



# TRANSPORT WORKERS UNION OF AUSTRALIA VICTORIAN/TASMANIAN BRANCH

ABN 47 634 638 536

52-56 Rouse Street, Port Melbourne  
P.O. Box 203, Port Melbourne, Vic. 3207  
Tel: (03) 9645 1322 Fax: (03) 9646 1792  
Email: info@twu.asn.au

President: Bob Rule  
Vice President: Peter Mancuso  
Branch Secretary: Bill Noonan  
Trustees: Wayne Mader, Michael Nader

Tasmania and Victorian Country  
Telephone: 1800 331 530

## FACSIMILE TRANSMISSION HEADER SHEET

FR2004/743

TO: Ken Ophel

Australian Industrial Registry

FAX NO: 03 9654 6672

FROM: Kim 8290 0642

PAGES TO FOLLOW: 16 DATE: 31 May 2005

COMMENTS:

Dear Ken, Please find attached our:

- 1. Request for extension until today's date (1 page)
- 2. Secretary's Certificate (1 page)
- 3. APFR (Inc <sup>committed of</sup> Management Statement) (12 pages)
- 4. Operating Report (2 pages)

I do apologise for the delay. Please call on 8290 <sup>0642</sup> ~~6672~~ with any queries. Kind regards Kim.

URGENT,  FOR REPLY PLEASE,  FOR ACTION,  INFORMATION

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**VICTORIAN/TASMANIAN BRANCH**

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31 May 2005

Our Ref: BN/KL

Australian Industrial Registrar  
Nauru House  
80 Collins Street  
Melbourne VIC 3000

Attention: Mr Ken Ophel

Re: 2004 Accounts

Dear Mr Ophel,

Please find attached the Secretary's Certificate, General Purpose Financial Report (inc. Committee of Management Statement), and Operating Report for the Transport Workers Union Victorian/Tasmanian Branch for the year ended 31 December 2004.

Section 268 of the Act requires us to lodge the above documents within 14 days of our second meeting which occurred on 3 May 2005. We hereby seek an extension of time from 17 May until today's date in which to lodge the above documents. I apologize for the delay and trust that this request meets your satisfaction.

Please contact Wayne Madder of this office on 0402 039 189 if you have any questions in relation to this request.

Yours faithfully

BILL NOONAN  
BRANCH SECRETARYbenchmark  
IN QUALITY  
ACCREDITED ISO 9002



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## SECTION 268

### WORKPLACE RELATIONS ACT 1996

#### SECRETARY'S CERTIFICATE

I, Bill Noonan, Branch Secretary of the Transport Workers Union of Australia, Victorian/Tasmanian Branch, certify that the documents enclosed with this certificate for lodgment with the Industrial Registry are copies of the General Purpose Financial Report (including Committee of Management Statement) and Operating Report provided to members in the Union's newspaper "TWU NEWS" on 4 April 2005 and presented to the Branch Committee of Management meeting on 3 May 2005 in accordance with sub section 266 (3) of the Workplace Relations Act 1996.

SIGNED: *Bill Noonan*

TITLE: BRANCH SECRETARY

DATE: 17 MAY 2005



**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**FOR THE YEAR ENDED 31 DECEMBER 2004**

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Statement of Cash Flows

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Committee of Management Statement

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**BALANCE SHEET  
FOR THE YEAR ENDED 31 DECEMBER 2004**

