



16 March 2018

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia

Dear Mr Sheldon,

**Notification of changes made to records [AR2017/82]**

I acknowledge receipt of a Notification of Change to the office holders of the NSW Branch of the Transport Workers' Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change            | Within prescribed period (Yes/No).<br>If No, how many days late |
|-------------------|--------|-------------------|-----------------------------------------------------------------|
| 05/02/2018        | NSW    | New office holder | No, 32 days                                                     |
|                   |        |                   |                                                                 |
|                   |        |                   |                                                                 |

**Time frames**

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

**Late notification**

The notification from your organisation indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

**Mandatory disclosures**

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

## **Mandatory training**

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

**Declan Clifford**  
**Registered Organisations Commission**



# Transport Workers' Union of Australia, NSW Branch

Richard Olsen State Secretary | P: 02 9912 0700 | F: 02 9891 4953 | E: info@twunsw.org.au | W: www.twunsw.org.au

ABN: 24 302 560 296

5 February 2018

Mr Mark Bielecki  
Registered Organisations Commissioner  
Registered Organisations Commission  
GPO Box 2983  
MELBOURNE VIC 3001

By email: regorgs@roc.gov.au

cc: Michael Kaine, National Assistant Secretary

Dear Sir

## Re: Changes to Officeholders – TWU of Australia, NSW Branch

Attached to this correspondence are recent changes made to officeholders of the TWU of Australia, NSW Branch.

In terms of the officeholder change contained in the attached, being the appointment of Mark Trevillian as Branch Vice-President, as can be seen the change falls outside of the 35 days notification period.

This was an inadvertent error and the information should have been included on the notifications sent to your office on or around 15 December 2017 as the appointment was made at the same Branch Committee of Management meeting held on 30 November 2017 that Charles McKay was appointed as Branch President.

The error was picked up only when we received the response from your office on 23 January 2018 which did not contain a record of the appointment of Mr Trevillian as Branch Vice-President. After checking our records we discovered that Mr Trevillian's appointment had been mistakenly left off this notification.

I trust that this correspondence and the attached corrects this oversight.

Please do not hesitate to contact the undersigned should you wish to discuss this further.

Yours sincerely,

**Nick McIntosh**  
Official

**AUSTRALIA'S STRONGEST UNION, GIVING TRANSPORT WORKERS A POWERFUL VOICE SINCE 1888**

### PARRAMATTA

31 Cowper Street,  
Parramatta NSW 2150  
PO Box 649 Parramatta NSW 2124

### NEWCASTLE

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### WOLLONGONG

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West Wollongong NSW 2500  
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### CANBERRA

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P: (02) 6280 9353 F: (02) 6280 9373

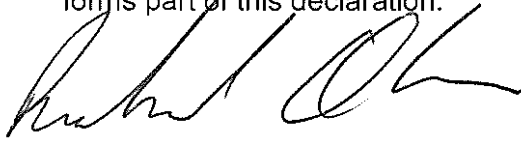
**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Richard Olsen, being the Branch Secretary of the Transport Workers' Union of Australia, NSW Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 5 February 2018

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder          | Occupation of <u>New</u> Office Holder |
|--------|----------------|---------------------------------|---------------------------------------|----------------------------------|-----------------------------------------------------|----------------------------------------|
| NSW    | 30.11.2017     | Branch Vice-President           | Charles McKay                         | Mark Trevillian                  | c/- TWU NSW Branch, PO Box 649, Parramatta NSW 2124 | Truck Driver                           |



23 January 2018

Mr Richard Olsen  
Transport Workers' Union of Australia-New South Wales Branch  
Email: [twu.legal@twunsw.org.au](mailto:twu.legal@twunsw.org.au)

CC: Mr Anthony Sheldon, National Secretary Transport Workers' Union of Australia,  
[twu@twu.com.au](mailto:twu@twu.com.au)

Dear Mr Olsen,

### Notification of changes made to records [AR2017/82]

I acknowledge receipt of a Notification of Change to the office holders.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change                                                                      | Within prescribed period (Yes/No).<br>If No, how many days late |
|-------------------|--------|-----------------------------------------------------------------------------|-----------------------------------------------------------------|
| 15/12/2017        | NSW    | Branch Committee of Management Sydney and Central Sub-Branch Representative | Yes                                                             |
| 15/12/2017        | NSW    | Branch President                                                            | Yes                                                             |
| 15/12/2017        | NSW    | National Councillor                                                         | Yes                                                             |

### Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

### Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

### Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management must undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

**Michael Moutevelis**  
**Registered Organisations Commission**

**From:** Nick McIntosh <Nick.McIntosh@twunsw.org.au>  
**Sent:** Friday, 15 December 2017 1:46 PM  
**To:** ROC - Registered Org Commission  
**Cc:** 'Michael Kaine'  
**Subject:** AR2017/82 TWU NSW Branch Change to Officeholders  
**Attachments:** 171215 ROC Changes.pdf

Dear Commissioner,

Please find attached changes to officeholders of the above organisation.

Please do not hesitate to contact me should you have any questions.

Regards,

**Nick McIntosh** | Assistant State Secretary  
T +61 2 9912-0715 | M 0418667058  
E [Nick.McIntosh@twunsw.org.au](mailto:Nick.McIntosh@twunsw.org.au) | W [www.twunsw.org.au](http://www.twunsw.org.au)



**TRANSPORT WORKERS' UNION OF NSW**

Richard Olsen State Secretary  
31 Cowper St Parramatta NSW 2150 | PO Box 649 Parramatta 2124  
Phone: 02 9912 0700 | Fax: 02 9891 4953



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# Transport Workers' Union of Australia, NSW Branch

Richard Olsen State Secretary | P: 02 9912 0700 | F: 02 9891 4953 | E: info@twunsw.org.au | W: www.twunsw.org.au

ABN: 24 302 560 296

15 December 2017

Mr Mark Bielecki  
Registered Organisations Commissioner  
Registered Organisations Commission  
GPO Box 2983  
MELBOURNE VIC 3001

By email: [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

cc: Michael Kaine, National Assistant Secretary

Dear Sir

## Re: Changes to Officeholders – TWU of Australia, NSW Branch

Attached to this correspondence are recent changes made to officeholders of the TWU of Australia, NSW Branch.

Please do not hesitate to contact Assistant Secretary Nick McIntosh should you wish to discuss this further.

Yours sincerely,

**Richard Olsen**  
Branch Secretary-Treasurer  
Transport Workers' Union of Australia, NSW Branch

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**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Richard Olsen, being the Branch Secretary of the Transport Workers' Union of Australia, NSW Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated:

15 December 2017

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

| Branch | Date of Change                                      | Name of Office that has changed                                             | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder          | Occupation of <u>New</u> Office Holder |
|--------|-----------------------------------------------------|-----------------------------------------------------------------------------|---------------------------------------|----------------------------------|-----------------------------------------------------|----------------------------------------|
| NSW    | 17.11.2017                                          | Branch Committee of Management Sydney and Central Sub-Branch Representative | George Clarke                         | Vacant                           | c/- TWU NSW Branch, PO Box 649, Parramatta NSW 2124 | N/A                                    |
|        | 17.11.2017<br>(resigned)<br>30.11.17<br>(appointed) | Branch President                                                            | George Clarke                         | Charles McKay                    | As above                                            | Cash in Transit Employee               |
|        | 17.11.2017                                          | National Councillor                                                         | George Clarke                         | Vacant                           | As above                                            | N/A                                    |



29 November 2017

Mr Michael Kaine  
National Assistant Secretary  
Transport Workers' Union of Australia  
legal@twu.com.au

CC: New South Wales Branch, richard.olsen@twunsw.org.au

Dear Mr Kaine,

### Notification of changes made to records [AR2017/82]

I acknowledge receipt of a Notification of Change to the office holders of the Transport Workers' Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change                                                                                          | Within prescribed period (Yes/No).<br>If No, how many days late |
|-------------------|--------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| 28/11/2017        | NSW    | Change of Branch Committee of Management South Coast and Southern Sub-Branch Representative (1) | Yes                                                             |

### Late notifications

Please note that Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

### Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

### Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management must undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the

requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

**Christine Hibberd**  
**Registered Organisations Commission**



# Transport Workers' Union of Australia, NSW Branch

Richard Olsen State Secretary | P: 02 9912 0700 | F: 02 9891 4953 | E: info@twunsw.org.au | W: www.twunsw.org.au

ABN: 24 302 560 296

28 November 2017

Mr Mark Bielecki  
Registered Organisations Commissioner  
Registered Organisations Commission  
GPO Box 2983  
MELBOURNE VIC 3001

By email: [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

cc: Michael Kaine, National Assistant Secretary

Dear Sir

## Re: Changes to Officeholders – TWU of Australia, NSW Branch

At a meeting of the Branch Committee of Management on 10 November 2017 changes of officeholders were made by appointment as per the attached.

Please do not hesitate to contact Assistant Secretary Nick McIntosh should you wish to discuss this further.

