



FAIR WORK
AUSTRALIA

9 July 2010

Mr Wayne Mader
Secretary
Transport Workers' Union of Australia
Victorian/Tasmania Branch
info@twu.asn.au

Dear Mr Mader,

**Re: Victorian/Tasmanian Branch of the Transport Workers' Union of Australia
Financial Report for the year Ended 31 December 2009 – FR2009/10264
Fair Work (Registered Organisations) Act 2009 (the Act)**

I acknowledge receipt of the additional documents requested in my letter dated 24 June 2010, specifically the Certificate of Secretary and the statement of loans, grants and donations. The Certificate of Secretary has been added to the financial report and the statement of loans, grants and donations has been received and the amounts have been noted. This statement of loans, grants and donations is filed separately and will not be made publicly available on the website.

The financial report has now been filed, however, I wish to provide a number of comments to assist you in preparing financial documents in future years. You are not required to take any further action in respect of the above matter number.

Operating report

The operating report must include information of any officers and/or members who are super fund Trustees. Section 254(2)(d) requires details of any officer or member of the reporting unit who is:

- (i) a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and

where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation.

If there are no officers or members that are super fund Trustees you should indicate this in the operating report.

General purpose financial report (GPFR)

Statement of changes in equity

The GPFR consists of a balance sheet, an income statement, a cash flow statement and notes to the financial statements and also 'other statements required by the Australian Accounting

Standards' (s.253(2)(iv)). A complete set of financial statements is to include a statement of changes in equity for the period (AASB 101(10)). Please ensure that you address this in future financial returns.

Affiliation fees and compulsory levies

In the profit and loss statement, the reporting guidelines (items 11(d) and (e)) require that the amounts for 'fees and periodic subscriptions in respect of [the reporting unit's] affiliation to any political party' (affiliation fees) and 'compulsory levies imposed on the reporting unit' are entered in separately. Please ensure this is separated in future. Further, levies require a brief description of purpose and the name of the entity imposing the levy (item 11(e)). This was raised in the cover letter to last year's financial return.

Wage recovery activity

Rule 70 of the Transport Workers' Union of Australia provides for the collection of wages in arrears by the Union. The financial reporting of recovery of wages activity is specified in items 16-23 and item 25(f) of the reporting guidelines. Where the reporting unit has not undertaken any recovery of wages activity for the financial year, a statement by the auditor or by the committee of management to the effect that there was no recovery of wages activity for the financial year is sufficient compliance. This year's accounts again did not provide *any* information in relation to recovery of wages activity.

Auditor's Report

The auditor is required to provide their opinion in relation to the financial report of the reporting unit on a number of matters. Under s.257(5), this includes an opinion that the GPFR is presented fairly in accordance with Australian Accounting Standards and *any other requirements imposed by this Part* (that is, Ch 8, Part 3 of the Act). I note that the auditor's opinion in the abovementioned matter is that the financial report is in accordance with s.273 of the Workplace Relations Act 1996, which does not satisfy the legislative requirement.

RAO Schedule to the Act

The *Fair Work Act 2009* came into operation 1 July 2009, along with the ancillary *Fair Work (Registered Organisation) Act 2009*. These statutes now provide the obligations for financial reporting on reporting units. This is a reminder to take this into consideration when preparing your financial documents for the next financial return.

Should you wish to discuss any aspect of this letter, please feel at liberty to contact with me via email, ben.waugh@fwa.gov.au, or telephone, (03) 8661 7988.

Yours sincerely,



Ben Waugh

Tribunal Services and Organisations
Law Graduate
Fair Work Australia

FR 2009/10264

Reed
09 JUN 2010



**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

FOR THE YEAR ENDED 31 DECEMBER 2009

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**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN/TASMANIAN BRANCH
A.B.N. 47 634 608 538**

**OPERATING REPORT
FOR THE YEAR ENDED 31 DECEMBER 2009**

Review of Principle Activities

The Union's principal activities are representing its members on industrial and safety issues, and training and supporting Delegates and Occupational Health and Safety Representatives in their duties. There have been no significant changes in the nature of these activities during the year.