	Note	2004 \$	2003 \$
<b>CURRENT ASSETS</b>			
Cash on Hand		1,000	1,000
Cash at Bank		1,117,697	1,600,694
Accrued Interest		46,921	2,114
Sundry Debtors		11,138	16,073
Prepayments		44,577	12,394
Investments	2	800,000	-
Other Debtors		-	299,064
Loan to T.W.U. Federal Council		-	1,071,520
<b>TOTAL CURRENT ASSETS</b>		<u>2,021,333</u>	<u>3,002,859</u>
<b>NON CURRENT ASSETS</b>			
Property, Plant & Equipment	3, 6	3,875,380	3,926,044
Investments	2	1,000,988	200,000
<b>TOTAL NON CURRENT ASSETS</b>		<u>4,876,368</u>	<u>4,126,044</u>
<b>TOTAL ASSETS</b>		6,897,701	7,128,903
<b>CURRENT LIABILITIES</b>			
Sundry Creditors	4	341,623	340,133
Income in Advance		103,873	110,422
Lease Liability		4,545	8,174
Employee Entitlements	5	727,442	388,460
<b>TOTAL CURRENT LIABILITIES</b>		<u>1,177,482</u>	<u>847,189</u>
<b>NON-CURRENT LIABILITIES</b>			
Income in Advance		71,279	160,019
Lease Liability		-	4,545
Employee Entitlements	5	112,512	427,572
<b>TOTAL NON CURRENT LIABILITIES</b>		<u>183,792</u>	<u>592,136</u>
<b>TOTAL LIABILITIES</b>		1,361,274	1,439,325
<b>NET ASSETS</b>		<u>5,536,428</u>	<u>5,689,578</u>
<b>MEMBERS FUNDS</b>			
Accumulated Funds		<u>5,536,428</u>	<u>5,689,578</u>

The attached Notes 1 to 9 form part of these Accounts.

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**STATEMENT OF INCOME & EXPENDITURE  
FOR THE YEAR ENDED 31 DECEMBER 2004**

	Note	2004 \$	2003 \$
<b><u>INCOME</u></b>			
Contributions and Entrance Fees		4,935,653	4,851,023
Bad Debt Recoveries		216,398	144,337
Investment Income	7	168,878	157,772
Federal Office Rental Income		74,538	3,468
Federal Office Organising Payment		50,000	-
IBAS Research Funding		35,000	35,000
Occupational Health & Safety Course Fees		33,721	19,554
Sundry Income		32,322	-
OHS Representative Grant		25,000	-
Red Card Training Income		19,056	-
Transport Safety Seminar		14,120	24,380
Website Advertising		8,200	-
Vic Roads Fatigue Training		-	62,350
<b>TOTAL INCOME</b>		<b>5,612,886</b>	<b>5,297,884</b>
<b><u>EXPENDITURE</u></b>			
Accountancy Fees		29,755	28,141
Administration Costs & Rent (Country Offices)		5,385	6,777
Affiliation & Levies		126,310	114,143
Amortisation		6,704	57,617
Annual Leave - Elected Officials	5	(5,311)	39,790
Annual Leave - Other Employees	5	(4,524)	33,895
Auditor's Remuneration		6,500	6,750
Bank Charges		24,864	31,428
Certificates & Awards		5,278	4,368
Clothing & Uniforms		3,391	934
Conference & Meeting Expenses		47,255	49,466
Cleaning		60,812	30,215
Consultants Fees		5,894	5,929
Computer Costs		96,423	92,950
Car Allowance - Elected Officials		113,565	105,709
Car Allowance - Other Employees		154,863	144,151
Delegates Commission		216,376	192,274
Delegate Meeting Expenses		16,501	21,756
Debt Collection		12,180	-
Depreciation		98,267	110,390
Donations		2,259	3,450
Federal Office Training Fund		8,843	9,579
Federal Council Levies		532,839	526,209
Fringe Benefits Tax		18,475	(9,705)
Insurance		12,394	10,924
Lease & Hire of Equipment		1,408	5,475

The attached Notes 1 to 9 form part of these Accounts.