Yours sincerely,

**Richard Olsen**  
**Branch Secretary-Treasurer**  
**Transport Workers' Union of Australia, NSW Branch**

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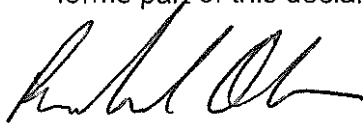
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**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Richard Olsen, being the Branch Secretary of the Transport Workers' Union of Australia, NSW Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated:

28 November 2017

**ANNEXURE A**

- Changes to Offices and Office Holders in the Organisation and its Branches:

| <b>Branch</b> | <b>Date of Change</b> | <b>Name of Office that has changed</b>                                            | <b>Name of <u>Outgoing</u> Office Holder</b> | <b>Name of <u>New</u> Office Holder</b> | <b>Postal Address of <u>New</u> Office Holder</b>   | <b>Occupation of <u>New</u> Office Holder</b> |
|---------------|-----------------------|-----------------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------|-----------------------------------------------------|-----------------------------------------------|
| NSW           | 10.11.2017            | Branch Committee of Management South Coast and Southern Sub-Branch Representative | Don McPherson                                | Jason Larfield                          | c/- TWU NSW Branch, PO Box 649, Parramatta NSW 2124 | Truck Driver                                  |

*R.O.*



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**From:** ROC - Registered Org Commission  
**Sent:** Thursday, 12 October 2017 3:40 PM  
**Subject:** Education and advice campaign - notification of changes to records within prescribed timeframe [SEC=UNCLASSIFIED]  
**Attachments:** Letter to orgs\_Notifications of Change.pdf; Fact Sheet\_Notification of changes.pdf; Guidance Note\_notifications of change.pdf; Legislative Summary\_Notifications of Change.pdf

Good afternoon,

Please find attached correspondence for the Secretary or other prescribed office holder, providing education and advice regarding the obligation to notify the Registered Organisations Commission (the ROC) of changes to the records of a registered organisation.

Kind regards,

**Office of the Registered Organisations Commission**

Tel: 1300 341 665  
[regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

GPO Box 2983, MELBOURNE VIC 3001 | 414 Latrobe Street, Melbourne Victoria 3000



**Australian Government**  
**Registered Organisations Commission**

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12 October 2017

Dear Secretary (or prescribed office holder),

**Education and advice campaign - the obligation to notify the ROC of changes to records within the prescribed statutory time frame**

I write on behalf of the Registered Organisations Commissioner to advise you about an education and advice campaign being conducted by the Registered Organisations Commission (ROC) which is designed to encourage all registered organisations and their office holders to comply with the statutory obligation to lodge timely notifications of changes to records, contained in section 233(2) of the *Fair work (Registered Organisations) Act 2009* (the RO Act).

The ROC has become increasingly concerned about systemic contraventions of s.233(2) in which the lodgement of notifications are repeatedly weeks, months or even years late, or have not been lodged at all. Contraventions of this provision can give rise to risks for registered organisations and their members as a result of reduced transparency and accountability, and can expose the organisation to potential civil penalty proceedings.

As an independent regulator, the ROC's approach seeks to be fair, proportionate, objective and evidence-based. The ROC considers that compliance with statutory obligations is essential to ensure that registered organisations function efficiently, effectively and transparently.

**The importance of timely notifications**

The statutory obligation on registered organisations to notify the ROC of particular changes to records under s.233(2) of the RO Act has been part of the regulatory scheme in various forms for over 100 years and is currently a civil penalty provision, which means that registered organisations or their prescribed office holders may be potentially liable for any breaches.

The obligation is essential for a number of reasons including that:

- It assists members to participate in the democratic functioning and control of their organisations;
- Enables the regulator to publish information about who current office holders are; and
- It promotes accountability of office holders who are managing the funds and assets of registered organisations.

Registered organisations represent the interests of approximately 2 million members nationally. It is essential that timely information about the identity of relevant office holders is lodged in compliance with the RO Act so that the regulator and each organisation's members can be aware of which office holders are exercising management and financial responsibilities in their organisations.

The ROC and its predecessors have published the lists of office holders of registered organisations on the relevant agency's public website since at least 2003. The ROC also publishes all notifications about changes to the branches, office addresses and office holders of registered organisations lodged under s.233(2) of the RO Act. The publication of this information provides transparency to members and the general public and facilitates accountability.

## Educational reference documents

The ROC is committed to providing education, assistance and advice to registered organisations as part of the functions set out in s.329AB of the RO Act. Our primary educational goal is to maximise voluntary compliance with statutory obligations under the RO Act, to promote the effective governance, accountability and transparency of registered organisations and to thereby reduce the need for enforcement action.

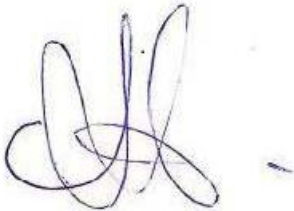
As one part of a strategy to assist organisations to increase voluntary compliance with the s.233(2) obligation, the ROC has recently produced some new educational guides which are **enclosed**:

- Guidance Note – a quick reference guide in the form of a table, using scenarios where organisation staff and office holders may be unsure if they are obliged to notify changes. The table contains references to all relevant legislative provisions;
- Fact Sheet – a separate fact sheet outlining the types of changes that need to be notified and what needs to be included with the notification;
- Legislative Summary – a brief summary of the history of the legislative provision to notify changes, included for the purpose of understanding the historical context of the obligation.

In addition, the ROC will continue its ongoing practice of providing courtesy reminder correspondence about the requirement to notify changes to office holders, whenever we are provided with election results from the Australian Electoral Commission (**AEC**). Further, the ROC proposes to audit and continue to review compliance with this important statutory obligation.

Should you have any questions or feedback in relation to this correspondence, I can be contacted on 1300 341 665 or via [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours faithfully,



Chris Enright  
Executive Director  
Registered Organisations Commission



# Fact sheet

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## Notification of changes

The *Fair Work (Registered Organisations) Act 2009* requires organisations of employers and employees to annually lodge certain information to the Registered Organisations Commission (the ROC). In addition, whenever any changes occur in relation to certain records, registered organisations are required to lodge a notification of change to the ROC. The change must be lodged within 35 days after the change occurs.

## Records requiring notifications of any changes

If any of the following records change, the organisation must notify the ROC of the change within 35 days after the change occurs:

- the list of offices in the organisation or in a branch of the organisation
- the name, postal address or occupation of a person holding office
- the name of a branch of the organisation
- the commencement or cessation of a branch of the organisation
- the address of the office of the organisation, or the address of the office of a branch of the organisation

## What does the ROC do with the information?

Records including the above information are required to be lodged by each organisation by 31 March in each year in the Annual Return of Information. Annual Returns are published under the corresponding organisation on the ROC website. This information can be found by clicking on the 'Find a Registered Organisation' tab. Notifications of changes are published in descending date order within the corresponding year's annual return document. This enables members to view the changes with reference to the complete list of office holders.

## When changes must be notified

Details of any changes must be notified within 35 days after the change occurs, as prescribed by regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009*.

## What needs to be included?

**NOTE:** *The ROC recommends use of the sample Notification of Changes template, as provided below, to help ensure that all of the required details are included in a notification of change*

- The notification must be lodged with a declaration signed by the Secretary or another office holder whose duties under the rules of the organisation or branch include lodging required information to

the statutory body. The declaration must contain a statement that the information lodged is a correct statement of the changes made.

- The notification must include details of each relevant office/office holder/branch to which the changes have occurred.
- The notification must include the date the change occurred and clearly specify what the change was.
- The notification must indicate the date on which the changes occurred, as this pertains to the obligation to lodge the notification within 35 days of the change.
- For changes to office holders the following details are also required:
  - The title of the relevant office
  - The name of each new or former office holder
  - the postal address of each new office holder. For privacy reasons, the ROC recommends using the postal address of the relevant organisation/branch, rather than the residential address of the person.
  - The occupation of each new office holder
- For new branches the street address (not just a postal address) must be included.

## Who can sign the declaration?

The declaration must be signed by the Secretary or another office holder whose duties under the rules of the organisation or branch include lodging required information to the statutory body. A sample declaration template is provided below under 'sample notification of change template'.

If an organisation is divided into branches or divisions, the notification of change may be made by a national office holder or the relevant branch or division office holder, depending on who has authority under the rules of the organisation to do so.

## Sample Notification of Changes Template

The sample notification of change template provided below includes a sample declaration template and a sample notification table. The ROC recommends use of these documents to help ensure that all of the required information is provided.

- [Sample notification of change template](#)

## Find out more

- Guidance Note – ROC Quiz Answers - Notifications of Change
- Legislative Summary – Notifications of Change
- [ROC Internal Checklist – Notifications of change](#)
- [Fact Sheet – Records to be kept by registered organisations](#)
- [Fact Sheet – Records to be lodged annually by registered organisations](#)

For instructions on how to lodge a notification of changes with the ROC, please refer the [Lodging Documents](#) section of our website.