Review of Financial Affairs

The deficit for the full year was \$179,555 (2008: \$248,147 deficit). The following is noted:

Membership;

- A total of 2670 persons joined the Union during 2009.
- A total of 4881 persons resigned from the Union during 2009.
- Membership decreased by 2211 persons, and led to a decrease in income from members of 1.5% (2008: Increase 3.7%) or \$89,432 (2008: Increase \$217,898).

Non membership-fee income increased significantly during the year. It is expected that 2010 will see the Union continue to grow this area in line with the strategic direction of building and developing training courses, and Healthbreak screening that leverage the knowledge held in the organisation;

- Income from Grants amounted to \$546,416 (2008: \$192,095).
- Income from conducting Training Courses amounted to \$181,279 (2008: \$108,645).

As at 31 December 2009, the kerbside valuation of Land & Buildings is \$5,000,000 (2008: \$4,500,000) an increase of \$500,000 over last year, and \$1,394,176 over the value reflected in these Financial Statements.

The following events need to be recognized in the preparation of the Financials Statements;

- There have been no significant changes in the Union's financial affairs during the year.

Members Right to Resign

Members are able to resign in writing at any time. Unless a date is specified, the resignation takes effect on receipt of the resignation if the member has ceased to be eligible for membership, or after two weeks for any other reason. The Union may sue former members for unpaid dues.

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN/TASMANIAN BRANCH
A.B.N. 47 634 608 538**

**OPERATING REPORT
FOR THE YEAR ENDED 31 DECEMBER 2009**

Trusteeships of Superannuation Entities

The Branch Secretary, Wayne Mader is not a director of any trustee companies associated with the TWU Superannuation Fund.

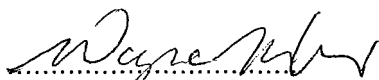
Prescribed Information

20,012 persons (2008: 22,223) were recorded in the register of members at 31 December 2009.

42 full-time equivalent persons (2008: 45) were employed at 31 December 2009.

Branch Committee of Management Members:	Period Position Held:
Anna Gileno	All of 2009
Bob Rule	All of 2009
David White	All of 2009
Howard Smith	All of 2009
John Rowe	All of 2009
John Saggars	All of 2009
Kevin Hoey	All of 2009
Allan Taylor	All of 2009
Manny Spiteri	All of 2009
Michael Wirrick	All of 2009
Michael Nealer	All of 2009
Wayne Mader	All of 2009
William Noonan	Resigned November 18, 2009
Jim Hughes	All of 2009
Tony Bozzi	All of 2009
Carmine D'Amico	All of 2009
John Berger	All of 2009
Chris Fennell	Appointed November 18, 2009

For the Committee of Management:


Wayne Mader

2 March 2010

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**BALANCE SHEET
FOR THE YEAR ENDED 31 DECEMBER 2009**

	Note	2009	2008
		\$	\$
CURRENT ASSETS			
Cash on Hand		1,566	2,000
Cash at Bank		737,215	801,005
Accrued Interest		16,486	27,481
Sundry Debtors	2	178,813	425,641
Prepayments		42,512	35,535
Investments	3	200,096	200,000
Total Current Assets		1,176,687	1,491,662
NON CURRENT ASSETS			
Property, Plant & Equipment	4,7	3,788,162	3,817,847
Investments	3	1,000,000	1,000,000
Total Non Current Assets		4,788,162	4,817,847
TOTAL ASSETS		5,964,849	6,309,509
CURRENT LIABILITIES			
Sundry Creditors	5	734,599	971,914
Income in Advance		50,232	46,266
Employee Entitlements	6	958,710	928,501
Total Current Liabilities		1,743,541	1,946,681
NON-CURRENT LIABILITIES			
Employee Entitlements	6	135,222	97,186
Total Non Current Liabilities		135,222	97,186
TOTAL LIABILITIES		1,878,763	2,043,867
NET ASSETS		4,086,087	4,265,642
MEMBERS FUNDS			
Members funds at beginning of year		4,265,642	4,513,789
Movement for year		(179,555)	(248,147)
Members funds at end of year		4,086,087	4,265,642

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**STATEMENT OF INCOME & EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009**

