



26 February 2020

Camille O'Meara
Secretary
Traffic Management Association of Australia
Sent via email: tmaa@tmaa.asn.au

Dear Camille O'Meara

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/48)

I acknowledge receipt of a Notification of Change to the office holders of the Traffic Management Association of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
07-02-2020	National	TMAA Board Member QLD	Yes

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.

Yours sincerely

Registered Organisations Commission



NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 ***Fair Work (Registered Organisations) Act 2009*** and regulation 147 ***Fair Work (Registered Organisations) Regulations 2009***

I, Camille O'Meara, being the Secretary of the Traffic Management Association of Australia (TMAA) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

A handwritten signature in black ink, appearing to read 'Camille O'Meara', written over a white rectangular background.

Signed:

Dated: Thursday 6 February 2020

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]



TRAFFIC MANAGEMENT
ASSOCIATION OF AUSTRALIA

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- delete the italicised information: this is instructional or provided by way of example only
- the ROC must be notified within 35 days of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

[illegible]



Australian Government
Registered Organisations Commission

15 April 2019

Camille O'Meara
Secretary
Traffic Management Association of Australia

Sent via email: tmaa@tmaa.asn.au

Dear Camille O'Meara,

Declaration and information lodged under subsection 233(1) for 2019 (AR2019/48)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 14 February 2019 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your Annual Return.

The ROC aims to help organisations comply with all the requirements of subsection 233(1) of the RO Act. Accordingly, the ROC requested that further information be provided, and this was provided by the organisation on 9 April 2019 regarding:

Record of each election to be held for this financial year.

The provision of this information is a mandatory part of the Annual Return. While no further action is required in relation to this Annual Return, please ensure this information is included next year. Failure to include this information may result in the ROC reviewing the Traffic Management Association of Australia's compliance with section 233(1). Non-compliance leaves your organisation open to the risk of further compliance action, including the prospect of Federal Court proceedings seeking penalties.

In order to assist organisations to fully comply with the requirements of subsection 233(1) of the RO Act a template Annual Return is available on the [fact-sheets](#) page of our website. The Traffic Management Association of Australia is encouraged to use this template.

The Annual Return has now been filed and no further action in relation to this Annual Return is required. Annual Returns are publicly available on the website through the [List of Registered Organisations](#).

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Traffic Management Association of Australia is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence, I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au

Yours faithfully,

Cheryl Tam
Registered Organisations Commission



9 April 2019

TMAA Annual Return of Information

I, Stephen O'Dwyer, President of the Traffic Management Association of Australia (TMAA) declare the following: (1) that the copy of records lodged are correct statements of information contained in those records, (2) and that the Register of Members has during 2018/19 been kept and maintained in accordance with the requirements of the Act.

The **Register of Members** is attached and provides all relevant information for the seven (7) current state and territory members and their membership base.

Current TMAA Members

Up to and including 31 December 2018

80 Members from TMAA QLD, TMAA NSW, TMAA SA, TMAA WA, TMAA NT, TMAA VIC, TMAA TAS (See attached Register of Members)

TMAA Office

There is currently only one branch of the TMAA operating and there are no new or old branches that were or, are operating at present.

The current TMAA office is based at:

[REDACTED]
[REDACTED]

PO Box 474
ALBION DC Q 4-010
EMAIL: tmaa@tmaa.asn.au
PH: 1300 798 772



TRAFFIC MANAGEMENT
ASSOCIATION OF AUSTRALIA

TMAA Office Holders

The current list of TMAA officers is as follows:

Stephen O'Dwyer

President

**Member of the Management
Committee - WA**

Andrew White

Treasurer

**Member of the Management
Committee - SA**

Camille O'Meara

Secretary

**Member of the Management
Committee - TAS**

Paul Kelly

Vice President

**Member of the Management
Committee - QLD**

Ben Marsonet (elected 7/2/19)

**Member of the Management
Committee - NSW**

**(Previously Adrian Dart resigned
7 November 2018)**

Anthony Simmons

**Member of the Management
Committee - VIC**

Damien Heaslip

**Members of the Management
Committee - NT**

The address for all officers is PO Box, 474, ALBION DC, 4010 or street address [REDACTED] and their occupations are Traffic Control Company Owners and Management.

TMAA Elections

An election will be scheduled for March/April 2020 for Committee Members and Officers of the organisation. No elections are scheduled for 2019.

Should you require any further information please do not hesitate to contact me via the Association on the number below.

Yours sincerely

Stephen O'Dwyer
President

Traffic Management Association of Australia

www.tmaa.asn.au | tmaa@tmaa.asn.au | 1300 798 772 | PO Box 474 ALBION DC QLD 4010

ABN: 31 212 135 038