# Guidance Note

## Notifications of Change ROC Quiz

| <u>Question</u>                                                                                     | <u>Answer</u>                                                                                                                                                                                                                                                                                                                                                                 | <u>Reference</u><br>* <b>RO Act</b> = Fair Work (Registered Organisations) Act 2009;<br>* <b>RO Regs</b> = Fair Work (Registered Organisations) Regulations 2009).                                        |
|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Do organisations need to lodge a notification of changes <i>IF</i>:</b>                       |                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                           |
| <b>a)</b> An elected office holder resigned but the term of office was almost over                  | <b>YES</b> – any change to the list of office holders of the organisation or a branch of the organisation must be notified within 35 days of the change.                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 230(1)(b) of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                           |
| <b>b)</b> A person leaves an office but the person replacing them will not commence for a few weeks | <b>YES</b> – this requires <u>two</u> notifications – one for the office holder leaving, and one for the person replacing them. If both changes can be notified within 35 days of the earliest change, they can be included together in just one notification, however, we recommend notifying each change as soon as possible after it occurs in order to ensure compliance. | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                                                                       |
| <b>c)</b> An elected national office holder relocated to a different state                          | <b>YES</b> – any change to the address of an office holder must be notified within 35 days of the change                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 230(1)(c) of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                           |
| <b>d)</b> A branch relocated to different premises                                                  | <b>YES</b> – any change to the office name or address of the organisation, or of a branch of the organisation, must be notified within 35 days of the change.                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 230(1)(d) of the RO Act;</li> <li>• Reg.147(d)(ii) of the RO Regs;</li> <li>• Reg.151 of the RO Regs</li> </ul> |
| <b>e)</b> The Secretary’s telephone number or email address changed                                 | Not required under the legislation – however, it is beneficial to update us with any changes to contact details so we can provide alerts for upcoming lodgement dates and other important information. You can email <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a> to advise changes to telephone and email addresses.                                           | <b>N/A</b>                                                                                                                                                                                                |
| <b>f)</b> A Branch office changed its’ telephone number or                                          | Not required under the legislation – however, it is beneficial to keep                                                                                                                                                                                                                                                                                                        | <b>N/A</b>                                                                                                                                                                                                |

|  |                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                       |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | preferred email address                                                                                                                                              | us updated with relevant contact details to facilitate ROC alerts for upcoming lodgement dates and other important information updates. You can email <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a> to advise changes to telephone and email addresses.                                                   |                                                                                                                                                                                                                                       |
|  | <b>g)</b> The AEC has recently provided a declaration of results for an election to the organisation and the email shows that it was also sent to the ROC by the AEC | <b>YES</b> – the organisation is still required to formally notify the ROC of any <u>changes</u> to the list of office holders in the organisation or any of its’ branches. If an election results in any changes to the people holding offices, those changes must be formally notified within 35 days of the change. | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 230(1)(c) of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                                                       |
|  | <b>h)</b> An entire branch is abolished                                                                                                                              | <b>YES</b> - the organisation is required to notify the ROC of any changes to its’ list of branches; any changes to the list of offices in a branch of the organisation; and any changes to the list of names, postal addresses and occupations of people holding those offices                                        | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Sections 230(1)(b), (c) and (d) of the RO Act;</li> <li>• Regs.147(a), (c) and (e)(ii) of the RO Regs;</li> <li>• Reg.151 of the RO Regs</li> </ul> |
|  | <b>i)</b> A person is re-elected to the same office they already held, and they are listed in the most recent annual return list of office holders                   | <b>NO</b> – only changes need to be notified to the ROC                                                                                                                                                                                                                                                                | N/A                                                                                                                                                                                                                                   |
|  | <b>j)</b> A person is re-elected, but to a different office                                                                                                          | <b>YES</b> – any <u>changes</u> to the list of office holders in the organisation or any of its’ branches needs to be notified to the ROC within 35 days.                                                                                                                                                              | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 230(1)(c) of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                                                       |
|  | <b>k)</b> A Committee of Management Member resigned, but they are not the President, Secretary, Assistant Secretary or Treasurer                                     | <b>YES</b> – members of the Committee of Management are officers as defined in the Act. Any changes in relation to such offices must be lodged within 35 days of the date the change took place.                                                                                                                       | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 9 of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                                                               |
|  | <b>l)</b> A person resigned but it won’t take effect for three months                                                                                                | <b>NOT YET</b> – a notification of change needs to be lodged within 35 days after the change takes effect. This means it must be lodged between the day it takes effect and 35 days later.                                                                                                                             | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                                                                                                   |
|  | <b>m)</b> A person has been elected but they won’t take office until a set date in the future                                                                        | <b>NOT YET</b> – a notification of change needs to be lodged after the change takes effect. It must be lodged between the date it takes effect and 35 days later.                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Reg.151 of the RO Regs</li> </ul>                                                                                                                   |
|  | <b>2. What needs to be included in the notification?</b>                                                                                                             | A notification of change needs to include relevant details of the change. In relation to a change of                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 230(1)(c) of the RO Act;</li> <li>• Reg.147 of the RO Regs</li> </ul>                                                                       |

|                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                             |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                   | office holder, this will include the date the change occurred, the title of the relevant office, the name of the relevant person/people, whether they have ceased or commenced office, the postal address of the person / people (we recommend using the relevant organisation/branch address for privacy reasons), and the title of the occupation of the person / people. We recommend using the <a href="#">Notification of Changes template</a> , which is available on the <a href="#">Notification of Changes page</a> of the ROC website. |                                                                                                                                                             |
| Do organisations need to lodge:                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                             |
| An amended list of all of the officers                                            | NO – only details of the changes need to be lodged. If you lodge the entire list again and do not identify the changes staff of the ROC will ask you to specify what the changes are and when they occurred                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>Section 233(2) of the RO Act</li> </ul>                                                                              |
| Officers' names                                                                   | YES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Section 233(2) of the RO Act;</li> <li>Section 230(1)(c) of the RO Act</li> </ul>                                    |
| Officers' occupation titles                                                       | YES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Section 233(2) of the RO Act;</li> <li>Section 230(1)(c) of the RO Act</li> </ul>                                    |
| Officers' home addresses                                                          | NO – please do not lodge their home addresses. The ROC publishes all of the returns on the website – please list their professional addresses                                                                                                                                                                                                                                                                                                                                                                                                    | N/A                                                                                                                                                         |
| Officers' professional addresses                                                  | YES – this can be the address of the Union or Employer Association, or the relevant branch                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>Section 233(2) of the RO Act;</li> <li>Section 230(1)(c) of the RO Act</li> </ul>                                    |
| <u>ONLY</u> the changes to the President, Treasurer, Vice President and Secretary | NO – notifications of change are required in relation to <u>all offices</u> in which a change has occurred. Offices include Committee of Management Members (however named - including, for example, Directors of the Board)                                                                                                                                                                                                                                                                                                                     | <ul style="list-style-type: none"> <li>Section 233(2) of the RO Act;</li> <li>Section 230(1)(c) of the RO Act;</li> <li>Section 9 of the RO Act;</li> </ul> |
| A soft copy by email and a hard copy by post                                      | NO – the ROC only requires one lodgement and email is the preferred method. The email address to lodge the notifications is <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a> .                                                                                                                                                                                                                                                                                                                                                         | N/A                                                                                                                                                         |
| Copies of resignations                                                            | NO – proof of leaving office is only required for evidence in relation to casual vacancy election matters. Evidence is not required in relation to notifications of changes.                                                                                                                                                                                                                                                                                                                                                                     | N/A                                                                                                                                                         |
| Does it need to be signed?                                                        | YES – the notification must accompany a declaration stating that the copy of records lodged is a                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>Section 233(2) of the RO Act;</li> <li>Reg.150 of the RO Regs</li> </ul>                                             |



|                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                | correct statement of the changes made. The declaration must be signed by the Secretary or another current officer whose duties under the rules include lodging required information to the statutory body.                                                                                                                                                                      |                                                                                                                              |
| <b>3. Elections and Notifications of change</b>                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                              |
| a) If an officer resigns do organisations need to lodge the Prescribed Information for a casual vacancy election separately to the notification of changes?    | YES – the notification process is completely separate to the election process. Notification of a vacant office does not cause an election process to automatically start. For information about lodging Prescribed Information for elections, see the <a href="#">Elections page</a> of the ROC website.                                                                        | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> </ul>                                            |
| b) Do organisations need to advise the ROC about changes even when the ROC has been provided with the declaration of results for an election by the AEC?       | YES – it is one of the statutory obligations of organisations to notify the ROC, in writing, of any changes to the records the organisation has lodged. The AEC declaration of results provides the names of office holders elected, but does not indicate whether this constitutes a change to the list of office holders that the organisation lodged with the annual return. | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> <li>• Section 230(1)(c) of the RO Act</li> </ul> |
| c) If evidence of a vacancy has already been provided to the organisation for an election matter, is it still necessary to lodge a notification of the change? | YES – the notification of changes process and requirements are completely separate to those of the election process.                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>• Section 233(2) of the RO Act;</li> </ul>                                            |



# Guidance Note

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## **Summary and Historical Context of the Legislative Provisions**

A brief explanation of the historical context surrounding the reporting obligation to notify changes is provided below. This information is intended to promote a better understanding of the reporting obligation, as well as an understanding of some of the purposes of the obligation.

As an overview, the statutory requirement for federally registered organisations to notify the relevant regulator of changes to records:

- appears to have been part of the relevant legislative scheme for over a century,
- has varied in terms of the time periods allowed for the changes to be notified to the relevant regulator,
- is an essential, fundamental and appropriate statutory obligation which provides transparency to members and the regulator.

## **Summary of the current provisions relevant to notifications of changes**

'RO Act' means *Fair Work (Registered Organisations) Act 2009*.