	Note	2009 \$	2008 \$
INCOME			
Contributions and Entrance Fees		6,075,884	6,165,316
Occupational Health & Safety Course Fees		69,610	49,119
Red Card Training Fees		2,093	3,660
Transport Safety Seminar Fees		109,577	55,866
Healthbreak Grant		-	70,354
OHS Representative Grant		48,060	100,000
Safety in Shorthaul Freight Grant		197,720	15,900
Victorian Communities Grant		-	5,840
Workplace Participation Portland Grant		100,000	-
SleepApnoea Testing Grant		110,000	-
Mentoring Older Workers Grant		23,375	-
Healthscreening Diabetics Grant		50,595	-
Workplace Participation Flemington Grant		16,665	-
TWU Superannuation Training Officer		72,498	75,203
Federal Office Rental Income		46,191	92,872
Federal Office Organising Payment		-	-
Federal Office Payroll Reimbursement		376,145	402,230
Sundry Income		122,392	137,679
Investment Income - Interest		82,105	149,535
Total Income		<u>7,502,908</u>	<u>7,323,574</u>
EXPENDITURE			
Accountancy Fees		10,125	11,780
Administration Costs & Rent (Country Offices)		3,082	10,175
Affiliation & Levies		126,869	130,079
Affiliation & Levies - Workchoices Campaign		-	100,000
Auditor's Remuneration		15,040	7,000
Bank Charges		21,574	20,976
Certificates & Awards		4,883	138
Clothing & Uniforms		1,352	2,534
Conference & Meeting Expenses		15,134	26,172
Cleaning		49,286	44,659
Computer Costs		72,664	74,723
Delegates Commission		133,929	246,380
Delegate Meeting Expenses		18,813	13,965
Donations		15,518	5,214
Drug Driving Grant Expenses		-	5,195
Federal Office Training Fund		9,129	9,221
Federal Council Levies		609,766	616,532
Federal Council Expenses		30,376	21,315
Fringe Benefits Tax		38,247	30,445
Insurance		15,548	14,395
Lease & Hire of Equipment		19,075	16,303

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**STATEMENT OF INCOME & EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2009**

	Note	2009 \$	2008 \$
Legal Expenses - Industrial Matters		46,062	45,530
Light, Power & Water		35,489	36,348
Loss on Sale of Non-current Assets		-	-
Marketing		86,560	137,785
Mortuary Benefits		18,000	13,227
Motor Vehicle Expenses		103,349	96,460
Postage		107,600	72,124
Printing & Stationery		110,022	118,509
Publications, Awards & Subscriptions		7,543	9,554
Rates & Taxes		20,349	16,431
Repairs & Maintenance		27,358	26,622
Schoolbook Scholarship		6,075	7,800
Salaries - Elected Officials	8	1,304,944	869,900
Salaries - Other Employees	8	2,068,509	2,649,765
Annual Leave - Elected Officials		124,487	29,351
Annual Leave - Other Employees		191,247	104,233
Long Service Leave Expense - Elected Officials		91,006	34,857
Long Service Leave Expense - Other Employees		40,548	50,144
Superannuation - Elected Officials	8	272,708	177,441
Superannuation - Other Employees	8	416,391	506,618
Car Allowance - Elected Officials		176,566	126,951
Car Allowance - Other Employees		195,782	255,690
Payroll Tax		204,332	204,171
WorkCover		46,990	58,149
Security Costs		7,380	7,224
Staff Amenities		17,647	12,758
Occupational Health & Safety Expense		21,697	16,406
Transport Safety Seminar Expenses		56,426	24,011
Victorian Communities Programme Expense		-	1,500
Workplace Participation Portland Expense		48,068	-
SleepApnoea Testing Expense		42,000	-
Mentoring Older Workers Expense		6,000	-
Healthscreening Diabeties Expense		23,635	-
Safety in Shorthaul Freight Expense		108,252	-
Sundry Expenses		33,611	32,678
Telephone		87,001	107,959
Training Courses - Staff		36,110	61,906
Training Courses - Members		2,255	14,503
Travel & Accommodation		172,064	134,088
Depreciation		107,389	103,827
Total Expenditure		<u>7,682,463</u>	<u>- 7,571,721</u>
OPERATING SURPLUS/(DEFICIT) FOR THE YEAR		(179,555)	(248,147)
Add Member Funds at Beginning of Year		4,265,642	4,513,789
MEMBER FUNDS AT END OF YEAR		<u><u>4,086,087</u></u>	<u><u>4,265,642</u></u>