**TRANSPORT WORKERS' UNION OF AUSTRALIA**  
**- VICTORIAN TASMANIAN BRANCH**

**STATEMENT OF INCOME & EXPENDITURE**  
**FOR THE YEAR ENDED 31 DECEMBER 2004**

	Note	2004 \$	2003 \$
Legal Expenses - Industrial Matters		38,828	13,388
Light & Power		27,002	24,912
Long Service Leave Expense - Elected Officials	5	18,566	17,089
Long Service Leave Expense - Other Employees	5	15,191	13,982
Loss on Sale of Non-current Assets		19,285	17,042
Marketing		56,571	37,209
Mortuary Benefits		37,500	49,500
Motor Vehicle Expenses		96,908	100,087
Payroll Tax		181,655	153,596
Postage		87,383	109,280
Printing & Stationery		96,277	66,983
Publications, Awards & Subscriptions		12,153	15,183
Rates & Taxes		30,784	25,816
Repairs & Maintenance		37,058	34,148
Schoolbook Scholarship		10,773	15,000
Salaries - Elected Officials	8	869,879	845,675
Salaries - Other Employees	8	1,702,288	1,654,922
Security Costs		6,578	5,787
Staff Amenities		4,084	5,683
Superannuation - Elected Officials	8	155,882	158,108
Superannuation - Other Employees	8	330,053	334,767
Sundry Expenses		16,919	19,305
Telephone		138,095	132,175
Training Courses		28,229	53,823
Travel & Accommodation		30,594	40,266
WorkCover		120,798	83,454
<b>TOTAL EXPENDITURE</b>		<b>5,766,037</b>	<b>5,649,795</b>
<b>OPERATING SURPLUS/(DEFICIT) FOR THE YEAR BEFORE ABNORMAL ITEMS</b>		<b>(153,151)</b>	<b>(351,911)</b>
<b>ABNORMAL ITEMS</b>	<b>9</b>		
Loss on Revaluation of Investments		-	(20,541)
Termination Payments		-	(104,970)
		-	(125,511)
<b>OPERATING SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>(153,151)</b>	<b>(477,422)</b>
Add Member Funds at Beginning of Year		5,689,578	6,167,000
<b>MEMBER FUNDS AT END OF YEAR</b>		<b>5,536,428</b>	<b>5,689,578</b>

The attached Notes 1 to 9 form part of these Accounts.

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

Note	2004 \$	2003 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from Members		
- Contributions and Entrance Fees	5,152,051	4,851,023
Organising Payment Receipt from Federal Office	50,000	-
Rental Income in Advance Receipt from Federal Office	-	270,441
Payments to Suppliers and Employees	(5,097,413)	(4,829,177)
Levy Payments to Federal Office	(467,008)	(615,407)
Interest Received	124,071	139,611
Distributions Received	-	16,047
Other Receipts	167,419	18,648
<b>NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES</b>	<u>(70,879)</u>	<u>(148,814)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from Sale of:		
- Property, Motor Vehicles, Plant & Equipment	-	19,273
- Investments	286,287	1,276,372
Repayment of Loans	1,071,520	204,832
Payment for:		
- Property, Motor Vehicles, Plant & Equipment	(73,592)	(51,875)
- Investments	(1,600,988)	-
<b>NET CASH PROVIDED BY / (USED IN) INVESTING ACTIVITIES</b>	<u>(316,773)</u>	<u>1,448,602</u>
<b>NET (DECREASE) / INCREASE IN CASH HELD</b>	(387,652)	1,299,788
Cash at Beginning of Year	1,601,694	301,906
<b>CASH AT END OF YEAR</b>	<u>1,214,041</u>	<u>1,601,694</u>

The attached Notes 1 to 9 form part of these Accounts.



**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

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**1 (a) STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

**(i) Basis of Preparation**

The financial statements have been prepared in accordance with generally accepted accounting principles and the Workplace Relations Act 1996. They have been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets.

The accounting policies have been consistently applied and, except where there is a change in accounting policy, are consistent with those of the previous year.

**(ii) Revenue Recognition**

**Memberships**

Membership contributions are accounted for on a cash basis. This means that all memberships received during the financial year ending on the 31<sup>st</sup> of December are included as income in the Statement of Income and Expenditure for that year. Membership income in any one year will comprise amounts received for prior, current and future financial years.

**Interest**

Interest income is accounted for on an accruals basis.

**(iii) Property, Plant & Equipment**

**Acquisition**

Items of property, plant and equipment are recorded at cost.

**Depreciation**

Depreciation is calculated on a straight line or diminishing value basis in order to write off the cost of the asset over its useful life after taking into account residual value.

**(iv) Employee Entitlements**

Provision has been made for employee entitlements based on the rates and conditions determined by the Committee of Management and endorsed by the Industrial relations Commission on the 24 September 2003.

Annual Leave is based on an entitlement of four weeks leave plus 17.5% loading per year.

Long Service Leave is based on an entitlement to 3 months leave after 10 years of service and is accrued after 5 years of service which is when employees are entitled to pro rata payment on termination.

Sick Leave has not been provided for as employees are not entitled to payment on termination.

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

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**(v) Income Tax**

No provision for income tax is necessary as Trade Unions are exempt from income tax under Section 23(f) of the Income Tax Assessment Act. Fringe Benefits Tax has been paid by the Union in accordance with the provisions of the Fringe Benefits Tax Assessment Act.

