



**Australian Government**  
**Australian Industrial Registry**

Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
MELBOURNE VIC 3000  
Telephone: (03) 8661 7888  
Fax: (03) 9654 6672

**Ref: AR2005/220-[179V-QLD]**

Mr H Williams  
Secretary  
Transport Workers' Union of Australia  
Queensland Branch  
PO Box 452  
CANNON HILL QLD 4170

Dear Mr Williams

**Re: Transport Workers' Union of Australia-Queensland Branch  
Annual Return of Information for Year 2005**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for the year 2005 in respect of the body specified above.

In accordance with subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*), each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept and maintained by the organisation under section 230 and regulation 147 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003. Such information must, in respect of the year 2005, be lodged (preferably by email via the AIRC eFiling site at [www.airc.gov.au](http://www.airc.gov.au) or by facsimile on (03) 9654 6672) in the Industrial Registry before **31 March 2005**.

**Summary of Requirements - see attached table**

The table attached to this letter summarises the requirements and refers to relevant legislation. You may wish to use the table as a checklist in preparing your return. You can find the legislation on our website [www.airc.gov.au](http://www.airc.gov.au) under the heading "Procedures and Legislation".

**Format of Declarations Accompanying Return**

You no longer need to lodge witnessed "statutory" declarations. However you must still lodge:

- a declaration certifying the matters referred to in s233(1) (a) and (b) of the RAO Schedule.

A declaration must be signed by the secretary or other prescribed officer. It need not be witnessed.

**Ongoing Reporting Obligations**

You must also notify this office of any changes made to such records within 35 days of the changes made, which include changes to:

- List of Offices
- List of Office-holders
- List of Branches
- Addresses of Organisation and Branches

The secretary or other prescribed officer must sign a declaration certifying the notification is a correct statement of the changes made refer [s233(2) and reg. 151].

## **Private Addresses of Office-holders**

Annual Returns lodged in the Industrial Registry will be available on the AIRC website for viewing by your members and the public. You may wish to ensure the privacy of your office-holders by providing their work postal addresses only in your return.

## **Information about Registered Organisations on AIRC website**

Information about registered organisations is available on our website at: [www.airc.gov.au](http://www.airc.gov.au), under the heading Organisations, click on the link 'Electronic Organisations Files'.

Your organisation, its members and the public will now be able to view on-line copies of documents filed in the Industrial Registry, including annual returns. Copies of any documents on line can be downloaded and printed.

## **Electronic lodgment of Registered Organisation information**

It is possible for all registered organisations to electronically lodge any documents which are required or permitted by the AIRC Rules to be lodged with the Australian Industrial Registry (refer rule 70A).

I strongly encourage your organisation to take advantage of the electronic lodgment service. It offers greater convenience to you and will help us quickly finalise your matter.

If you decide to lodge electronically you have these choices:

- register as a user and then lodge your documents via the eFiling page on the AIRC website.
- send an email with the documents you wish to lodge attached to: [melbourne@air.gov.au](mailto:melbourne@air.gov.au)
- send your documents by fax to: 03 9654 6672.

Please note that any of your email attachments which include documents requiring signatures should include those signatures. You may find that scanning the documents into a TIF or PDF format and attaching them to the email is the easiest option.

When lodging in the Registry the annual return or any subsequent notification of a change to records please quote: **AR2005/220**.

Please do not hesitate to contact me on (03) 8661 7988 if you wish to discuss the requirements for the Annual Return of Information or notifications of changes to such information.

Yours sincerely

Lyn Markovski

E-mail: [lynette.markovski@air.gov.au](mailto:lynette.markovski@air.gov.au)

24 January, 2005

**Recurring Obligations To Keep And Lodge Information Under Schedule 1B to the Workplace Relations Act 1996 (RAO Schedule) and the RAO Schedule Regulations**

