

Mr Michael Farrell Secretary United Firefighters' Union of Australia Aviation Branch 86A O'Shanassy Street SUNBURY VIC 3429

Dear Mr Farrell,

By email: ufuavat1@bigpond.com.au

Re: Financial Documents for year ended 30 June 2007 - FR2007/502

Schedule 1 - Workplace Relations Act 1996 (RAO Schedule)

I have received the Financial Report for the Aviation Branch of the United Firefighters' Union of Australia for the year ended 30 June 2007. The documents were lodged on 10 January 2008.

The improvements in the accounts in financial year ended 30 June 2007 have been noted.

The report has been filed.

If you have any queries I may be contacted on (03) 8661 7990.

Yours faithfully,

Andrew Schultz

**Statutory Services Branch** 

27 February 2008

FR 2007/502



United Firefighters Union of Australia
Aviation Branch

Registered Office:

86A O'Shanassy St, Sunbury, Victoria 3429
Postal Address: PO Box 966, Sunbury 3429
Ph: (03) 9746 3722 Fax: (03) 9746 3766
Email: ufuavat1@bigpond.com.au
ABN: 96 533 521 914

8<sup>th</sup> January 2008

Mr Ken Ophel Team Manager Australian Industrial Registry Statutory Services Branch GPO Box 1994 MELBOURNE VIC 3001

Dear Ken

Please find attached, a copy of our audited financial documents for the period 1<sup>st</sup> July 2006 to 30<sup>th</sup> June 2007 as required by the Australian Industrial Registrar.

The financial documents have been placed on our website at www.ufuav.asn.au since August 07 for all members to view as well as being sent to our representatives at each Unit requesting a copy be placed on Station notice boards. The documents were ratified by members at an Annual General Meeting held at each location on the 21<sup>st</sup> December 2007 and a copy of the minutes by a majority of the Fire Stations have been forwarded to our office to support this fact.

We trust these documents are now correct and in accordance with the regulations governing our establishment.

Yours singerely

Mic//Farrell
Branch Secretary/
National President





FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2007

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#### COMMITTEE'S REPORT

Your committee members submit the financial report of the United Firefighters Union of Australia - Aviation Branch for the financial Year ended 30 June 2007.

#### **Committee Members**

The names of committee members throughout the Year and at the date of this report are:

Andrew Stenhouse

Michael Farrell

John Hancox

Jon Vaughan

Peter Arthurson

Christos Sachlikidis

David Arnott

John Gannon/Dennis Nixon

Glen Barker

Michael Scanlon

Geoff Rayner (Appointed)

#### **Principal Activities**

The principal activities of the United Firefighters Union of Australia - Aviation Branch during the financial Year was a Union.

#### Significant Changes

No significant change in the nature of the financial affairs of United Firefighters Union of Australia - Aviation Branch occurred during the Year.

#### **Operating Result**

The profit from ordinary activities after providing for income tax amounted to \$39,548.

#### **Superannuation Trustees**

One member of the committee, David Arnott, is a Director of AvSuper Pty Ltd which acts as trustee of AvSuper. AvSuper was established to provide superannuation benefits to employees of Airservices Australia and some employees of the Civil Aviation Safety Authority.

#### **Resignation From Membership**

A member of the Union may resign membership under section 174 of Schedule 1B of the Workplace Relations Act 1996 and under Rule 8 of the Union's Rules.

#### Membership

The number of members in the Union as at 30 June 2007 was 532.

