



Australian Government
Australian Industrial Registry

Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
MELBOURNE VIC 3000
Telephone: (03) 8661 7888
Fax: (03) 9654 6672

Ref: AR2005/218-[179V]

Ms Julie Tisdale
Federal Research Officer
Transport Workers' Union of Australia
PO Box 7419
ST KILDA ROAD VIC 8004

Dear Ms Tisdale

**Re: Transport Workers' Union of Australia
Annual Return of Information for Year 2005**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for the year 2005 in respect of the body specified above.

In accordance with subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*), each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept and maintained by the organisation under section 230 and regulation 147 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003. Such information must, in respect of the year 2005, be lodged (preferably by email via the AIRC eFiling site at www.airc.gov.au or by facsimile on (03) 9654 6672) in the Industrial Registry before **31 March 2005**.

Summary of Requirements - see attached table

The table attached to this letter summarises the requirements and refers to relevant legislation. You may wish to use the table as a checklist in preparing your return. You can find the legislation on our website www.airc.gov.au under the heading "Procedures and Legislation".

Format of Declarations Accompanying Return

You no longer need to lodge witnessed "statutory" declarations. However you must still lodge:

- a declaration certifying the matters referred to in s233(1) (a) and (b) of the RAO Schedule.

A declaration must be signed by the secretary or other prescribed officer. It need not be witnessed.

Ongoing Reporting Obligations

You must also notify this office of any changes made to such records within 35 days of the changes made, which include changes to:

- List of Offices
- List of Office-holders
- List of Branches
- Addresses of Organisation and Branches

The secretary or other prescribed officer must sign a declaration certifying the notification is a correct statement of the changes made refer [s233(2) and reg. 151].

Private Addresses of Office-holders

Annual Returns lodged in the Industrial Registry will be available on the AIRC website for viewing by your members and the public. You may wish to ensure the privacy of your office-holders by providing their work postal addresses only in your return.

Information about Registered Organisations on AIRC website

Information about registered organisations is available on our website at: www.airc.gov.au, under the heading Organisations, click on the link 'Electronic Organisations Files'.

Your organisation, its members and the public will now be able to view on-line copies of documents filed in the Industrial Registry, including annual returns. Copies of any documents on line can be downloaded and printed.

Electronic lodgment of Registered Organisation information

It is possible for all registered organisations to electronically lodge any documents which are required or permitted by the AIRC Rules to be lodged with the Australian Industrial Registry (refer rule 70A).

I strongly encourage your organisation to take advantage of the electronic lodgment service. It offers greater convenience to you and will help us quickly finalise your matter.

If you decide to lodge electronically you have these choices:

- register as a user and then lodge your documents via the eFiling page on the AIRC website.
- send an email with the documents you wish to lodge attached to: melbourne@air.gov.au
- send your documents by fax to: 03 9654 6672.

Please note that any of your email attachments which include documents requiring signatures should include those signatures. You may find that scanning the documents into a TIF or PDF format and attaching them to the email is the easiest option.

When lodging in the Registry the annual return or any subsequent notification of a change to records please quote: **AR2005/218**.

Please do not hesitate to contact me on (03) 8661 7988 if you wish to discuss the requirements for the Annual Return of Information or notifications of changes to such information.

Yours sincerely



Lyn Markovski

E-mail: lynette.markovski@air.gov.au

24 January, 2005

Recurring Obligations To Keep And Lodge Information Under Schedule 1B to the Workplace Relations Act 1996 (RAO Schedule) and the RAO Schedule Regulations

Information	Key Contents
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
List of Offices - see Note 2	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
List of Office-holders - see Note 2	A list of the names, postal addresses and occupations of the persons holding the offices (note definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
List of Branches - see Note 2	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
New Branches	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
Addresses of Organisation and Branches - see Note 2	A record of the address of the office of the organisation and the office of each branch <i>[s230(1)(d) and reg. 147(d)]</i>
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and branch of the organisation <i>[s230(1)(d) and reg. 147(e)]</i>
Statement concerning number of members	A record of the number of members on 31 December in the previous year. If the organisation has entered into an agreement under ss151(1) of the Schedule - a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members in relation to the organisation, within the meaning of s150 of the Schedule. <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

Please note:

1. A copy of the above records must be lodged in the Industrial Registry, once in each year, at any time during the period of 3 months commencing on 1 January, certified by declaration signed by the secretary or other prescribed officer to be a correct statement of the information contained in that record *[s233(1)(b) and [reg 149]*.
2. In the event of any change to certain of the abovementioned records, an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such change certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made *[s233(2)and reg. 151]*.

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3. The above requirements apply to documents required to be lodged from 1 January 2004.