Information	Key Contents
<b>Maintenance of Register of Members</b>	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
<b>List of Offices</b> - see Note 2	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
<b>List of Office-holders</b> - see Note 2	A list of the names, postal addresses and occupations of the persons holding the offices (note definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
<b>List of Branches</b> - see Note 2	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
<b>New Branches</b>	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
<b>Old Branches</b>	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
<b>Addresses of Organisation and Branches</b> - see Note 2	A record of the address of the office of the organisation and the office of each branch <i>[s230(1)(d) and reg.147(d)]</i>
<b>Elections in Organisation and Branches</b>	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and branch of the organisation <i>[s230(1)(d) and reg. 147(e)]</i>
<b>Statement concerning number of members</b>	A record of the number of members on 31 December in the previous year.  If the organisation has entered into an agreement under ss151(1) of the Schedule - a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members in relation to the organisation, within the meaning of s150 of the Schedule. <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

**Please note:**

1. A copy of the above records must be lodged in the Industrial Registry, once in each year, at any time during the period of 3 months commencing on 1 January, certified by declaration signed by the secretary or other prescribed officer to be a correct statement of the information contained in that record *[s233(1)(b) and [reg 149]*.
2. In the event of any change to certain of the abovementioned records, an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such change certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made *[s233(2)and reg. 151]*.

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3. The above requirements apply to documents required to be lodged from 1 January 2004.

**AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION**

**Workplace Relations Act 1996**

**ANNUAL RETURN OF INFORMATION FOR YEAR 2005 - AR2005/287**

Rec'd  
6/5/05  
[Signature]

220

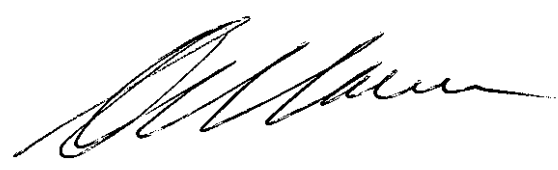
To: The Industrial Registrar, Industrial Registry, Level 14, Central Plaza 2, 66 Eagle Street, (Corner Creek and Elizabeth Streets), Brisbane 4000, GPO Box 373, Brisbane Q 4001. Phone: (07) 3227 8060, Fax: (07) 3221 6074.

**Declaration of Hughie John Williams**

I, Hughie John Williams, of 11 Alexandra Place, Murarrie, 4172 in the State of Queensland make OATH and say as follows:

1. I am the State Branch Secretary of the Transport Workers' Union of Australia, Queensland Branch ("the TWU").
2. Pursuant to the rules of the TWU, I am authorised to make this Declaration on behalf of the TWU.
3. I provide this information in accordance with section 233 (1) of the Registration and Accountability of Organisations Schedule (Schedule 1B of the Workplace Relations Act 1996).
4. I state that the registered office of the TWU is 11 Alexandra Place, Murarrie, 4172.
5. I state that no election will be conducted during the year commencing 1 January 2005.

Sworn by the deponent at Brisbane this 28<sup>th</sup> day of APRIL 2005.



.....  
**Hughie John Williams**  
**Branch Secretary**  
**Transport Workers Union of Australia**  
**(Queensland Branch)**

**Before me:**

*M. Ashwood JP(eD)*  
.....  
**Justice of the Peace (Qualified)**

AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION

WORKPLACE RELATIONS ACT 1996

REGISTER OF OFFICERS OF AN EMPLOYEE ORGANISATION

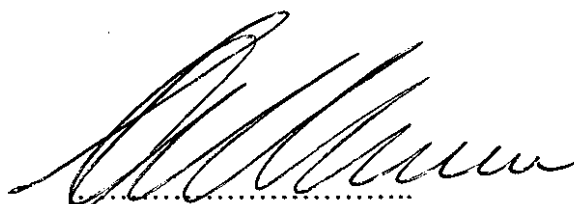
TO: *The Industrial Registrar, Industrial Registry, Level 14, Central Plaza 2, 66 Eagle Street, (Corner Creek and Elizabeth Streets), Brisbane 4000, GPO Box 373, Brisbane Q 4001 Phone: (07) 3227 8060, Fax: (07) 3221 6074*

AFFIDAVIT OF HUGHIE JOHN WILLIAMS

I, Hughie John Williams, of 11 Alexandra Pace, Murarrie, 4172 in the state of Queensland, make oath and say as follows –