## **COMMITTEE'S REPORT**

| Employees  |
|--|
| The number of employees in the Union as at 30 June 2007 was 2. |
| Committee Member:  |
| Committee McMocr.  |

ANDREW STENHOUSE

Committee Member: \_\_\_\_

MICHAEL FARRÈLL

Dated this 19th day of September 2007

# INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2007

|  |      | 2007         | 2006         |
|--|------|--------------|--------------|
|  | Note | \$           | \$           |
| Revenue  | 2    | 309,350.17   | 296,032.36   |
| Other income   | 2    | (179.00)     | ·<br>-       |
|  |      | 309,171.17   | 296,032.36   |
| Changes in inventories of finished goods and work in | 1    |              |              |
| progress   |      | 654.50       | -            |
| Raw materials and consumables used                   |      | (2,731.09)   | (1,978.73)   |
| Accountancy expenses                                 |      | (2,855.60)   | (3,029.69)   |
| Auditor's remuneration                               | 3    | (2,250.00)   | (2,046.00)   |
| Commissions paid                                     |      | (35.47)      | (101.68)     |
| Depreciation and amortisation expenses               |      | (2,737.73)   | (2,579.00)   |
| Employee benefits expenses                           |      | (138,457.99) | (117,432.17) |
| Lease expenses                                       |      | (7,742.12)   | (8,474.64)   |
| Other expenses                                       |      | (113,467.78) | (101,730.11) |
| Profit before income tax                             | 4    | 39,547.89    | 58,660.34    |
| Retained earnings at the beginning of the financial  |      |              |              |
| year   |      | 258,157.07   | 199,496.73   |
| Profit attributable to the association               |      | 297,704.96   | 258,157.07   |

# BALANCE SHEET AS AT 30 JUNE 2007

|                               |      | 2007       | 2006       |
|-------------------------------|------|------------|------------|
|                               | Note | \$         | \$         |
| CURRENT ASSETS                |      |            |            |
| Cash and cash equivalents     | 5    | 320,347.06 | 276,268.93 |
| Inventories                   | 6    | 654.50     | -          |
| TOTAL CURRENT ASSETS          |      | 321,001.56 | 276,268.93 |
| NON-CURRENT ASSETS            |      |            |            |
| Property, plant and equipment | 7    | 8,373.74   | 8,194.47   |
| TOTAL NON-CURRENT ASSETS      | •    | 8,373.74   | 8,194.47   |
| TOTAL ASSETS                  |      | 329,375.30 | 284,463.40 |
| CURRENT LIABILITIES           |      |            |            |
| Trade and other payables      | 8    | 2,814.00   | 2,836.00   |
| Provisions                    | 9    | 28,856.34  | 23,470.33  |
| TOTAL CURRENT LIABILITIES     | ·    | 31,670.34  | 26,306.33  |
| TOTAL LIABILITIES             |      | 31,670.34  | 26,306.33  |
| NET ASSETS                    |      | 297,704.96 | 258,157.07 |
| EQUITY                        |      |            |            |
| Retained earnings             | 10   | 297,704.96 | 258,157.07 |
| TOTAL EQUITY                  |      | 297,704.96 | 258,157.07 |

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2007

|  | Note | Retained<br>Earnings | Total   |
|--|------|----------------------|---------|
|  | _    |                      |         |
| Balance at 1 July 2005                     |      | 199,497              | 199,497 |
| Profit attributable to equity shareholders |      | 58,660               | 58,660  |
| Balance at 30 June 2006                    |      | 258,157              | 258,157 |
| Profit attributable to equity shareholders |      | 39,548               | 39,548  |
| Balance at 30 June 2007                    | _    | 297,705              | 297,705 |

# CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2007

|   | 2007<br>\$   | 2006<br>\$   |
|---|--------------|--------------|
| CASH FLOWS FROM OPERATING ACTIVITIES                |              |              |
| Gross Receipts                                      | 322,753.37   | 313,016.14   |
| Interest Received                                   | 15,365.80    | 11,393.92    |
| Payments to Suppliers & Employees                   | (291,124.04) | (258,248.55) |
| Interest & Other Costs of Finance Paid              | _            | (0.62)       |
| Net cash provided by (used in) operating activities | 46,995.13    | 66,160.89    |
| CASH FLOWS FROM INVESTING ACTIVITIES                |              |              |
| Payment for Plant & Equipment                       | (2,917.00)   | (2,619.05)   |
| Net cash provided by (used in) investing activities | (2,917.00)   | (2,619.05)   |
| Net increase (decrease) in cash held                | 44,078.13    | 63,541.84    |
| Cash at beginning of year                           | 276,268.93   | 212,727.09   |
| Cash at end of year                                 | 320,347.06   | 276,268.93   |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