**(vi) GST**

All items of income and expenditure as shown in the Statement of Income and Expenditure are exclusive of GST.

**(vii) Investments**

Investments are valued at cost except for those that have an underlying market value. These investments are shown in the financial statements at the market price ruling at the 31<sup>st</sup> of December of each year. Any gain or loss resulting from the revaluation of that investment is included in the operating result for that year.

**1 (b) INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-section (1), (2) and (3) of Section 272, which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**1 (c) COMPARATIVES**

Where necessary, comparative information has been reclassified to achieve consistency in disclosure with current year amounts and other disclosures.

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

	2004	2003
	\$	\$
<b><u>2 INVESTMENTS</u></b>		
<b>CURRENT</b>		
Australian National Credit Union Term Deposit	200,000	-
Melbourne Credit Union Term Deposit	200,000	-
Northern Territory Government Bonds	200,000	-
Sandhurst Trustees Term Deposit	200,000	-
	800,000	-
<b>NON CURRENT</b>		
Commonwealth Bank Bond	1,000,988	-
Northern Territory Government Bonds	-	200,000
	1,000,988	200,000
<b><u>3 PROPERTY, PLANT &amp; EQUIPMENT</u></b>		
Land - Rouse St. Port Melbourne (at cost)	2,180,000	2,180,000
	2,180,000	2,180,000
Building - Rouse St. Port Melb. (at cost)	2,290,937	2,263,351
Less: Accumulated Depreciation	(731,410)	(672,994)
	1,559,527	1,590,357
Motor Vehicles (at cost)	50,396	50,396
Less: Accumulated Depreciation	(26,340)	(18,781)
	24,056	31,615
Office Furniture & Equipment (at cost)	947,368	1,126,632
Less: Accumulated Depreciation	(839,144)	(1,012,836)
	108,224	113,796
Leased Assets	34,298	34,298
Less: Accumulated Depreciation	(30,726)	(24,022)
	3,572	10,276
<b>Total Property, Plant &amp; Equipment</b>	<b>3,875,380</b>	<b>3,926,044</b>

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

	2004	2003
	\$	\$
<b><u>4 SUNDRY CREDITORS</u></b>		
Payroll	-	77,574
Federal Council	114,602	158,236
Other	227,021	104,323
	<u>341,623</u>	<u>340,133</u>
<b><u>5 EMPLOYEE ENTITLEMENTS</u></b>		
<b>CURRENT LIABILITIES</b>		
Provision for Annual Leave - Elected Officials	205,719	211,062
Provision for Annual Leave - Other Employees	172,906	177,398
Provision for Long Service Leave - Elected Officials	251,686	-
Provision for Long Service Leave - Other Employees	97,131	-
	<u>727,442</u>	<u>388,460</u>
<b>NON CURRENT LIABILITIES</b>		
Provision for Long Service Leave - Other Employees	<u>112,512</u>	<u>427,572</u>
<b>MOVEMENT IN ANNUAL LEAVE PROVISION</b>		
Opening Balance	388,460	314,775
(Decrease)/Increase in Provision	(9,835)	73,685
Closing Balance	<u>378,625</u>	<u>388,460</u>
<b>MOVEMENT IN LONG SERVICE LEAVE PROVISION</b>		
Opening Balance	427,572	396,501
Increase / (Decrease) in Provision	33,757	31,071
Closing Balance	<u>461,329</u>	<u>427,572</u>