*Workplace Relations Act 1996***AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION****STATUTORY DECLARATION IN RESPECT OF ANNUAL RETURN OF INFORMATION**

I, John Allan, Federal Secretary of the Transport Workers' Union of Australia, of 52-56 Rouse Street, Port Melbourne, in the State of Victoria, on behalf of whom this statutory declaration is made, do solemnly and sincerely declare as follows:

1. The offices in the organisation and the persons holding those offices are as follows:

- Federal President: Hughie Williams (QLD Branch Secretary).
11 Alexandra Place, Murarrie QLD 4172 or PO Box 452, Cannon Hill QLD 4170.
- Federal Vice President: Jim McGiveron (WA Branch Secretary). Suite 302, 3rd Floor, Labour Centre, 82 Beaufort Street, Perth WA 6000
- Federal Secretary: John Allan (Federal Office).
52-56 Rouse Street
Port Melbourne, VIC 3207.
- Federal Councillors:
 - Tony Sheldon: NSW Branch Secretary. Quinn House, 31 Cowper Street, PARRAMATA NSW 2150
 - Mark Crosdale: Quinn House, 31 Cowper Street, PARRAMATA NSW 2150
 - Bill Noonan: VIC/TAS Branch Secretary. 52-56 Rouse Street, Port Melbourne VIC 3207
 - Wayne Mader: 52-56 Rouse Street, Port Melbourne VIC 3207
 - Howard Smith: 52-56 Rouse Street, Port Melbourne VIC 3207
 - Bob Rule: 52-56 Rouse Street, Port Melbourne VIC 3207
 - Jim McGiveron: WA Branch Secretary. Suite 302, 3rd Floor, Labour Centre, 82 Beaufort Street, Perth WA 6000
 - Glenn Sterle: Suite 302, 3rd Floor, Labour Centre, 82 Beaufort Street, Perth WA 6000
 - Ray McMillan: Suite 302, 3rd Floor, Labour Centre, 82 Beaufort Street, Perth WA 6000
 - Alex Gallacher: SA Branch Secretary. 25 Chief Street BROMPTON SA 5007
 - Ian Gallacher: 25 Chief Street BROMPTON SA 5007
 - Russell Wortley: 25 Chief Street BROMPTON SA 5007
 - Doug Frusher: 25 Chief Street BROMPTON SA 5007
 - Tim Burke: 11 Alexandra Place, Murarrie QLD 4172.
 - Mark Walker: 11 Alexandra Place, Murarrie QLD 4172.
 - Ian Buckingham: 11 Alexandra Place, Murarrie QLD 4172.
 - Al McLean: Quinn House, 31 Cowper Street, PARRAMATA NSW 2150

Richard Olsen: Quinn House, 31 Cowper Street, PARRAMATA NSW
2150
Wayne Forno: Quinn House, 31 Cowper Street, PARRAMATA NSW
2150
Allan Taylor: 52-56 Rouse Street, Port Melbourne VIC 3207

➤ Federal Trustees:

Wayne Mader (as above)
Howard Smith (as above)
Richard Olsen (as above)

2. The branches within the organisation are as follows:

- NSW Branch: Quinn House, 31 Cowper Street, Parramatta NSW
2150. Branch Secretary: Tony Sheldon.
- QLD Branch: 11 Alexandra Place, Murarrie QLD 4172 or PO Box
452 Cannon Hill QLD 4170. Branch Secretary: Hughie
Williams.
- SA/NT Branch: 25 Chief Street BROMPTON SA 5007. Branch Secretary:
Alex Gallacher
- VIC/TAS Branch: 52-56 Rouse Street, Port Melbourne VIC 3207 or PO
Box 203, PORT MELBOURNE VIC 3207. Branch
Secretary: Bill Noonan.
- WA Branch: Suite 302, 3rd Floor, Labour Centre, 82 Beaufort Street,
Perth WA 6000 or PO Box 8497, Perth Business Centre,
Perth WA 6849. Branch Secretary: Jim McGiveron.

3. The address of the Federal Office of the organisation is 52-56 Rouse Street, Port Melbourne VIC 3207.

4. Elections scheduled for 2005 are:

- Federal President
- Federal Vice President
- Federal Trustee

These elections are to take place on 16 May 2005 in Freemantle and by way of collegiate election.

5. As at 31 December 2004 the number of persons who were members of the Union was 81,955.

6. The Transport Workers' Union of Australia maintained a register of members in accordance with section 230(1)(a) of Schedule 1B.

And I make this solemn declaration by virtue of the *Statutory Declarations Act 1959*, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, consciously believing the statements contained in this declaration to be true in every particular.

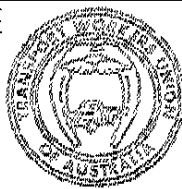
DECLARED

at Melbourne in the State
of Victoria on 24 March 2005.