## 1 Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act Queensland.

The financial report covers United Firefighters Union of Australia - Aviation Branch as an individual entity. United Firefighters Union of Australia - Aviation Branch is an association incorporated in Queensland under the Associations Incorporation Act 1981.

The financial report of United Firefighters Union of Australia - Aviation Branch as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### **Basis of Preparation**

The accounting policies set out below have been consistently applied to all years presented.

#### Reporting basis and conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

## **Accounting Policies**

#### **Inventories**

Inventories are measured at the lower of cost and net realisable value. The cost of manufactured products includes direct materials, direct labour and an appropriate portion of variable and fixed overheads. Overheads are applied on the basis of normal operating capacity. Costs are assigned on the basis of weighted average costs.

## Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation adn impairment losses.

#### Plant and Equipment

Plant and equipment is measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the union to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

#### Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, are depreciated on a straight line or diminishing value basis over their estimated useful lives to the union commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset Depreciation Rate

7.5%-40%

Office Furniture & Equipment

Diminishing and

10%-25% Prime

Cost

The useful life for each class of depreciable asset are:

Class of Fixed Asset
Useful Life
Office Furniture & Equipment
4-10 years

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation relating to that assets are transferred to retained earnings.

#### Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the lease rental expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

### **Financial Instruments**

#### Recognition

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

#### Financial assets at fair value through profit and loss

A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or if so designated by management. Derivatives are also categorised as held for trading unless they are designated as hedges. Realised and unrealised gains and losses arising from changes in the fair value of these assets are included in the income statement in the period in which they arise.

#### Available-for-sale financial assets

Available-for-sale financial assets include any financial assets not included in the above categories. Available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

### Financial liabilities

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

#### **Derivative instruments**

Derivative instruments are measured at fair value. Gains and losses arising from changes in fair value are taken to the income statement unless they are designated as hedges.

#### **Impairment**

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

## **Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

#### **Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

### Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

#### Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

#### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

# **Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

The financial report was authorised for issue on 27 August 2007.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

|   |  | 2007<br>\$             | 2006<br>\$             |
|---|--|------------------------|------------------------|
| 2 | Revenue  |                        |                        |
|   | Operating activities   |                        |                        |
|   | Membership Fees  | 285,884.32             | 275,503.09             |
|   | Reimbursements   | 1,003.14               | 7,536.66               |
|   | Sale of goods  | 2,659.08               | 1,372.73               |
|   | Interest   | 15,365.80              | 11,393.92              |
|   | FBT Contribution   | 171.47                 | 26.38                  |
|   | Commissions Received   | -                      | 199.58                 |
|   | Other revenue  | 4,087.36               | -                      |
|   |  | 309,171.17             | 296,032.36             |
| 3 | Auditor's Remuneration   |                        |                        |
|   | Auditor's Remuneration   |                        |                        |
|   | Accounting Standards   | 2,250.00               | 2,046.00               |
| 4 | Profit   |                        |                        |
|   | Expenses   |                        |                        |
|   | Cost of sales  | 2,076.59               | 1,978.73               |
|   | Depreciation of property, plant and equipment                    | 2,737.73               | 2,579.00               |
|   | Rental expense on operating leases                               |                        |                        |
|   | Novated Lease  | 7,742.12               | 8,474.64               |
| 5 | Cash and Cash Equivalents  |                        |                        |
|   | Current  |                        |                        |
|   | Petty Cash Imprest   | 67.85                  | 13.50                  |
|   | Deposit - Fire Fighters Credit Union Term Deposit - Bendigo Bank | 21,122.93              | 20,000.00              |
|   | Cash at Bank - Conference Account                                | 58,628.47<br>99,927.36 | 55,493.11<br>76,826.64 |
|   | Cash at Bank - Conference Account                                | 51,078.82              | 44,640.79              |
|   | Cash at Bank - Office Equipment Account                          | 12,519.68              | 10,637.16              |
|   | Cash at Bank - Bendigo Bank                                      | 44,417.01              | 37,831.98              |
|   | Cash at Bank - Members Equity                                    | 32,584.94              | 30,825.75              |
|   | ·  | 320,347.06             | 276,268.93             |

