in membership in advance	34,826	33,476
	(24,044)	4,670
Net cash inflow from operating activities	\$79,876	\$43,904
Reconciliation of cash		
Cash on hand	412	412
Cash at Bank	178,075	157,886
Interest Bearing Deposit	434,792	413,040
Cash at end of financial year	\$613,279	\$571,338

These financial statements should be read in conjunction
with the accompanying notes.

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Fair Work (Registered Organisations) Act 2009.

The financial report covers Timber Trade Industrial Association as an individual entity.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Income Tax

Liability for income tax (if any) is accounted for using the "tax payable" basis. Tax effect accounting has not been adopted as the Association is exempt from income tax in terms of Section 50-15 of the Income Tax Assessment Act, 1997.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets is depreciated over their useful lives to the Association.

(c) Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and long service leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled.

Long service leave is accrued in respect of all employees with more than 5 years of service with the Association.

Contributions are made by the Association to employee superannuation funds and are charged as expenses when incurred.

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

(d) **Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the Association are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the Association will obtain ownership of the asset or over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expense in the period in which they are incurred.

(e) **Goods and Services Tax (GST)**

Revenue, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

	2011	2010
	\$	\$
Note 2: Current Assets - Cash		
Cash on Hand	412	412
Cash at Bank	178,075	157,886
Interest bearing deposits	434,792	413,040
	-----	-----
	613,279	571,338
	-----	-----
 Note 3: Current Assets - Receivables		
Trade debtors	574,068	496,203
Less: Provision for doubtful debts	16,000	16,000
	-----	-----
	558,068	480,203
	-----	-----
Sundry debtors	5,121	7,796
	-----	-----
	563,189	487,999
	-----	-----

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

	2011	2010
	\$	\$
Note 4: Current assets - Other		
Prepaid hire purchase charges	9,629	3,645
Borrowing expenses - re cars	-	85
Electricity deposit	300	300
Car parking deposit	150	150
Security keys deposit	175	175
	<u>10,254</u>	<u>4,355</u>
Note 5: Non-Current Assets - Property, Plant & Equipment		
Motor vehicles		
At cost	109,694	104,360
Less : accumulated depreciation	49,715	57,964
	<u>59,979</u>	<u>46,396</u>
Office equipments		
At cost	9,831	9,831
Less : accumulated depreciation	8,093	7,805
	<u>1,738</u>	<u>2,026</u>
Plant & equipments		
At cost	68,235	63,963
Less : accumulated depreciation	59,459	54,039
	<u>8,776</u>	<u>9,924</u>
Total written down value of Property, Plant & Equipment	<u>70,493</u>	<u>58,346</u>
Note 6: Non-Current Assets - Other		
Prepaid hire purchase charges	19,473	1,636
	<u>19,473</u>	<u>1,636</u>

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

	2011	2010
	\$	\$
Note 7: Current Liabilities - Creditors and borrowings		
Sundry creditors	17,833	15,765
Hire purchase creditors	22,345	27,000
Membership in advance	582,253	547,427
GST Liabilities	65,501	56,959
PAYG tax withholding	9,039	8,649
	-----	-----
	696,971	655,800
	-----	-----
Note 8: Current Liabilities - Provisions		
Provision for annual leave	35,144	47,370
Provision for long service leave	13,980	-
	-----	-----
	49,124	47,370
	-----	-----
Note 9: Non-Current Liabilities - Creditors and borrowings		
Hire purchase creditors	67,535	31,504
	-----	-----
	67,535	31,504
	-----	-----
Note 10: Non-Current Liabilities - Provisions		
Provision for long service leave	91,814	95,888
	-----	-----
	91,814	95,888
	-----	-----