'RO Regs' means *Fair Work (Registered Organisations) Regulations 2009*.

Subsection 233(2) of the RO Act provides that:

An organisation must, within the prescribed period, lodge with the Commissioner notification of any change made to the records required to be kept under paragraphs 230(1)(b), (c) and (d), certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made.

Civil penalty: 60 penalty units.

Subsections 230(1)(b), (c) and (d) of the RO Act provide that:

(1) An organisation must keep the following records:

- (b) a list of the offices in the organisation and each branch of the organisation;
- (c) a list of the names, postal addresses and occupations of the persons holding the offices;
- (d) such other records as are prescribed.

Regulation 147 of the RO Regs provides that:

For paragraph 230(1)(d) of the Act, the following records are prescribed in relation to an organisation:

- (a) a record of the name of each branch of the organisation;
- (b) a record of the name of each branch that commenced operation in the previous 12 months;
- (c) a record of the name of each branch that ceased operation in the previous 12 months;

- (d) a record of the address of:
  - (i) the office of the organisation; and
  - (ii) the office of each branch of the organisation;
- (e) a record of each election that must, under the rules of the organisation, be held during each year commencing 1 January:
  - (i) for an office in the organisation; and
  - (ii) for an office in a branch of the organisation;
- (f) a record of the number of members on 31 December in the previous year;
- (g) if the organisation has entered into an agreement mentioned in subsection 151(1) of the Act – a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members, in relation to the organisation, within the meaning of section 150 of the Act.

Regulation 151 of the RO Regs provides that:

For subsection 233(2) of the Act, for the lodgment of notification of any change to the records, the period of 35 days, beginning on the day after the day when the change is made, is prescribed.

Section 5 of the RO Act provides that:

The standards set out in this Act:

- (a) ensure that employer and employee organisations registered under this Act are representative of and accountable to their members, and are able to operate effectively; and
- (b) encourage members to participate in the affairs of the organisations to which they belong; and
- (c) encourage the efficient management of organisations and high standards of accountability of organisations to their members; and
- (d) provide for the democratic functioning and control of organisations; and
- (e) facilitate the registration of a diverse range of employer and employee organisations.

### **Brief chronological history of the legislative provision**

1913 - The history of the provision for registered organisations to notify changes to relevant statutory body can be traced back to 1913. The *Conciliation and Arbitration Regulations 1913*, contained the 'Returns of Officers' provision at regulation 19, which required updates of lists of office holders to be provided within 14 days of any change.

1928 - The *Conciliation and Arbitration Regulations 1928* contained requirements relating to records at regulation 20 and this requirement bears similarity to the obligation set out in s 233(2) of the current RO Act. From 1928, the statutory requirement in accordance with regulation 23 was that changes to the records of registered organisations were to be filed with the relevant regulator within 14 days.

1989 - In 1989, the obligation on a registered organisation to notify the relevant regulator of changes to office holders was found in regulation 131, and notifications of changes were required to be lodged within 35 days. The requirement transitioned into the *Industrial Relations Act 1988* by virtue of section 268(4) taking effect in March 1989.

1988 - The *Industrial Relations Act 1988* was replaced by the *Workplace Relations Act 1996*.

2002 - The *Workplace Relations Amendment (Registration and Accountability of Organisations) Act 2002* placed the reporting obligations of registered organisations into a separate schedule. This amendment introduced Schedule 1B to the *Workplace Relations Act 1996*, which was the original RAO (*Registration and Accountability of Organisations*) Schedule. The RAO schedule included section 233 which is very similar to the provision in s.233(2) of the current RO Act.

2009 - The RAO schedule later became the *Fair Work (Registered Organisations) Act 2009*.



8 September 2017

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia  
twu@twu.com.au

CC: Victorian/Tasmanian Branch, [info@twu.asn.au](mailto:info@twu.asn.au)

Dear Mr Sheldon,

**Notification of changes made to records [AR2017/82]**

I acknowledge receipt of a Notification of Change to the office holders of the Transport Workers' Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch            | Change                                                              |
|-------------------|-------------------|---------------------------------------------------------------------|
| 19/07/2017        | Victoria/Tasmania | George Pantelidis resigned as Branch Committee of Management Member |
| 27/07/2017        | Victoria/Tasmania | Dean Sloan appointed as Branch Committee of Management Member       |

Section 293K of the RO Act requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act.

Thank you for the notification.

Yours faithfully,

**Christine Hibberd**  
**Registered Organisations Commission**



**TRANSPORT WORKERS UNION OF AUSTRALIA**  
**VICTORIAN/TASMANIAN BRANCH**  
ABN 47 634 608 538

52-56 Rouse Street, Port Melbourne  
PO Box 203, Port Melbourne, Vic., 3207  
Tel: 1300 727 614 Fax: (03) 9646 1792  
E-mail: [info@twu.asn.au](mailto:info@twu.asn.au)  
[www.twu.asn.au](http://www.twu.asn.au)

President: Allan Taylor  
Vice President: James Hughes  
Branch Secretary: John Berger  
Branch Assistant Secretary: Chris Fennell  
Trustees: Mick Wirrick, Kevin Whelan

8 September 2017

Mr Mark Bielecki  
Registered Organisations Commissioner  
Registered Organisations Commission  
GPO Box 2983  
Melbourne VIC 3001  
By email: [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

Dear Commissioner,

I, John Berger, being the Secretary of the Transport Workers' Union (Victorian/Tasmanian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to office holders and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "John Berger".

**John Berger**  
**Branch Secretary**





14 July 2017

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia  
twu@twu.com.au

CC: Mr Richard Olsen, Transport Workers' Union of Australia-New South Wales Branch  
richard.olsen@twunsw.org.au

Dear Mr Sheldon,

**Notification of changes made to records [AR2017/82]**

I acknowledge receipt of a Notification of Change to the office holders of the Transport Workers' Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change                                                                                                                                                      |
|-------------------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10/07/2017        | NSW    | Jim Mitropoulos replaced Barry Faucett as Sydney & Central Sub-Branch Executive Committee Chairman. Six new Members in NSW Sub-Branch Executive Committees. |

Section 293K of the RO Act requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act.

Thank you for the notification.

Yours faithfully,

**Christine Hibberd**  
Registered Organisations Commission



# Transport Workers' Union of Australia, NSW Branch

Richard Olsen State Secretary | P: 02 9912 0700 | F: 02 9891 4953 | E: info@twunsw.org.au | W: www.twunsw.org.au

ABN: 24 302 560 296

10 July 2017

Registered Organisations Commission

By email: regorgs@roc.gov.au

cc: Michael Kaine, National Assistant Secretary

Dear Sir/ Madam

## Re: Changes to Officeholders – TWU of Australia, NSW Branch

At a meeting of the Branch Committee of Management on 30 June 2017 changes of officeholders were made by appointment as per the attached.

Please do not hesitate to contact Assistant Secretary Nick McIntosh should you wish to discuss this further.

Yours sincerely,

**Richard Olsen**

**Branch Secretary-Treasurer**

**Transport Workers' Union of Australia, NSW Branch**

**AUSTRALIA'S STRONGEST UNION, GIVING TRANSPORT WORKERS A POWERFUL VOICE SINCE 1888**

**PARRAMATTA**

31 Cowper Street,  
Parramatta NSW 2150  
PO Box 649 Parramatta NSW 2124

**NEWCASTLE**

5 Canavan Drive,  
Beresfield NSW 2322  
P: 02 4969 3900 F: 02 4962 2614

**WOLLONGONG**

59 Princes Highway,  
West Wollongong NSW 2500  
P: 02 4229 1753 F: 02 4228 5129

**CANBERRA**

3/289 Canberra Avenue,  
Fyshwick NSW 2609  
P: (02) 6280 9353 F: (02) 6280 9373



**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Richard Olsen, being the Branch Secretary of the Transport Workers' Union of Australia, NSW Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 10-7-17

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

| Branch | Date of Change | Name of Office that has changed                                | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder          | Occupation of <u>New</u> Office Holder |
|--------|----------------|----------------------------------------------------------------|---------------------------------------|----------------------------------|-----------------------------------------------------|----------------------------------------|
| NSW    | 30.6.2017      | Sydney and Central Sub-Branch Executive Committee Chairman     | Barry Faucett                         | Jim Mitropoulos                  | c/- TWU NSW Branch, PO Box 649, Parramatta NSW 2124 | Airline Service Operator               |
| NSW    | 30.6.2017      | Sydney and Central Sub-Branch Executive Committee Member       | Jim Mitropoulos                       | Jeff Payne                       | As above                                            | Truck Driver                           |
| NSW    | 30.6.2017      | Sydney and Central Sub-Branch Executive Committee Member       | Scott Brinley                         | Surjeet Dosanjh                  | As above                                            | Dockhand                               |
| NSW    | 30.6.2017      | Sydney and Central Sub-Branch Executive Committee Member       | Vacant                                | Jeffrey Oudsen                   | As above                                            | Waste Driver                           |
| NSW    | 30.6.2017      | South Coast and Southern Sub-Branch Executive Committee Member | Stephen Boyd                          | Roberto Serafini                 | As above                                            | Truck Driver                           |
| NSW    | 30.6.2017      | Newcastle and Northern Sub-Branch Executive                    | Joe Brugnani                          | Todd Marselos                    | As above                                            | Bus Driver                             |

|     |           |                                                              |               |                |          |              |
|-----|-----------|--------------------------------------------------------------|---------------|----------------|----------|--------------|
|     |           | Committee Member                                             |               |                |          |              |
| NSW | 30.6.2017 | Newcastle and Northern Sub-Branch Executive Committee Member | Peter Meldrum | Dylan Thompson | As above | Waste Driver |



5 July 2017

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia  
twu@twu.com.au

Dear Mr Sheldon,

**Notification of changes made to records [AR2017/82]**

I acknowledge receipt of a Notification of Change to the office holders of the Transport Workers' Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch   | Change                                                                                             |
|-------------------|----------|----------------------------------------------------------------------------------------------------|
| 20/06/2017        | National | WA Branch Secretary Timothy Dawson elected as National Vice-President                              |
| 20/06/2017        | National | NSW Assistant State Secretary Nick McIntosh elected as a National Trustee, replacing Richard Olsen |

Please note for future notifications that the occupation of the office holders should be included.