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2009**

	Note	2009	2008
		\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts</i>			
- Contributions and Entrance Fees		6,075,884	6,165,316
- Course and Seminar Fees		482,420	471,137
- Grants		492,102	292,771
- Interest Received		93,100	148,417
- Other Receipts		617,225	402,230
<i>Payments</i>			
- Suppliers and Employees		(7,037,389)	(6,312,931)
- Levy Payments to Federal Office		(709,766)	(659,958)
NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES	9	13,576	506,982
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Receipts</i>			
- Redemption of Investments		(96)	500,000
<i>Payments</i>			
- Purchase of Plant & Equipment		(77,704)	(125,695)
- Purchase of Bonds		-	-
NET CASH PROVIDED BY / (USED IN) INVESTING ACTIVITIES		(77,800)	374,305
NET (DECREASE) / INCREASE IN CASH HELD		(64,224)	881,287
Cash at Beginning of Year		803,005	(78,282)
CASH AT END OF YEAR		738,781	803,005

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN/TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and the Australian Workplace Relations Act 1996.

Compliance with Australian equivalents to International Financial Reporting Standards ensures that the financial report comprising the financial report comprising the financial statements and notes thereto, complies with International Financial Reporting Standards (IFRS) except for:

- Segment reporting because AASB 114 "Segment Reporting" does not apply to not-for-profit organizations.
- Impairment of assets under AASB 136 "Impairment of assets"

BASIS OF PREPARATION

The financial report is for the Victorian/Tasmanian Branch of the Transport Workers' Union of Australia and is in accordance with the Australian Workplace Relations Act, 1996. The Branch is a reporting unit. The transport Workers' Union of Australia is an organization registered under the Australian Workplace Relations Act, 1996. The Victorian/Tasmania branch is a branch of the registered organization. In accordance with the Act the Union is a body corporate and has perpetual succession. By virtue of this method of incorporation, the union and the Federal Council are not subject to the Corporations Act 2001.

The financial report has been prepared on the basis of historical costs Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant accounting policies adopted by the Committee of Management.

(a) Revenue

Memberships

Membership contributions are accounted for on a cash basis in accordance with S252(4) of the Workplace Relations Act 1996. This means that all memberships received during the financial year ending on the 31st of December are included as income in the Statement of Income and Expenditure for that year. Membership income in any one year will comprise amounts received for prior, current and future financial years.

Other Income

All other income is accounted for on an accruals basis.

(b) Income Tax

No provision for Income Tax is necessary as the Union is exempt from Income Tax under Section 50-15 of the Income Tax Assessment Act 1997.

(c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost less where applicable, any accumulated depreciation and any impairment in value.

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN/TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

Depreciation

The depreciable amounts of all fixed assets are depreciated on a straight line basis over their estimated useful lives to the Union commencing from the time the asset is held ready for use.

The depreciation rates used for each class of assets are:

Class of Fixed Asset	Depreciation Rate
Property, Plant and Equipment	2.00 – 20.00%

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

The gain or loss on disposal of all fixed assets is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds of disposal, and is included in the income statement in the year of disposal.

(d) Impairment

The carrying amounts of property, plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable. An impairment loss is recognized in the income statement for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of the asset's fair value less cost to sell and value in use. For the purpose of assessing value in use, this represents depreciated current replacement cost, as the Union is a not-for-profit organization.

(e) Employee Benefits

Provision is made for the Union's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled plus related on costs.

Other employee benefits payable later than one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. In the case of Long Service Leave this results in an amount not materially different to that achieved by discounting future cash flows.

Contributions are made by the Union to employee superannuation funds and are charged as expenses when incurred.

