



AUSTRALIAN INDUSTRIAL REGISTRY

Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
MELBOURNE VIC 3000
Telephone: (03) 8661 7888
Fax: (03) 9654 6672

Ref: AR2004/287-[179V-QLD]

Mr H Williams
Secretary
Transport Workers' Union of Australia
Queensland Branch
PO Box 452
CANNON HILL QLD 4170

Dear Mr Williams

**Re: Transport Workers' Union of Australia-Queensland Branch
Annual Return of Information for Year 2004**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for the year 2004 in respect of the body specified above.

In accordance with subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*), each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept and maintained by the organisation under section 230 and regulation 147 of the Workplace Relations (Registration and Accountability of Organisations) Regulations. Such information must, in respect of the year 2004 be lodged before 31 March 2004.

Please note that as a result of changes made to the Act on 12 May 2003, an organisation must also keep and lodge:

- ◆ a record of the name of each branch that commenced operation in the previous 12 months;
- ◆ a record of the name of each branch that ceased operation in the previous 12 months;
- ◆ a record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and for an office in a branch of the organisation; and
- ◆ a record of the number of members on 31 December in the previous year;

Note: ► Previously, the requirement to lodge a record of each election that must be held applied to each year commencing 1 April.

Note: ► Previously, the requirement to lodge the number of members only applied to an organisation of employees and was related to the number of persons who were, on 1 January, both members and employees or independent contractors. The new

requirement will apply to an organisation of employers as well as an organisation of employees.

The obligation to lodge a “statutory declaration” signed by the secretary or other prescribed officer to accompany documents required to be lodged annually has been replaced with an obligation to lodge a “declaration” [s233(1)].

A summary of the information required to be lodged annually is set out in the accompanying document. Notifications of changes to the annual information required to be lodged under subsection 233(2) and regulation 151 are also summarised in the accompanying document.

When lodging in the Registry the annual return or any subsequent notification of a change to records please quote: **AR2004/287**.

Please do not hesitate to contact me on (03) 8661 7988 if you wish to discuss the requirements for the Annual Return of Information or notifications of changes to such information.

Yours sincerely

A handwritten signature in cursive script that reads "L. Markovski".

Lyn Markovski

E-mail: lynette.markovski@air.gov.au

13 January, 2004

Recurring Obligations To Keep And Lodge Information Under Schedule 1B to the Workplace Relations Act 1996 (RAO Schedule) and the RAO Schedule Regulations

Information	Key Contents
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
List of Offices <i>- see Note 2</i>	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
List of Office-holders <i>- see Note 2</i>	A list of the names, postal addresses and occupations of the persons holding the offices (note definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
List of Branches <i>- see Note 2</i>	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
New Branches	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
Addresses of Organisation and Branches <i>- see Note 2</i>	A record of the address of the office of the organisation and the office of each branch <i>[s230(1)(d) and reg.147(d)]</i>
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and branch of the organisation <i>[s230(1)(d) and reg. 147(e)]</i>
Statement concerning number of members	A record of the number of members on 31 December in the previous year. If the organisation has entered into an agreement under ss151(1) of the Schedule - a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members in relation to the organisation, within the meaning of s150 of the Schedule. <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

Please note:

1. A copy of the above records must be lodged in the Industrial Registry, once in each year, at any time during the period of 3 months commencing on 1 January, certified by declaration signed by the secretary or other prescribed officer to be a correct statement of the information contained in that record *[s233(1)(b) and [reg 149]*.
2. In the event of any change to certain of the abovementioned records, an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such change certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made *[s233(2)and reg. 151]*.
3. The above requirements apply to documents required to be lodged from 1 January 2004.



Australian Government
Australian Industrial Registry

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Ref: AR2004/287 -[179V-QLD]

Mr H Williams
Secretary
Transport Workers' Union of Australia
Queensland Branch
PO Box 452
CANNON HILL QLD 4170

Dear Mr Williams

**Re: Transport Workers' Union of Australia-Queensland Branch
Outstanding Annual Return of Information for Year 2004**

From the records held in the Industrial Registry it would seem that the Annual Return of Information for Year 2004 is outstanding in respect of the body specified above.

In accordance with subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*), each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept and maintained by the organisation under section 230 and regulation 147 of the Workplace Relations (Registration and Accountability of Organisations) Regulations. Such information must be lodged once in each year at any time during the period of three months commencing 1 January.

As there is a mandatory obligation on organisations to supply this information, you are requested to lodge the outstanding information under cover of a statutory declaration **by 26 May, 2004**.

A summary of the information required to be lodged annually is set out in the accompanying document. Notifications of changes to the annual information required to be lodged under subsection 233(2) and regulation 151 are also summarised in the accompanying document.

Should you wish to discuss this matter, please do not hesitate to contact me on (03) 8661 7988.

When lodging in the Registry the annual return or any subsequent notification of a change to records please quote: **AR2004/287**.

Yours sincerely

A handwritten signature in cursive script that reads "L. Cliftonski".