Section 293K of the RO Act requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act.

Thank you for the notification.

Yours faithfully,

**Christine Hibberd**  
**Registered Organisations Commission**

**Tony Sheldon National Secretary**

20 June 2017

Mr Mark Bielecki  
Registered Organisations Commissioner  
Registered Organisations Commission  
GPO Box 2983  
Melbourne VIC 3001

Dear Commissioner,

By email: [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

### **NOTIFICATION OF CHANGE TO RECORDS – SECTION 233(2)**

In accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) notification is hereby given that the records for the Transport Workers' Union of Australia (the Union) required to be kept under 230(1)(b), (c) have changed.

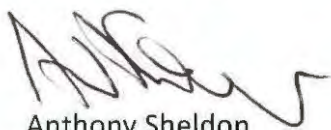
On 15 May 2017 at the Esplanade Hotel by Rydges, Freemantle, WA the AEC conducted Election E2017/66. A Declaration of Results for Uncontested Offices was made on 16 May 2016.

Timothy Dawson, WA Branch Secretary, C/O TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA 6000 was elected to the vacant position of National Vice-President.

Nick McIntosh, NSW Assistant State Secretary, C/O TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 was elected to one of three positions of National Trustee replacing Richard Olsen.

I certify that the above statement is a correct statement of the changes to be made to the records required to be kept under paragraphs 230(1)(b), (c) and (d) and confirm that I am an officer of the organisation who is authorised to make this statement.

Yours faithfully,



Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia



13 April 2017

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia

Sent via email: [twu@twu.com.au](mailto:twu@twu.com.au)

Dear Mr Sheldon,

**Annual Return of Information for 2017 [AR2017/82]**

I acknowledge receipt on 30 March 2017 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The documents lodged cover most of the required information for the 2017 Annual Return of Information of the Transport Workers' Union. However, the documents have not been filed as there have been omissions in the documents that prevent filing.

The address that has been provided for the New South Wales and Queensland Branches lists the postal address rather than the street address of the Branches. Regulation 147(d)(ii) of the Fair Work (Registered Organisations) Regulations 2009 states that a record of the address of the office of each Branch of the organisation must be lodged with the Fair Work Commission (the Commission) under section 233(2) of the RO Act. I also note that only the postal addresses were initially lodged with the Commission in last years' Annual Return. Can you please provide the street address of the Branches at your earliest convenience.

If you have any queries regarding this letter please feel free to contact me any time.

Yours sincerely

Sam Gallichio  
Adviser  
Regulatory Compliance Branch



13 April 2017

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia

Sent via email: [twu@twu.com.au](mailto:twu@twu.com.au)

Dear Mr Sheldon,

**Notification of changes made to records [AR2017/82]**

I acknowledge receipt of a Notification of Change to the office holders of the Transport Workers' Union of Australia.

This information was lodged with the Fair Work Commission (the Commission) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Commission Website through the list of Registered Organisations - <https://www.fwc.gov.au/registered-organisations/find-registered-organisations>

| Date of lodgement | Branch          | Change                                                               |
|-------------------|-----------------|----------------------------------------------------------------------|
| 30 March 2017     | National Office | Peter Biagini became National President                              |
| 30 March 2017     | National Office | Ray Wyatt no longer held National President Office                   |
| 30 March 2017     | National Office | Peter Biagini no longer held the position of National Vice-President |

Please note that the RO Act requires that a notification of change must be lodged within 35 days of the change occurring. The notification indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

Section 154D(1) of the RO Act requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

11 Exhibition Street  
Melbourne VIC 3000  
GPO Box 1994  
Melbourne VIC 3001

Telephone: (03) 8661 7777  
Email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)  
Facsimile: (03) 9655 0410  
Internet: [www.fwc.gov.au](http://www.fwc.gov.au)

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be in your organisation's rules.

Thank you for the notification.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Sam Gallichio', written in a cursive style.

Sam Gallichio

Adviser

Regulatory Compliance Branch

11 Exhibition Street  
Melbourne VIC 3000  
GPO Box 1994  
Melbourne VIC 3001

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**National Office**

388-390 Sussex St, Sydney NSW 2000  
02 8114 6500  
02 9267 3222

[www.twu.com.au](http://www.twu.com.au)

National Secretary  
Tony Sheldon

30 March 2017

Ms Bernadette O'Neill  
General Manager  
Fair Work Commission

Attn: Catherine Bebbington

By email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)

**NOTIFICATION OF CHANGE TO RECORDS – SECTION 233(2)**

In accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) notification is hereby given that the records for the Transport Workers' Union of Australia (the Union) required to be kept under 230(1)(b), (c) have changed.

Pursuant to s.146 of the RO Act the rules of an organisation may make provision for the filling of casual vacancies. Rule 32 of the Union's rules provides for the filling of a casual vacancy occurring in the office of National President.

On 14 February 2017 Ray Wyatt no longer assumed the office of National President and in accordance with rule 32 Peter Biagini filled the position of National President. Upon filling the vacancy of President Mr Biagini no longer held the position of National Vice-President. That position remains vacant until the next National Council to be held in May 2017.

I certify that the above statement is a correct statement of the changes to be made to the records required to be kept under paragraphs 230(1)(b), (c) and (d) and confirm that I am an officer of the organisation who is authorised to make this statement.

Yours faithfully



Michael Kaine  
National Assistant Secretary  
Transport Workers' Union of Australia

**ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***

I, Michael Kaine, being the Assistant National Secretary of the Transport Workers' Union of Australia, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is Level 2, 388-390 Sussex Street, Sydney NSW 2000.<sup>1</sup>
  - The name and address of each branch of the organisation is:<sup>2</sup>
    1. Transport Workers' Union of Australia New South Wales Branch  
P.O. Box 649, Parramatta NSW 2124
    2. Transport Workers' Union of Australia Victorian/Tasmanian Branch  
52-56 Rouse Street, Port Melbourne, VIC 3207
    3. Transport Workers' Union of Australia South Australia/Northern Territory Branch  
25 Chief Street, Brompton, SA 5007
    4. Transport Workers' Union of Australia Western Australia Branch  
3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000
    5. Transport Workers' Union of Australia Queensland Branch  
TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160
  - On 31 December in the previous year the number of members was 68,985.<sup>3</sup>
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(f)

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR:<sup>4</sup>

1. Organisation elections

*President (1),  
Vice-President (1),  
Trustees (3)*

- During the previous 12 months:<sup>5</sup>
  - NO branches COMMENCED or CEASED operation.
- The organisation: *[Delete the dot point that does not apply]*
  - Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:



Dated: 30 March 2017

*[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within 35 days of the change.<sup>6</sup>]*

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<sup>4</sup> s.230(1)(d); reg.147(e)

<sup>5</sup> s.230(1)(d); reg.147(b) & (c)

<sup>6</sup> s.233(2); reg. 151

## ANNEXURE A

- Offices and Office Holders in the Organisation and its Branches:

| Branch   | Name of Office<br>(include any offices that are vacant) | Name of Office Holder | Postal Address of Office Holder                                      | Occupation of Office Holder |
|----------|---------------------------------------------------------|-----------------------|----------------------------------------------------------------------|-----------------------------|
| National | National Secretary                                      | Tony Sheldon          | c/- TWU, Level 2, 388-390 Sussex Street, Sydney, NSW 2000            | Union Official              |
|          | National Assistant Secretary                            | Michael Kaine         | c/- TWU, Level 2, 388-390 Sussex Street, Sydney, NSW 2000            | Union Official              |
|          | National President                                      | Peter Biagini         | c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160                | Union Official              |
|          | National Vice-President                                 | Vacant                |                                                                      |                             |
|          | National Trustee                                        | Chris Fennel          | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official              |
|          | National Trustee                                        | Margaret Harvey       | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Fleet Controller            |
|          | National Trustee                                        | Richard Olsen         | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Union Official              |
| ...      |                                                         |                       |                                                                      |                             |
| NSW      | Branch Secretary-Treasurer                              | Richard Olsen         | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Union Official              |
|          | Branch Assistant Secretary                              | Mick Pieri            | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Union Official              |
|          | Branch President                                        | George Clarke         | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Truck Driver                |
|          | Branch Vice President                                   | Charles McKay         | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Cash in Transit Employee    |
|          | Branch Trustee                                          | Brian Beckwith        | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Truck Driver                |
|          | Branch Trustee                                          | Paul Eid              | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Forklift Driver             |
|          | Branch Trustee                                          | Mick Forbes           | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Union Official              |
|          | National Councillor                                     | George Clark          | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Truck Driver                |
|          | National Councillor                                     | Mick Pieri            | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Union Official              |
|          | National Councillor                                     | Nick McIntosh         | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Union Official              |
|          | Female National Councillor                              | Margaret Harvey       | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124                | Fleet Controller            |