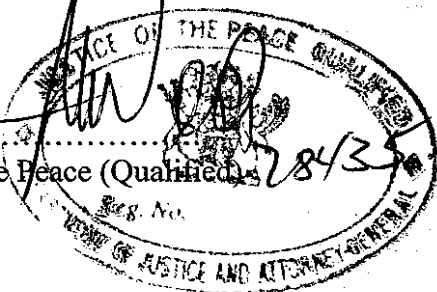
1. I am the Branch Secretary of the Transport Workers Union of Australia (Queensland Branch) (“the TWU”).
2. Pursuant to the rules of the TWU I am authorised to make this affidavit on behalf of the TWU.
3. I state that Exhibit A attached to this affidavit is a full and true list of the officers of the TWU as at the 25<sup>th</sup> February 2005.

SWORN by the deponent at Brisbane this 8<sup>th</sup> April 2005.

  
.....  
Hughie John Williams

In the presence of:

.....  
Justice of the Peace (Qualified)



<i>Name of officer (in full)</i>	<i>Title of office (see end note 4)</i>	<i>Last date of election Declaration or appointment</i>	<i>Residential address</i>	<i>Date person ceased to be an officer (see end note 3)</i>
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BUCKINGHAM      PRESIDENT      Elected 24.4.2003

BOOKS              VICE  
Ross                PRESIDENT      Elected 24.4.2003

WILLIAMS         SECRETARY/  
Hughie John      TREASURER      Elected 24.4.2003

CURRAN  
Clifford            TRUSTEE          Elected 24.4.2003

KOITKA             TRUSTEE          Elected 24.4.2003

Martin

WEBSTER          COMMITTEE  
Bradley Jon        PERSON            Elected 24.4.2003

SORANSON         COMMITTEE  
Toni                PERSON            Elected 24.4.2003

TILLACK            COMMITTEE  
John                PERSON            Elected 24.4.2003

MORRISON         COMMITTEE  
Keith               PERSON            Elected 24.4.2003

McKEOWN         COMMITTEE  
Scott               PERSON            Elected 24.4.2003

VIERITZ            COMMITTEE  
Russell            PERSON            Elected 24.4.2003

ELLIOTT            COMMITTEE  
Stephen            PERSON            Elected 24.4.2003

ROACH             COMMITTEE  
John                PERSON            Elected 24.4.2003

BRETT              COMMITTEE  
Christopher        PERSON            Elected 24.4.2003

SUESEE            COMMITTEE  
Ken                 PERSON            Elected 24.4.2003

THYGESEN         COMMITTEE  
Deborah            PERSON            Elected 24.4.2003

BENYON            COMMITTEE  
Peter Roy          PERSON            Elected 3.11.03

SCOTT             COMMITTEE  
Phillip             PERSON            Elected 3.11.03



Ceased to be Committee  
person wef 26.6.03

Ceased to be Committee  
person wef 26.6.03





**Australian Government**  
**Australian Industrial Registry**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9654 6672

Mr Hughie John Williams  
Branch Secretary  
Transport Workers' Union of Australia  
Queensland Branch  
PO Box 452  
CANNON HILL QLD 4170

Dear Mr Williams

**Re: Transport Workers' Union of Australia - Queensland Branch  
Annual Return of information contained in records kept by branch  
(AR 2005/220)**

I have received your declaration dated 28 April 2005 providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 6 May 2005.

The documents lodged cover the required information for the **2005** Annual Return of the branch.

The documents have been filed.

When preparing your next annual return please note you are no longer required to lodge an affidavit to accompany your annual return of information. The obligation to lodge a statutory declaration or affidavit signed by the secretary or other prescribed officer to accompany documents required to be lodged annually has been replaced with an obligation to lodge a "declaration" [s233(1)].

Yours sincerely,

A handwritten signature in cursive script that reads 'L. Markovski'.

