



**AUSTRALIAN INDUSTRIAL REGISTRY**

Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
MELBOURNE VIC 3000  
Telephone: (03) 8661 7888  
Fax: (03) 9654 6672

**Ref: AR2003/229-[179V]**

Ms Julie Tisdale  
Federal Research Officer  
Transport Workers' Union of Australia  
18 - 20 Lincoln Square North  
CARLTON SOUTH VIC 3053

Dear Ms Tisdale

**Re: Transport Workers' Union of Australia  
Annual Return of Information for Year 2003**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for the year 2003 in respect of the body specified above.

In accordance with subsection 268(3) of the *Workplace Relations Act 1996*, each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept by the organisation under subsection 268(1) and regulation 102 of the Workplace Relations Regulations. Such information must be lodged once in each year at any time during the period of three months commencing 1 January.

A summary of the information required to be lodged annually is set out in the accompanying document. Notifications of changes to the annual information required to be lodged under subsection 268(4) are also summarised in the accompanying document.

Please do not hesitate to contact me on (03) 8661 7988 if you wish to discuss the requirements for the Annual Return of Information or notifications of changes to such information.

Yours sincerely

Lyn Markovski  
E-mail: [lynette.markovski@air.gov.au](mailto:lynette.markovski@air.gov.au)

13 February, 2003

**Annual Return of Information required under the Workplace Relations Act 1996 and Regulations**

<p><b>Statement concerning number of members</b> [reg 43(1)] <i>(federal offices of employee organisations only)</i></p>	<p>A statement, signed by an officer of the organisation who is authorised to sign it, that shows: -</p> <p>(a) the number of persons who were, on 1 January in that year; both:</p> <p style="padding-left: 40px;">(i) members of the organisation; and</p> <p style="padding-left: 40px;">(ii) employees or independent contractors; and</p> <p>(b) if the organisation has entered into an agreement under ss202(1) of the Act - the number of members of the organisation who were, on 1 January in that year, ineligible State members in relation to the organisation, within the meaning of s202 of the Act</p>	<p>Once in each year, not later than 1 March [reg 43(1)]</p>
<p><b>Maintenance of Register of Members</b> [s268(3)(a)]</p>	<p>A statutory declaration by the secretary or other prescribed officer [reg 104] certifying that the register of members has, during the immediately preceding calendar year; been kept and maintained as required by s268(1) and (2)</p>	<p>Once in each year, at any time during the period of 3 months commencing on 1 January [reg 103]</p>
<p><b>List of Offices</b> [s268(3)(b)]</p>	<p>A copy of the list of the offices in the organisation and each branch [s268(1)(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record [note definition of "office" in s4(1)]</p>	<p>As above</p>
<p><b>List of Office-holders</b> [s268(3)(b)]</p>	<p>A copy of the list of the names, postal addresses and occupations of the persons holding offices in the organisation and each branch [s268(1)(c)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record</p>	<p>As above</p>
<p><b>List of Branches</b> [s268(3)(b)] <i>(federal offices of organisations only)</i></p>	<p>A copy of the record of the name of each branch of the organisation [s268(1)(d) and subreg 102(a)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record</p>	<p>As above</p>

<b>Addresses of Offices of Organisation and Branches</b> [s268(3)(b)]	A copy of the record of the address of the organisation and the office of each branch [s268(1)(d) and sub-reg 102(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record	As above
<b>Record of each Election that must be held during year</b> [s268(3)(b)]	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 April for office positions in organisations and its branches [s268(1)(d) & sub-reg 102(c)] certified by statutory declaration by the secretary or other prescribed officer to be a correct statement of the information contained in that record	As above

### Notification of Changes made to records - subsection 268(4) of the Act

<b>Changes in List of Offices</b> [s268(4)]	Notification of any change to the list of offices [s268(1)(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made [note definition of "office" in s4(1)]	Within 35 days after the change [reg 105]
<b>Changes in List of Office-holders</b> [s268(4)]	Notification of any change to the list of the names, postal addresses and occupations of the persons holding offices [s268(1)(c)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made	As above
<b>Changes in List of Branches</b> [s268(4)] <i>(federal offices of organisations only)</i>	Notification of any change to the record of the name of each branch of the organisation [s268(1)(d) and subreg 102(a)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made	As above
<b>Changes in the Addresses of Offices of Organisation and Branches</b> [s268(4)]	Notification of any change to the record of the address of the office of the organisation and the office of each branch [s268(1)(d) and subreg 102(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made	As above

AK 2003/229.