Lyn Markovski

E-mail: lynette.markovski@air.gov.au

5 May, 2004

Recurring Obligations To Keep And Lodge Information Under Schedule 1B to the Workplace Relations Act 1996 (RAO Schedule) and the RAO Schedule Regulations

Information	Key Contents
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
List of Offices <i>- see Note 2</i>	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
List of Office-holders <i>- see Note 2</i>	A list of the names, postal addresses and occupations of the persons holding the offices (note definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
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New Branches	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
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Addresses of Organisation and Branches <i>- see Note 2</i>	A record of the address of the office of the organisation and the office of each branch <i>[s230(1)(d) and reg.147(d)]</i>
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and branch of the organisation <i>[s230(1)(d) and reg. 147(e)]</i>
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Please note:

1. A copy of the above records must be lodged in the Industrial Registry, once in each year, at any time during the period of 3 months commencing on 1 January, certified by declaration signed by the secretary or other prescribed officer to be a correct statement of the information contained in that record *[s233(1)(b) and [reg 149]*.
2. In the event of any change to certain of the abovementioned records, an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such change certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made *[s233(2)and reg. 151]*.
3. The above requirements apply to documents required to be lodged from 1 January 2004.



AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION

Workplace Relations Act 1996

ANNUAL RETURN OF INFORMATION FOR YEAR 2004 – AR2004/287

TO: The Industrial Registrar, Industrial Registry, Level 14, Central Plaza 2, 66 Eagle Street, (Corner Creek and Elizabeth Streets), Brisbane 4000, GPO Box 373, Brisbane Q 4001. Phone: (07) 3227 8060, Fax: (07) 3221 6074

Declaration of Hughie John Williams

I, Hughie John Williams, of 11 Alexandra Place, Murarrie, 4172 in the State of Queensland make OATH and say as follows:

1. I am the State Branch Secretary of the Transport Workers Union of Australia Queensland Branch ("the TWU").
2. Pursuant to the rules of the TWU I am authorised to make this Declaration on behalf of the TWU.
3. I provide this information in accordance with section 233 (1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the Workplace Relations Act 1996).
4. I state that the registered office of the TWU is 11 Alexandra Place, Murarrie, 4172.
5. I state that no election will be conducted during the year commencing 1 January 2004.
6. I state that the following is a full and true list of the officers of the TWU as at 10th may 2004 and such officers are over the age of 18 years.

<i>Name of officer (in full)</i>	<i>Title of office (see end note 4)</i>	<i>Last date of election Declaration or appointment</i>	<i>Residential address</i>	<i>Date person ceased to be an officer (see end note 3)</i>	
BUCKINGHAM	PRESIDENT	Elected 24.4.2003			
BOOKS Ross	VICE PRESIDENT	Elected 24.4.2003			
WILLIAMS Hughie John	SECRETARY/ TREASURER	Elected 24.4.2003			
CURRAN Clifford	TRUSTEE	Elected 24.4.2003			
KOITKA Martin	TRUSTEE	Elected 24.4.2003			
WEBSTER Bradley Jon	COMMITTEE PERSON	Elected 24.4.2003			
SORANSON Toni	COMMITTEE PERSON	Elected 24.4.2003			
TILLACK John	COMMITTEE PERSON	Elected 24.4.2003			
MORRISON Keith	COMMITTEE PERSON	Elected 24.4.2003			
McKEOWN Scott	COMMITTEE PERSON	Elected 24.4.2003			
VIERITZ Russell	COMMITTEE PERSON	Elected 24.4.2003			
ELLIOTT Stephen	COMMITTEE PERSON	Elected 24.4.2003			
ROACH John	COMMITTEE PERSON	Elected 24.4.2003			
BRETT Christopher	COMMITTEE PERSON	Elected 24.4.2003			
SUESEE Ken	COMMITTEE PERSON	Elected 24.4.2003			
THYGESEN Deborah	COMMITTEE PERSON	Elected 24.4.2003			Ceased to be Committee person wef 26.6.03
BENYON Peter Roy	COMMITTEE PERSON	Elected 3.11.03			
SCOTT Phillip	COMMITTEE PERSON	Elected 3.11.03			

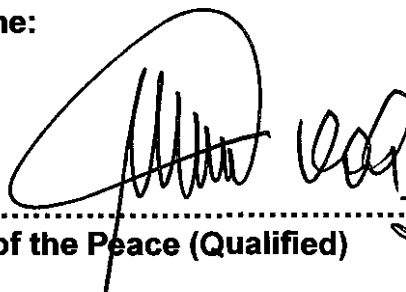
I certify that the above is a full and true list of the officers of the above-named employee organisation as at

Sworn by the deponent at Brisbane this 10th Day of May 2004.



.....
Hughie John Williams
Branch Secretary
Transport Workers Union of Australia,
(Queensland Branch)

Before me:


28435

.....
Justice of the Peace (Qualified)



Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Hughie Williams
Branch Secretary
Transport Workers' Union of Australia
Queensland Branch
11 Alexandra Place
MURARRIE QLD 4172

Dear Mr Williams,

**Re: Transport Workers' Union of Australia - Queensland Branch
Annual Return of information contained in records kept by branch
(AR 2004/287)**

I have received your declaration dated 10 May 2004 providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 11 May 2004.

The documents lodged cover the required information for the **2004** Annual Return of the branch.

The documents have been filed.

Yours sincerely,

A handwritten signature in cursive script that reads 'L. Markovski'.

Lynette Markovski
Statutory Services Branch

11 May 2004