|                     |                                       |                  |                                                       |                          |
|---------------------|---------------------------------------|------------------|-------------------------------------------------------|--------------------------|
| Canberra Sub-Branch | Secretary                             | Klaus Pinkas     | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Union Official           |
|                     | Chairman                              | David Longin     | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Cash in Transit Employee |
|                     | Vice-Chairman                         | Stephen Mitchell | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Ambulance Officer        |
|                     | Sub-Branch Executive Committee Member | John Chick       | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Courier                  |
|                     | Sub-Branch Executive Committee Member | Rick Cockburn    | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Bus Driver               |
|                     | Sub-Branch Executive Committee Member | Paul Elford      | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Courier                  |
|                     | Sub-Branch Executive Committee Member | Andrew Gergely   | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Cash in Transit Employee |
|                     | Sub-Branch Executive Committee Member | Robert Le Lievre | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Courier                  |
|                     | Sub-Branch Executive Committee Member | Joe Mikola       | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Bus Driver               |
|                     | Sub-Branch Executive Committee Member | Peter Oreskovic  | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Bus Driver               |
|                     | Sub-Branch Executive Committee Member | Rob Sharpe       | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Waste employee           |
|                     | Branch Committee of Management Member | Rick Cockburn    | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Bus Driver               |
|                     | Branch Committee of Management Member | Klaus Pinkas     | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Union Official           |
| Newcastle &         | Secretary                             | Mick Forbes      | c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124 | Union Official           |

|                            |                                              |                       |                                                              |                                 |
|----------------------------|----------------------------------------------|-----------------------|--------------------------------------------------------------|---------------------------------|
| <i>Northern Sub-Branch</i> |                                              |                       |                                                              |                                 |
|                            | <i>Chairman</i>                              | <i>Doug Fox</i>       | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Vice-Chairman</i>                         | <i>Trevor Binskin</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Joe Brugnani</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Les Fetch</i>      | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Plant Operator</i>           |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Scott Leighton</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Operator/Driver</i>          |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Gary Low</i>       | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Roger Maynier</i>  | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Peter Meldrum</i>  | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Mick Walliker</i>  | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Cash in Transit Employee</i> |
|                            | <i>Sub-Branch Executive Committee Member</i> | <i>Mark Wilkinson</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Branch Committee of Management Member</i> | <i>Trevor Binskin</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                            | <i>Branch Committee of Management Member</i> | <i>Mick Forbes</i>    | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Union Official</i>           |
|                            | <i>Branch Committee of Management</i>        | <i>Doug Fox</i>       | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |

|                                              |                                              |                          |                                                              |                                 |
|----------------------------------------------|----------------------------------------------|--------------------------|--------------------------------------------------------------|---------------------------------|
|                                              | <i>Member</i>                                |                          |                                                              |                                 |
|                                              | <i>Branch Committee of Management Member</i> | <i>Steve Pettiford</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Cash in Transit Employee</i> |
| <i>South Coast &amp; Southern Sub-Branch</i> | <i>Secretary</i>                             | <i>Robert Pirc</i>       | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Union Official</i>           |
|                                              | <i>Chairman</i>                              | <i>Gary Jorgenson</i>    | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Vice-Chairman</i>                         | <i>Brian Beckwith</i>    | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>Patrick Armstrong</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>Garry Avnell</i>      | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>Stephen Boyd</i>      | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>David Cole</i>        | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Bus Driver</i>               |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>Phil Jennings</i>     | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>Steven Malamas</i>    | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>Jeffrey Moses</i>     | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Sub-Branch Executive Committee Member</i> | <i>Jon Soper</i>         | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                              | <i>Branch Committee of Management Member</i> | <i>Brian Beckworth</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |

|                                        |                                              |                        |                                                              |                                 |
|----------------------------------------|----------------------------------------------|------------------------|--------------------------------------------------------------|---------------------------------|
|                                        | <i>Branch Committee of Management Member</i> | <i>Robert Pirc</i>     | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Union Official</i>           |
|                                        | <i>Branch Committee of Management Member</i> | <i>Don McPherson</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                        | <i>Branch Committee of Management Member</i> | <i>Richard Olsen</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Union Official</i>           |
| <i>Sydney &amp; Central Sub-Branch</i> | <i>Secretary</i>                             | <i>Mick Pieri</i>      | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Union Official</i>           |
|                                        | <i>Chairman</i>                              | <i>Barry Faucett</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                        | <i>Vice Chairman</i>                         | <i>Margaret Harvey</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Fleet Controller</i>         |
|                                        | <i>Sub-Branch Executive Committee Member</i> | <i>Jasen Benson</i>    | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                        | <i>Sub-Branch Executive Committee Member</i> | <i>Scott Brinley</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                        | <i>Sub-Branch Executive Committee Member</i> | <i>Barry Hupton</i>    | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Bus Driver</i>               |
|                                        | <i>Sub-Branch Executive Committee Member</i> | <i>Jim Mitropoulos</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Airline Service Operator</i> |
|                                        | <i>Sub-Branch Executive Committee Member</i> | <i>Dave Pola</i>       | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Bus Driver</i>               |
|                                        | <i>Sub-Branch Executive Committee Member</i> | <i>Keith Stone</i>     | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                        | <i>Sub-Branch Executive Committee Member</i> | <i>Glen Stutsel</i>    | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |
|                                        | <i>Sub-Branch</i>                            | <i>John Waltis</i>     | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i> | <i>Truck Driver</i>             |



|                |                                              |                        |                                                                             |                                  |
|----------------|----------------------------------------------|------------------------|-----------------------------------------------------------------------------|----------------------------------|
|                | <i>Executive Committee Member</i>            |                        |                                                                             |                                  |
|                | <i>Branch Committee of Management Member</i> | <i>Ray Childs</i>      | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i>                | <i>Truck Driver</i>              |
|                | <i>Branch Committee of Management Member</i> | <i>George Clarke</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i>                | <i>Truck Driver</i>              |
|                | <i>Branch Committee of Management Member</i> | <i>Paul Eid</i>        | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i>                | <i>Forklift Driver</i>           |
|                | <i>Branch Committee of Management Member</i> | <i>Charles McKay</i>   | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i>                | <i>Cash in Transit Employee</i>  |
|                | <i>Branch Committee of Management Member</i> | <i>George Oei</i>      | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i>                | <i>Airline Services Operator</i> |
|                | <i>Branch Committee of Management Member</i> | <i>Mick Pieri</i>      | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i>                | <i>Union Official</i>            |
|                | <i>Branch Committee of Management Member</i> | <i>Mark Trevillian</i> | <i>c/- TWU NSW Branch, P.O. Box 649, Parramatta NSW 2124</i>                | <i>Truck Driver</i>              |
| ...            |                                              |                        |                                                                             |                                  |
| <i>VIC/TAS</i> | <i>Branch Secretary</i>                      | <i>John Berger</i>     | <i>c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207</i> | <i>Union Official</i>            |
|                | <i>Branch Assistant Secretary</i>            | <i>Chris Fennell</i>   | <i>c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207</i> | <i>Union Official</i>            |
|                | <i>Branch President</i>                      | <i>Allan Taylor</i>    | <i>c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207</i> | <i>Truck Driver</i>              |
|                | <i>Branch Vice President</i>                 | <i>James Hughes</i>    | <i>c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207</i> | <i>Bus Driver</i>                |
|                | <i>Branch Trustee</i>                        | <i>Mick Wirrick</i>    | <i>c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207</i> | <i>Union Official</i>            |
|                | <i>Branch Trustee</i>                        | <i>Kevin Whelan</i>    | <i>c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207</i> | <i>Truck Driver</i>              |

|  |                                       |                   |                                                                      |                           |
|--|---------------------------------------|-------------------|----------------------------------------------------------------------|---------------------------|
|  |                                       |                   | Melbourne, VIC 3207                                                  |                           |
|  | Branch Committee of Management Member | Clive Dennis      | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Driver                    |
|  | Branch Committee of Management Member | Kenneth Griffin   | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Truck Driver              |
|  | Branch Committee of Management Member | Kevin Hoey        | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Truck Driver              |
|  | Branch Committee of Management Member | Mike McNess       | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official            |
|  | Branch Committee of Management Member | Ian Munro         | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Truck Driver              |
|  | Branch Committee of Management Member | George Pantelidis | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Airline Services Operator |
|  | Branch Committee of Management Member | Sherajh Rahim     | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Bus Driver                |
|  | Branch Committee of Management Member | John Rowe         | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Truck Driver              |
|  | Branch Committee of Management Member | John Saggars      | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Truck Driver              |
|  | Branch Committee of Management Member | Mick Werrick      | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official            |
|  | National Councillor                   | Dissio Markos     | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official            |
|  | National Councillor                   | Chris Fennell     | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official            |
|  | National Councillor                   | Mick Werrick      | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official            |