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

	2004	2003
	\$	\$
<hr/>		
<b><u>6 VALUATION - LAND AND BUILDINGS</u></b>		
<b>ROUSE STREET, PORT MELBOURNE</b>		
<p>The most recent valuation of the land &amp; building at Rouse Street was undertaken by Hocking Stuart as at 31 December 2004. They value the property at \$3,750,000 assuming a notional owner occupied lease.</p> <p>The written down value of the Rouse Street property included in the financial statements is \$3,739,527. This comprises the purchase price paid for the land &amp; building in 1990 plus the cost of building improvements, less depreciation on the building and the improvements.</p>		
<b><u>7 INVESTMENT INCOME</u></b>		
Investment income comprises the following:		
Interest	168,878	141,725
Distributions from Equity Funds	-	16,047
	<u>168,878</u>	<u>157,772</u>
<b><u>8 EMPLOYEE REMUNERATION</u></b>		
The amount of salary and superannuation paid to employees and officials is as follows:		
<b>Salaries</b>		
Elected Officials	872,341	1,269,339
Other Employees	1,693,368	1,231,258
	<u>2,565,709</u>	<u>2,500,597</u>
<b>Superannuation</b>		
Elected Officials	165,218	241,174
Other Employees	320,717	251,701
	<u>485,935</u>	<u>492,875</u>
<b><u>9 ABNORMAL ITEMS</u></b>		
(i) Loss on Revaluation of Investments	-	20,541
<p>Unrealised losses result from revaluing the book value of the Equity Fund investments to market value on the day of redemption being 16 December 2003</p>		
(ii) Termination Payments	-	104,970
<p>Termination payments are accumulated entitlements paid to employees who have terminated during the 2003 year.</p>		

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
THE TRANSPORT WORKER'S UNION OF AUSTRALIA  
(VICTORIAN /TASMANIAN BRANCH)**

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**Scope**

We have audited the General Purpose Financial Report of The Transport Workers Union of Australia, Victorian Tasmanian Branch for the year ended 31 December 2004. The Financial Report includes the Statement of Income and Expenditure, Balance Sheet, Statement of Cash Flows and Notes To and Forming Part of the Financial Statements. The Committee of Management are responsible for the preparation and presentation of the Financial Report and the information it contains. We have conducted an independent audit of the Financial Report in order to express an opinion on it to the members of the union.

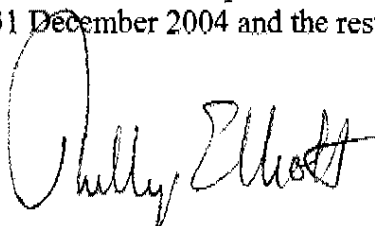
Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the Financial Report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the Financial Report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all materials respects, the Financial Report is presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements, the Workplace Relations Act 1996 and the union's constitution so as to present a view which is consistent with our understanding of the Union's financial position and the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

***Audit Opinion***

In our opinion:

The financial report presents fairly in accordance with Australian Accounting Standards, other mandatory professional requirements in Australia and Schedule 1B of the Workplace Relations Act 1996 the financial position of the Transport Workers Union (Victoria and Tasmanian branch) as at 31 December 2004 and the results of its operations and its cash flows for the year then ended.



PHILLIP ELLIOTT  
PHILLIP ELLIOTT & CO

Dated 15 March 2005

Melbourne

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
(VICTORIAN/TASMANIAN BRANCH)  
A.B.N. 47 634 608 538**

**COMMITTEE OF MANAGEMENT STATEMENT**

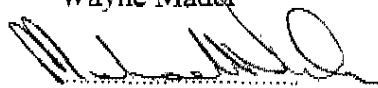
On 15 March 2005 the Committee of Management of the Transport Workers' Union of Australia, Victorian Tasmanian Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 December 2004:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - i. meetings of the committee of management were held in accordance with the rules of the organization including the rules of the branch concerned; and
  - ii. the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of the branch concerned; and
  - iii. the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - iv. where the organization consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each the other reporting units of the organization; and
  - v. no applications by members have been made under section 272 of the RAO Schedule during the period; and
  - vi. no orders have been made by the Commission under section 273 of the RAO Schedule during the period.

For the Committee of Management:

  
Wayne Mader

  
Michael Nealer

15 March 2005

**TRANSPORT WORKERS' UNION OF AUSTRALIA  
(VICTORIAN/TASMANIAN BRANCH)  
A.B.N. 47 634 608 538**

**OPERATING REPORT**

Review of Principle Activities

The Union's principal activities are representing its members on industrial and safety issues and training and supporting Delegates and Occupational Health and Safety Representatives in their duties. There have been no significant changes in the nature of these activities during the year.

Review of Financial Affairs

There have been no significant changes in the Union's financial affairs during the year.

Members Right to Resign

Members are able to resign in writing at any time. Unless a date is specified, the resignation takes effect on receipt of the resignation if the member has ceased to be eligible for membership, or after two weeks for any other reason. The Union may sue former members for unpaid dues.