Lynette Markovski  
Statutory Services Branch

14 June 2005

**AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION**

**WORKPLACE RELATIONS ACT 1996**

**REGISTER OF OFFICERS OF AN EMPLOYEE ORGANISATION**

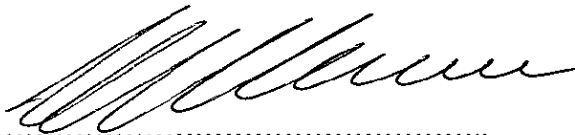
To: *The Industrial Registrar, Industrial Registry, Level 14, Central Plaza 2, 66 Eagle Street, (Corner Creek and Elizabeth Streets), Brisbane 4000, GPO Box 373, Brisbane Qld 4001 Phone: (07) 3227 8060, Fax: (07) 3221 6074.*

**AFFIDAVIT OF HUGHIE JOHN WILLIAMS**

**I, Hughie John WILLIAMS**, of 11 Alexandra Place, Murarrie, 4172, in the State of Queensland, make oath and say as follows:-

1. I am the Branch Secretary of the Transport Workers Union of Australia (Queensland Branch) ("the TWU").
2. Pursuant to the rules of the TWU, I am authorised to make this Affidavit on behalf of the TWU.
3. I state that Exhibit "A" attached to this Affidavit is a full and true list of the Officers of the TWU as at 18<sup>th</sup> August 2005.

**SWORN** by the Deponent at Brisbane this *19<sup>th</sup>* day of *August* 2005.

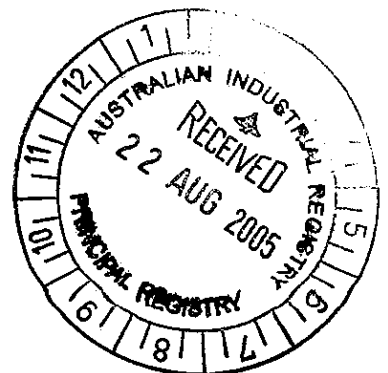


.....  
**HUGHIE JOHN WILLIAMS**

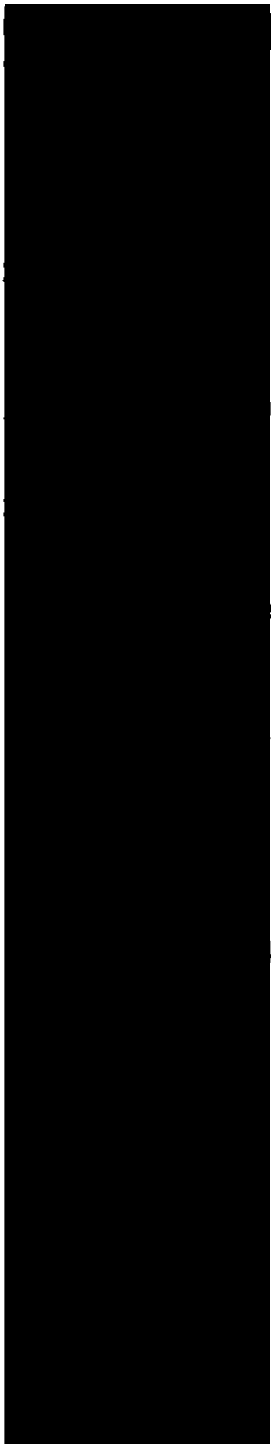



**In the presence of:**



.....  
~~Justice of the Peace (Qualified)~~  
**Commissioner of Declarations**



**EXHIBIT 'A'**

<i>Name of officer (in full)</i>	<i>Title of office (see end note 4)</i>	<i>Last date of election Declaration or appointment</i>	<i>Residential address</i>	<i>Date person ceased to be an officer (see end note 3)</i>	
BUCKINGHAM	PRESIDENT	Elected 24.4.2003			
BOOKS Ross	VICE PRESIDENT	Elected 24.4.2003		61	Ceased to be Committee Person Wef 28.7.05
WILLIAMS Hughie John	SECRETARY/ TREASURER	Elected 24.4.2003			
CURRAN Clifford	TRUSTEE	Elected 24.4.2003			
KOITKA Martin	TRUSTEE	Elected 24.4.2003			
WEBSTER Bradley Jon	COMMITTEE PERSON	Elected 24.4.2003			
SORANSON Toni	COMMITTEE PERSON	Elected 24.4.2003			
TILLACK John	COMMITTEE PERSON	Elected 24.4.2003			
MORRISON Keith	COMMITTEE PERSON	Elected 24.4.2003			
McKEOWN Scott	COMMITTEE PERSON	Elected 24.4.2003			
VIERITZ Russell	COMMITTEE PERSON	Elected 24.4.2003			
ELLIOTT Stephen	COMMITTEE PERSON	Elected 24.4.2003			
ROACH John	COMMITTEE PERSON	Elected 24.4.2003			