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

|   | 2007        | 2006        |
|---|-------------|-------------|
|   | \$          | <u></u> \$  |
| Reconciliation of cash                                |             |             |
| Cash at the end of the financial year as shown in the |             |             |
| statement of cash flows is reconciled to the related  |             |             |
| items in the balance sheet as follows:                |             |             |
| Petty Cash Imprest                                    | 67.85       | 13.50       |
| Deposit - Fire Fighters Credit Union                  | 21,122.93   | 20,000.00   |
| Term Deposit - Bendigo Bank                           | 58,628.47   | 55,493.11   |
| Cash at Bank - Conference Account                     | 99,927.36   | 76,826.64   |
| Cash at Bank - Staff Account                          | 51,078.82   | 44,640.79   |
| Cash at Bank - Office Equipment Account               | 12,519.68   | 10,637.16   |
| Cash at Bank - Bendigo Bank                           | 44,417.01   | 37,831.98   |
| Cash at Bank - Members Equity                         | 32,584.94_  | 30,825.75   |
|   | 320,347.06  | 276,268.93  |
| 6 Inventories   |             |             |
| 7 Property, Plant and Equipment                       |             |             |
| PLANT AND EQUIPMENT                                   |             |             |
| Plant and Equipment:                                  |             |             |
| At cost   | 21,567.47   | 19,558.47   |
| Accumulated depreciation                              | (13,193.73) | (11,364.00) |
| Total Plant and Equipment                             | 8,373.74    | 8,194.47    |

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

|    |  |                    |              | 2007<br>\$      |                        | 2006                    |
|----|--|--------------------|--------------|-----------------|------------------------|-------------------------|
|    | Movements in Carrying Am                                   | ounts              |              |                 |                        |                         |
|    | Movement in the carrying each class of property, equipment |                    |              |                 |                        |                         |
|    | <b>- 4</b>   | Freehold Land      | Buildings    | Plant and       | Leased Plant           | Total                   |
|    |  | \$                 | \$           | Equipment<br>\$ | and Equipment<br>\$    | \$                      |
|    | Balance at 1 July 2005                                     | -                  | -            | 8,154.42        | -                      | 8,154.42                |
|    | Additions  | -                  | -            | 2,619.05        | -                      | 2,619.05                |
|    | Depreciation expense                                       | <del></del>        |              | (2,579.00)      |                        | (2,579.00)              |
|    | Balance at 30 June 2006                                    | <u> </u>           | <del>-</del> | 8,194.47        |                        | 8,194.47                |
|    | Additions  | -                  | -            | 2,917.00        | -                      | 2,917.00                |
|    | Depreciation expense                                       | <del></del>        | <u>-</u>     | (2,737.73)      |                        | (2,737.73)              |
|    | Carrying amount at 30 June 2007                            | _                  | -            | 8,373.74        |                        | 8,373.74                |
| 8  | Trade and Other Paya                                       | bles               |              |                 |                        |                         |
|    | Other Creditors  |                    |              |                 | 5.00                   | 774.00                  |
|    | GST Clearing   |                    |              |                 | 9.00_                  | 2,062.00                |
|    |  |                    |              | 2,81            | 4.00                   | 2,836.00                |
| 9  | Provisions   |                    |              |                 |                        |                         |
|    | Provision for Holiday Pay                                  |                    |              | 28,85           | 56.34                  | 23,470.33               |
|    | Total provisions   |                    |              | 28,85           | 66.34                  | 23,470.33               |
|    | Analysis of Total Provision                                | าร                 |              |                 |                        |                         |
|    | Current  |                    |              | 28,85           |                        | 23,470.33               |
|    |  |                    |              | 28,85           | <u> </u>               | 23,470.33               |
| 10 | Retained Earnings  |                    |              |                 |                        |                         |
|    | Retained earnings at the beg                               | ginning of the fin | ancial       | 000 40          | = <b>7</b> .0 <b>7</b> | 400 400 70              |
|    | year  Net profit attributable to the                       | association        |              | 258,15<br>39.54 | 57.07<br>17.89         | 199,496.73<br>58,660.34 |
|    | Retained earnings at the end                               |                    | vear         | 297,70          |                        | 258,157.07              |
|    |  |                    | ,            |                 |                        |                         |