JOHN ALLAN
FEDERAL SECRETARY

BEFORE ME:

Transport Workers'**Union of Australia**

John Allan Federal Secretary

24 March 2005

Industrial Registrar
 Australian Industrial Registry
 Level 35, Nauru House
 80 Collins Street
 Melbourne Vic 3000

ABN: 18 559 030 246

PO Box 7419
 St Kilda Road
 Melbourne, Victoria 8004

52-56 Rouse Street
 Port Melbourne, Victoria 3207

Phone: (03) 8645 3333
 Fax: (03) 9676 2669

E-mail: twu@twu.com.au
 Website: www.twu.com.au

Dear Registrar,

RE: RESIGNATION OF NEW FEDERAL COUNCILLOR

Please be advised that Michael Mason resigned as a Federal Councillor on the 14 February 2005 and as per our Rules Allan Taylor, [REDACTED] will fill the vacancy.

Yours faithfully,


JOHN ALLAN
FEDERAL SECRETARY

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 Canberra Sub Branch:
 3/289 Canberra Avenue, Fyshwick ACT 2609
 NSW Branch:
 31 Cowper Street, Parramatta NSW 2150

Old Branch:
 11 Alexandra Place, Murarrie QLD 4172
 SA/NT Branch:
 25 Chief Street, Brompton SA 5007

VIC/TAS Branch: 1
 52-56 Rouse Street, Port Melbourne VIC 3207
 WA Branch:
 82 Beaufort Street, Perth WA 6000



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80 Collins Street, Melbourne, VIC 3000
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Fax: (03) 9654 6672

Mr John Allan
Secretary
Transport Workers' Union of Australia
52-56 Rouse Street
PORT MELBOURNE VIC 3207

Dear Mr Allan,

**Re: Transport Workers' Union of Australia
Annual Return of information contained in records kept by organisation
(AR 2005/218)**

I have received your declaration dated 24 March 2005 providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 24 March 2005.

The documents lodged cover the required information for the **2005** Annual Return of the organisation.

The documents have been filed.

Please note the obligation to lodge a "statutory declaration" signed by the secretary or other prescribed officer to accompany documents required to be lodged annually has been replaced with an obligation to lodge a "declaration" [s233(1)].

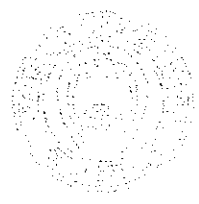
Yours sincerely,

A handwritten signature in cursive script that reads "L. Markovski".

Lynette Markovski
Statutory Services Branch

29 March 2005

Transport Workers'



Union of Australia

John Allan Federal Secretary

ABN: 18 559 030 246
PO Box 7419
St Kilda Road
Melbourne, Victoria 8004
52-56 Rouse Street
Port Melbourne, Victoria 3207
Phone: (03) 8645 3333
Fax: (03) 9676 2669
E-mail: twu@twu.com.au
Website: www.twu.com.au

19 September 2005

Industrial Registrar
Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
Melbourne Vic 3000

Dear Registrar,

RE: RESIGNATION OF FEDERAL COUNCILLORS

As per Section 233(2) of the RAO Schedule I declare that Al McLean resigned as a Federal Councillor on the 16 June 2005 and as per our Rules, Scott Connolly, [REDACTED] will fill the vacancy and that this information is provided as a correct statement of the changes made.

Yours faithfully,

JOHN ALLAN
FEDERAL SECRETARY



Transport Workers'



AR2005/218
Union of Australia

John Allan Federal Secretary

19 September 2005

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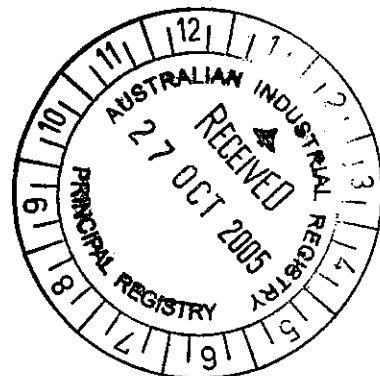
Dear Registrar,

RE: RESIGNATION OF FEDERAL COUNCILLORS

As per Section 233(2) of the RAO Schedule I declare that Glenn Sterle resigned as a Federal Councillor on the 22 June 2005 and as per our Rules, Richard Burton, [REDACTED] [REDACTED] [REDACTED] will fill the vacancy and that this information is provided as a correct statement of the changes made.

Yours faithfully,

JOHN ALLAN
FEDERAL SECRETARY



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Canberra Sub Branch: 3/289 Canberra Avenue, Fyshwick ACT 2609
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Mr John Allan
Federal Secretary
Transport Workers' Union of Australia
PO Box 7419
St Kilda Road
MELBOURNE VIC 8004

Dear Mr Allan,

**Re: Transport Workers' Union of Australia
Notification of changes made to records of organisation - (AR2005/218)**

I have received your declarations dated 19 September 2005 providing notification of changes made to records in accordance with s233 of Schedule 1B of the *Workplace* 27 October 2005.

The document lodged cover changes made to the following records kept by the organisation: -

- Changes made to list of office holders.

The document has been filed.

Yours sincerely,

Lynette Markovski
Statutory Services Branch

9 March 2006