BRETT  
Christopher

COMMITTEE  
PERSON

Elected 24.4.2003

sed to be  
mittee  
on wef 26.6.03

SUESEE  
Ken

COMMITTEE  
PERSON

Elected 24.4.2003

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Deborah

COMMITTEE  
PERSON

Elected 24.4.2003

sed to be  
mittee person wef  
03

BENYON  
Peter Roy

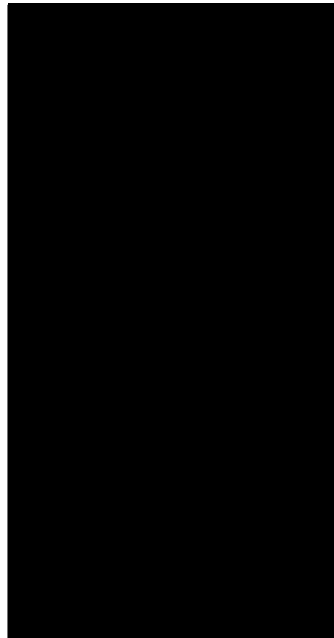
COMMITTEE  
PERSON

Elected 3.11.03

SCOTT  
Phillip

COMMITTEE  
PERSON

Elected 3.11.03





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Mr Hughie John Williams  
Branch Secretary  
Transport Workers' Union of Australia  
Queensland Branch  
PO Box 452  
CANNON HILL QLD 4170

Dear Mr Williams,

**Re: Transport Workers' Union of Australia – Queensland Branch  
Annual Return of information contained in records kept by branch  
(AR 2005/220)**

I have received your affidavit dated 19 August 2005 providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 22 August 2005.

The documents lodged cover the list of officers of the branch.

The documents have been filed.

Yours sincerely,

Lynette Markovski  
Statutory Services Branch

13 September 2005

AR2005/220.

**AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION**

**WORKPLACE RELATIONS ACT 1996**

**REGISTER OF OFFICERS OF AN EMPLOYEE ORGANISATION**

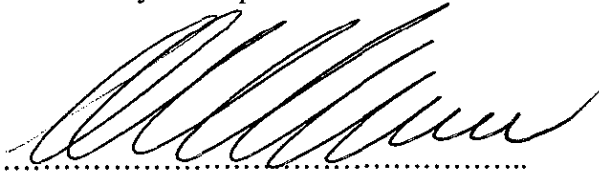
To: *The Industrial Registrar, Industrial Registry, Level 14, Central Plaza 2, 66 Eagle Street, (Corner Creek and Elizabeth Streets), Brisbane 4000, GPO Box 373, Brisbane Qld 4001 Phone: (07) 3227 8060, Fax: (07) 3221 6074.*

**AFFIDAVIT OF HUGHIE JOHN WILLIAMS**

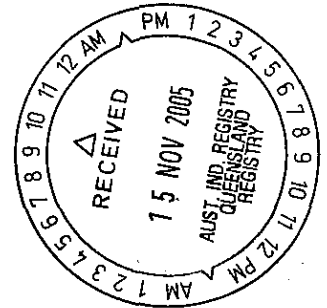
**I, Hughie John WILLIAMS**, of 11 Alexandra Place, Murarrie, 4172, in the State of Queensland, make oath and say as follows:-

1. I am the Branch Secretary of the Transport Workers Union of Australia (Queensland Branch) ("the TWU").
2. Pursuant to the rules of the TWU, I am authorised to make this Affidavit on behalf of the TWU.
3. I state that Exhibit "A" attached to this Affidavit is a full and true list of the Officers of the TWU as at 11<sup>th</sup> November 2005.