# 11 Capital and Leasing Commitments

**Operating Lease Commitments** 

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

|    |   | 2007<br>\$                    | 2006<br>\$ |
|----|---|-------------------------------|------------|
|    | Non-cancellable operating leases contracted for but   |                               |            |
|    | not capitalised in the financial statements:  |                               |            |
|    | Payable - minimum lease payments  Not later than 12 months  | 40 200 00                     | 0.720.00   |
|    | Between 12 months and five years  | 10,200.00                     | 9,720.00   |
|    | Detween 12 months and live years  | <u>10,710.00</u><br>20,910.00 | 20,910.00  |
|    |   | 20,910.00                     | 30,030.00  |
|    | The union has a lease on the building at 86a O'Shanassy Street, Sunbury that expires 30 June 2009 with an option to extend for two or four years. |                               |            |
| 12 | Key Management Personnel  |                               |            |
|    | Remuneration of Committee Member  |                               |            |
|    | Short-term employee benefits  |                               |            |
|    | Total Salary & Wages  | 26,469.00                     | 52,665.00  |
|    | Total compensation  | 26,469.00                     | 52,665.00  |
| 13 | Cash Flow Information   |                               |            |
|    | Reconciliation of net cash provided by operating activities to profit after income tax  |                               |            |
|    | Operating profit (loss) after income tax  | 39,547.89                     | 58,660.34  |
|    | Non-cash flows in profit:   |                               |            |
|    | Provision for Annual Leave  | 5,386.01                      | 4,738.08   |
|    | Depreciation  | 2,737.73                      | 2,579.00   |
|    | Changes in assets and liabilities, net of the effects of purchase and disposals of subsidiaries   |                               |            |
|    | Decrease/(Increase) in Inventories  | (654.50)                      | -          |
|    | Increase/(Decrease) in GST Control  | ` 7.00 <sup>^</sup>           | (1,165.47) |
|    | Increase/(Decrease) in Creditors  | (29.00)                       | 982.00     |
|    |   | 46,995.13                     | 65,793.95  |

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

2007 \$ 2006

\$

#### 14 Financial Instruments

### Financial Risk Management

The association's financial instruments consists primarily of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable, loans to and from subsidiaries, bills and leases.

The association does not have any derivative instruments at 30 June 2007.

## 15 Union Details

The principal place of business of the union is:

86a O'Shanassy Street Sunbury Vic 3429

## 16 Prescribed Information

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

## **COMMITTEE OF MANAGEMENT STATEMENT**

In the opinion of the committee with regards to the general purpose financial report:

| (a) |       | the financial statements and notes comply with the Australian Accounting Standards   |
|-----|-------|--|
| (b) |       | the financial statements and notes comply with the reporting guidelines of the Industrial Registrar including the requirements imposed by Part 3 of Chapter 8 of Schedule 1B (RAO Schedule) of the Workplace Relations Act 1996. |
| (c) |       | the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the United Firefighters Union of Australia - Aviation Branch for the year ending 30 June 2007;   |
| (d) |       | there are reasonable grounds to believe that the United Firefighters Union of Australia - Aviation Branch will be able to pay its debts as and when they become due and payable; and   |
| (e) |       | During the financial year ending 30 June 2007 and since the end of that year:  |
|     | (i)   | meetings of the committee of management were held in accordance with the rules of the United Firefighters Union of Australia - Aviation Branch; and  |
|     | (ii)  | the financial affairs of the United Firefighters Union of Australia - Aviation Branch have been managed in accordance with the rules of the organisation; and  |
|     | (iii) | the financial records of the United Firefighters Union of Australia - Aviation Branch have been kept and maintained in accordance with the RAO Schedule and RAO Regulations; and   |
|     | (iv)  | no information has been sought by a member of the United Firefighters Union of Australia - Aviation Branch or a Registrar under section 272 of the RAO Schedule; and   |
|     | (v)   | no orders have been made by the Registrar under section 273 of the RAO Schedule during the year ended 30 June 2007.  |
|     |       | This statement is made in accordance with a resolution of the Committee of Management of the United Firefighters Union of Australia - Aviation Branch passed on 27th August 2007   |
|     |       |  |

Dated this 19th day of September 2007

Mr Andrew Stenhouse

President:

Treasurer:

# INDEPENDENT AUDIT REPORT TO THE MEMBERS OF UNITED FIREFIGHTERS UNION OF AUSTRALIA - AVIATION BRANCH A.B.N. 96 533 521 914

#### Scope

I have audited the financial report as set out on pages 3 to 18 of United Firefighters Union of Australia - Aviation Branch for the financial year ended 30 June 2007. The Committee is responsible for the financial report. I have conducted an independent audit of this financial report in order to express an opinion on it to the members.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements including the requirements of Part 3 of Chapter 8 of Schedule 1B (RAO Schedule) of the Workplace Relations Act 1996 so as to present a view which is consistent with my understanding of the union's financial position, and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

#### **Audit Opinion**

In my opinion, the general purpose financial report of United Firefighters Union of Australia - Aviation Branch is presented fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements including the requirements imposed by Part 3 of Chapter 8 of Schedule 1B (RAO Schedule) of the Workplace Relations Act 1996 for the year ended 30 June 2007.

Name of Firm:

Baguley & Associates Pt/ Ltd

Certified Practising Accountants

Name of Principal:

Barry Martin Baguley (CPA)

Address:

47a O'Shanass Street, Sunbury

Dated this 19th day of September 2007

# INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2007

| 2007<br>\$ | 2006<br>\$   |
|------------|--|
|            |  |
| -          | 199.58   |
| 1,003.14   | 7,536.66   |
| 171.47     | 26.38  |
| 285,884.32 | 275,503.09   |
| 287,058.93 | 283,265.71   |
|            |  |
| 15,365.80  | 11,393.92  |
| 4,266.36   | _  |
| (179.00)   | -  |
| 582.49     | (606.00)   |
| 20,035.65  | 10,787.92  |
| 307,094.58 | 294,053.63   |
|            | \$ 1,003.14 171.47 285,884.32 287,058.93  15,365.80 4,266.36 (179.00) 582.49 20,035.65 |

# INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2007

|  | 2007       | 2006       |
|--|------------|------------|
|  | \$         | \$         |
| EXPENDITURE  |            |            |
| Administration & Accountancy Fees                        | 2,855.60   | 3,029.69   |
| Affiliation Fees - UFU                                   | 13,384.60  | 7,601.25   |
| Affiliation Fees - ACTU                                  | 2,107.60   | 2,906.23   |
| Affiliation Fees - CISFMA                                | <u>-</u>   | 196.36     |
| Other  | 885.13     | 563.71     |
| Auditor's Remuneration                                   | 2,250.00   | 2,046.00   |
| Bank Charges   | 2,834.53   | 2,835.67   |
| Computer Software  | 717.56     | 1,190.23   |
| Commission Paid  | 35.47      | 101.68     |
| Depreciation   | 2,737.73   | 2,579.00   |
| Donations  | 91.59      | 20.00      |
| Fringe Benefits Tax                                      | 557.87     | 316.75     |
| Honorariums  | 13,422.00  | 14,692.00  |
| Insurance - Workcover                                    | 1,865.37   | 2,101.39   |
| Insurance  | 2,559.16   | 2,471.82   |
| Interest Paid  | 2,000.10   | 0.62       |
| Leasing Charges  | 7,742.12   | 8,474.64   |
| Legal Costs  | 15,559.55  | 0,474.04   |
| Light & Power  | 937.88     | 1,010.12   |
| Postage  | 1,036.95   | 688.86     |
| Printing & Stationery                                    | 2,683.40   | 3,100.90   |
| Rates & Taxes  | 356.85     | 447.75     |
| Reference Materials                                      | 361.14     | 584.27     |
| Rent   | 10,530.35  | 10,243.89  |
| Repairs & Maintenance                                    | ·          | 543.05     |
| Staff & Office Amenities                                 | 2,357.98   |            |
| Subscriptions & Memberships                              | 1,740.07   | 246,03     |
| Sundry Expenses  | 2,433.99   | 1,598.54   |
| • •  | 18.18      | 26.45      |
| Superannuation Contributions                             | 61,419.04  | 17,681.48  |
| Telephone  Travelling Evanges Attendance & Machine Conta | 14,741.85  | 12,994.55  |
| Travelling Expenses - Attendance & Meeting Costs         | 17,596.71  | 18,659.31  |
| Travelling Expenses - Annual Conference                  | -          | 14,035.48  |
| Travelling Expenses - Other Courses & Seminars           | 6,243.45   | 2,900.91   |
| Union Fees   | 184.09     |            |
| Wages - Office Holders                                   | 38,900.17  | 56,998.87  |
| Wages - Employees  | 36,398.71  | 42,505.79  |
|  | 267,546.69 | 235,393.29 |
| Profit from ordinary activities before income tax        | 39,547.89  | 58,660.34  |

# INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2007

|   | 2007<br>\$ | 2006<br>\$ |
|---|------------|------------|
| Retained profits at the beginning of the financial year | 258,157.07 | 199,496.73 |
| Retained profits at the end of the financial year       | 297,704.96 | 258,157.07 |

## DESIGNATED OFFICER'S CERTIFICATE

| that:      | tenhouse of 9 Pott Street, Moil NT and I, Michael Farrell of 56 Main Street, Romsey Vic certify  |
|------------|--|
| (a)        | We are members of the committee of United Firefighters Union of Australia - Aviation Branch.   |
| (b)        | We-attended the annual general meeting of members of the United Firefighters Union of Australia - Aviation Branch held on the 21st day of December 2007. |
| (c)        | This annual statement was submitted at the annual general meeting.   |
| (d)        | We confirm that the documents lodged are copies of the documents presented to the meeting.   |
| (e)        | We confirm that the documents were provided to the members.  |
| Committee  | Member:  Andrew Stenhouse  |
| Committee  | Member:Michael Farrell   |
| Dated this | 8th day of January 2008.   |

#### **DESIGNATED OFFICER'S CERTIFICATE**

- I, Michael George Farrell, being the Branch Secretary of the United Firefighters Union of Australia Aviation Branch hereby certify:
- That the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- That the full report was provided to the members in September 2007 via the internet on the Aviation Branch website at www.ufuav.asn.au as well as copies being placed on the notice board at each Unit; and
- That the full report was presented to the members and ratified at Annual General Meetings held at each Aviation Branch Fire Station throughout Australia on the 21<sup>st</sup> December 2007 in accordance with section 266 of the RAO Schedule.

On behalf of the Executive Committee

Michael George Farrell Branch Secretary

Dated this 8<sup>th</sup> day of January 2008