(f) Investments

All investments and other financial assets are initially stated at cost, being the fair value of consideration given plus acquisition costs. Purchases and sales of investments are recognized on trade date, which is the date on which the entity commits to purchase, or sell the asset. Accounting policies for each category of investments and other financial assets subsequent to initial recognition are set out below.

Available-for-sale financial assets

Investments which are classified as available for sale are measured at fair value.

Held-to-maturity investments

These investments have fixed maturities, and it is the Union's intention to hold these investments to maturity. Any held-to-maturity investments held by the Union are stated at a current value based on revaluing the investment on an amortised cost basis to its face value at maturity. Any adjustment is debited to the diminution in value of investments expense.

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

Loans and receivables

Loans and receivables are non-derivative financial assets with a fixed or determinable payment that are not quoted on an active market. They are recognized at amortised cost.

(g) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognized as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables on the balance sheet are shown inclusive of GST.

(h) Accounting Standards Issued But Not Yet Effective

There have been no accounting standards issued which will impact the financial report in future periods and which are not yet effective.

2. ACCOUNTING ESTIMATES AND JUDGEMENTS

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

(a) Critical accounting estimates and assumptions

The Union makes estimates and assumptions concerning the future. The resulting accounting estimates by definition seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

(b) Critical judgements in applying the Union's accounting principles

There are no critical judgements that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

3. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 of Schedule 1 which read as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the matter in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1)

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

	2009	2008
	\$	\$
<hr/>		
<u>2 SUNDRY DEBTORS</u>		
Federal Council	7,185	110,518
Trade	171,628	315,123
	<u>178,813</u>	<u>425,641</u>
<u>3 INVESTMENTS</u>		
CURRENT		
Sandhurst Trustees Term Deposit (due 17 March 2010)	200,096	200,000
	<u>200,096</u>	<u>200,000</u>
NON CURRENT		
Commonwealth Bank Bond #1 (maturity 27 April 2013)	1,000,000	1,000,000
	<u>1,000,000</u>	<u>1,000,000</u>
<u>4 PROPERTY, PLANT & EQUIPMENT</u>		
Land - Rouse St. Port Melbourne (at cost)	2,180,000	2,180,000
Building - Rouse St. Port Melb. (at cost)	2,455,816	2,420,278
Less: Accumulated Depreciation	(1,029,993)	(968,687)
	<u>1,425,824</u>	<u>1,451,591</u>
Motor Vehicles (at cost)	88,197	65,897
Less: Accumulated Depreciation	(48,133)	(41,294)
	<u>40,063</u>	<u>24,603</u>
Office Furniture & Equipment (at cost)	1,137,017	1,117,151
Less: Accumulated Depreciation	(994,743)	(955,498)
	<u>142,275</u>	<u>161,653</u>
Total Property, Plant & Equipment	<u>3,788,162</u>	<u>3,817,847</u>

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

	2009	2008
	\$	\$
<u>5 SUNDRY CREDITORS</u>		
Federal Council	88,219	323,745
Trade suppliers	474,940	467,237
Commissions to Delegates	60,357	109,539
Taxes	111,082	71,393
	<u>734,599</u>	<u>971,914</u>
<u>6 EMPLOYEE ENTITLEMENTS</u>		
CURRENT LIABILITIES		
Provision for Annual Leave - Elected Officials	155,953	172,020
Provision for Annual Leave - Other Employees	266,655	188,318
Provision for Long Service Leave - Elected Officials	355,293	434,125
Provision for Long Service Leave - Other Employees	180,809	134,038
	<u>958,710</u>	<u>928,501</u>
NON CURRENT LIABILITIES		
Provision for Long Service Leave - Elected Officials	42,608	34,950
Provision for Long Service Leave - Other Employees	92,614	62,236
	<u>135,222</u>	<u>97,186</u>
MOVEMENT IN ANNUAL LEAVE PROVISION		
Opening Balance	360,338	387,361
Increase/(Decrease) in Provision	62,270	(27,023)
Closing Balance	<u>422,608</u>	<u>360,338</u>
MOVEMENT IN LONG SERVICE LEAVE PROVISION		
Opening Balance	665,349	637,169
Increase / (Decrease) in Provision	5,975	28,180
Closing Balance	<u>671,324</u>	<u>665,349</u>

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

	2009	2008
	\$	\$

7 VALUATION - LAND AND BUILDINGS

ROUSE STREET, PORT MELBOURNE

A valuation of the land & building at Rouse Street was undertaken as at 31 December 2009. The property is valued at \$5,000,000 (2008: \$4,500,000) assuming a notional owner occupied lease.