**Transport Workers'**



**Union of Australia**

John Allan Federal Secretary

18-20 Lincoln Square North  
Carlton, Victoria 3053  
P.O. Box 211  
Carlton South, Victoria 3053

Phone: (03) 9347 0099  
Fax: (03) 9347 2502  
Email: twu@twu.com.au  
Website: www.twu.com.au  
ABN: 18 559 030 246

26 March 2003

Industrial Registrar  
Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
Melbourne VIC 3000

Att: Paul Herrod

Dear Registrar

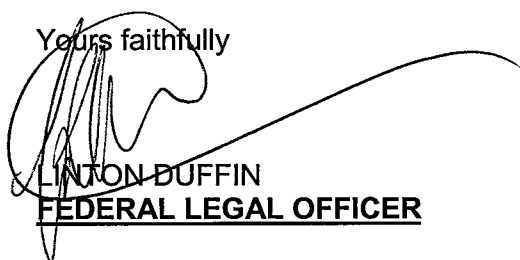
**STATUTORY DECLARATION IN RESPECT OF ANNUAL RETURN OF INFORMATION**

I refer to the above matter.

Please find enclosed statutory declaration sworn by John Allan, Federal Secretary, Transport Workers' Union of Australia.

If you have any questions please do not hesitate to contact me on 03 9347 0099.

Yours faithfully



**LINTON DUFFIN**  
**FEDERAL LEGAL OFFICER**



*Workplace Relations Act 1996*

AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION

**STATUTORY DECLARATION IN RESPECT OF ANNUAL RETURN OF  
INFORMATION**

I, John Allan, Federal Secretary of the Transport Workers' Union of Australia, of 18-20 Lincoln Square North, Carlton, in the State of Victoria, on behalf of whom this statutory declaration is made, do solemnly and sincerely declare as follows:

1. The offices in the organisation and the persons holding those offices are as follows:

- Federal President: Hughie Williams (QLD Branch Secretary).  
11 Alexandra Place, Murarrie QLD 4172 or PO Box  
452, Cannon Hill QLD 4170.
- Federal Vice President: Jim McGiveron (WA Branch Secretary). PO Box  
8497, Perth Business Centre, Perth WA 6849
- Federal Secretary: John Allan (Federal Office). Level 2, 18-20  
Lincoln Square North, Carlton, VIC 3053.
- Federal Councillors:
  - Tony Sheldon: NSW Branch Secretary. Quinn House, 31 Cowper  
Street PARRAMATA NSW 2150
  - George Clarke:
  - Bill Noonan:
  - Wayne Mader:
  - Howard Smith:
  - Michael Nealer:
  - Jim McGiveron:
  - Glenn Sterle:
  - John Ramsell:
  - Alex Gallacher:
  - Bryan McIntosh:
  - Russell Wortley:
  - Doug Frusher:
  - Tim Burke:
  - Mark Walker:
  - Ian Buckingham
  - Andrew Whale:
  - Richard Olsen
  - Wayne Forno
  - Michael Mason

➤ Federal Trustees:

Wayne Mader (as above)  
Brian McIntosh (as above)  
Richard Olsen (as above)

2. The branches within the organisation are as follows:

- NSW Branch: Quinn House, 31 Cowper Street, Parramatta NSW 2150. Branch Secretary: Tony Sheldon.
- QLD Branch: 11 Alexandra Place, Murarrie QLD 4172 or PO Box 452 Cannon Hill QLD 4170. Branch Secretary: Hughie Williams.
- SA/NT Branch: 25 Chief Street BROMPTON SA 5007. Branch Secretary: Alex Gallacher
- VIC/TAS Branch: 52-56 Rouse Street, Port Melbourne VIC 3207 or PO Box 203, PORT MELBOURNE VIC 3207. Branch Secretary: Bill Noonan.
- WA Branch: Suite 302, 3<sup>rd</sup> Floor, Labour Centre, 82 Beaufort Street, Perth WA 6000 or PO Box 8497, Perth Business Centre, Perth WA 6849. Branch Secretary: Jim McGiveron.

3. The address of the Federal Office of the organisation is Level 2, 18-20 Lincoln Square North, Carlton VIC 3053.

4. Elections scheduled for 2003 are:

- Federal President
- Federal Vice President
- Federal Trustee

These elections are to take place on 19 May 2003 and by way of collegiate election.

5. Elections to be held in 2003 commencing on the 11 February and closing on 4 March for the position of:

- Branch Secretaries (WA, SA/NT)
- Federal Councillors (SA/NT)
- Organisers (SA/NT)
- BCOM positions (SA/NT, Vic/Tas)

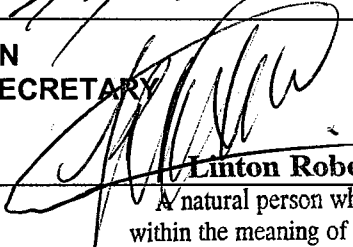
And I make this solemn declaration by virtue of the *Statutory Declarations Act 1959*, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, consciously believing the statements contained in this declaration to be true in every particular.