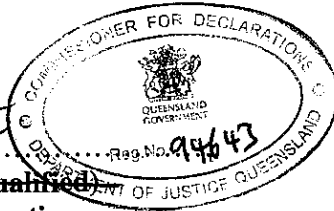
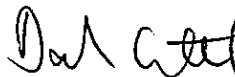
**SWORN** by the Deponent at Brisbane this 11th day of November 2005.



**HUGHIE JOHN WILLIAMS**



**In the presence of:**



**Justice of the Peace (Qualified)  
Commissioner of Declarations**

**EXHIBIT 'A'**

<i>Name of officer (in full)</i>	<i>Title of office (see end note 4)</i>	<i>Last date of election Declaration or appointment</i>	<i>Residential address</i>	<i>Date person ceased to be an officer (see end note 3)</i>
BUCKINGHAM	PRESIDENT	Elected 24.4.2003	[REDACTED]	[REDACTED]
BOOKS Ross	VICE PRESIDENT	Elected 24.4.2003	[REDACTED]	Ceased to be Committee Person Wef 28.7.05
SORANSON Toni	VICE PRESIDENT	Elected 27.10.2005	[REDACTED]	[REDACTED]
WILLIAMS Hughie John	SECRETARY/ TREASURER	Elected 24.4.2003	[REDACTED]	[REDACTED]
CURRAN Clifford	TRUSTEE	Elected 24.4.2003	[REDACTED]	[REDACTED]
KOITKA Martin	TRUSTEE	Elected 24.4.2003	[REDACTED]	[REDACTED]
WEBSTER Bradley Jon	COMMITTEE PERSON	Elected 24.4.2003	[REDACTED]	[REDACTED]
TILLACK John	COMMITTEE PERSON	Elected 24.4.2003	[REDACTED]	[REDACTED]
MORRISON Keith	COMMITTEE PERSON	Elected 24.4.2003	[REDACTED]	[REDACTED]
McKEOWN Scott	COMMITTEE PERSON	Elected 24.4.2003	[REDACTED]	[REDACTED]
VIERITZ Russell	COMMITTEE PERSON	Elected 24.4.2003	[REDACTED]	[REDACTED]
ELLIOTT Stephen	COMMITTEE PERSON	Elected 24.4.2003	[REDACTED]	Ceased to be Committee Person wef 27.10.05
ROACH John	COMMITTEE PERSON	Elected 24.4.2003	[REDACTED]	[REDACTED]

BRETT  
Christopher

COMMITTEE  
PERSON

Elected 24.4.2003

CEASED TO BE  
COMMITTEE  
PERSON WEF 26.6.03

SUESEE  
Ken

COMMITTEE  
PERSON

Elected 24.4.2003

THYGESEN  
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wef

COMMITTEE  
PERSON

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CEASED TO BE  
COMMITTEE PERSON  
26.6.03

BENYON  
Peter Roy

COMMITTEE  
PERSON

Elected 3.11.03

SCOTT  
Phillip

COMMITTEE  
PERSON

Elected 3.11.03

MITCHELL  
Grant

COMMITTEE  
PERSON

Elected 27.10.05





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**Australian Industrial Registry**

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Mr Hughie Williams  
Branch Secretary  
Transport Workers' Union of Australia  
Queensland Branch  
PO Box 452  
CANNON HILL QLD 4170

Dear Mr Williams,

**Re: Transport Workers' Union of Australia – Queensland Branch  
Notification of changes made to records of branch - (AR2005/220)**

I have received your affidavit dated 11 November 2005 providing notification of changes made to the records of your branch. The document was lodged in the Industrial Registry on 15 November 2005.

The document lodged cover changes made to the following records kept by the branch: -

- Changes made to list of office holders.

Please note notification of changes made to records are required to be lodged under a **declaration signed by an elected prescribed officer of the branch, in accordance with s233(2) of the Registration and Accountability of Organisations Schedule (the RAO Schedule)**. Could please ensure future changes lodged are in accordance with s233(2) of the Registration and Accountability of Organisations Schedule (the RAO Schedule).

The document has been filed.

Yours sincerely,

Lynette Markovski  
Statutory Services Branch

9 March 2006