|       |                                          |                     |                                                                      |                   |
|-------|------------------------------------------|---------------------|----------------------------------------------------------------------|-------------------|
|       |                                          |                     | Melbourne, VIC 3207                                                  |                   |
|       | National Councillor of Tasmania          | Allan Taylor        | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Truck Driver      |
|       | Female National Councillor               | Vacant              |                                                                      |                   |
|       | Branch Organiser                         | Dissio Markos       | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official    |
|       | Branch Organiser                         | Mike McNess         | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official    |
|       | Branch Organiser                         | John Parker         | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official    |
|       | Branch Organiser                         | Mick Wirrick        | c/- TWU VIC/TAS Branch, 52-56 Rouse Street, Port Melbourne, VIC 3207 | Union Official    |
| ...   |                                          |                     |                                                                      |                   |
| SA/NT | Branch Secretary                         | Ian Smith           | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Union Official    |
|       | Branch Assistant Secretary               | Edward Lawrie       | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Union Official    |
|       | Branch President                         | Bryan McIntosh      | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Truck Driver      |
|       | Branch Vice-President                    | Peter Brammy        | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Truck Driver      |
|       | Branch Trustee                           | Kate Robertson      | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Union Official    |
|       | Branch Trustee                           | Edward Lawrie       | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Union Official    |
|       | National Councillor                      | Bryan McIntosh      | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Truck Driver      |
|       | National Councillor – Northern Territory | Jeremy Czoloszynski | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Forklift Driver   |
|       | Female National Councillor               | Romana Hutchinson   | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Clerk             |
|       | Branch Committee of Management Member    | Scott Concannon     | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Bus Driver        |
|       | Branch Committee of Management Member    | Jeremy Czoloszynski | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Forklift Operator |
|       | Branch Committee                         | Romana Hutchinson   | c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007             | Clerk             |

|     |                                              |                       |                                                                                    |                                  |
|-----|----------------------------------------------|-----------------------|------------------------------------------------------------------------------------|----------------------------------|
|     | <i>of Management Member</i>                  |                       |                                                                                    |                                  |
|     | <i>Branch Committee of Management Member</i> | <i>Frank Kesak</i>    | <i>c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007</i>                    | <i>Airline Services Operator</i> |
|     | <i>Branch Committee of Management Member</i> | <i>Daniel McNicol</i> | <i>c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007</i>                    | <i>Truck Driver</i>              |
|     | <i>Branch Committee of Management Member</i> | <i>Matthew Spring</i> | <i>c/- TWU SA/NT Branch, 25 Chief Street, Brompton, SA 5007</i>                    | <i>Union Official</i>            |
| ... |                                              |                       |                                                                                    |                                  |
| WA  | <i>Branch Secretary</i>                      | <i>Tim Dawson</i>     | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Union Official</i>            |
|     | <i>Branch Assistant Secretary</i>            | <i>Vacant</i>         |                                                                                    |                                  |
|     | <i>Branch President</i>                      | <i>Ray McMillan</i>   | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Front End Loader</i>          |
|     | <i>Branch Vice President</i>                 | <i>Vacant</i>         |                                                                                    |                                  |
|     | <i>Branch Trustee</i>                        | <i>John Davis</i>     | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Branch Trustee</i>                        | <i>Deborah Dunbar</i> | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Catering Assistant</i>        |
|     | <i>National Councillor</i>                   | <i>John Davis</i>     | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>National Councillor</i>                   | <i>Ray McMillan</i>   | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Front End Loader</i>          |
|     | <i>National Councillor</i>                   | <i>Bruce Spaul</i>    | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Female National Councillor</i>            | <i>Deborah Dunbar</i> | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Catering Assistant</i>        |
|     | <i>Branch Committee of Management Member</i> | <i>Michael Cook</i>   | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |

|     |                                              |                        |                                                                                    |                                  |
|-----|----------------------------------------------|------------------------|------------------------------------------------------------------------------------|----------------------------------|
|     | <i>Branch Committee of Management Member</i> | <i>John Davis</i>      | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Branch Committee of Management Member</i> | <i>Deborah Dunbar</i>  | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Catering Assistant</i>        |
|     | <i>Branch Committee of Management Member</i> | <i>Peter Elliott</i>   | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Branch Committee of Management Member</i> | <i>Michael Lawson</i>  | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Branch Committee of Management Member</i> | <i>Bill Nuttall</i>    | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Branch Committee of Management Member</i> | <i>Andrew Payne</i>    | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Branch Committee of Management Member</i> | <i>Ralph Roth</i>      | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
|     | <i>Branch Committee of Management Member</i> | <i>Bruce Spaul</i>     | <i>c/- TWU WA Branch, 3<sup>rd</sup> Floor, 82 Beaufort Street, Perth WA, 6000</i> | <i>Truck Driver</i>              |
| ... |                                              |                        |                                                                                    |                                  |
| QLD | <i>Branch Secretary</i>                      | <i>Peter Biagini</i>   | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Union Official</i>            |
|     | <i>Branch Assistant Secretary</i>            | <i>Adam Carter</i>     | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Union Official</i>            |
|     | <i>Branch President</i>                      | <i>Brad Wyatt</i>      | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Union Official</i>            |
|     | <i>Branch Vice President</i>                 | <i>Grant Mitchell</i>  | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Airline Services Operator</i> |
|     | <i>Branch Trustee</i>                        | <i>Michael Cardile</i> | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Container Loader</i>          |
|     | <i>Branch Trustee</i>                        | <i>Darren White</i>    | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Freight Loader</i>            |
|     | <i>National Councillor</i>                   | <i>Michael Cardile</i> | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Container Loader</i>          |
|     | <i>National Councillor</i>                   | <i>Gary Dickfos</i>    | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i>                       | <i>Bus Driver</i>                |

|  |                                              |                       |                                                              |                                  |
|--|----------------------------------------------|-----------------------|--------------------------------------------------------------|----------------------------------|
|  | <i>National Councillor</i>                   | <i>Grant Mitchell</i> | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Airline Services Operator</i> |
|  | <i>Female National Councillor</i>            | <i>Sue Cleary</i>     | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Cabin Crew Employee</i>       |
|  | <i>Branch Committee of Management Member</i> | <i>Henry Adsett</i>   | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Bus Driver</i>                |
|  | <i>Branch Committee of Management Member</i> | <i>Greg Delamotte</i> | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Express Freight Driver</i>    |
|  | <i>Branch Committee of Management Member</i> | <i>Gary Dickfos</i>   | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Bus Driver</i>                |
|  | <i>Branch Committee of Management Member</i> | <i>Peter Ferguson</i> | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Union Official</i>            |
|  | <i>Branch Committee of Management Member</i> | <i>Agnes Green</i>    | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Express Driver</i>            |
|  | <i>Branch Committee of Management Member</i> | <i>Brett Perry</i>    | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Truck Driver</i>              |
|  | <i>Branch Committee of Management Member</i> | <i>Neil Conway</i>    | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Courier Driver</i>            |
|  | <i>Branch Committee of Management Member</i> | <i>Ken Suesee</i>     | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Cash in Transit Employee</i>  |
|  | <i>Branch Committee of Management Member</i> | <i>Darren White</i>   | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Freight Loader</i>            |
|  | <i>Branch Committee of Management Member</i> | <i>Craig Williams</i> | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Union Official</i>            |
|  | <i>Branch Committee of Management</i>        | <i>Adam Winters</i>   | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Truck Driver</i>              |

|  |                                                      |                        |                                                              |                         |
|--|------------------------------------------------------|------------------------|--------------------------------------------------------------|-------------------------|
|  | <i>Member</i>                                        |                        |                                                              |                         |
|  | <i>Branch Committee<br/>of Management<br/>Member</i> | <i>Michael Cardile</i> | <i>c/- TWU QLD Branch, PO Box 452, Cannon Hill, QLD 4160</i> | <i>Container Loader</i> |



1 March 2017

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia  
twu@twu.com.au

Dear Mr Sheldon,

**Notification of changes made to records [AR2017/82]**

I acknowledge receipt of a Notification of Change to the office holders of the Transport Workers' Union of Australia.

This information was lodged with the Fair Work Commission (the Commission) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Commission Website through the list of Registered Organisations - <https://www.fwc.gov.au/registered-organisations/find-registered-organisations>

| Date of lodgement | Branch   | Change           |
|-------------------|----------|------------------|
| 21 February 2017  | National | Councillor       |
| 24 February 2017  | SA/NT    | Branch Secretary |

Section 154D(1) of the RO Act requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be in your organisation's rules.

Thank you for the notification.

Yours sincerely,

Debbie Ball  
Regulatory Compliance Branch

11 Exhibition Street  
Melbourne VIC 3000  
GPO Box 1994  
Melbourne VIC 3001

Telephone: (03) 8661 7777  
Email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)  
Facsimile: (03) 9655 0410  
Internet: [www.fwc.gov.au](http://www.fwc.gov.au)



# Transport Workers' Union of Australia

## SA/NT Branch

### Transport Workers Union of Australia SA/NT Change of Office Holder - Branch Secretary

Please be advised that the Transport Workers Union of Australia SA/NT Branch has recently had a change in management.