The written down value of the Rouse Street property included in the financial statements is \$3,605,824 (2008: \$3,631,591). This comprises the purchase price paid for the land & building in 1990 plus the cost of building improvements, less depreciation on the building and the improvements.

The excess of the valuation over the book value has not been reflected in these Financial Statements.

8 EMPLOYEE REMUNERATION

The amount of salary and superannuation paid to employees and officials is as follows:

SALARIES

Elected Officials	1,304,944	869,900
Other Employees	<u>2,068,509</u>	<u>2,649,765</u>
	<u>3,373,453</u>	<u>3,519,665</u>

SUPERANNUATION

Elected Officials	272,708	177,441
Other Employees	<u>439,211</u>	<u>506,618</u>
	<u>711,919</u>	<u>684,059</u>

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN TASMANIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

	2009	2008
	\$	\$
<u>9 NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES</u>		
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from customers	7,667,631	7,331,454
Payments to suppliers and employees	(7,747,155)	(6,972,889)
Interest received	93,100	148,417
Net cash provided by (used in) operating activities	10a 13,576	506,982
CASH FLOW FROM INVESTING ACTIVITIES		
Payment for property, plant and equipment	(77,704)	(125,695)
Payment for investments	-	-
Net cash provided by (used in) investing activities	(77,704)	(125,695)
CASH FLOW FROM FINANCING ACTIVITIES		
Proceeds from borrowings	(96)	500,000
Repayment of borrowings	-	-
Net cash provided by (used in) financing activities	(96)	500,000
Net increase in cash held	(64,224)	881,287
Cash at beginning of year	803,005	(78,282)
Cash at end of year	10b 738,781	803,005
<u>10 CASH FLOW INFORMATION</u>		
a. Reconciliation of Cash Flow from Operations with Profit from Ordinary Activities		
Profit from ordinary activities	(179,555)	(248,147)
NON-CASH FLOWS IN PROFIT FROM ORDINARY		
Depreciation	107,389	103,827
CHANGES IN ASSETS & LIABLILITES		
(Increase)/decrease in receivables	257,823	151,751
(Increase)/decrease in other assets	(6,976)	(43,888)
Increase/(decrease) in payables	(233,350)	544,789
Increase/(decrease) in provisions	68,245	(1,350)
Cash flows from operations	13,576	506,982
b. Reconciliation of Cash		
Cash at the end of the financial year as shown in the statements of cash flows is reconciled to the related items in the statement of financial position as follows:		
Cash on hand	1,566	2,000
Cash at Bank	737,215	801,005
	738,781	803,005

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
THE TRANSPORT WORKERS UNION OF AUSTRALIA VICTORIAN/TASMANIAN
BRANCH**

Scope

I have audited the accompanying financial report, being a general purpose financial report, of the Transport Workers Union of Australia Victorian/Tasmanian Branch for the year ended 31 December 2009. The Financial Report comprises the Balance Sheet as at 31 December 2009, Income and Expenditure Statement, Statement of Cash Flows, and Notes To and Forming Part of The Financial Statements

Committee of Management's Responsibility for the Financial Report

The members of the Committee of Management are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the Workplace Relations Act 1996.

The Committee's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting my audit, I have complied with the independence requirements of Australian professional ethical pronouncements.

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
THE TRANSPORT WORKERS UNION OF AUSTRALIA VICTORIAN/TASMANIAN
BRANCH**

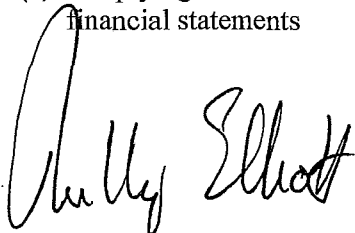
Status as Approved Auditor

I confirm that at the time of signing this audit report I am a member of the Institute of Chartered Accountants and my Certificate of Public Practice is current.