**DECLARED**

at Melbourne in the State  
of Victoria on 25 March 2003.

  
\_\_\_\_\_  
**JOHN ALLAN**  
**FEDERAL SECRETARY**

**BEFORE ME:**

  
\_\_\_\_\_  
**Linton Robert James Duffin**  
A natural person who is a current practitioner  
within the meaning of the *Legal Practice Act 1996*.  
18-20 Lincoln Square North, Carlton 3053



## AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9654 6672

Mr Linton Duffin  
Federal Legal Officer  
Transport Workers' Union of Australia  
P.O. Box 211  
CARLTON SOUTH VIC 3053

Dear Mr Duffin,

**Re: Transport Workers' Union of Australia  
Annual Return of information contained in records kept by organisation  
(AR 2003/229)**

I have received your letter dated 26 March 2003 and statutory declaration declared by Mr John Allan on 25 March 2003 providing information in accordance with subsection 268(3) of the Workplace Relations Act 1996. The documents were lodged in the Industrial Registry on 2 April 2003.

The documents lodged cover the following information for the 2003 Annual Return of the organisation: -

- list of offices in the organisation and the names, postal addresses and occupation of the persons holding those offices.
- address of the organisation.
- list of branches of the organisation
- information in respect of elections in the organisation.

The documents have been filed.

Please note that a statutory declaration lodged under subsection 268(3) should include certification in respect of the register of members of the organisation. Could you please provide a statutory declaration containing this information signed by an elected officer as soon as possible.

Yours sincerely,

Lynette Markovski  
Statutory Services Branch

11 April 2003

# Transport Workers'



# Union of Australia

AR2003/229

John Allan Federal Secretary

4 December 2003

The Registry  
Australian Industrial Relations Commission  
Level 42, 80 Collins Street  
MELBOURNE VIC 3000

18-20 Lincoln Square North  
Carlton, Victoria 3053  
P.O. Box 211  
Carlton South, Victoria 3053  
Phone: (03) 9347 0099  
Fax: (03) 9347 2502  
Email: twu@twu.com.au  
Website: www.twu.com.au  
ABN: 18 559 030 246

Dear Sir / Madam,

**RE: TWU FEDERAL OFFICE RE-LOCATION DECLARATION**

Pursuant to Schedule 1B, Section 233 (2) of the Workplace Relations Act 1996, please be advised that the Transport Workers' Union of Australia will be relocating offices as of Monday the 15th December 2003. Records presently in the possession of the Australian Industrial Relations Commission show the details to be;

18 - 20 Lincoln Square North  
CARLTON VIC 3053  
PO Box 211  
CARLTON SOUTH VIC 3053

Tel: (03) 9347 0099  
Fax: (03) 9347 2502



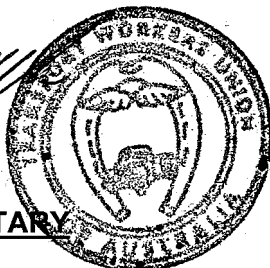
**The new contact details are:**

52-56 Rouse Street  
PORT MELBOURNE VIC 3207  
PO Box 7419  
St Kiilda Road  
MELBOURNE VIC 8004

Tel: (03) 8645 3333  
Fax: (03) 9676 2669  
Email: twu@twu.com.au

Declared by

**JOHN ALLAN  
FEDERAL SECRETARY**



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Canberra Sub Branch:  
3/289 Canberra Avenue, Fyshwick ACT 2609  
NSW Branch:  
31 Cowper Street, Parramatta NSW 2150

QLD Branch:  
11 Alexandra Place, Murarrie QLD 4172  
SA/NT Branch:  
25 Chief Street, Brompton SA 5007

VIC/TAS Branch:  
52-56 Rouse Street, Port Melbourne VIC 3207  
WA Branch:  
82 Beaufort Street, Perth WA 6000





## AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9654 6672

Mr John Allan  
Federal Secretary  
Transport Workers' Union of Australia  
PO Box 7419  
St Kilda Road  
MELBOURNE VIC 8004

Dear Mr Allan,

**Re: Transport Worker' Union of Australia  
Notification of changes made to records of organisation - (AR 2003/229)**

I have received your declaration dated 4 December 2003 providing notification of changes made to records in accordance with s233 of the Registration and Accountability of Organisations Schedule (the RAO Schedule). The document was lodged in the Industrial Registry on 8 December 2003.

The document lodged cover changes made to the following records kept by the organisation: -

- Change of address;
- Change of postal address;
- Change of telephone and facsimile numbers.

The document has been filed.

Yours sincerely,

Lynette Markovski  
Statutory Services Branch

9 December 2003