As of the 7 February 2017 Ray Wyatt has retired as the Branch Secretary and Ian Smith has been appointed to the position of Branch Secretary.

Ian Smith will now be the Office Holder therefore changes are to be made to the authoriser and signatory for all accounts held in the name of the Transport Workers Union of Australia SA/NT Branch.

Could you please update your records to reflect this change, all other details remain the same.

**Postal Address:**

Transport Workers Union of Australia SA/NT Branch  
PO Box 137  
WELLAND SA 5007  
Ph: 08 8346 4177  
Fax: 08 8346 8580

If you require any further information please do not hesitate to contact Administrative Officer, Kate Robertson, on phone: 08 8346 4177 or email: [kate.robertson@twusant.com.au](mailto:kate.robertson@twusant.com.au).

Yours sincerely,



**Ian Smith**  
**Branch Secretary**



# Transport Workers' Union of Australia, NSW Branch

Richard Olsen State Secretary | P: 02 9912 0700 | F: 02 9891 4953 | E: info@twunsw.org.au | W: www.twunsw.org.au

ABN: 24 302 560 296

21 February 2017

The General Manager  
Fair Work Commission

By email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)

cc: Michael Kaine, National Assistant Secretary

Dear Sir/ Madam

## Re: Changes to Officeholders – TWU of Australia, NSW Branch

At a meeting of the Branch Committee of Management on 10 February 2017 an appointment was made to fill an officeholder vacancy as per the attached.

Please do not hesitate to contact my Chief of Staff, Nick McIntosh, should you wish to discuss this further.

Yours sincerely,

**Richard Olsen**  
**Branch Secretary-Treasurer**  
**Transport Workers' Union of Australia, NSW Branch**

**AUSTRALIA'S STRONGEST UNION, GIVING TRANSPORT WORKERS A POWERFUL VOICE SINCE 1888**

### PARRAMATTA

31 Cowper Street,  
Parramatta NSW 2150  
PO Box 649 Parramatta NSW 2124

### NEWCASTLE

5 Canavan Drive,  
Beresfield NSW 2322  
P: 02 4969 3900 F: 02 4962 2614

### WOLLONGONG

59 Princes Highway,  
West Wollongong NSW 2500  
P: 02 4229 1753 F: 02 4228 5129

### CANBERRA

3/289 Canberra Avenue,  
Fyshwick NSW 2609  
P: (02) 6280 9353 F: (02) 6280 9373

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Richard Olsen, being the NSW Branch Secretary-Treasurer of the Transport Workers' Union of Australia, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 21 February 2017

*[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]*

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

| <b>Branch</b> | <b>Date of Change</b>   | <b>Name of Office that has changed</b> | <b>Name of <u>Outgoing</u> Office Holder</b> | <b>Reason for Change</b> | <b>Name of <u>New</u> Office Holder</b> | <b>Postal Address of <u>New</u> Office Holder</b>                  | <b>Occupation of <u>New</u> Office Holder</b> |
|---------------|-------------------------|----------------------------------------|----------------------------------------------|--------------------------|-----------------------------------------|--------------------------------------------------------------------|-----------------------------------------------|
| <i>NSW</i>    | <i>10 February 2017</i> | <i>National Councillor</i>             | <i>Mick Forbes</i>                           | <i>Resignation</i>       | <i>Mick Pieri</i>                       | <i>c/- TWU NSW Branch,<br/>PO Box 649,<br/>Parramatta NSW 2124</i> | <i>Union official</i>                         |



20 January 2017

Mr Anthony Sheldon  
National Secretary  
Transport Workers' Union of Australia

By email: [twu@twu.com.au](mailto:twu@twu.com.au)

Dear Mr Sheldon,

**Transport Workers' Union of Australia  
Annual Return of Information for 2017 [AR2017/82]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2017 in respect of the Transport Workers' Union of Australia by **31 March 2017**. However, for the reasons explained below, we strongly recommend that organisations lodge the Annual Return of information **as soon as possible**.

**The new Registered Organisations Commission**

The Registered Organisations Commission (the ROC) will be created in 2017.

Annual Returns of Information must be lodged with the Fair Work Commission until the ROC is established. Once the ROC is established, Annual Returns of information must be lodged with the ROC.

It is not yet known when the ROC will be established. We strongly encourage you to lodge the Annual Return of Information with the Fair Work Commission **as soon as possible** to avoid any potential administrative delays which may be caused by new email and postal addresses and contact phone numbers with the newly created ROC.

The Fair Work Commission will be providing information on the transition to the ROC through its subscription service and its website. For details about the subscription service, go to [Subscriptions](#) and subscribe to the Registered organisations information service.

**Where to lodge your Annual Return of information**

|                       | <b>Before the ROC is established</b>                                                                                          | <b>From establishment of the ROC</b>                 |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <b>Where to lodge</b> | Lodge your Annual Return of information with the Fair Work Commission                                                         | Lodge your Annual Return of information with the ROC |
| <b>How to lodge</b>   | The easiest way to lodge your Annual Return of information is via email: <a href="mailto:orgs@fwc.gov.au">orgs@fwc.gov.au</a> | Lodgement methods are not yet known                  |
| <b>Recommendation</b> | Lodge with the Fair Work Commission as soon as possible to avoid potential delays                                             |                                                      |

**What must be lodged?**

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* (the RO Act) must be lodged with the Fair Work Commission (the Commission). The matters to be included in the declaration are set out in the attached checklist.

11 Exhibition Street  
Melbourne VIC 3000  
GPO Box 1994  
Melbourne VIC 3001

Telephone: (03) 8661 7777  
Email : [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)  
Internet : [www.fwc.gov.au](http://www.fwc.gov.au)

*In maintaining the register of members, your attention is drawn to the circumstances where membership ceases to exist (s.230(2)(b) and s.171A of the RO Act).*

Once an Annual Return has been lodged, a copy will be posted on our website at [List of Registered Organisations](#). Therefore, to protect the privacy of the relevant office holders listed in the declarations, it is recommended that officers list their official mailing address rather than personal home address.

**Who must sign the declaration?**

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (other prescribed officer). A declaration signed by a non-elected person does not meet this requirement.

**Who lodges the Annual Return of information?**

Section 233 places the onus of lodgement on the organisation and not on each individual branch. It is therefore the national body that is obliged to collate and lodge all of the required information. Annual Return templates are available on the Commission website at [Registered Organisations fact sheets](#), one for an [organisation with branches](#) and one for an [organisation without branches](#).

**What happens if the information changes?**

The Secretary, or other prescribed officer, must notify the Fair Work Commission (or the ROC when it is established) within 35 days of any changes to such records that may occur throughout the year.

**Failure to comply with these obligations is subject to a civil penalty provision** (up to \$54,000 for a body corporate and \$10,800 for an individual per contravention), under s.305 of the RO Act.

Please do not hesitate to contact the Commission by phone on (03) 8661 7777 or by e-mail at [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au) if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely,



Marianne Kay  
Adviser  
Regulatory Compliance Branch

### Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the RO Regulations).

A copy of each of the following records must be lodged with the Fair Work Commission (the Commission) between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the Secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (**other prescribed officer** see r.150 of the RO Regulations).

**Failure to comply with these obligations is subject to a civil penalty provision – see s.305 of the RO Act.**

| Requirement                            | Details of requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Maintenance of Register of Members     | A declaration by the Secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss.230(1)(a) and (2)<br>[s.233(1)(a)]<br><b>Note:</b> In maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.                                                           |
| List of Offices                        | A list of the offices in the organisation and each branch (note the definition of <b>office</b> and <b>officer</b> in ss.6 and 9)<br>[s.230(1)(b)]                                                                                                                                                                                                                                                                                                                        |
| List of Office holders                 | A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of <b>office</b> and <b>officer</b> in ss.6 and 9)<br>[s.230(1)(c)]                                                                                                                                                                                                                                                                                         |
| List of Branches                       | A record of the name of each branch of the organisation<br>[s.230(1)(d) and r.147(a)]                                                                                                                                                                                                                                                                                                                                                                                     |
| New Branches                           | A record of the name of each branch that commenced operation in the previous 12 months<br>[s.230(1)(d) and r.147(b)]                                                                                                                                                                                                                                                                                                                                                      |
| Old Branches                           | A record of the name of each branch that ceased operation in the previous 12 months<br>[s.230(1)(d) and r.147(c)]                                                                                                                                                                                                                                                                                                                                                         |
| Addresses of Organisation and Branches | A record of the address of the office of the organisation and the address of the office of each branch<br>[s.230(1)(d) and r.147(d)]                                                                                                                                                                                                                                                                                                                                      |
| Elections in Organisation and Branches | A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation .<br>[s.230(1)(d) and r.147(e)]<br><b>Note:</b> this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s.189 of the RO Act |
| Statement concerning number of members | A record of the number of members on 31 December in the previous year; and If the organisation has entered into an agreement relating to members of State unions under s.151(1) of the RO Act,- a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s.150 of the RO Act.<br>[s.230(1)(d) and rr.147(f) and (g)]                           |

### Obligation to notify of changes within 35 days

If there are any changes during the year to the offices, officeholders, branches (where relevant) or the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with the Commission, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s.233(2) and RO Regulations r.151 refer].