Trusteeships of Superannuation Entities

The Branch Secretary, William George Noonan is a director of the following trustee companies associated with the TWU Superannuation Fund:

- TWU Nominees Pty Ltd
- Transuper Nominees Pty Ltd
- TIF Nominees Pty Ltd
- Unit 11 Pty Ltd

Prescribed Information

22936 persons were recorded in the register of members at 31 December 2004.  
39 full-time equivalent persons were employed at 31 December 2004.



Prescribed Information (cont)

Branch Committee of Management Members:	Period Position Held:
Anna Gileno	All of 2004
Bob Rule	All of 2004
Colin O'Malley	All of 2004
David White	All of 2004
Howard Smith	All of 2004
John Eijgendaal	All of 2004
John Rowe	21-Jul-04 to 31-Dec-04
John Saggars	10-Nov-04 to 31-Dec-04
Kevin Hoey	All of 2004
Lee Appleby	01-Jan-04 to 10-Nov-04
Manny Spiteri	All of 2004
Michael Mason	All of 2004
Michael Nealer	All of 2004
Peter Clarke	01-Jan-04 to 21-Jul-04
Peter Mancuso	All of 2004
Ross Simpson	All of 2004
Wayne Mader	All of 2004
William Noonan	All of 2004

For the Committee of Management:



Bill Noonan

15 March 2005



**Australian Government**  
**Australian Industrial Registry**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9654 6672

24 June 2005

Mr Bill Noonan  
Branch Secretary  
Transport Workers' Union of Australia  
Victorian/Tasmanian Branch  
P.O. Box 203  
PORT MELBOURNE VIC 3207

Dear Mr Noonan,

**Re: Transport Workers' Union of Australia - Victorian/Tasmanian Branch  
Financial documents for year ended 31 December 2004 - FR2004/743**

I have received your letter dated 31 May 2005 together with the full financial documents of the above named branch for the year ended 31 December 2004. The documents were lodged in the Industrial Registry on 1 June 2005. An extension of time has been allowed, a copy of which is attached.

The documents have been filed.

No further action is required in respect of these documents which appear to comply fully with the new requirements of the Act. There is one matter however which I draw to your attention in relation to future years. It would be appreciated if the qualifications of your auditor(s) could be included on future audit reports. This assists Registry staff in confirming that an auditor falls within the definition of "approved auditor" found in Regulation 4 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003, which reads:

**4 Meaning of approved auditor**

*For the definition of approved auditor in section 6 of the RAO Schedule, an approved auditor means:*

*(a) a person who:*

*(i) is a member of CPA Australia, The Institute of Chartered Accountants in Australia or the National Institute of Accountants; and*

*(ii) holds a current Public Practice Certificate; or*

*(b) in relation to a reporting unit that has been issued with a certificate under subsection 270 (1) of the RAO Schedule, a person who is:*

*(i) a member of CPA Australia, The Institute of Chartered Accountants in Australia or the National Institute of Accountants; and*

*(ii) approved by the Industrial Registrar.*

yours sincerely

A handwritten signature in black ink, appearing to read 'Ken Ophel', written over a horizontal line.

Ken Ophel  
Statutory Services Branch

encl



**Australian Government**  
**Australian Industrial Registry**

Statutory Services Branch  
Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
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Mr Bill Noonan  
Branch Secretary  
Transport Workers' Union of Australia  
Victorian/Tasmanian Branch  
PO Box 203  
PORT MELBOURNE VIC 3207

Dear Mr Noonan,

**Re: FR2004/743 - Extension of time - s268 of Schedule 1B to the Workplace Relations Act 1996**

I refer to your letter dated 31 May 2005 requesting an extension of time within which to lodge the financial documents of the Victorian/Tasmanian Branch of the Transport Workers' Union of Australia for the year ended 31 December 2004.

I hereby allow an extension of time, until 1 June 2005, for lodgment in the Industrial Registry, of a copy of the full report and certificate of a prescribed officer for the year ended 31 December 2004, pursuant to subsection s268 of Schedule 1B to the Workplace Relations Act 1996.

Yours sincerely

A handwritten signature in dark ink, appearing to be 'Terry Nassios', written over a faint, illegible background.

Terry Nassios  
DEPUTY INDUSTRIAL REGISTRAR  
23 June 2005