Auditor's Opinion

In my opinion the financial report of the Transport Workers Union Victorian/Tasmanian Branch is in accordance with section 273 of the Workplace Relations Act 1996, including:-

- (a) giving a true and fair view of the financial position of the Branch as at 31 December 2009 and the results of its operations and its cash flows for the year then ended, and
- (b) complying with Australian Accounting Standards to the extent detailed in Note 1 to the financial statements



.....
Phillip Elliott *

Address: 1330 Malvern Road, Malvern.

Dated this : 2nd Day of March 2010

* Liability limited by a scheme approved under Professional Standards Legislation

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN/TASMANIAN BRANCH
A.B.N. 47 634 608 538**


COMMITTEE OF MANAGEMENT STATEMENT

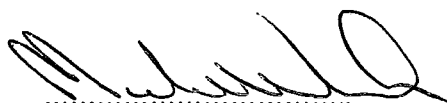
On 2 March 2010 the Committee of Management of the Transport Workers' Union of Australia, Victorian Tasmanian Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 December 2009:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - i. meetings of the committee of management were held in accordance with the rules of the organization including the rules of the branch concerned; and
 - ii. the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of the branch concerned; and
 - iii. the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - iv. where the organization consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each the other reporting units of the organization; and
 - v. no applications by members have been made under section 272 of the RAO Schedule during the period; and
 - vi. no orders have been made by the Commission under section 273 of the RAO Schedule during the period.

For the Committee of Management:


.....
Anna Gileno


.....
Michael Nealer

2 March 2010



FAIR WORK
AUSTRALIA

24 June 2010

Mr Wayne Mader
Secretary
Transport Workers' Union of Australia
Victorian/Tasmania Branch
info@twu.asn.au

Dear Mr Mader,

**Re: Requirements under the Fair Work (Registered Organisations) Act 2009 (the Act)
Financial Report for year ended 31 December 2009 – FR2009/10264**

I acknowledge receipt of the financial report for the Transport Workers' Union of Australia – Victoria/Tasmania Branch for the year ended 31 December 2009. The documents were received by Fair Work Australia (FWA) on 9 June 2010.

The financial report has not been filed.

The financial report has not been filed because the report is missing the designated officer's certificate required under s268 of the Act. The designated officer's certificate should state that the documents lodged: are a copy of the full report; were provided to members; and were presented to a meeting in accordance with s266 of the Act. Please arrange for a certificate to be lodged with FWA as soon as possible. For your assistance I have enclosed a copy of your reporting unit's designated officer's certificate from the previous financial year so you can identify the document I am requesting for.

Further, before the report can be filed I must draw your attention to s237 of the Act which concerns loans, grants and donations. This issue was raised with Bill Noonan last year, then the Branch Secretary. Section 237 requires a statement showing the relevant particulars in relation to any single loan, grant or donation that exceeds the amount of \$1,000. This statement should be lodged with FWA within 90 days of the end of the financial year. From the statement of income and expenses I note the sum for donations was \$15,518. Should any of the amounts that were donated exceed the \$1,000 threshold a Statement of Loans, Grants and Donations must be lodged. A pro-forma statement is included for your assistance. If all donation amounts were under the threshold please advise accordingly along with the designated officer's certificate. Note, this form must be signed by an elected officer of your organisation pursuant to s237(2).

If you have any queries regarding this letter I may be contacted on (03) 8661 3988 or by email at ben.waugh@fwa.gov.au

Yours sincerely,


Ben Waugh
Tribunal Services and Organisations
Fair Work Australia

**TRANSPORT WORKERS' UNION OF AUSTRALIA
VICTORIAN/TASMANIAN BRANCH
A.B.N. 47 634 608 538**

CERTIFICATE OF SECRETARY

I, Wayne Mader, being the Secretary of the Transport Workers' Union of Australia, Victorian Tasmanian Branch, certify:

- (i) that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- (ii) that the full report was provided to members on 15 April 2010; and
- (iii) that the full report was presented to a meeting of the committee of management of the reporting unit on 26 May 2010 in accordance with section 266 of the RAO Schedule.



Wayne Mader

26 May 2010