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

	2011	2010
	\$	\$
Note 11: Revenue		
Members' contributions		
- Subscriptions	457,390	410,301
- Workers compensation & OHS membership	87,156	81,389
	-----	-----
	544,546	491,690
	-----	-----
Other revenues		
- Grants received	48,962	107,768
- Advisory & seminar income	127,005	136,675
- Management fee	157,804	86,788
- Interest received	33,059	26,430
- Miscellaneous income	10,009	10,925
- Insurance recovered	-	522
	-----	-----
	376,839	369,108
	-----	-----
Note 12: Employee benefits expenses		
Salaries and wages	492,796	462,723
Fringe benefits tax	18,368	20,340
Provision for annual leave	(12,227)	15,004
Provision for long service leave	9,906	9,480
Staff training and conferences	-	1,850
Superannuation	44,722	41,679
Workers compensation insurance	6,082	5,582
	-----	-----
	559,647	556,658
	-----	-----
Note 13: Operating expenses		
Field effort	83,095	70,456
Grant expenses	22,641	31,658
Lease of motor vehicle - novated	8,295	8,295
Motor vehicle expenses	26,518	21,721
Seminars and advisory expenses	221	6,587
Trade subscriptions	6,941	6,299
	-----	-----
	147,711	145,016
	-----	-----

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

	2011	2010
	\$	\$
Note 14: Office & administration expenses		
Accountancy and bookkeeping	26,878	25,610
Auditor's fees - for auditing accounts	5,000	5,000
- other services	-	2,000
Bank charges	581	739
Borrowing expenses	85	259
Computer and website expenses	716	6,921
Consultants fees	-	1,500
Council meeting costs	1,119	2,406
Depreciation of fixed assets	16,442	14,642
Electricity	991	736
Expired hire purchase charges	8,133	6,703
Freight and cartage	134	97
General expenses - copier rental	3,440	3,025
Hire of store room	600	550
Insurances	1,938	1,948
Loss on sale of fixed asset	9,346	-
Postages	2,679	3,014
Printing and stationery	6,450	8,879
Rent	24,960	24,960
Repairs and maintenance	2,602	1,559
Staff amenities	1,563	1,847
Telephone, fax and internet	22,238	22,137
	-----	-----
	135,895	134,532
	-----	-----

Note 15: Income tax

The Association is exempt from income tax in terms of Section 50-15 of the Income Tax Assessment Act, 1997. Accordingly, no provision for income tax has been made.

Note 16: Association Operations

The Association derived its income from Members' subscriptions and its operations are conducted entirely within Australia.

TIMBER TRADE INDUSTRIAL ASSOCIATION

A.B.N. 15 781 125 385

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

Note 17: Information to be provided to Members or the General Manager of Fair Work Australia

In accordance with the requirements of the Fair Work Act 2009, the attention of members is drawn to the provisions of subsections (1), (2) and (3) of Section 272 of the Fair Work (Registered Organisations) Act 2009, which reads as follows:

- (1) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

SAMUEL Y WONG

CHARTERED ACCOUNTANT

ABN: 35 156 307 879

ALL CORRESPONDENCE TO:

PO BOX 96

BURWOOD NSW 1805

TELEPHONE: 0404 118 086

E-MAIL: sywong@ihug.com.au



Chartered Accountant

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF TIMBER TRADE INDUSTRIAL ASSOCIATION

Report on the Financial Report

I have audited the accompanying financial report of the Timber Trade Industrial Association (the Association) which comprises the Balance Sheet as at 30 June 2011, the Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year ended on that date, a summary of significant accounting policies and the Statement by Councillors.

Councillors' Responsibility for the Financial Report

The Council of the Association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009. This responsibility include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement whether due to fraud or error, selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

My audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the councillors, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting my audit, I have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In my opinion, the financial report of the Timber Trade Industrial Association is in accordance with the Fair Work (Registered Organisations) Act 2009 including:

1. giving a true and fair view of the Association's financial position as at 30 June 2011 and of its performance for the year ended on that date, and
2. comply with Australian Accounting Standards (including Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009.

S Y Wong & Co

Samuel Y Wong
Chartered Accountant

Sydney, 21 November 2011.